



CITY OF WILLIAMSTON

161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, February 13, 2023
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. 100th Birthday Recognition-Alfred Wright
7. Council Meeting Minutes of January 23, 2023
8. Accounts Payable
9. Public Hearing 7:01 p.m. – Red Cedar River Crossing- National Environmental Policy Act (NEPA)
10. Action Items
 - a. Appointment of Jeffrey Sand to the Economic Development Corporation/TIFA 2A & TIFA 2B for a Term to Expire 06/30/27
 - b. Set City Manager Annual Evaluation
 - c.
 - d.
11. Discussion Items
 - a. Road Diet
 - b.
12. Correspondence Received / Information Only
 - a. Consumers Energy Notice of Hearing
 - b. North Putnam Street Construction Notice
13. Department Head Reports
 - a. City Manager
 - b. Building Department
 - c.
14. Committee/Sub-Committee Reports
15. Audience Participation – Maximum 5 minutes per presentation.
16. Council Member Comments
17. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers Individuals with disabilities requiring special assistance who are planning to attend the meeting should contact the Office of the City Clerk for accommodations. This request must be made two (2) business days in advance of the meeting.

The next regular meeting of the Williamston City Council will be held Monday, February 27, 2023, in the Council Chambers of City Hall at 7:00 p.m.

City of Williamston

CERTIFICATE OF RECOGNITION *ALFRED WRIGHT*

WHEREAS, Alfred Wright of Williamston was born on February 26, 1923, and will be 100 years old on February 26, 2023; and

WHEREAS, he has lived during the most eventful century of this world's history; and

NOW, THEREFORE BE IT RESOLVED THAT, the City Council of the City of Williamston wishes Mr. Wright all the best on his momentous day. We hope his special day is filled with love and laughter and that his 100th birthday is as amazing as Mr. Wright. We express our honor and pleasure to extend this Certificate of Recognition on this 13th day of February 2023, to Alfred Wright, on the occasion of his 100th birthday, with sincere congratulations and best wishes on his special day and every day after!

Tammy Gilroy- Mayor

Brandon Lanyon- Mayor Pro-Tem

Terry Hansen- Council Member

Steve Jenkins- Council Member

Tom Pratt- Council Member

Dan Rhines- Council Member

Scott VanAllsburg- Council Member

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**CITY OF WILLIAMSTON
CITY COUNCIL
JANUARY 23, 2023
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited led by the Boy Scouts in attendance.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Councilmembers Tommy Pratt, Steve Jenkins, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, City Engineer/DPW Director Scott DeVries, Boy Scouts, JFM Productions, and citizen Robert Young and other members of the public.

4. Approval of Agenda:

Motion by **Rhines**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of January 9, 2023:

Motion by **Jenkins**, second by **Hansen**, to approve the January 9, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Pratt**, to approve the January 23, 2023, accounts payable as presented, reference #'s 76358-76401, and ACH 354-363 from dates 1-6-23 through 1-13-23 for a total of \$394,775.47. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Pratt, Hansen. No: None. **Motion passed.**

8. Action Items

8a. School Resource Officer Agreement:

Motion by **Lanyon**, second by **Pratt**, to approve the School Resource Officer Services Agreement as presented. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8b. Interim Police Chief:

Motion by **Rhines**, second by **VanAllsburg**, to appoint Robert "Bob" Young as Interim Police Chief for a six-month period, beginning on January 27, 2023. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

8c. HUD Water Main Projects NEPA Clearing Process – Set Public Hearing:

Motion by **Hansen**, second by **Jenkins**, to set the public hearing for NEPA clearing process

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for the water main crossing of the Red Cedar River for February 13, 2023, at 7:01 p.m. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

9. Discussion Items

9a. Waste Water Treatment Plant Work Session:

Engineer DeVries reviewed his PowerPoint presentation with Council regarding the recommended repairs and replacements needed at the wastewater treatment plant.

9b. Road Diet:

Engineer DeVries reported he had a meeting with Spicer Group to review the preliminary plans for the road diet and will be sending them to MDOT for their review and comments.

11. Department Head Reports

11a. City Manager:

Manager Hanifan submitted a written report for Council review and highlighted some of the items.

11b. Treasurer:

A budget printout was submitted for Council review.

11c. Building Department:

A written report was submitted for Council review.

12. Committee/Sub-Committee Reports:

Councilman Pratt reported on the January NIESA meeting. He noted the Webberville Fire Chief has retired.

Councilman VanAllsburg reported on the Cemetery Board meeting saying they will be developing a "green burial section" which will be new for them. The Board will also be reviewing contributions paid by the City to the cemetery.

13. Audience Participation:

The MSU Journalism students introduced themselves to Council and let them know they are covering Williamston news this term.

14. Council Member Comments:

Councilman VanAllsburg reported the Farmers' Market has created a five-year plan. Jane Reagan will now be heading up the Farmers' Market Committee.

Councilman Lanyon thanked Engineer DeVries for his thorough presentation on the wastewater treatment plant needs. He also welcomed Bob Young back as the Interim Police Chief.

Councilman Jenkins also welcomed back Bob Young.

Councilman Hansen pointed out the Council has now had two meetings without former

Councilman Belanger.

Councilman Pratt welcomed Bob Young back.

Mayor Gilroy thanked staff for their hard work this past year and she appreciates how everyone works together. She anticipates a busy year for the City. She is looking forward to Chief Young attending their meetings and saying "nothing to report." There is an upcoming Visioning Session on March 1st. There is still no parking on City streets between 2am-5am and she thanked the community for being understanding of the no parking from 7pm-7am in anticipation of the last winter storm.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:18 p.m.

***Meeting adjourned at 8:18 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

DRAFT

CITY OF WILLIAMSTON
 CITY COUNCIL MEETING FEBRUARY 13, 2023
 ACCOUNTS PAID/PAYABLE
 CHECKS 76407-76472, ACH 366-377

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Date	Check	Vendor Name	Description	Amount	Aprv
01/16/2023	76407	54-A DISTRICT COURT	Police/Count Bonds Payable	250.00	_____
01/18/2023	76409	BAPPERT AUTOMOTIVE SERVICES,LLC	COLD PATCH BUGGY TIRE REPAIR	10.00	_____
01/18/2023	76411	BRIGGS MECHANICAL	WTP COMPRESSED AIR SYSTEM	132.00	_____
			WTP COMPRESSED AIR SYSTEM	132.00	_____
				<u>264.00</u>	
01/18/2023	76412	CORRPRO COMPANY,INC.	WATER TOWER CATHODIC INSPECTION	860.00	_____
01/18/2023	76413	DORNBOS SIGN INC.	MAJOR ST SIGNS	201.36	_____
01/18/2023	76414	DTE ENERGY	1657 LINN/WTP	5,712.42	_____
			2450 E GRAND RIVER/LS	86.12	_____
			2240 LINN/LS	215.75	_____
			1725 LINN/WELL 9	148.20	_____
			WWTP UTILITIES	5,860.31	_____
			215 CHURCHILL DOWNS	190.04	_____
			111 E MIDDLE	151.05	_____
			175 E GRAND RIVER/PD	435.80	_____
			MEMORIAL PARK	14.79	_____
			781 PROGRESS CT	951.16	_____
			3870 VANNETER/LS	35.50	_____
			RIVERVIEW/LS	64.97	_____
			CORWIN/LS	337.31	_____
			MCCORMICK PARK	64.08	_____
			MECHANIC/LS	66.06	_____
			202 ELEVATOR/TIFA 2B	14.79	_____
			804 HIGH/LS	68.55	_____
			161 E GRAND RIVER/CITY HALL	298.64	_____
			ZIMMER/LS	38.26	_____
			228 ELEVATOR/OLD DPW	85.73	_____
				<u>14,839.53</u>	
01/18/2023	76415	DTE ENERGY	OLD MILL PILOT REPAIR ELEC (STUMP CHIPP	1,607.00	_____
01/18/2023	76416	DUBOIS-COOPER ASSOCIATES	WWTP SAMPLE PUMPS	1,404.00	_____
01/18/2023	76417	INGHAM COUNTY DRAIN COMMISSIONER	2022 DRAINS @ LARGE	3,199.76	_____
01/18/2023	76418	INGHAM COUNTY HEALTH DEPARTMENT	HAZMAT DUES 2023 (WTP&WWTP)	500.00	_____
01/18/2023	76419	JOHN DEERE FINANCIAL	EQUIP MAINT	20.06	_____
01/18/2023	76420	KENNEDY INDUSTRIES INC.	WTP VALVE ACTUATOR MAINT	311.40	_____
			WWTP RAS PUMPS	560.32	_____
				<u>871.72</u>	
01/18/2023	76421	LANSING ICE & FUEL COMPANY	WELL 9 PROPANE	1,217.91	_____
			WTP PROPANE	528.30	_____
				<u>1,746.21</u>	
01/18/2023	76422	MAGICAL TOUCH	PD OIL CHANGE	50.94	_____

