



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, June 12, 2023
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of May 22, 2023
7. Accounts Payable
8. Williamston Community Schools Update- Adam Spina
9. Action Items
 - a. Re-appointment of Noah Belanger to the Planning Commission for a Term to Expire 06/30/26
 - b. 2023-2024 Fiscal Year Budget Resolution
 - c. 2023-24 Budget Utility Rate Resolution
 - d. 2023 Utility Improvement Projects – Construction Contract Award
 - e. Jubilee Fireworks Consideration
 - f.
 - g.
10. Discussion Items
 - a. Road Diet
 - b. Construction Project Update(s)
 - c.
11. Correspondence Received / Information Only
 - a.
12. Department Head Reports
 - a. City Manager
 - b. Building Department
 - c.
 - d.
13. Committee/Sub-Committee Reports
14. Audience Participation – Maximum 5 minutes per presentation.
15. Council Member Comments
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, June 26, 2023, in the Council Chambers of City Hall at 7:00 p.m.**

CITY OF WILLIAMSTON
CITY COUNCIL
MAY 22, 2023
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Councilmembers Tommy Pratt, Steve Jenkins, Scott VanAllsburg, and Terry Hansen. Absent: Dan Rhines.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Treasurer Tom Mead, City Attorney Timothy Perrone, Police Chief Bob Young, Engineer/DPW Director Scott DeVries, Spicer Group Representative John Bradley, and JFM Productions.

Motion by Hansen, second by Pratt, to excuse Rhines. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by VanAllsburg, second by Jenkins, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of May 8, 2023:

Motion by Jenkins, second by Hansen, to approve the May 8, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by Lanyon, second by VanAllsburg, to approve the May 22, 2023, accounts payable as presented, reference #'s 76722-76751, and ACH 426-432 and EFT 431 from dates 5-4-23 through 5-11-23 for a total of \$38,333.15. Yes: VanAllsburg, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Public Hearing for Fiscal Year 2023/2024 Budget:

Mayor Gilroy opened the public hearing at 7:05 p.m.

Manager Hanifan gave a power point presentation summarizing the 2023/2024 Fiscal Year Draft Budget.

No comments from the public were received.

Mayor Gilroy closed the public hearing at 7:25 p.m.

9. Action Items

9a. Re-appointment of Narda Murphy to the Downtown Development Authority for a Term to Expire 06/30/27:

Motion by **Lanyon**, second by **Pratt**, to re-appoint Narda Murphy to the Downtown Development Authority for a term to expire 06/30/27. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

9b. Re-appointment Earl Wolf to the Parks and Recreation Commission for a Term to Expire 06/30/26:

Motion by **Hansen**, second by **Jenkins**, to re-appoint Earl Wolf to the Parks and Recreation Commission for a term to expire 06/30/26. Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Gilroy. No: None. **Motion passed.**

9c. Metro Act Application:

Motion by **Lanyon**, second by **Pratt**, to approve the 123.Net Metro Act Application as presented. Yes: Hansen, Pratt, Jenkins, VanAllsburg, Gilroy, Lanyon. No: None. **Motion passed.**

9d. Volunteers Park – West Fence and Gate Proposal:

Motion by **Hansen**, second by **VanAllsburg**, to authorize the installation of decorative fencing and a maintenance gate for Volunteers Park in accordance with the proposal from Clery Fence of Dansville, Michigan in the amount of \$15,100.00. Yes: Pratt, Jenkins, VanAllsburg, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

9e. Trent Allen Memorial Basketball Courts – Crack Repair and Resurfacing Proposal:

Motion by **Pratt**, second by **Lanyon**, to authorize the Crack Sealing and Resurfacing proposal with McKearney Asphalt & Sealing Inc. of Lansing, Michigan in the amount of \$10,995.00. Yes: Jenkins, VanAllsburg, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

10. Discussion Items

10a. Road Diet:

Manager Hanifan reported the plans are complete and they are looking forward to the public open house on June 21st. He has received some public response already that has been overwhelmingly positive.

10b. Construction Project Update(s):

Manager Hanifan reported Engineer DeVries put together a drafted construction schedule that was shared on social media. He thanked Deputy Burke for her help in the wording and design of the notice. If people have questions about any City projects, he encouraged them to call City Hall directly to get answers.

