



## CITY OF WILLIAMSTON

161 East Grand River Avenue, Williamston MI

(517) 655-2774

Regular City Council Meeting Agenda

Monday, April 24, 2023

7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of April 10, 2023
7. Accounts Payable
8. Capital Area District Library Annual Update
9. Farmers' Market- Sowing Growth Annual Update
10. Granger Presentation for Services
11. Action Items
  - a. Resolution of Support to Apply for the Ingham County Parks and Trails Millage Grant Program for Memorial Park Planning and Engineering Project
  - b.
  - c.
12. Discussion Items
  - a. Road Diet
  - b. Utility Rates Presentation
  - c.
13. Correspondence Received / Information Only
  - a.
  - b.
14. Department Head Reports
  - a. City Manager
  - b. City Clerk
  - c. Police Chief
15. Committee/Sub-Committee Reports
16. Audience Participation – Maximum 5 minutes per presentation.
17. Council Member Comments
18. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers  
Individuals with disabilities requiring special assistance who are planning to attend the meeting should  
contact the Office of the City Clerk for accommodations. This request must be made two (2) business  
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held  
Monday, May 8, 2023, in the Council Chambers of City Hall at 7:00 p.m.**

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CITY OF WILLIAMSTON  
CITY COUNCIL  
APRIL 10, 2023  
REGULAR MEETING MINUTES

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

**3. Roll Call:**

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Councilmembers Tommy Pratt, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: Steve Jenkins.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Treasurer Tom Mead, City Attorney Timothy Perrone, City Engineer/DPW Director Scott DeVries, Spicer Group Representative John Bradley, JFM Productions, and citizens Jack Smith and Kent Hall.

Motion by **Pratt**, second by **Hansen**, to excuse Jenkins. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the agenda as amended by removing item 8b. 2023 North Putnam Street Project – Engineering Contract. **Motion passed by voice vote.**

**5. Audience Participation:**

Kent Hall commented they are working on the getting National recognition for the Honor for All Trail. Forty-seven states have joined the Honor for All recognizing Post Traumatic Stress Injury (PTSI).

Jack Smith commented he would like to work with the City on a tree replacement policy if there is not one already in place.

**6. Council Meeting Minutes of March 27, 2023:**

Motion by **Hansen**, second by **Rhines**, to approve the March 27, 2023, minutes as presented. **Motion passed by voice vote.**

**7. Accounts Payable:**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the April 10, 2023, accounts payable as presented, reference #'s 76623-76662, and ACH 408-410 from dates 3-24-23 through 3-29-23 for a total of \$57,923.06. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Pratt, Hansen. No: None. **Motion passed.**

**8. Action Items**

**8a. 2023/2024 Fiscal Year Draft Budget:**

Motion by **Rhines**, second by **VanAllsburg**, to set the budget work session for May 8, 2023. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

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Motion by **Hansen**, second by **Lanyon**, to set the following public hearings for May 22, 2023: 2023-24 Millage Rates, 2023-24 Utility Rates and Fees, and 2023-24 Fiscal Year Budget. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, VanAllsburg. No: None. **Motion passed.**

**8b. Sensus Water Meters – FCC Radio License Renewal:**

Motion by **Pratt**, second by **Lanyon**, to approve the FCC radio license renewal agreement through Sensus for the Water Meter reading system to be signed by the Mayor. Yes: Gilroy, Lanyon, Hansen, Pratt, VanAllsburg, Rhines. No: None. **Motion passed.**

**9. Discussion Items**

**9a. Road Diet:**

Engineer DeVries reported Spicer Group is completing the bid quantities to be turned over to the City and MDOT for review in the next few weeks.

**11. Department Head Reports**

**11a. City Manager:**

Manager Hanifan reported financials through February are available for Council review. Staff is work on preparing the upcoming budgets and will also be looking at creating RFP's for services after the new budget is adopted.

**11b. Building Department:**

A written report was submitted for Council review.

**12. Committee/Sub-Committee Reports:**

None.

**13. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**15. Council Member Comments:**

Councilman Rhines commented Matt Mulford of Artisan Alcove located in the upstairs of Kellers Plaza did great artwork for the new Jubilee logo. The Jubilee committee is working on adding a couple concerts this year. The Jubilee theme is "farming". He also pointed out the City does offer and one for one tree replacement when doing projects.

Councilman VanAllsburg commented it takes a while for new trees to grow and it looks bare when all the mature trees are taken down.

Councilman Lanyon stated he is excited to see the Putnam Street construction begin. The tree removal people have been very respectful.

Councilman Hansen commented flushable wipes are just a marketing gimic and not actually flushable. They get stuck in the wastewater plant and must be removed regularly.

Mayor Gilroy thanked the Chamber of Commerce for a great "Decades" event on Saturday.

The four corners were decorated in different decades and she was able to judge them. She also commented there were many artisans displaying their work including the Williamston City Clerk's photography in the upstairs of Keller's Plaza, food trucks were available, and live music was going on all day at the four corners. Many things are going to start happening in Williamston as the weather warms like the Farmers' Market and Thursday Night Concert Series. She encouraged everyone to get out there and enjoy everything going on in Williamston.

**16. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 7:29 p.m.

**\*Meeting adjourned at 7:29 p.m.**

**Respectfully Submitted by:**

\_\_\_\_\_  
**Holly M. Thompson, City Clerk**

\_\_\_\_\_  
**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_

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DRAFT

CITY OF WILLIAMSTON  
 CITY COUNCIL MEETING APRIL 24, 2023  
 ACCOUNTS PAID/PAYABLE

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CHECKS 76663-76701, ACH 411-419; 421-422 AND EFT 423