01/18/2023	76423	MEDLER ELECTRIC CO	MULITMETER FOR EMERGENCIES/DPW TRU	302.99	_____
01/18/2023	76424	NAPA AUTO PARTS	ENERGY RECAPTURE WHEEL	34.98	_____
			DUMP TRUCK SUPPLIES	38.39	_____
			2015 FORD 4X4 PU	3.52	_____
			EQUIP MAINT	51.92	_____
			EQUIP MAINT	81.08	_____
			SNOW PLOW LIGHTS	5.87	_____
			EQUIP MAINT	101.17	_____
			CR 2015 FORD 4X4 PU	(2.95)	_____
				<u>313.98</u>	
01/18/2023	76425	S&S TRUCK SERVICE	DPW PLOW TRUCK REPAIR	120.00	_____
01/18/2023	76426	SPICER GROUP	N PUTNAM ENGINEERING	9,356.00	_____
			ROAD DIET (MAJOR ST TRAFFIC CONTROL)	3,668.00	_____
				<u>13,024.00</u>	
01/18/2023	76427	STATE OF MICHIGAN	STATEWIDE RECORDS MANAGMENT SECTIO	1,200.00	_____
01/18/2023	76428	TC ENTERPRISES	CITY HALL CHRISTMAS LIGHTS	450.00	_____
01/18/2023	76429	TRACTOR SUPPLY CREDIT PLAN	DPW SUPPLIES	39.92	_____
			SHOP SUPPLIES	64.97	_____
			CRANDALL UNIFORM	143.95	_____
			WINTER GEAR/UNIFORMS WWTP EE'S	515.84	_____
			UNIFORM/WINTER AKERS	215.97	_____
			SHOP USE	24.99	_____
			UNIFORM/AKERS	93.49	_____
			UNIFORMS/SMYTH	101.99	_____
			WTP SUPPLIES	39.98	_____
			WWTP SAFETY/WINTER GEAR	87.18	_____
				<u>1,328.28</u>	
01/18/2023	76430	VC3	NCE MONTHLY COMMIT. PRORATED	90.00	_____
01/18/2023	76431	WILLIAMSTON TRUE VALUE	REPAIR/DPW	10.08	_____
			WWTP/ENEGRY RECAP WHEEL	9.49	_____
			WWTP FINAL SAMPLER PUMP	298.91	_____
			DPW/PUSH BROOM	20.99	_____
			WWTP/TRAPS	20.98	_____
			EQUIP MAINT	49.98	_____
			PARKS	0.68	_____
			WTP/BORAX	6.49	_____
			HOLIDAY LIGHTS	5.99	_____
			EQUIP MAINT	14.99	_____
			EQUIP MAINT	2.79	_____
				<u>441.37</u>	
01/20/2023	366(A)	FIRST ADVANTAGE LNC OCC HEALTH SOL	DPW EE DRUG TESTER & MILEAGE	159.26	_____
01/20/2023	367(A)	TRITECH SOFTWARE SYSTEMS	PD ANNUAL MAINT/MOBILE MAPPING	1,205.71	_____
01/26/2023	76433	BECK, KEVIN	ASSIST DPW W/ SNOW PLOWING	1,425.00	_____
01/26/2023	76434	BELL EQUIPMENT COMPANY	STREET SWEEPER	1,375.46	_____
01/26/2023	76435	CARDMEMBER SERVICE	YMG/PD FEDEX SHIPPING	57.25	_____

		SAD/J SMYTH UNIFORMS	211.45	_____
		SJD/SOFTWARE WWTP	30.66	_____
		SAD/ASCE MEMBERSHIP	283.00	_____
		YMG/PD SUPPLIES	296.99	_____
		YMG/PD FEDEX SHIPPING	111.16	_____
		DLG/EQUP MAINT	4.58	_____
		SJD/WWTP TOOLS	351.34	_____
		SJD/PHONE CASE	13.50	_____
		SJD/MWEA MEMBERSHIP	95.00	_____
		YMG/PD EQUIPMENT	28.00	_____
		SAD/WATER TOWER MAINT	19.98	_____
		SLC/WELL HOUSE FAN MOTOR	39.09	_____
		SLC/PAPER TOWEL HOLDER/BREAK ROOM	18.89	_____
		SAD/J SMYTH CLOTHING	121.20	_____
		SAD/J SMYTH UNIFORMS	181.79	_____
		SAD/WTP SCADA COMPUTER SECURITY	105.99	_____
		LAST INTEREST CHARGED FEES	113.37	_____
			<u>2,083.24</u>	
			2,083.24	
01/26/2023	76436	FERGUSON WATERWORKS #3386	LOCATOR EQUIP REPAIR	95.60
01/26/2023	76437	IRON HORSE EXCAVATION LLC	WAER VALVE REPAIR	1,384.27
01/26/2023	76438	LAP+CREATIVE	MEMORIAL PARK/HONOR FOR ALL	10,200.00
01/26/2023	76439	MEDLER ELECTRIC CO	MULTIMETER FOR EMEGENCIES	301.99
01/26/2023	76440	MPSC C/O US BANK N.A.	PD DVR/EQUIPMENT	3,313.00
01/26/2023	76441	MUTT MITT	PARKS MUTT MITT REFILL	567.91
01/26/2023	76442	N.I.E.S.A.	2022 TAX COLLECTIONS THRU 1/15/23	156,315.01
01/26/2023	76443	OESTERLE ELECTRIC	STREET LIGHT POLE-REPAIRS	1,836.00
01/26/2023	76444	PITNEY BOWES GLOBAL FINANCIAL SERV	12/30-3/31/23 LEASE	340.27
01/26/2023	76445	PRESTON COMMUNITY SERVICES LLC	DECEMBER ASSESSING SVCS	2,075.55
01/26/2023	76446	RANDY'S SERVICE STATION	PD FUEL	886.51
			DPW- FUEL GASOLINE	442.68
			DPW FUEL DIESEL	730.50
			<u>2,059.69</u>	
			2,059.69	
01/26/2023	76447	RICOH USA INC	CITY HALL & PD COPIER	265.09
01/26/2023	76448	STATE OF MICHIGAN	WTP EGLE LAB	64.00
01/26/2023	76449	VERIZON WIRELESS	PD PHONES & MODEM	295.93
			CITY CELL PHONES	274.60
			<u>570.53</u>	
			570.53	
01/27/2023	368(A)	CAPITAL AREA DISTRICT LIBRARY	2022 TAX COLLECTIONS THRU 1/15/23	88,797.34
01/27/2023	369(A)	CAPITAL REGION AIRPORT AUTHORITY	2022 TAX COLLECTIONS THRU 1/15/23	36,850.25
01/27/2023	370(A)	INGHAM COUNTY ISD	2022 TAX COLLECTIONS THRU 1/15/23	809.43
01/27/2023	371(A)	INGHAM COUNTY TREASURER	BOR/TAXABLE VALUE CHANGES	145.93
			2022 TAX COLLECTIONS THRU 1/15/23	253,933.03
			<u>254,078.96</u>	
			254,078.96	
01/27/2023	372(A)	LANSING COMMUNITY COLLEGE	2022 TAX COLLECTIONS THRU 1/15/23	489.79
01/27/2023	373(A)	MISS DIG SYSTEM, INC.	MISS DIG ANNUAL FEES W/S	1,448.94
01/27/2023	374(A)	WILLIAMSTON COMM. SCHOOLS	2022 TAX COLLECTIONS THRU 1/15/23	368,427.27
02/03/2023	76455	CARGILL, INC	WTP BRINE SALT	6,329.50