12. Department Head Reports

12a. City Manager:

Manager Hanifan submitted a written report for Council review. He added the McCormick Park cleanup went very well and was busy. He added Earl Wolf and Heather Galecka are great park supporters.

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12b. Police Chief:

Chief Young reported staffing is still an ongoing issue. They currently have four full-time and no part-time officers. He encouraged people to apply if interested.

13. Committee/Sub-Committee Reports:

Councilman VanAllsburg reported the Cemetery Board met and discussed a pine tree that was planted at a grave site that a neighboring plot owner does not like.

Councilman Jenkins reported the TIFA Board approved the repair of the salt barn door and waiver to the contractor saying they are no longer obligated to repair the building. They also approved their budgets and elected officers.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Jenkins commented people are always asking him about the high water/sewer rates.

Councilman VanAllsburg commented Williamston is not high on water/sewer rates, they are in the middle.

Councilman Hansen commented trolls do not exist and will not be on the Putnam bridge.

Mayor Gilroy commented summer is a busy time in Williamston with the bandshell concerts, farmers' market, Jubilee, and other summer events. She encouraged people to visit the new Nikko's and Twisters for ice cream.

16. Closed Session- Capitol City Labor Program Collective Bargaining allowed under MCL 15.268(c):

Motion by **Lanyon**, second by **VanAllsburg**, to go into closed session to discuss the Capitol City Labor Program Collective Bargaining allowed under MCL 15.268(c). Yes: Jenkins, VanAllsburg, Gilroy, Hansen, Lanyon, Pratt. No: None. **Motion passed.**

Closed Session started at 7:59 p.m.

Motion by **Lanyon**, second by **VanAllsburg**, to return to open session. **Motion passed by voice vote.**

Closed Session ended at 8:22 p.m.

17. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:23 p.m.

***Meeting adjourned at 8:23 p.m.**

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Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

DRAFT

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CITY OF WILLIAMSTON
CITY COUNCIL MEETING JUNE 12, 2023
ACCOUNTS PAID/PAYABLE
CHECKS 76753-76805 AND ACH 433-449

Date	Check	Vendor Name	Description	Amount	Aprv
05/18/2023	76753	CHARLOTTE MOTORS	MOTORS FOR GRIT ROOM UNIT HEATERS	675.00	_____
05/18/2023	76754	CHLORIDE SOLUTIONS	BRINE GRAVEL ROADS	1,930.60	_____
05/18/2023	76755	CIVIC PLUS LLC	ONLINE CODE HOSTING	550.00	_____
			MUNICODE ADMIN SUPP FEE	250.00	_____
				<u>800.00</u>	
05/18/2023	76756	DORNBOS SIGN INC.	FARMERS MARKET PARKING SIGN	285.40	_____
05/18/2023	76757	DTE ENERGY	WWTP UTILITIES	6,117.29	_____
			175 E GRAND RIVER/PD	429.78	_____
			MEMORIAL PK	15.76	_____
			781 PROG CT	873.44	_____
			3870 VANNETER/LS	27.86	_____
			RIVERVIEW/LS	55.44	_____
			CORWN/LS	439.80	_____
			MCCORMICK PARK	66.78	_____
			MECHANIC/LS	72.79	_____
			202 ELEVATOR/TIFA 2B	14.89	_____
			804 HIGH/LS	83.17	_____
			228 ELEVATOR/OLD DPW	45.45	_____
			ZIMMER/LS	46.36	_____
			2450 E GRAND RIVER/LS	84.70	_____
			1625 LINN/WELL 9	457.33	_____
			1657 LINN/WTP	4,108.72	_____
			2240 LINN/LS	127.14	_____
			111 E MIDDLE/LS	73.77	_____
			215 CHURCHILL DOWNS/LS	115.94	_____
				<u>13,256.41</u>	
05/18/2023	76758	DUBOIS-COOPER ASSOCIATES	OIL SEAL	108.00	_____
05/18/2023	76759	ELSESSER'S AUTOMOTIVE INC	2017 PICKUP TIRE SENSOR	118.98	_____
05/18/2023	76760	ETNA SUPPLY	WATER SERVICE REPAIRS	1,092.00	_____
			HOT WATER REPAIRS-WWTP	2,392.00	_____
				<u>3,484.00</u>	
05/18/2023	76761	FERGUSON WATERWORKS #3386	WATER LOCATING EQUIP	2,572.99	_____
			WATER MAIN REPAIR SLEEVES	1,110.00	_____
			WATER SVC PARTS	42.22	_____
				<u>3,725.21</u>	
05/18/2023	76762	INGHAM COUNTY ROAD DEPT	MAJOR ROAD STRIPING (TRAFFIC CONTROL)	2,597.58	_____
05/18/2023	76763	J & B BOOTS	T DAVIS BOOTS	200.00	_____
05/18/2023	76764	JOHN DEERE FINANCIAL	DPW SUPPLIES	1,144.29	_____
05/18/2023	76765	MPC CASHWAY LUMBER	PARKS KAYAK LAUNCH SIGN	13.35	_____
05/18/2023	76766	ONE WAY ASPHALT PAVING & EXCAVATING	ROAD REPAIRS-ASPHALT	5,700.00	_____