Date	Check	Vendor Name	Description	Amount	Aprv
04/06/2023	76663	BEST BARRICADING, INC	TRAFFIC CONTROL DURING WATER BREAK	750.00	_____
04/06/2023	76664	COUNTY OF INGHAM	SEWER I96 SITE READINESS	7,481.70	_____
04/06/2023	76665	CULLIGAN WATER CONDITIONING	DI CHARGE	64.00	_____
04/06/2023	76666	DIETZ JANITORIAL SERVICE, INC.	CITY OFFICE CLEANING	705.00	_____
04/06/2023	76667	GRANGER	CITY HALL RECYCLING	45.50	_____
04/06/2023	76668	J & B BOOTS	JAMES UNIFORM BOOTS	200.00	_____
04/06/2023	76669	MI STATE POLICE	SOR REGISTRATION	30.00	_____
04/06/2023	76670	OESTERLE ELECTRIC	MCCORMICK BANDSHELL LIGHTS	186.00	_____
04/06/2023	76671	OVERHEAD DOOR OF LANSING	PD OVERHEAD ISSUE	184.47	_____
04/06/2023	76672	SILVERSMITH, INC	TABLETS FOR MISS DIG/W.S MAINT	1,220.00	_____
04/06/2023	76673	SPARTAN STORES, LLC	CITY HALL SUPPLIES	31.93	_____
04/06/2023	76674	TC ENTERPRISES	N PUTNAM TREE REMOVAL	3,600.00	_____
04/06/2023	76675	TRACTOR SUPPLY CREDIT PLAN	DPW WATER	49.90	_____
			EQUIP MAINT	44.99	_____
			WATER LINE MAINT	59.95	_____
			COLD PATCH BUGGY	64.99	_____
				<u>219.83</u>	
04/06/2023	76676	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTERS	401.04	_____
04/06/2023	76677	WILLIAMSTON POSTMASTER	MARCH 2023 W/S BILLS	451.88	_____
04/06/2023	76678	WILLIAMSTON TRUE VALUE	WWTP SUPPLIES	14.99	_____
			WATER LINE MAINT	34.94	_____
			PD SUPPLIES	52.99	_____
			EQUIP MAINT	14.48	_____
			SNOW SHOVEL	25.99	_____
			DPW SUPPLIES	2.48	_____
			WWTP SUPPLIES	6.49	_____
			WATER LINE MAINT	80.94	_____
			TRUCK MAINT	2.18	_____
			DPW SUPPLIES	36.95	_____
				<u>272.43</u>	
04/06/2023	76679	WILLIAMSTON POSTMASTER	POSTAGE	20.54	_____
			POSTAGE	20.54	_____
				<u>41.08</u>	
04/10/2023	411(A)	KATHY EDWARDS	MARCH COUNCIL TAPINGS	600.00	_____
04/10/2023	412(A)	LEXIPOL	POLICEONE ACADEMY ANNUAL RATE PER USER	383.16	_____
04/10/2023	413(A)	USA BLUEBOOK	DPW TOOLS	897.58	_____
			DPW TOOLS	773.98	_____
			WTP LAB SUPPLIES	64.21	_____
			WTP LAB SUPPLIES	23.27	_____
			SANITARY MISS DIG PAINT	106.12	_____
			MISS DIG SUPPLIES	346.58	_____
			WTP LAB SUPPLIES	112.94	_____
				<u>2,324.68</u>	

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04/14/2023	423(E)	CITY OF WILLIAMSTON	MARCH 2023 W/S	1,313.50
04/14/2023	76686	AXON ENTERPRISE, INC	PD EQUIPMENT	3,596.48
04/14/2023	76687	BAKERTILLY	W/S RATE STUDY	24,500.00
04/14/2023	76688	DTE ENERGY	2240 LINN/LS	190.51
			1625 LINN/WELL 9	180.72
			1657 LINN/WTP	5,316.63
			2450 E GRAND RIVER/LS	290.42
			STREET & TRAFFIC LIGHTS	9,106.02
				<u>15,084.30</u>
04/14/2023	76689	ELSESSER'S AUTOMOTIVE INC	DPW FORD F250	118.98
04/14/2023	76690	GORMLEY LAW OFFICES, PLC	TIFA RETAINED SVCS	500.00
			ATTY SUPP SVCS	2,038.35
			CITY RETAINED SVCS	400.00
				<u>2,938.35</u>
04/14/2023	76691	GRANGER	CITY HALL & WWTP DUMPSTERS	136.74
04/14/2023	76692	HYDROCORP	CROSS CONNECTION CONTROL	562.00
04/14/2023	76693	INGHAM COUNTY HEALTH DEPARTMENT	ANNUAL RED CEDAR WATER QUALITY TESTS	2,481.60
04/14/2023	76694	MML UNEMPLOYMENT FUND	1ST QTR 2023	141.89
04/14/2023	76695	N.I.E.S.A.	RETURN OF LANDS DELI TAX YEAR 2022	477.18
04/14/2023	76696	NAPA AUTO PARTS	BRUSH CHIPPER/EQUIP MAINT	46.95
			DODGE RAM	139.72
			97 FORD DUMP TRUCK	93.85
			97 FORD DUMP TRUCK	6.41
			BRUSH CHIPPER	70.41
			EQUIP MAINT	46.00
			EQUIP MAINT	103.07
			EQUIP MAINT	(51.33)
				<u>455.08</u>
04/14/2023	76697	RANDY'S SERVICE STATION	PD FUEL	1,025.65
			DPW GAS	731.18
			DPW DIESEL FUEL	799.36
				<u>2,556.19</u>
04/14/2023	76698	RICOH USA INC	CITY HALL & PD COPIER CHARGES	106.28
04/14/2023	76699	SPARROW OCCUPATIONAL HEALTH SERVICE	EMPLOYEE FOLLOW UP	343.47
04/14/2023	76700	STEVENS CONSTRUCTION & EXCAVATING	ASSIT DPW W/ WATER MAIN	3,450.00
04/14/2023	76701	STREET SCAPE LLC	LED LIGHTS-S PUTNAM	3,267.50
04/17/2023	414(A)	ADMIRAL	PD VEHICLE WASHES	12.00
04/17/2023	415(A)	CAPITAL AREA DISTRICT LIBRARY	RETURN OF LANDS DELI TAX YEAR 2022	155.63
04/17/2023	416(A)	CAPITAL REGION AIRPORT AUTHORITY	RETURN OF LANDS DELI TAX YEAR 2022	112.56
04/17/2023	417(A)	DUBOIS CHEMICAL	LIFT STATIONS - PUMP SEAL OIL	108.00
04/17/2023	418(A)	HAVILAND	WTP CHLORINE	1,350.00
04/17/2023	419(A)	INGHAM COUNTY ISD	RETURN OF LANDS DELI TAX YEAR 2022	594.71
04/17/2023	421(A)	LANSING COMMUNITY COLLEGE	RETURN OF LANDS DELI TAX YEAR 2022	560.44
04/17/2023	422(A)	STAPLES	OPERATING SUPPLIES	319.39
				<u>83,934.97</u>

## OUR VISION



Sowing Growth will meet the community's need for healthy fresh food and "food for the soul" through inviting educational opportunities that convey food production from farm to table, and artistic production from inspiration to expression.