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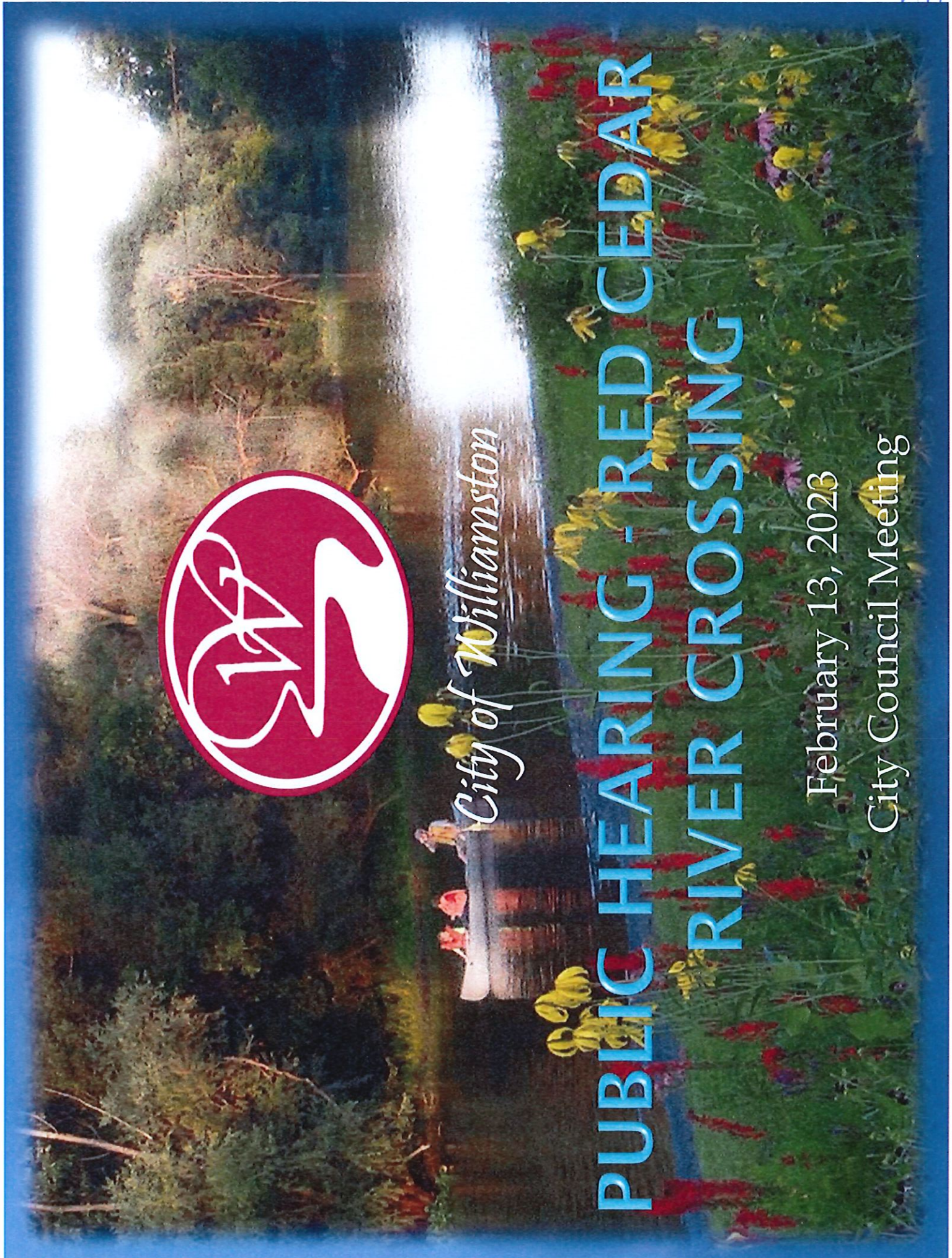
02/03/2023	76456	CONSUMERS ENERGY	3485 CORWIN RD	24.79	_____
			781 PROGRESS CT	843.63	_____
			781 PROGRESS CT	1,089.38	_____
			175 E GRAND RIVER/PD	308.86	_____
			228 ELEVATOR	1,327.98	_____
			228 N PUTNAM	289.83	_____
			161 E GRAND RIVER/CITY HALL	528.52	_____
			526 SUNSET ST/WWTP	5,225.50	_____
				<u>9,638.49</u>	
02/03/2023	76457	DIETZ JANITORIAL SERVICE, INC.	FEBRUARY '23 CLEANING	705.00	_____
02/03/2023	76458	GORMLEY LAW OFFICES, PLC	TIFA RETAINED SVCS	500.00	_____
			ATTY SUPP SVCS	441.38	_____
			CITY RETAINED SVCS	400.00	_____
				<u>1,341.38</u>	
02/03/2023	76459	GRAINGER	DPW SAFETY EQUIPMENT	86.24	_____
02/03/2023	76460	HAVILAND	WTP CHLORINE	1,350.00	_____
02/03/2023	76461	HOME DEPOT CREDIT SERVICES	WWTP GAS BURNER REPAIR	96.39	_____
02/03/2023	76462	HYDROCORP	CROSS CONNECTION CONTRACT	562.00	_____
02/03/2023	76463	IRON HORSE EXCAVATION LLC	REPAIR SANITARY MANHOLES	7,690.66	_____
02/03/2023	76464	LIMNER PRESS	YOUNG BUSINESS CARDS	40.00	_____
02/03/2023	76465	MI ASSOC OF CHIEFS OF POLICE	MEMBERSHIP	115.00	_____
02/03/2023	76466	RANDY'S SERVICE STATION	REPAIR TRACTOR TIRE	305.00	_____
02/03/2023	76467	SAFETY-KLEEN	DPW FLEET WASTE OIL DISPOSAL	60.72	_____
02/03/2023	76468	STAPLES	OFFICE SUPPLIES	1,825.05	_____
02/03/2023	76469	TC ENTERPRISES	WWTP REMOVE DANGEROUS TREES ON SITE	1,800.00	_____
02/03/2023	76470	WILLIAMSTON POSTMASTER	W/S JANUARY 2023	564.96	_____
02/03/2023	76471	WOW! BUSINESS	CITY PHONES & INTERNET	1,613.61	_____
02/03/2023	76472	WILLIAMSTON POSTMASTER	POSTAGE	25.68	_____
			POSTAGE	25.68	_____
				<u>51.36</u>	
02/06/2023	375(A)	DUBOIS CHEMICAL	WTP PHOSPHATE	4,251.75	_____
02/06/2023	376(A)	KATHY EDWARDS	JAN COUNCIL TAPINGS	400.00	_____
02/06/2023	377(A)	PVS TECHNOLOGIES, INC.	WWTP FERRIC CHLORIDE	8,273.82	_____
				<u>1,026,735.69</u>	