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05/18/2023	76767	RANDY'S SERVICE STATION	PD FUEL	1,412.12	_____
			DPW FLEET GASOLINE	905.64	_____
			DPW FLEET FUEL - DIESEL	712.63	_____
			RIM RECONDITION	536.00	_____
				<u>3,566.39</u>	
05/18/2023	76768	RICOH USA INC	CITY HALL & PD COPIER	265.09	_____
05/18/2023	76769	S&S TRUCK SERVICE	DPW/PLOW TRUCK	120.00	_____
05/18/2023	76770	SPICER GROUP	HUD WATER MAIN REPLACEMENT	26,297.15	_____
			HUD WATER MAIN REPLACEMENT	8,771.50	_____
			ZIMMER & MECHANIC LS ENGINEERING	4,289.50	_____
			ZIMMER & MECHANIC LS ENGINEERING	3,215.00	_____
				<u>42,573.15</u>	
05/18/2023	76771	TC ENTERPRISES	CITY TREE SERVICE	400.00	_____
			CITY TREE SVC	800.00	_____
				<u>1,200.00</u>	
05/18/2023	76772	THE MACOMB GROUP	WWTP DIGESTER	1,457.02	_____
05/18/2023	76773	TRACTOR SUPPLY CREDIT PLAN	WWTP FOR PAINT DISPOSAL	6.99	_____
			DPW GLOVES	13.57	_____
				<u>20.56</u>	
05/18/2023	76774	VERIZON WIRELESS	CITY CELL PHONES	688.21	_____
			PD PHONES & MODEM	242.10	_____
				<u>930.31</u>	
05/18/2023	76775	WILLIAMSTON AREA SENIOR CENTER	2022 TAX DISBURSEMENT	28,641.71	_____
05/18/2023	76776	WILLIAMSTON FLORIST & GREENHOUSE	FALL PLANTING 2022	1,105.00	_____
05/18/2023	76777	WILLIAMSTON TRUE VALUE	DPW SHOP USE	12.99	_____
			PARKS	118.32	_____
			WWTP SUPPLIES	5.99	_____
			WWTP SUPPLIES	8.99	_____
			PARKS	5.59	_____
			PARK BATHROOM	10.78	_____
				<u>162.66</u>	
05/19/2023	433(A)	ADMIRAL	PD VEHICLE WASHES	9.00	_____
05/19/2023	434(A)	BRIGGS MECHANICAL	WWTP UNIT HEATHER REPLACE	14,012.00	_____
			WWTP BOILER SERVICE	132.00	_____
			CREDIT	(101.00)	_____
				<u>14,043.00</u>	