## THE MARKET

- Provides access to fresh, local, healthy and seasonal food to a broader community
- Provides access to artisans' handcrafted products, creations, and works of art
- Creates a fun, safe and healthy market community environment that promotes education about local food, local farms, sustainable, healthy growing practices, and artisan skills, techniques, and creative processes

## FRESH \* LOCAL \* HEALTHY



### 2022 FOOD ASSISTANCE PROGRAMS IMPACT

Total food assistance use was at \$1,967 down 1.4% from 2021. Down were use of the Supplemental Nutrition Assistance Program (SNAP) at \$806 (down 10% from 2021) and WIC Project Fresh at \$155 (down 39% from 2021). Decreases largely made up for four year highs in Double Up Food Bucks (DUFB) at \$836 (up 19% from 2021) and Senior Project Fresh at \$170 (up 23% from 2021).

### 2022 ECONOMIC IMPACT \$140,000+

Based on 61% of vendors reporting sales data, EIFM vendor sales reached at least \$92,463, up 3.8% over 2021. Research by other farmers markets across the country indicates that market customers typically spend additional money in the community on market days, known as the 1.5x community economic multiplier. In the case of the EIFM, this equates to an approximate total economic impact to the Williamson area of \$140,000.

The Market is held adjacent to  
McCORMICK PARK, WILLIAMSTON, MI  
MID-MAY TO MID-OCTOBER  
[www.EasternInghamFarmersMarket.org](http://www.EasternInghamFarmersMarket.org)  
Farmers Market e-mail:  
EasternInghamFM@gmail.com

## Our Vendors

In 2022, we welcomed 41 new and 45 returning vendors for a total of 86 farm, food, artisan suppliers and community organizations (up 43% from 2021). They sold fruits, vegetables, meat, cheese, honey, maple syrup, flowers, bread, baked goods, sauces, preserves, and much more. We continued to grow the number of vendors, averaging 24 vendors per week for the season, our highest yet. We added a knife sharpener for the first time in more than 5 years and worked to have ready-to-eat food, and coffee at nearly every Market this season. Thanks to these 2022 vendors:

Ann's Cookie Jar \* Apple Eye Jewelry \* Baby Bear Burger \* Barkham & Co. \* Bayard Candle Co. \* Better Finds LLC \* Bloom Farms \* Boza's Boutique \* Broken Brain Woodworking \* C & S Family Farms \* Chateau Coffee Co. \* Chickadee Goat Milk Soap \* Circle F Ranch \* Clark Sugarbush \* Coleen's Greens \* Cub Scouts \* David's Delicious Pies \* Dawn's Creative Design \* Denise's Designs \* El Burrito Mexicano \* English Flower Farm \* Everhart & Co. \* Finger Lickin' Chicken & Fish \* Flore Orchard \* Flower Essence of Blue Barn Farm \* For the Love of Grain \* Freshly Picked (Rojas Farm) \* From Scratch Mediterranean Cuisine \* Grand Traverse Sauce Co. \* Green Heart Exchange \* Happy Buddha Farm \* Havin' A Ball Chocolates \* Hearty Greens \* Heaven Scent \* Henna by Akhila \* Hometown Home Knife Sharpening \* Hong Kong Restaurant \* James' Dustee Acres \* Jennifer's Crafting Creations \* Jen's Shed \* Karen and Karl's Cruisin' Cafe \* Kat's Kards \* Kerekes Farms \* Kona Ice/Kocoa \* Lee-n-T's Sweets-n-Treats \* Linda Remington \* Lorien's Blends \* Mama C's LLC \* Love Bug Boutique & Co. \* Love My Clairrefinity \* McAvoy's Fresh Produce \* Nature Discovery Center \* Old School Artisan Cookies \* Patrick's at Arbor Ridge \* Pizzelles Plus \* Post Bakery \* Precious Peony Kitchen \* Premier Martial Arts \* R & R Custom Designs \* Red Cedar Garden Club \* RGS Publishing \* RRCL Enterprises \* Rudy's Chestnuts \* S & S Crafts \* Smash and Dash Smashburgers \* Sparrow Hospital Guild \* Taste Restaurant \* The Beeswax BARRN \* The Butterfly Bush \* The Cheese People of Grand Rapids \* The Conscious Cloth \* The Good Bake \* The Sweet Spot \* Tina's Which Crafts \* Tri County Agency on Aging \* Titus Farms \* Ugli Pi Company \* Vermillion Creek Honey Company \* Walk to End Alzheimers \* Wednesday Whimsy \* Wild Hearts Orchards \* Williamson Chamber of Commerce \* Williamson Depot Museum \* Williamson Rotary \* Zulema's Authentic Mexican Food.

# Sowing Growth

## Annual Report for 2022

### GROWING A DESTINATION



\* Eastern Ingham Farmers Market is also referred to as EIFM or Market in this report.