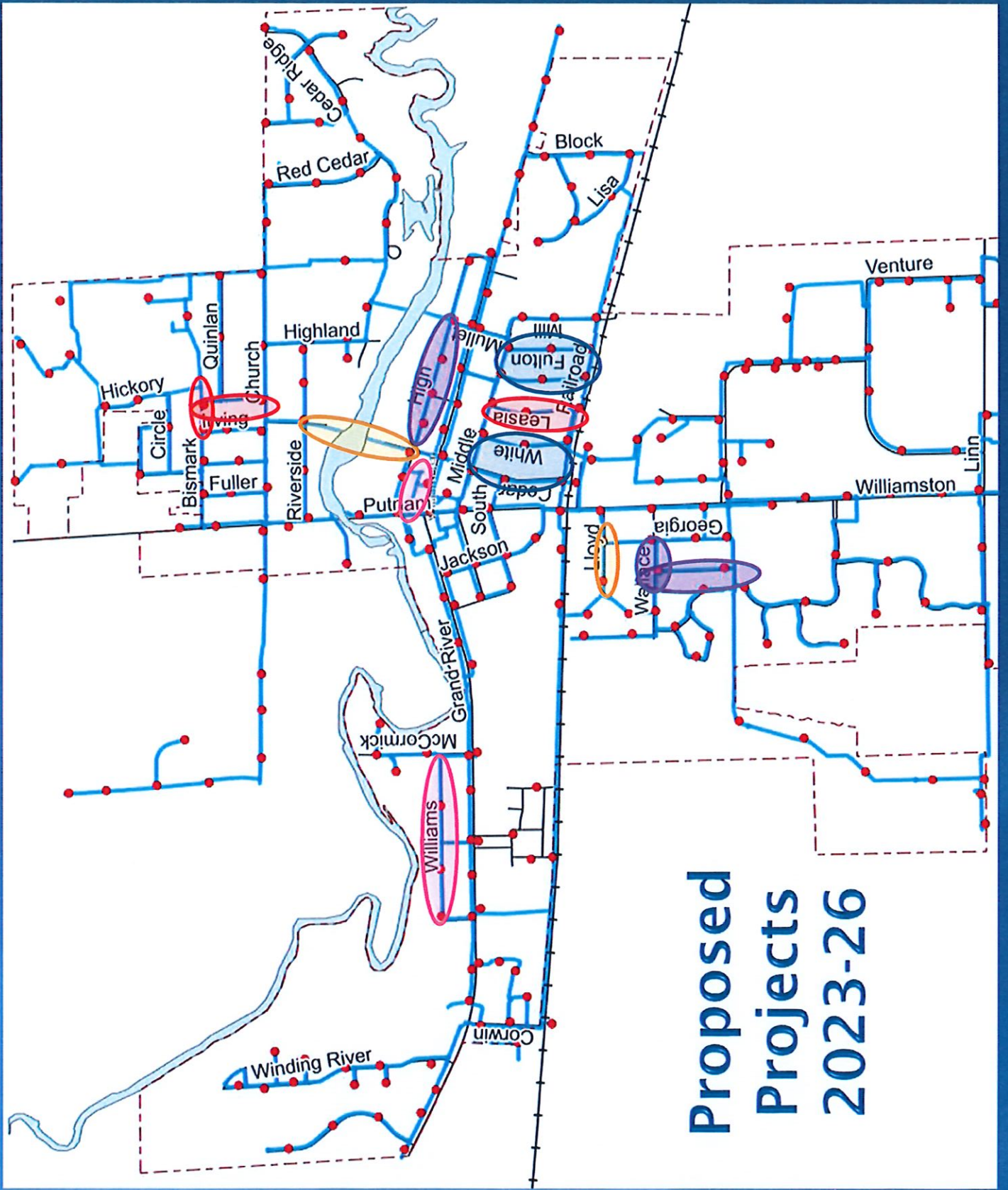


City of Williamston

PUBLIC HEARING - RED CEDAR RIVER CROSSING

February 13, 2023
City Council Meeting





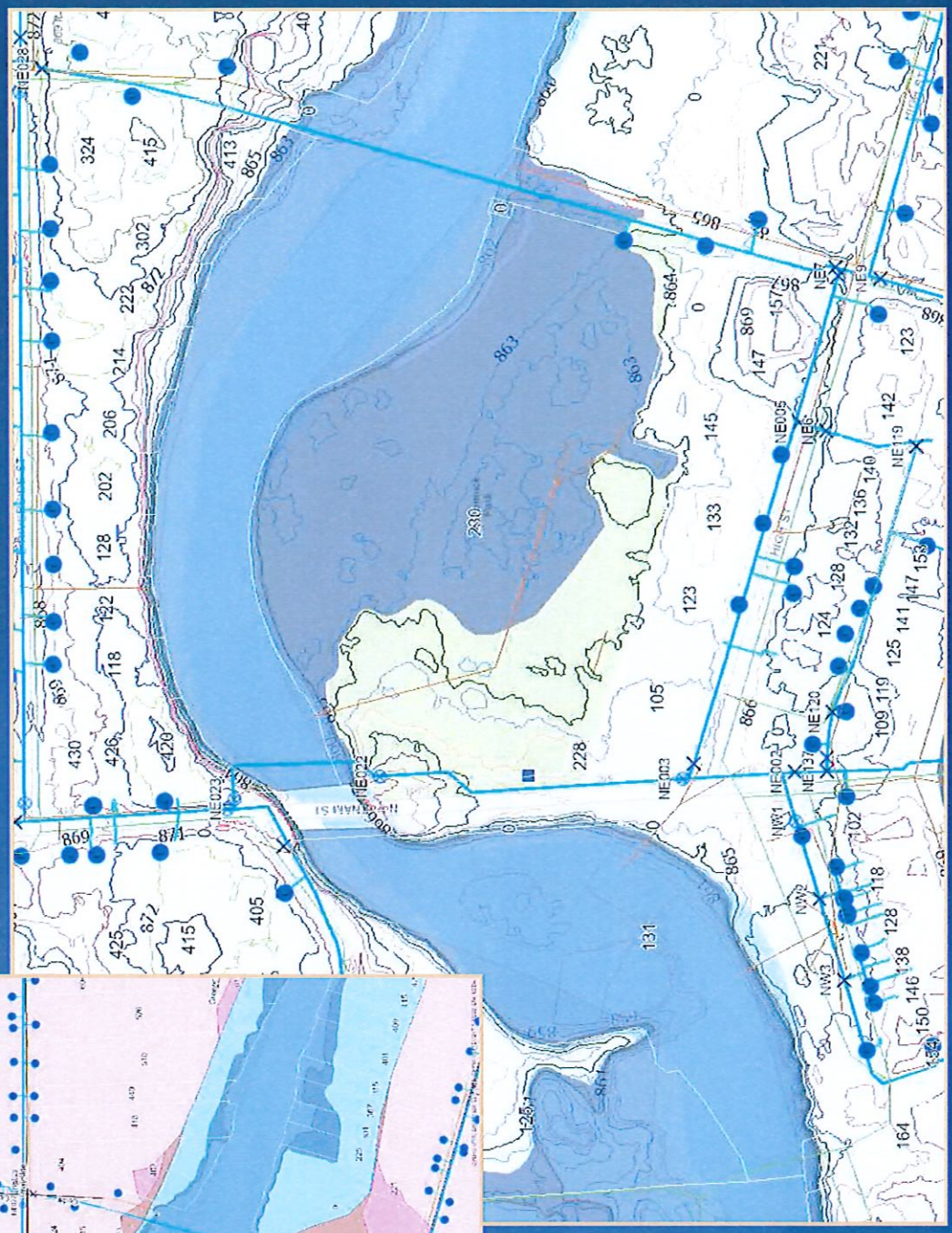
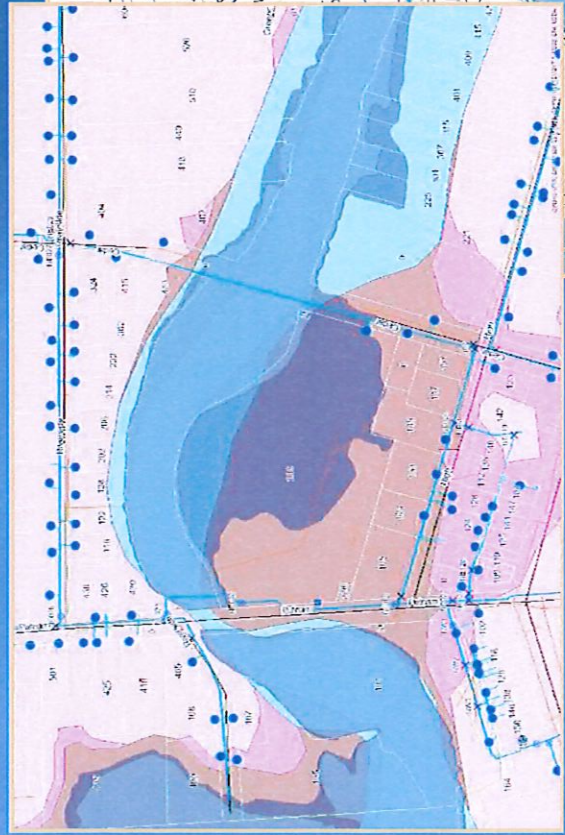
Proposed Projects 2023-26