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05/19/2023	435(A)	DELAU FIRE SERVICES	781 PROG/FIRE SUP ANNUAL INSPEC	250.00	_____
05/19/2023	436(A)	H & H WELDING & REPAIR	EQUIP REPAIR TINK BUCKET	614.00	_____
			EQUIP REPAIR SNOW BOX	417.00	_____
				<u>1,031.00</u>	
05/19/2023	437(A)	HYDROCORP	APRIL '23 CROSS CONNECTION	562.00	_____
05/19/2023	438(A)	MODEL FIRST AID SAFETY & TRAINING	DPW FIRST AID SUPPLIES	86.15	_____
05/19/2023	439(A)	NAPA AUTO PARTS	EQUIP MAINT	81.08	_____
			DPW SUPPLIES	47.08	_____
			EQUIP MAINT	13.79	_____
			EQUIP REPAIR/TOUCH UP PAINT	36.70	_____
				<u>178.65</u>	
05/19/2023	440(A)	USA BLUEBOOK	MISS DIG MARKING FLAGS	481.61	_____
			WWTP LAB SUPPLIES	180.09	_____
				<u>661.70</u>	
05/19/2023	441(A)	WILLIAMSTON COMM. SCHOOLS	LIBRARY MAINT 3RD QTR	1,545.00	_____
05/24/2023	76784	BARYAMES CLEANERS	PD UNIFORM CLEANING	65.60	_____
05/24/2023	76785	CARDMEMBER SERVICE	HMT/CLERK BREAKFAST	17.53	_____
			HMT/CLERK ANNUAL CONFERENCE	425.00	_____
			SAD/SMYTH UNIFORMS	99.98	_____
			SAD/VANDYKE CLOTHING	29.94	_____
			SAD/PARLING UNIFORMS	104.90	_____
			SAD/DAVIS UNIFORMS	125.00	_____
			SAD/DAVIS UNIFORMS	31.94	_____
			SAD/781 BLDG MUD MAT	176.84	_____
			DLG/TOOLS SUPPLIES	27.98	_____
			DLG/EQUIP MAINT	101.60	_____
			DLG/DPW SUPPLIES INSECT REPL	179.97	_____
			TRM/CLERK PRIORITY MAIL	12.55	_____
			TRM/PARKS KIOSK	2,314.00	_____
			TRM/HDMI CABLE	24.59	_____
			TRM/DEPUTY TREAS TRAINING	49.00	_____
			TRM/TREAS TRAINING	49.00	_____
			RDY/CHIEF UNIFORM	79.50	_____
			RDY/FBINAA LUNCH TRAINING	35.00	_____
			SAD/PARK TETHERBALLS	46.96	_____
			SAD/CREDIT UNIFORM RETURN	(64.98)	_____
				<u>3,866.30</u>	
05/24/2023	76786	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,613.25	_____
05/26/2023	442(A)	INGHAM COUNTY TREASURER	EDC 2023 YEAR	9,436.16	_____
05/26/2023	443(A)	KATHY EDWARDS	MAY COUNCIL TAPINGS	400.00	_____
05/26/2023	444(A)	LAP+CREATIVE	MEMORIAL PK HONOR TRAIL	6,301.00	_____
05/26/2023	446(A)	STAPLES	OPERATING SUPPLIES	56.43	_____
06/01/2023	76787	BARYAMES CLEANERS	PD UNIFORM CLEANING	65.60	_____
06/01/2023	76788	BOSWORTH URGENT CARE	PATANO PRE EMPLOY PHYSICAL	152.00	_____
06/01/2023	76789	CARROLL, MARY	UB refund for account: WALL-000300-0000-	149.20	_____