## SOWING GROWTH\* BOARD OF DIRECTORS FOR 2022

### Board of Directors:

Jane Reagan, President  
(517) 525-4177  
[JaneEllenReagan@gmail.com](mailto:JaneEllenReagan@gmail.com)

Sharon LaPointe, Past President  
(517) 927-9316  
[LaPointe.Sharon1@gmail.com](mailto:LaPointe.Sharon1@gmail.com)

Frank Vicente, Vice President  
(517) 410-8738  
[LeisbeFrank517@gmail.com](mailto:LeisbeFrank517@gmail.com)

Michelle Martin, Treasurer  
(517) 242-6074  
[MPenzer@aol.net](mailto:MPenzer@aol.net)

Symantha Outwater, Secretary  
(517) 468-3215  
[Symantha.Outwater@gmail.com](mailto:Symantha.Outwater@gmail.com)

Ryan Edeberg  
(610) 240-4137  
[Ryan.Edeberg@hotmail.com](mailto:Ryan.Edeberg@hotmail.com)

Scott VanAllsburg  
(517) 449-5528  
[olioli@Frontier.net](mailto:olioli@Frontier.net)

Jackie Ellis  
[J-Harris0701@gmail.com](mailto:J-Harris0701@gmail.com)

Carol Grainger  
(517) 449-7832  
[Grainger.carol.cll@gmail.com](mailto:Grainger.carol.cll@gmail.com)

\*Beth Schneider, partial year



Tom Cary  
Market Manager  
(517) 618-1630  
[EasterninghamFM@gmail.com](mailto:EasterninghamFM@gmail.com)

Sowing Growth, a 501(c)(3) organization, operates the Eastern Ingham Farmers Market (EiFM) as part of its commitment to meeting the community's needs for healthy fresh food and "food for the soul".

## Support and Successes

### THANK YOU TO OUR DONORS

Carol Grainger, Jackie Ellis, Jane Reagan, Michelle Martin, Nancy Stanley, Sharon LaPointe, Tom Cary, C&S Farms, Flower Essence of Blue Barn Farm, David Grainger, Steve LaPointe, Scott VanAllsburg, and anonymous donors.

Also, thanks to the businesses, individuals and families who have generously donated returnable cans & bottles to benefit the Market. And finally, thanks goes to our vendors who contributed items to our special event drawings.

### Many opportunities to Volunteer and join our team!



In 2022, we benefitted from the generous donation of time from 70 volunteers. Volunteers contribute in a variety of ways. We continue to recruit volunteers to support our community Market programs.

Musicians are a big part of Sowing Growth programming. The 25 musicians who volunteered in 2022 helped to make the Market a pleasurable place to gather and a popular destination in Williamston on Market Sundays.



To volunteer in 2023, please complete the online form using the QR code above or visit our website VOLUNTEER page or Contact Jackie Ellis at [JHarris701@gmail.com](mailto:JHarris701@gmail.com)

## 2022 Achievements

Conducted Strategic Planning for the EIFM, Sowing Growth, and the Sowing Growth Board, with a 5 year goal of 30 vendors/market and 15,000 customers/regular season by 2026.

Created specific 2022/2023 targets/work plans toward attaining the 2026 goals for the regular Market season

Achieved the following 2022 objectives

- Reinstated Power of Produce (POP) Club, live music, Seedlings and Sprouts craft booth, and Nature Discovery exhibits, previously paused due to COVID-19

- Continued the "Art with Scott" Art Booth, initiated the Pollination Station offering information from community partners regarding their service projects, found a coffee vendor, and increased the number of vendors offering prepared foods.

- Upped our social media presence from 2021 by increasing Facebook followers from 2,856 to 3,700; newsletter subscribers from 458 to 661; and Instagram followers from 248 to 296. Worked with community partners and the City of Williamston to finance and install the Community Message Board.

- Increased overall number of volunteers helping out in 2022 (from 30 to 70) and initiated vendor stories for Market publicity.

Partially Achieved: Created one of six planned videos showcasing the Market; increased average number of vendors/week from 23 to 24 (target 25); increased average number of customers/week from 508 to 528 (target 538); increased total regular season customers to 11,581 (target 11,792). Expanded fundraising from bottle/can collecting and local grants, to seeking Sunday Market support sponsors and state/national grants.

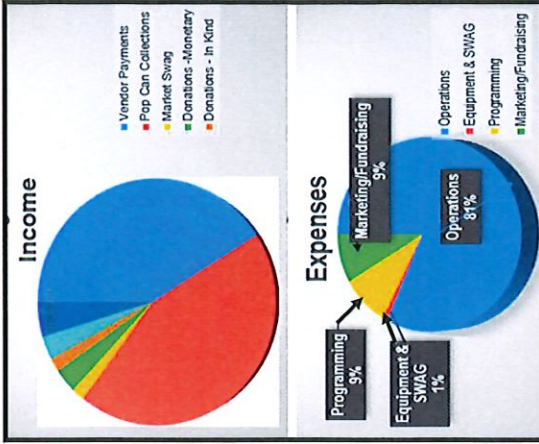
Pleasant surprises: The donation of a van to Sowing Growth for year round bottle/can collecting, a \$500 anonymous donation, and a Grainger Corporation grant for POP Club.

Goals for 2023: Next year we will continue our focus on implementing the Strategic Plan, especially increasing the number and diversity of EIFM vendors, and our weekly EIFM visitor count. We will continue to strive for a Market that is an inclusive and inviting destination for all of the Williamston area communities that we serve.

### Donations are Critical to Our Financial Strength

Sowing Growth is not publicly funded. Each year we must raise money to cover Market operations. Please check the Market Tab on our website for information on how to donate to Sowing Growth. Donations are our lifeline. No donation is too small.