- 2023 HUD
- 2024 HUD
- 2025 HUD
- 2025/6 DWSRF
- Alternates?



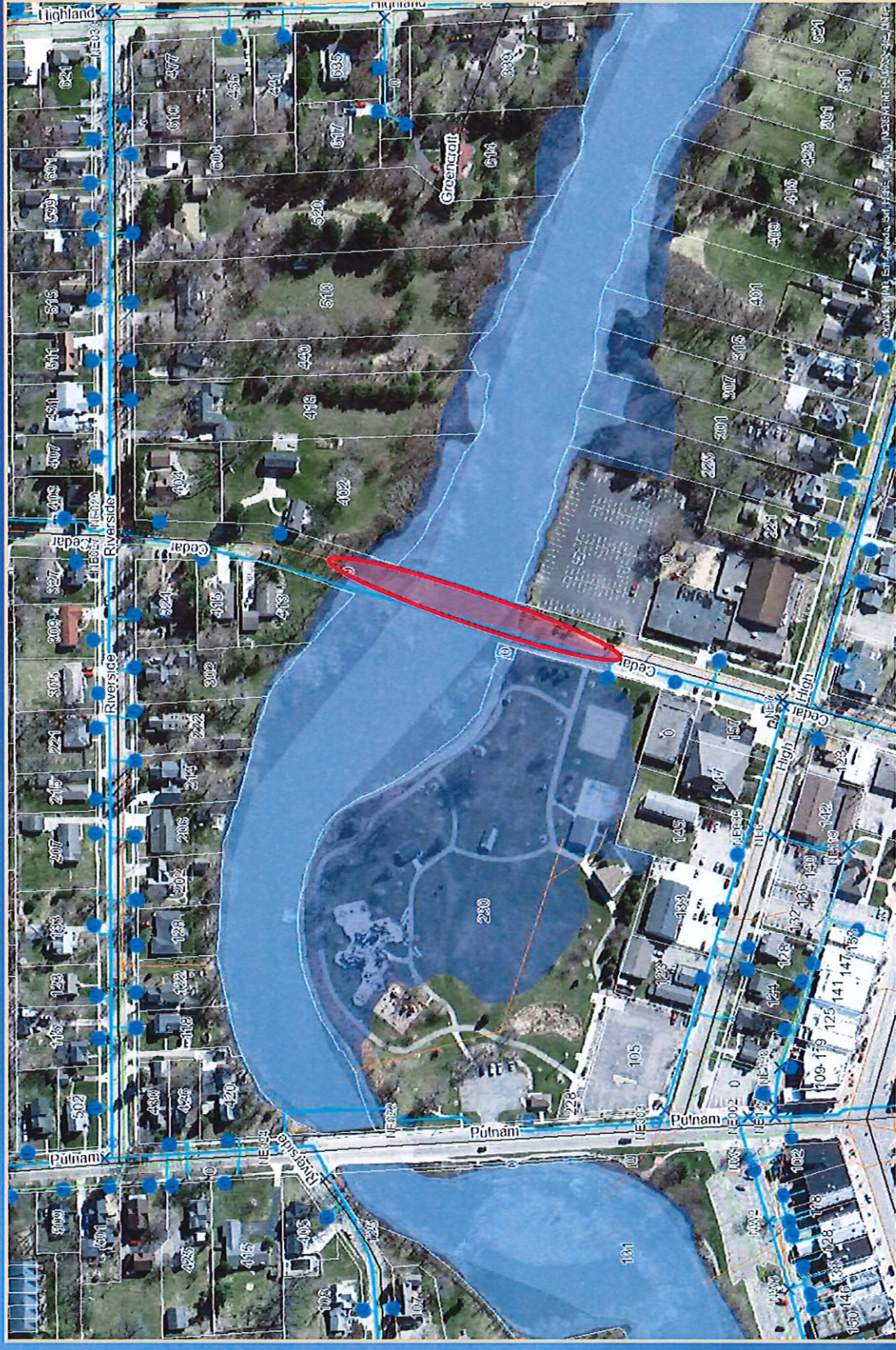
FEMA Flood Map Updates

Currently in the Federal approval process



- New Mapping:
- ▣ Actual Digital Terrain (Accurate Contours)
 - ▣ Matches Local Topography