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06/01/2023	76790	CONSUMERS ENERGY	3485 CORWIN RD	22.19
			526 SUNSET/WWTP	1,933.16
			161 E GRAND RIVER/CITY HALL	82.98
			228 N PUTNAM	53.09
			228 ELEVATOR	198.52
			781 PROGRESS CT/COLD STORAGE	167.54
			175 E GRAND RIVER/PD	60.31
			781 PROGRESS CT	230.32
			369 W GRAND RIVER/DEPOT	71.47
				<u>2,819.58</u>
06/01/2023	76791	ELSESSER'S AUTOMOTIVE INC	2015 PICKUP REPAIR	545.00
06/01/2023	76792	GARCIA, VANESSA	UB refund for account: GEOR-000821-0000-	200.20
06/01/2023	76793	MCKENNA	APR ZONING ASSISTANCE	1,315.00
06/01/2023	76794	MI RURAL WATER ASSOCIATION	MRWA ANNUAL DUES (W & WW)	800.00
06/01/2023	76795	PERRY PLUMBING, INC	WTP BACKFLOW PREVENTER REPAIR	755.18
			MCCORMICK CONCESSION SEASONAL WATER	204.07
				<u>959.25</u>
06/01/2023	76796	PITNEY BOWES GLOBAL FINANCIAL SERV	LEASE MAR 30, 23-JUNE 29.23	423.09
06/01/2023	76797	RHINO SEED & LANDSCAPE SUPPLY LLC	GROUNDS & PK MAINT SEED/MULCH	1,005.70
06/01/2023	76798	S&S TRUCK SERVICE	PLOW TRUCK REPAIR & RIMS	3,138.50
			PLOW TRUCK OIL PAN REPAIR	1,871.67
			03 PLOW TRUCK REPAIR & RIMS	2,924.00
				<u>7,934.17</u>
06/01/2023	76799	SPICER GROUP	2023 WATER MAIN REPLACEMENT	36,402.75
			ZIMMER RD PUMP STATION IMPROV	2,891.00
				<u>39,293.75</u>
06/01/2023	76800	STATE OF MICHIGAN	WTP-EGLE LAB	128.00
06/01/2023	76801	SUNRISE SEAMLESS LLC	MCCORMICK PK BANDSHELL DOWNSPOUT REI	310.00
06/01/2023	76802	SUPREME SANITATION	VCP PORTA POTTY	74.00
06/01/2023	76803	USA TODAY NETWORK	LEGAL NOTICES	412.45
06/01/2023	76804	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTER	396.57
06/01/2023	76805	WILLIAMSTON POSTMASTER	MAY '23 W/S BILLS	470.88
06/02/2023	447(A)	BRIGGS MECHANICAL	WWTP/AC	174.50
			WWTP BOILER REPAIR	644.73
				<u>819.23</u>
06/02/2023	448(A)	HYDROCORP	WATER CROSS CONNECTION PROGRAM	562.00
06/02/2023	449(A)	MCMMASTER-CARR	WWTP REPAIRS	655.17
				<u>215,676.79</u>



City of Williamston

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161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax, 517-655-2797; www.williamston-mi.us

BOARDS & COMMISSIONS APPLICATION

Your interest and expressed willingness to serve the City of Williamston is appreciated. The purpose of this form is to provide the Mayor and Council with basic reference data and information pertaining to any person being considered for appointment to a City Board or Commission. Minimum educational requirements have not been established. Advanced education or college degrees are not necessary to be considered for appointment.

NAME: Belanger Noah J DATE: 6/2/2023
(Please Print) LAST FIRST M.I.

STREET: 418 High Street

CITY: Williamston ZIP CODE: 48895

HOME PHONE: 517-202-2923 BUSINESS PHONE: 517-316-4408

FAX: _____ E-MAIL: nbelanger@peckham.org

BUSINESS ADDRESS: 3150 Capitol City Blvd

PRESENT EMPLOYER: Peckham Inc.

Please mark your choice(s). If you are choosing more than one, list in priority, i.e. 1 = First Choice, 2 = Second Choice, etc.

- | | |
|----------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> Art Committee | <input type="checkbox"/> Parks and Recreation Commission |
| <input type="checkbox"/> Board of Review | <input checked="" type="checkbox"/> 1 Planning Commission |
| <input checked="" type="checkbox"/> 2 City Council | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Construction Board of Appeals | <input type="checkbox"/> Compensation Committee (as needed) |
| <input type="checkbox"/> Downtown Development Authority | <input type="checkbox"/> Downtown Development Citizens Council (as needed) |
| <input type="checkbox"/> Economic Development Corp./TIFA | <input type="checkbox"/> Other (specify) _____ |

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Professional Qualifications and/or Work Experience:

Senior Vice President at Peckham Inc. Environmental Services Division 35 years.

Community Experience and/or Other Experience:

Past experience City Council and appointed to many boards.