## 2022 Financial Snapshot



## 2023 Market Schedule

May - 14, 21, 28

June - 4, 11, 18, 25

July - 2, 9, 16, 23, 30

August - 6, 13, 20, 27

September - 3, 10, 17, 24

October - 1, 8, 15

**Holiday Market- December 17th**

Time: 10:00 AM-2:00 PM

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**AGREEMENT  
BETWEEN THE CITY OF WILLIAMSTON  
AND SOWING GROWTH**

This Agreement is entered into on April 17, 2020 (hereafter the "Effective Date") by and between the non-profit corporation *Sowing Growth*, which operates the **Eastern Ingham Farmers Market** (hereafter the "Market"), and the *City of Williamston*, located at 161 E. Grand River, Williamston, Michigan 48895 (hereafter the "City"). Sowing Growth and the City of Williamston are collectively referred to as the "Parties". By their signatures below, the Parties agree to the following:

**The City will:**

1. Not operate a Farmers Market in Williamston for the duration of this Agreement.
2. Recognize that Sowing Growth continues to own all equipment transferred to it by the City in 2018 that had been previously acquired by and for the Williamston Farmers Market. This equipment includes, but is not limited to, items stored in the storage room behind the concession stand in McCormick Park. The City will allow the Market to store this equipment and other acquired Market equipment in the storage room behind the concession stand in McCormick Park.
3. Waive the cost of electricity for the Market and its vendors and provide access to the water from the spigot behind the McCormick Park concession stand on Sundays and any additional approved days the Market is in operation ("Market Days") and during any fundraiser events sponsored by the Market held on City property.
4. Provide to Sowing Growth any Williamston Farmers Market documents, records, files and items currently located in City Hall that pertain to the Market.
5. Forward to Sowing Growth any mail, inquiries, donations, vendor applications and/or fees and/or financial grants it may inadvertently receive that are intended for the Market.
6. Provide a link to the Market website on the City's website.

**Sowing Growth will:**

1. Operate the Eastern Ingham Farmers Market, including, but not limited to, managing vendor agreements, receiving vendor payments, and participating in local, federal and state food assistance programs.

2. Seek prior approval from the City before hosting fundraising events at McCormick Park in the parking lot located at 228 N. Putnam Street.
3. Operate the Market on Market Days at McCormick Park in the parking lot located at 228 N. Putnam Street during the Market seasons from 2020 through 2025.

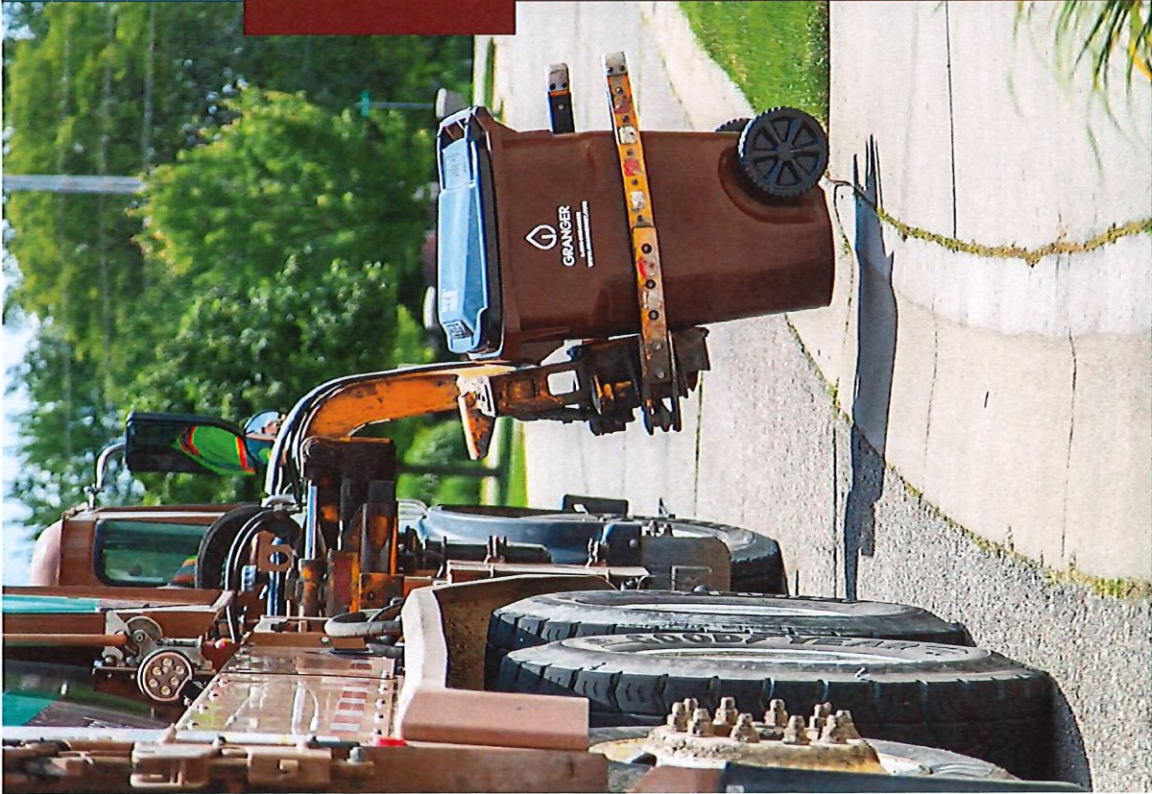
This Agreement shall become effective on the Effective Date and shall continue in effect for the 2020 through the 2025 Market seasons, unless terminated early by the Market. This Agreement may be amended only by the written mutual agreement of the Parties.

Tammy Gilroy, Mayor 4-17-2020  
Signature of City of Williamston representative Date

Tammy Gilroy  
Printed Name of City representative

Sharon R. LaPointe 4-15-20  
Signature of Sowing Growth representative Date

Sharon L. LaPointe  
Printed Name of Sowing Growth representative



# The City of Williamston

## Waste, Recycling & Yard Waste Collection

April 24, 2023

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# GRANGER WASTE SERVICES

Family-owned and operated business,  
since 1966, with over 350 associates

Lansing (HQ), Alma, Cedar Springs, Fowlerville, Jackson

Leading comprehensive environmental  
management firm

Full range of hauling and disposal services,  
landfill management and recycling

Michigan's most trusted and reliable waste  
and recycling provider



# SERVICE YOU CAN COUNT ON

## Granger Waste Services lives by the Golden Rule

Treating our customers, the way we like to be treated, with integrity, courtesy and respect.

## Our associates pride themselves on:

Providing dependable and consistent service in a safe and efficient manner, week in and week out.