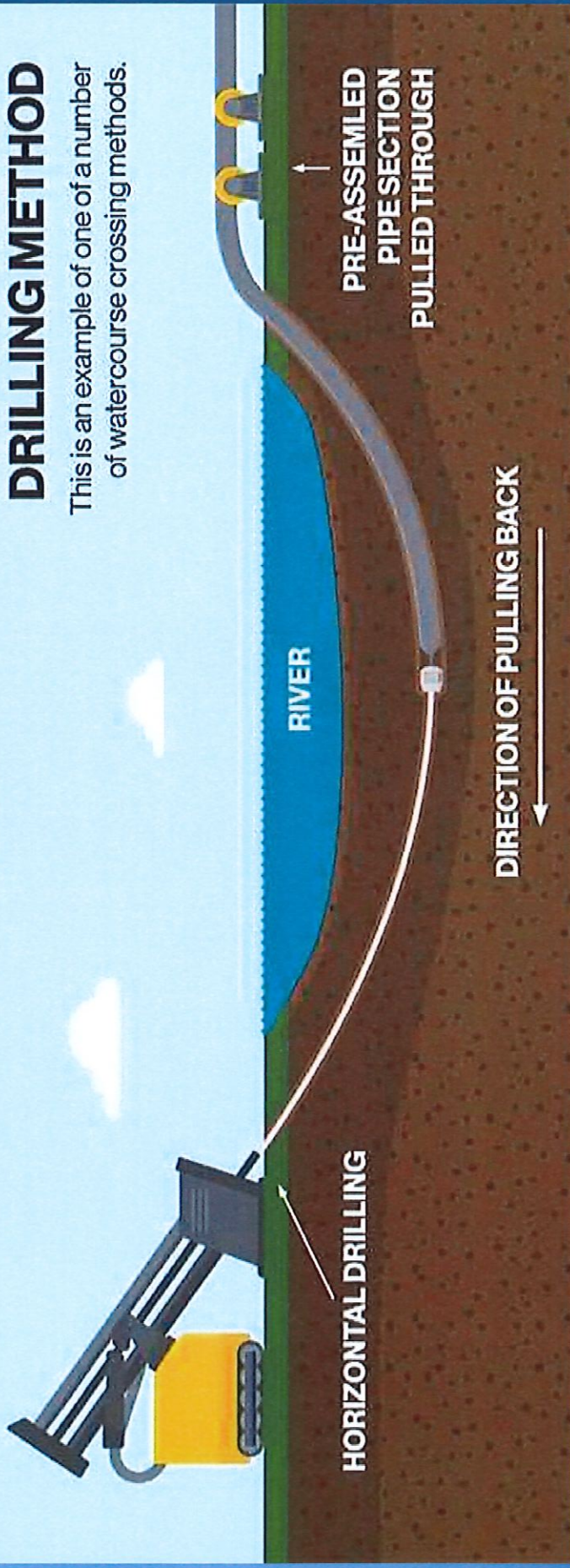
Project Area Crossing Red Cedar River Floodplain



Note: GIS Mapping from new FEMA modeling.

TYPICAL HORIZONTAL DIRECTIONAL DRILLING METHOD

This is an example of one of a number of watercourse crossing methods.



Proposed Method – Horizontal Directional Drilling

Benefits:

- ▣ Low Environmental Impact
- ▣ Cost Effective
- ▣ Minimize Installation Time



Project Timelines

- ▣ Summer 2023 Construction – HUD
 - Williams Street
 - NE Alley
- ▣ Summer 2024 Construction – HUD
 - Red Cedar X-ing/Cedar Street
 - Lloyd Street
- ▣ Summer 2025 Construction – HUD
 - Spaulding & Bismark Streets
 - Leasia Street (and/or Cedar/White/Crossman/Fulton)
- ▣ 2025 (or 2026) – DWSRF ?
 - High Street
 - Southfield & Wallace Streets (AC)
 - Possible Cedar/White/Crossman/Fulton





QUESTIONS





City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax, 517-655-2797; www.williamston-mi.us

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BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Sand, Jeffrey W DATE: 1/27/2023
(Please Print) LAST FIRST M.I.

STREET: 3476 Rlo Chico Circle

CITY: Williamston ZIP CODE: 48895

HOME PHONE: (517)862-0309 BUSINESS PHONE: _____

FAX: _____ E-MAIL: michigansand@gmail.com

BUSINESS ADDRESS: 735 Michigan Ave Lansing Mi 48910

PRESENT EMPLOYER: Michigan State Housing Development Authority (State of Michigan)

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|---|--|
| <input type="checkbox"/> Art Committee | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> City Council | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Compensation Committee (as needed) |
| <u>2</u> <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Downtown Development Citizens Council (as needed) |
| <u>1</u> <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Other (specify) _____ |

Professional Qualifications and/or Work Experience:

From 2000-2015 I worked as a Business Development Manger for the Michigan Economic Development Corp (MEDC). I consulted with Business and Community's on Economic development projects. In that time I brought in around \$3bn in new investment to the state. I helped to launch the EV battery industry here in Michigan. I won a national award that garnered a presidential visit (Obama) for a Brown-field expansion with Mercedes Benz/ Detroit Diesel. I conceived and promoted into existence the Business to Business search engine to help manufacturers and service providers to find local sources of products and services.

Community Experience and/or Other Experience:

In my 15 years at MEDC I worked 5 years in Washtenaw County and all of its communities. 7 years in Wayne county and 3 years in Ingham Clinton and Eaton counties. I have a great deal of experience with property tax abatements, Community Development Bloc Grants, PILT's, Brownfield authorities, and Training funds administered through all of the local community colleges. While working with MSHDA I have experience with low income housing tax credits and low income housing financing.

Reason for Desire to Serve:

All the best things in my life have come from volunteering. I met my wife while working with the Lansing Jaycees. A large portion of my friendships were formed while working with Riverwalk Theatre in Lansing. Lastly we are adoptive parents. I would not have my son had I not volunteered to raise him. I loved doing economic development. I loved working with my clients and communities. During the Snyder administration the Internal MEDC work environment became toxic and they downsized 165 employees, I was offered a transfer to MSHDA and I took it.

Are you a U.S. Citizen? Yes No

If appointed, do you prefer your mail be sent to: Residence Business

I hereby certify that this form is true and accurate to the best of my knowledge.

Jeffrey Sand

Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

Jeffrey Sand


Signature

Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.



10 b
pg 1
City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager 
Date: Council Meeting of February 13, 2023
Subject: Set City Manager Annual Evaluation

Background: It is a best management practice to have the City Manager evaluated at least once annually. February 14, 2023 is the City Manager's one year work anniversary.

I am recommending Council set the evaluation for the first Council meeting in March – 3/13/2023.

Requested Action: City Council is asked to entertain the following motion:

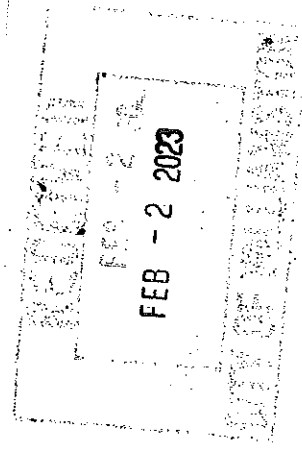
MOTION: To set the City Manager's Annual Evaluation for the regular Council meeting of March 13, 2023.



PRESORTED
FIRST CLASS MAIL
US POSTAGE PAID
CONSUMERS ENERGY CO

ONE ENERGY PLAZA
JACKSON MI 49202

532
TR 3



*****AUTO**ALL FOR AADC 488
Clerk, City of WILLIAMSTON
161 E Grand River Ave
Williamston MI 48895-1449

12a
pg 1

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION
NOTICE OF HEARING
FOR THE CUSTOMERS OF CONSUMERS ENERGY COMPANY
CASE NO. U-21269

- Consumers Energy Company requests Michigan Public Service Commission's approval of a gas cost recovery plan and authorization of gas cost recovery factors for the 12 months ending March 31, 2024.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at michigan.gov/mpscedockets.
- A pre-hearing will be held:

DATE/TIME: Tuesday, February 14, 2023 at 9:00 AM
BEFORE: Administrative Law Judge Sharon Feldman
LOCATION: Video/Teleconferencing

PARTICIPATION: Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at mpscedockets@michigan.gov in advance of the hearing

12 a page
The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 27, 2022 Application requesting the Commission to: 1) authorize monthly Gas Cost Recovery (GCR) factors for the period April 2023 through March 2024 consisting of the sum of two parts: (a) a base factor of \$5.2773 per Mcf; plus, (b) additional amounts contingent upon future events, determined using the GCR Factor Ceiling Price Adjustment (Contingency) Mechanism, as proposed, or such higher factors as may be lawful and reasonable; 2) review Consumers Energy's plans and projections through March 2028, find that the five-year plan is reasonable and determine that there are no cost items which the Commission would be unlikely to permit Consumers Energy to recover from its customers in the future; and 3) grant Consumers Energy such other and further relief as is lawful and appropriate, including approval of higher GCR factors than requested in Consumers Energy's initial filing if circumstances warrant.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at michigan.gov/mpscdockets. Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: mpscdockets@michigan.gov. If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: mpscdockets@michigan.gov.