# QUALIFICATIONS & EXPERIENCE

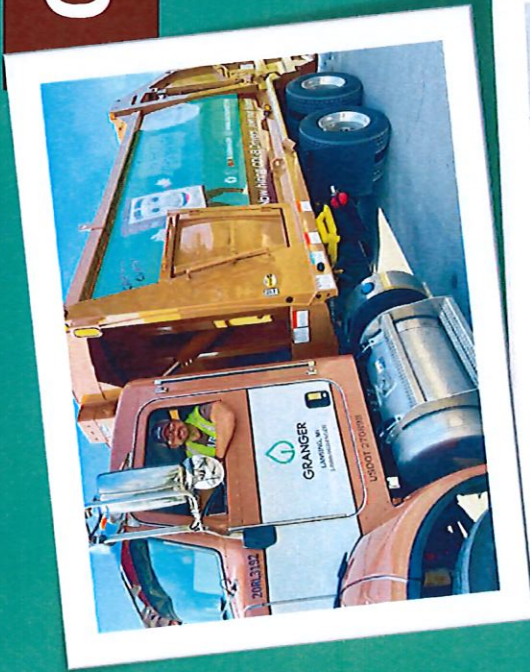
More than 56 years as a waste hauler

- Servicing over 160,000 single-subscription customers
- Services to 52 municipalities
- First hauler in the area to provide rolling trash carts

In the 70's, Granger became a landfill owner

Own and operates two landfills in greater Lansing area.

Granger currently services over 250,000 residential and commercial customers in mid-Michigan



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# DISPOSAL/STORAGE FACILITY

City of Williamston's trash is picked up and taken to Granger's Wood Road Landfill

16500 Wood Road, Lansing Michigan

Landfills are engineered to be secure spaces to dispose of trash

The groundwater and surrounding area is diligently protected from trash inside using the best practices and technology.

The landfill also serves an important role in providing fuel for renewable energy generation.

Granger follows all guidelines set forth by EGLE in operating and maintaining its landfill.



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# EQUIPMENT AND MAINTENANCE

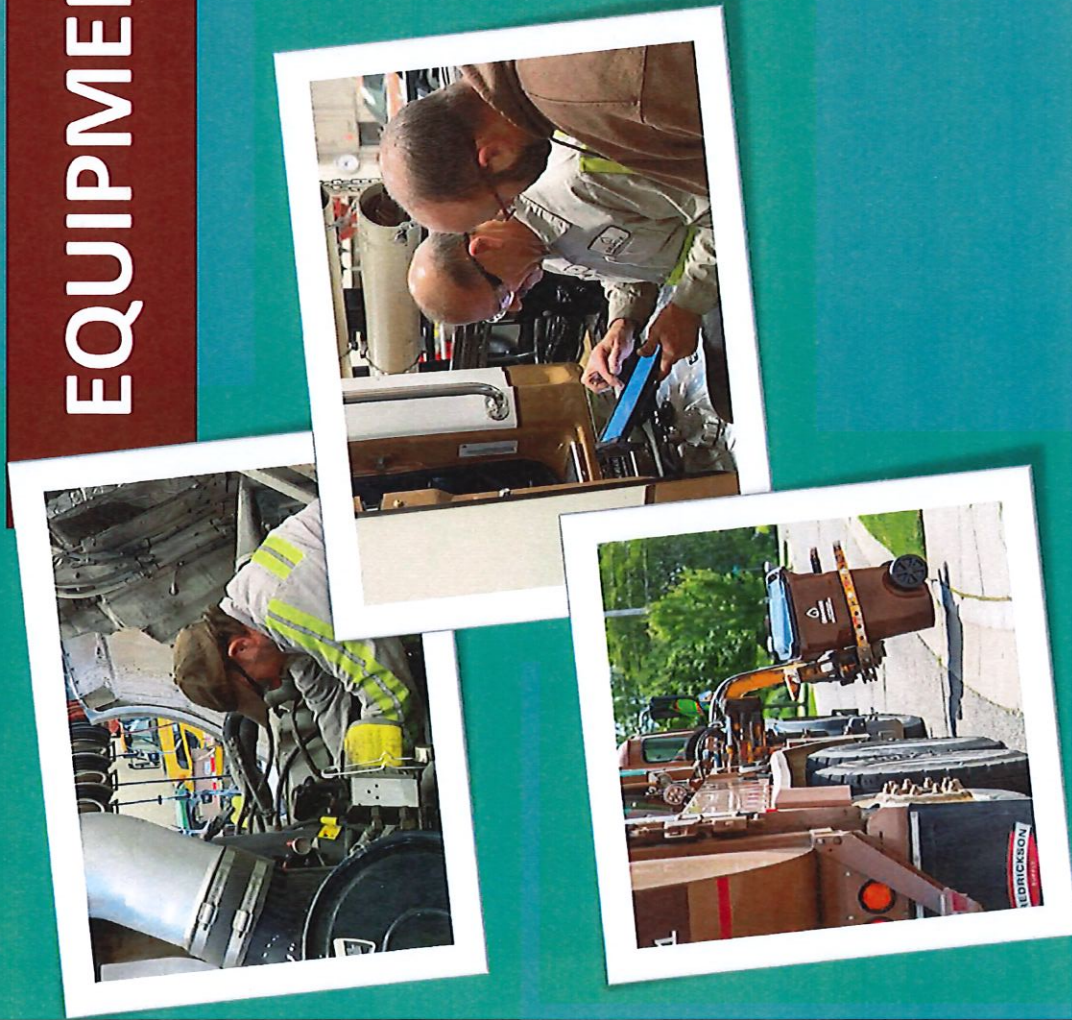
## Granger Operates a Fleet of Reliable Trucks

A fully staffed team of mechanics conduct repairs and preventive maintenance. This combination of quality equipment and on-site maintenance personnel helps ensure efficient collection.

## Automated Side Load (ASL) truck

Trucks use a mechanical arm operated by the driver to pick up and empty the carts.

Using this type of truck increases both the safety and efficiency of the collection.





# TECHNOLOGY

Using technology to improve efficiency, communications and safety

Each truck has cameras both inside and outside, as well as in-cab tablets.

Routing, messaging and tracking software.

Increased safety and efficiency allows for swift action to correct and communicate any issues, delays or changes in our service.



# COMMUNICATIONS

Multiple options for communication and customer service.

Website: [www.grangerwasteservices.com](http://www.grangerwasteservices.com)

Customer information and support, as well as a quick and convenient way for customers to contact us and order additional services.

Customer Service: available Monday–Friday, 8 a.m. to 5 p.m.

Toll-free at 1-888-947-2643

Email at [info@grangernet.com](mailto:info@grangernet.com)

Communication to customers

Social Media: information through Facebook:

Email: information to customers who provide their email address.



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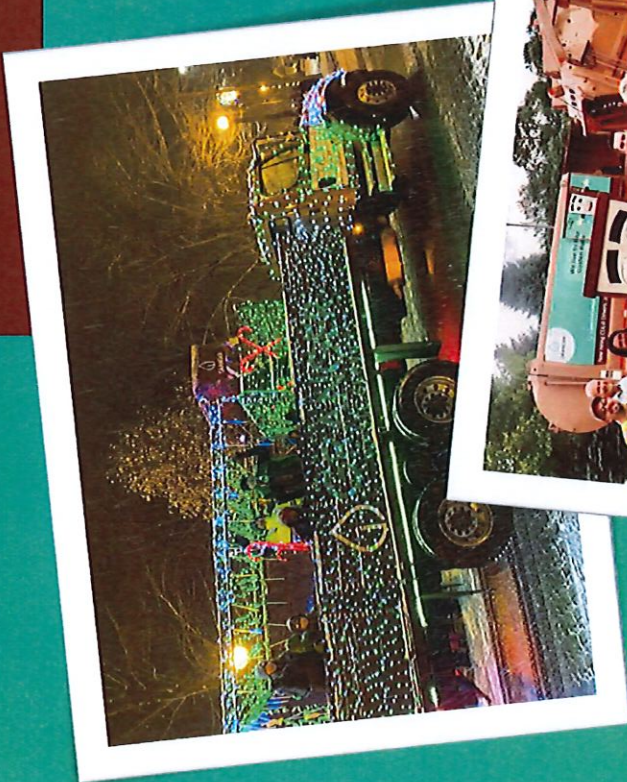
# PUBLIC EDUCATION AND OUTREACH

## Active in our communities we service

Trucks in local parades

Captain Curby at events

Civic, professional and school groups are invited to learn more about waste and recycling through tours, presentations and other educational opportunities



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# CURRENT MUNICIPAL SERVICE DETAILS

- 2YD EOW – City Hall  
\$41.34/month
- 8YD 1x/WK – Wastewater Treatment  
\$95.40/month
- 1 – 96G recycle – City Hall  
\$45.50/month

MONTHLY TOTAL  
\$182.24



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# PROPOSED MUNICIPAL SERVICE DETAILS

- 2YD EOW – City Hall  
\$45.00/month
- 8YD 1x/WK – Wastewater Treatment  
\$105.00/month
- 1 – 96G recycle – City Hall  
\$0.00/month

**MONTHLY TOTAL**  
**\$150.00/month**



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pg 12

# CURRENT RESIDENTIAL SERVICE DETAILS

- **WEEKLY TRASH SERVICE**
  - 96G Granger cart \$13.11/month
  - 65G Granger cart \$8.20/month
- **EVERY OTHER WEEK RECYCLING SERVICE**
  - 96G Granger cart or Granger curbside tub \$4.10/month
- **WEEKLY 6 BAG YARD WASTE SERVICE (April – November)**
  - \$14.20/month
- **BAG TAGS (as needed)**
  - \$2.18 per tag



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Pg 13

# CURRENT SR RESIDENTIAL SERVICE DETAILS

- **WEEKLY TRASH SERVICE**
  - 96G Granger cart \$11.21/month
  - 65G Granger cart \$6.83/month
- **EVERY OTHER WEEK RECYCLING SERVICE**
  - 96G Granger cart or Granger curbside tub \$3.44/month
- **WEEKLY 6 BAG YARD WASTE SERVICE (April – November)**
  - \$14.20/month
- **BAG TAGS (as needed)**
  - \$2.18 per tag



8/10  
8/14

# PROPOSED RESIDENTIAL SERVICE DETAILS

- **WEEKLY TRASH SERVICE**
  - 96G Granger cart \$14.73/month
  - 65G Granger cart \$13.26/month
- **EVERY OTHER WEEK RECYCLING SERVICE**
  - 96G Granger cart \$5.45/month
- **WEEKLY 6 BAG YARD WASTE SERVICE (April – November)**
  - \$15.62/month
- **BAG TAGS (as needed)**
  - \$4.00 per tag



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# PROPOSED COMMUNITY CLEANUP DETAILS

- 1 – 40YD roll-off per year \$0.00 includes disposal



**GRANGER**  
WASTE SERVICES

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pg 16

# THANK YOU!

SCOTT TRUMAN  
DIRECTOR OF SALES  
Granger Waste Services  
D 517-371-9749  
C 517-388-3858

struman@grangernet.com  
[www.grangerwasteservices.com](http://www.grangerwasteservices.com)

JAMI ANDERSON  
MARKET DEVELOPMENT SPECIALIST  
Granger Waste Services  
D 517-371-9722  
C 517-256-8114

janderson@grangernet.com  
[www.grangerwasteservices.com](http://www.grangerwasteservices.com)



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Pg 17

11a  
pg 1

**CITY OF WILLIAMSTON  
CITY COUNCIL**

At a Regular Meeting of the City Council of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 E. Grand River Avenue, Williamston, Michigan on Monday, April 24, 2023 at 7:00 p.m., there were:

**PRESENT:**

**ABSENT:**

The following resolution was offered by \_\_\_\_\_, and supported by \_\_\_\_\_.