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by February 7, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department - Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed to: mpscdockets@michigan.gov. Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

CONSUMERS ENERGY COMPANY HAS REQUESTED THE GAS COST RECOVERY FACTORS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY APPROVE, REJECT OR AMEND THE FACTORS AND OTHER PROPOSALS.

2302-G

NORTH PUTNAM STREET CONSTRUCTION

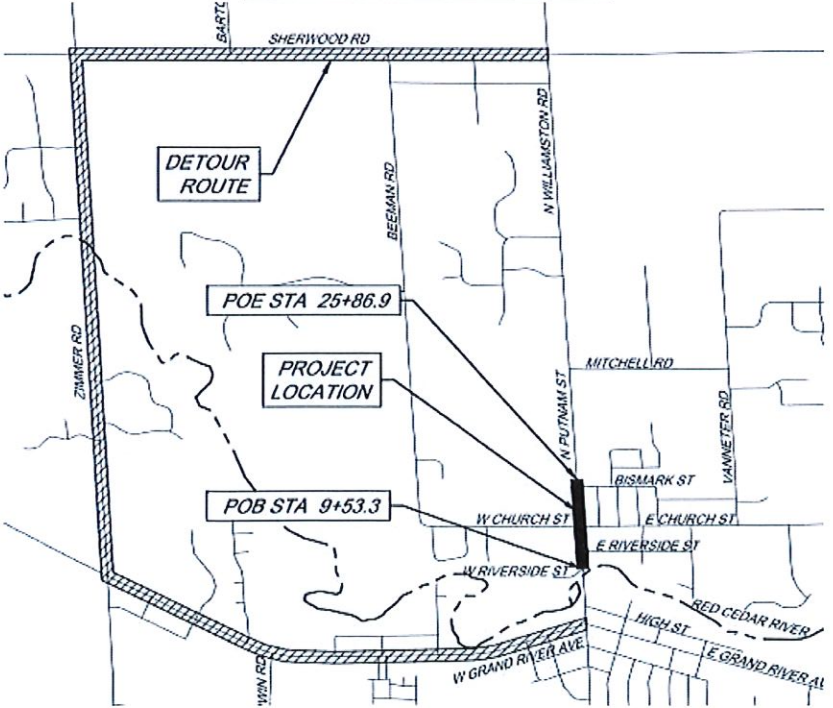
Anticipated Start Date: Beginning May 2023
Anticipated Open to Traffic Date: August 19, 2023
Final Completion Date: October 6, 2023

North Putnam Street, north of the Red Cedar River bridge will be closed for pavement reconstruction, new water mains, new sanitary sewer, storm sewer, curbs and sidewalks during the summer. The impacted area is from West Riverside, northward through the intersections of East Riverside, Church, and Bismark Streets. The project is expected to take approximately 16 weeks to complete depending on weather conditions. Through traffic on North Putnam Street will be detoured to Grand River Avenue/Zimmer Road/Sherwood Road.

Residents living within the construction zone of North Putnam Street will be accommodated as much as possible but there will be times that alternate parking will be necessary.

Local residents north of the Red Cedar River will need to follow the detour route; however, provisions have been made to allow intermittent traffic from E. Riverside Street to the bridge crossing depending on the construction phasing. Intermittent traffic may also be allowed East/West through the Church St intersection as construction sequence allows. Message boards will display closures in advance.

PROJECT DETOUR ROUTE



CITY OF WILLIAMSTON
161 E. Grand River Ave.
Williamston, MI 48895
517.655.2774

www.williamston-mi.us

FOR MORE INFORMATION ON THE CONSTRUCTION PROJECT:

Contact Scott DeVries at 517.655.2221

THANK YOU FOR YOUR COOPERATION!

Notice:

A Public Open House at City Hall will be held on February 22, 2023 from 4:30 p.m. to 6:30 p.m. to answer questions and examine project plans.

Safety First:

Please follow the construction signage and detour routes. Your safety as well as that of the work crews relies on it.

Please look for construction updates on our website at:
www.williamston-mi.us.

Livingston County Department of Building & Safety Engineering

02/03/2023

BLD - New Permits Issued Report

136.
pg 1

January 2023

Williamston

Permit #	Category	Address	Parcel #		
Work Description					
PBLD2023-00170	Alteration	468 S CEDAR RUN CT	33-18-03-36-427-0	Permit Fee: \$288.00	
434-	Single Family Residential	WILLIAMSTON MI 48895		Square Feet: 00	
Received	01/23/2023	Remodeling interior of home relocating kitchen and laundry room.			
Issued	01/30/2023				
Owner:	HOEH JEREMY W & LISA N	468 S CEDAR RUN CT	WILLIAMSTON MI 48895		
Contractor:	HALM AND PERKINS LLC	4964 ALGONQUIN WAY	OKEMOS MI 48864		
PBLD2023-00150	Alteration	101 E GRAND RIVER	33-18-03-36-352-0	Permit Fee: \$105.00	
437-	Commercial	WILLIAMSTON MI 48895		Square Feet: 1,700	
Received	01/20/2023	Re-occupancy permit. The building was retail, new use will be a smoke shop. No construction or modifications.			
Issued	01/31/2023				
Owner:	PHEBUS, JASON AND AMANDA	1312 W FRANKLIN ST	JACKSON MI 49203		
Contractor:	PHEBUS, JASON AND AMANDA	1312 W FRANKLIN ST	JACKSON MI 49203		
PBLD2023-00059	Alteration	142 HIGH	33-18-03-36-352-0	Permit Fee: \$135.00	
437-	Commercial	WILLIAMSTON MI 48895		Square Feet: 00	
Received	01/12/2023	Roof tear off and re-shingle / commercial			
Issued	01/13/2023				
Owner:	HIGHLAND MANOR LLC	126 S PUTNAM	WILLIAMSTON MI 48895		
Contractor:	EXTERIORS OF LANSING	13150 LAWSON RD STE 4A	GRAND LEDGE MI 48837		
PBLD2023-00027	Alteration	830 S PUTNAM	33-18-07-02-280-0	Permit Fee: \$50.00	
434-	Single Family Residential	WILLIAMSTON MI 48895		Square Feet: 00	
Received	01/09/2023	Tear off and install 20sq asphalt shingles house and garage			
Issued	01/10/2023				
Owner:	PARRISH DEVEN & VLAHOS KRISTI	830 S PUTNAM	WILLIAMSTON MI 48895		
Contractor:	WEATHER VANE ROOFING	2517 E MOUNT HOPE	LANSING MI 48910		

Subtotals:

Township Permit Total: 4

Twp Permit Fee Total: \$578.00

Livingston County Department of Building & Safety Engineering

02/06/2023

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BLD - ELE, MEC, PLM - New Permits Issued

January 2023

Williamston

Permit #	Category	Address	Parcel #	
Work Description				
PELE2023-00048	Alteration Single Family Residential	605 N CEDAR RUN CT WILLIAMSTON MI 48895	33-18-03-36-428-0	Permit Fee: \$91.00 Square Feet: 00 Valuation: 0.00
Received	01/06/2023	Kitchen remodel. Re-wire for new lighting and new plugs.		
Issued	01/06/2023			
Owner:	SCHMIDT WILLIAM B & LAURI A	605 N CEDAR RUN CT	WILLIAMSTON MI 48895	
Contractor:	KNOPPS ELECTRIC CO	6003 HARVEY ST	HASLETT MI 48840	
PMEC2023-00177	Equipment Replacement Single Family Residential	1105 RIVERVIEW CT WILLIAMSTON MI 48895	33-18-03-36-402-0	Permit Fee: \$70.00 Square Feet: 00 Valuation: 0.00
Received	01/17/2023	Install new water heater. (#134367)		
Issued	01/17/2023			
Owner:	SODEMAN, HAROLD & KATHIE	1105 RIVERVIEW CT	WILLIAMSTON MI 48895	
Contractor:	MYERS PLUMBING & HEATING	16825 INDUSTRIAL PKWY	LANSING MI 48906	
PMEC2022-04513	Equipment Replacement Single Family Residential	923 WILLIAMS WILLIAMSTON MI 48895	33-18-03-35-377-0	Permit Fee: \$90.00 Square Feet: 00 Valuation: 0.00
Received	12/19/2022	Replacing the furnace and air conditioner		
Issued	01/09/2023			
Owner:	RHINES AMY	923 WILLIAMS	WILLIAMSTON MI 48895	
Contractor:	DOTY MECHANICAL SERVICES	615 S WAVERLY RD	LANSING MI 48917	

Subtotals:

Township Permit Total: 3

Twp Permit Fee Total: \$251.00

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BLD - ELE, MEC, PLM - New Permits Issued

January 2023

Williamston

Permit #	Category	Address	Parcel #
Work Description			

Total Number of Permits: 3

Grand Total: \$251.00

Population: All Records

Permit.DateIssued Between 1/1/2023 12:00:00 AM AND 1/31/2023 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

BLD - Certificates of Completion Issued Report

January 2023

Williamston

Permit #	Category	Address Work Description	Parcel #
PBLD2023-00059	Alteration	142 HIGH 434 - Add or Alter Dw WILLIAMSTON MI 48895	33-18-03-36-352- Permit Fee: \$135.00
Issued	01/13/2023	Roof tear off and re-shingle / commercial	
Finalized	01/23/2023		
Owner:	HIGHLAND MANOR LLC	126 S PUTNAM	WILLIAMSTON MI 48895
Contractor:	EXTERIORS OF LANSING	13150 LAWSON RD STE 4A	GRAND LEDGE MI 48837
PBLD2022-00771	Alteration	803 HIGH ST 434 - Add or Alter Dw WILLIAMSTON MI 48895	33-18-03-36-376- Permit Fee: \$50.00
Issued	04/01/2022	Remove shingles and replace with new shingles for residence	
Finalized	01/11/2023		
Owner:	PRATT TERESA	803 HIGH	WILLIAMSTON MI 48895
Contractor:	PALMER CONSTRUCTION SERVICES	3120 PINE TREE RD	LANSING MI 48911
PBLD2023-00027	Alteration	830 S PUTNAM 434 - Add or Alter Dw WILLIAMSTON MI 48895	33-18-07-02-280- Permit Fee: \$50.00
Issued	01/10/2023	Tear off and install 20sq asphalt shingles house and garage	
Finalized	01/24/2023		
Owner:	PARRISH DEVEN & VLAHOS KRISTIN	830 S PUTNAM	WILLIAMSTON MI 48895
Contractor:	WEATHER VANE ROOFING	2517 E MOUNT HOPE	LANSING MI 48910

Subtotals:

Township Permit Total: 3

Twp Permit Fee Total: \$235.00



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Commercial Bldg. Permit No: PBLD2023-00059
Use Group: R-3 Type Construction: V-B

Description of Work: Roof tear off and re-shingle / commercial

Owner: HIGHLAND MANOR LLC Contractor: EXTERIORS OF LANSING
126 S PUTNAM 13150 LAWSON RD STE 4A
WILLIAMSTON MI 48895 GRAND LEDGE MI 48837

Building Address: 142 HIGH Parcel Number: 33-18-03-36-352-009
WILLIAMSTON MI 48895

Building Official: _____ Date: 01/23/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

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Use Class: Alteration Single Family Residential Bidg. Permit No: PBLD2022-00771
Use Group: R-3 Type Construction: V-B

Description of Work: Remove shingles and replace with new shingles for residence

Owner: PRATT TERESA
803 HIGH
WILLIAMSTON MI 48895

Contractor: PALMER CONSTRUCTION SERVICES LL
3120 PINE TREE RD
LANSING MI 48911

Building Address: 803 HIGH ST Parcel Number: 33-18-03-36-376-024

WILLIAMSTON MI 48895

Building Official:  Date: 01/11/2023

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pg 6



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580


517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Alteration Single Family Residential	Bidg. Permit No:	PBLD2023-00027
Use Group:	R-3	Type Construction:	V-B
Description of Work:	Tear off and install 20sq asphalt shingles house and garage		
Owner:	PARRISH DEVEN & VLAHOS KRISTI 830 S PUTNAM WILLIAMSTON MI 48895	Contractor:	WEATHER VANE ROOFING 2517 E MOUNT HOPE LANSING MI 48910
Building Address:	830 S PUTNAM WILLIAMSTON MI 48895	Parcel Number:	33-18-07-02-280-014
Building Official:		Date:	01/24/2023

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Livingston County Building Department

BLD - CO Issued

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02/03/2023

34/35

Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
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OF23-0090	ISSUED (FINAL)	01/25/2023	33-18-07-01-101-0
PBLD2022-02574	370 S CEDAR		WILLIAMSTON, MI 48895

Adding two egress windows & wells in an existing basement

Owner: WOOD PATSY	370 S CEDAR	WILLIAMSTON MI 48895
Contractor: HOPPE, CLINT	10879 W MT HOPE	VERMONTVILLE MI 49096

OF23-0114	ISSUED (FINAL)	01/31/2023	33-18-03-36-352-0
PBLD2023-00150	101 E GRAND RIVER		WILLIAMSTON, MI 48895

Re-occupancy permit. The building was retail, new use will be a smoke shop. No construction or modifications.

Owner: PHEBUS, JASON AND AMANDA	1312 W FRANKLIN ST	JACKSON MI 49203
Contractor: PHEBUS, JASON AND AMANDA	1312 W FRANKLIN ST	JACKSON MI 49203

Totals For Williamston: 2



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MBC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Alteration Commercial	Bldg. Permit No:	PBLD2023-00150
Use Group:	M	Type Construction:	V-B
Occupancy Load:	15	Automatic Sprinkler System:	No

Description of Work: **Re-occupancy permit. The building was retail, new use will be a smoke shop. No construction or modifications.**

Owner:	PHEBUS, JASON AND AMANDA	Contractor:	PHEBUS, JASON AND AMANDA
	1312 W FRANKLIN ST		1312 W FRANKLIN ST
	JACKSON MI 49203		JACKSON MI 49203

Building Address: **101 E GRAND RIVER**
WILLIAMSTON, MI 48895
Parcel Number: **33-18-03-36-352-011**

Building Official:  Date: 01/31/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2022-02574
Use Group: Type Construction:
Occupancy Load: 00 Automatic Sprinkler System: No

Description of Work: **Adding two egress windows & wells in an existing basement**

Owner: WOOD PATSY
370 S CEDAR
WILLIAMSTON MI 48895
Contractor: HOPPE, CLINT
10879 W MT HOPE
VERMONTVILLE MI 49096

Building Address: 370 S CEDAR
WILLIAMSTON, MI 48895
Parcel Number: 33-18-07-01-101-009

Building Official:  Date: 01/25/2023

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