**RESOLUTION OF SUPPORT TO APPLY FOR THE INGHAM COUNTY PARKS AND TRAILS MILLAGE GRANT PROGRAM FOR MEMORIAL PARK PLANNING AND ENGINEERING PROJECT**

**WHEREAS**, in November 2014, Ingham County voters approved a 0.5 mill tax millage to support the development of a countywide regional trails and parks system through 2020, which was extended with a voter approval in 2020, in which all Ingham County municipalities are eligible to apply; and

**WHEREAS**, the City of Williamston owns real property at 336 Highland, Williamston, MI, commonly known as Memorial Park; and

**WHEREAS**, the City of Williamston's long-range parks and trails plans include the creation of a trail through Memorial Park, connecting to the existing pedestrian bridge spanning the Red Cedar River to connect to the south side of town; and

**WHEREAS**, the Ingham County Parks and Trails Millage application is welcoming grants for future projects, thus the City of Williamston is desirous of submitting an application for said work in Memorial Park; and

**WHEREAS**, the City of Williamston will partner with Local Operating Engineers for up to \$100,000 of in-kind construction services; and

**WHEREAS**, the City of Williamston will continue to seek other grant sources including the Michigan Natural Resources Trust Fund (MNRTF) Grant Program.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Williamston City Council authorizes submission of an Ingham County Parks and Trails Millage Grant Program application for up to \$1,000,000 in grant funding.

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pg 2

**VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:**

**AYES:**

**NAYS:**

**ABSENT:**

**CERTIFICATION**

I, the undersigned duly qualified and acting Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a Regular Meeting held on Monday, April 24, 2023.

\_\_\_\_\_  
Holly Thompson, City Clerk  
City of Williamston

Dated: \_\_\_\_\_



## City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895  
517-655-2774; fax 517-655-2797; [www.williamston-mi.us](http://www.williamston-mi.us)

14a.  
pg 1

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To: City Council & Staff  
From: John P. Hanifan, City Manager *JPH*  
Date: Meeting of April 24, 2023  
Subject: City Manager's Report

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- **Parks Committee Walk Through:** The Parks committee met in work session format on Wednesday April 19<sup>th</sup> and did a walk-through at McCormick Park, Volunteers Park, Memorial Park, Red Cedar Bend Landing and Old Mill Trail. We had a few members of the public join us. It was very productive and helped frame the plans for the parks moving forward.
- **Icehouse Project:** The variance for the side yard setback was approved with the condition that the variance must be used within one year. Site Plan review will hopefully be completed at either the May or June Planning Commission meeting.
- **Property at 825 W. Grand River:** Representatives of Dollar Tree have started the process for site plan approval for this property. It is the vacant lot next to the Sunnyside Plaza. Their plan is to submit for the June planning commission meeting.
- **Road Diet:** The design plan (s) are completed. Staff will schedule a public meeting/open house for late May/early June 2023. Staff will also present the concepts at the DDA meeting in May as well as the first Council Meeting in May (May 8).
- **Upcoming Agenda Items:**
  - Road Diet Concept Plans (May 8<sup>th</sup>)
  - Budget Work Session (May 8<sup>th</sup>)
  - Public Hearing on Rates, Millage and Fees and Fiscal Year 2023 -24 (May 22<sup>nd</sup>)
  - Adoption of Fiscal Year 2023-24 Budget (June 12<sup>th</sup>)



City of Williamston 146  
161 E. Grand River Ave. pg 1  
Williamston, MI 48895

TO: City Council  
FROM: Holly Thompson, MiPMC II/ MMC  
City Clerk  
DATE: 04/20/23

## Staff Report

### ***City Wide Cleanup***

We're in the process of putting together a City-wide cleanup day, likely to be held in the summer months this year! Manager Hanifan brought up the concept at our meeting with Granger and he has allowed me to run with it. Granger has generously agreed to donate the dumpster, and the Farmers' Market is onboard with collecting soda cans to raise money. I'm also hoping to get someone that can recycle scrap metal as a fundraiser (maybe the band boosters?) and Ingham County Hazardous Waste. This cleanup would only be available to our City residents and would need staffing with volunteers for the day. I'm excited to get this going as I also feel it is very much needed in the community.

### ***Elections***

I expect to have a couple action items for the next agenda for Council to consider to keep Williamston moving forward with the 2024 Election changes. I've been keeping a close watch on what is happening at the State level, but there are more unanswered questions than solutions at this point. I know many municipalities are concerned with the lack of progress and direction and I feel Williamston needs to be prepared for the changes regardless.

### ***Board Vacancies***

Board of Review- 1 Vacancy & 1 Alternate Vacancy  
Downtown Development Authority- 1 Vacancy

### ***Art***

I've submitted a micro-grant application to the Michigan Municipal League to help with funding for the replacement of the sculptures in McCormick Park. They reached out to us specifically to encourage us to apply so I'm hopeful we'll be in good shape to receive some funds.

### ***Michigan Association of Municipal Clerks (MAMC)***

I was honored to help again at the MAMC Institute in Mount Pleasant in March. A couple of our surrounding Township Clerks graduated this year, and I was so glad to see them achieve this huge accomplishment. Robin Cleveland of Williamstown Township and Kathy LaGrow of Ingham Township both completed their three years of Institute to graduate on March 18<sup>th</sup> and will be receiving their Michigan Professional Municipal Clerk (MiPMC) designations from MAMC.

### ***Capitol Area Municipal Clerks Association (CAMCA)***

I'm currently serving on the board as Treasurer of the CAMCA. We have continued to offer updates and assistance regarding Elections and are up to 75 members in the Tri-County area. Zynda's in Williamston was our annual meeting location this past January and we had a record high attendance. A few of our downtown businesses also supported the annual meeting with donations of coupons, small goodies, and even centerpieces. So a special thank you to The Botany Boutique, Matt Mulford of Artisan Alcove, Nu Concept, and Groovy Donuts, and of course Zynda's for making our membership feel welcome!

*Michigan Association of Municipal Clerks*



THIS CERTIFIES THAT

**HOLLY M. THOMPSON, MIPMC/MMC**  
**FOR SUCCESSFULLY TEACHING**  
**CHALLENGES AND SOLUTIONS FOR MICHIGAN CLERKS**

March 13, 2023

*Melanie D. Ryska*  
Melanie Ryska, MIPMC/CMC  
MAMC Director  
Education Chair

*Rachelle D. Ebody*  
Rachelle Ebody, MiPMC/CMC  
MAMC Director  
Education Vice-Chair  
4 HOURS OF INSTRUCTION

*Lewis G. Bender*  
Lewis G. Bender, Ph.D.  
MAMC Institute Director  
and Facilitator