Reason for Desire to Serve:

Are you a U.S. Citizen? Yes No

If appointed, do you prefer your mail be sent to: Residence Business

I hereby certify that this form is true and accurate to the best of my knowledge.

Noah Belanger

Signature

I understand that if appointed to serve on a City Board or Committee, I will be required to submit a completed Conflict of Interest Disclosure Form as Required by City policy.

Noah Belanger

Signature

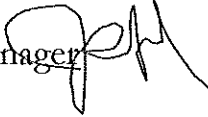
Please complete and return this form to City Clerk, City of Williamston, 161 E. Grand River Ave., Williamston, MI 48895. The information you have supplied will be provided to specific boards, City Council and is also subject to public disclosure under the Michigan Freedom of Information Act. If you have any questions, you may contact the City Clerk's office at 517-655-2774.



City of Williamston

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161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager 
Date: June 12, 2023
Subject: 2023-2024 Fiscal Year Budget Resolution

Recommended Motion

- Motion to approve a resolution adopting the Fiscal Year 2023-2024 budget for the City of Williamston; appropriating the amounts necessary for municipal purposes; and providing for the levy of the amount necessary to be raised by ad valorem taxes upon real and personal property for municipal purposes.

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CITY COUNCIL #

**CITY OF WILLIAMSTON
CITY COUNCIL**

At a Regular Meeting of the City Council of the City of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 East Grand River Avenue, Williamston, Michigan on Monday, June 12, 2023 at 7:00 p.m., there were:

PRESENT:

ABSENT:

The following resolution was offered by _____, and supported by _____.

A RESOLUTION ADOPTING THE FISCAL YEAR 2023-2024 BUDGET FOR THE CITY OF WILLIAMSTON; APPROPRIATING THE AMOUNTS NECESSARY FOR MUNICIPAL PURPOSES; AND PROVIDING FOR THE LEVY OF THE AMOUNT NECESSARY TO BE RAISED BY AD VALOREM TAXES UPON REAL AND PERSONAL PROPERTY FOR MUNICIPAL PURPOSES.

WHEREAS, the City Manager has caused a budget document to be prepared and presented to the City Council covering the fiscal year commencing July 1, 2023 and ending June 30, 2024, and

WHEREAS, this budget document has been placed on file in the office of the City Clerk and made available for public examination via the City of Williamston website at www.williamston-mi.us, and

WHEREAS, a public hearing upon the adoption of this document has been properly noticed and held as required by City Charter and law, and

NOW THEREFORE, BE IT RESOLVED, that the proposed budget document entitled "City of Williamston Fiscal Year 2023 – 2024 Budget" covering the fiscal period July 1, 2023 to June 30, 2024, be adopted by department within each fund, and the City Manager is hereby authorized to make expenditures provided for in said budget, provided such expenditures are made according to City Charter and law.

FURTHER, BE IT RESOLVED, that the final budget document as herein adopted be placed on file in the office of the City Clerk, that it be made a permanent record of the City of Williamston, and that it is made a part of this resolution by reference.

FURTHER, BE IT RESOLVED, that the following funds and appropriations therefore be and are hereby authorized for the fiscal year beginning July 1, 2023:

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<u>FUND</u>	<u>REVENUES</u>	<u>EXPENDITURES</u>
General Fund	\$2,616,245	\$3,166,855
Major Streets	\$1,415,153	\$1,531,156
Local Streets	\$181,150	\$180,045
Sewer	\$1,081,500	\$1,454,779
Water	\$1,070,000	\$1,131,311
Equipment Fund	\$250,000	\$217,700
Economic Development Fund	\$825	\$1,080
Downtown Development Authority	\$378,500	\$376,665
TIFA 2A	\$12	\$75
TIFA 2B	\$258,201	\$61,440

FURTHER, BE IT RESOLVED, that resolutions made by the City Council at this Council meeting affecting Revenue and Expenditure totals will be considered budget amendments and dealt with accordingly, and

FURTHER, BE IT RESOLVED that the City Council of the City of Williamston does hereby direct the levy of **14.8872** mills for general operating expenditures through ad valorem taxes upon real and personal property within the City of Williamston and a 1% administration fee on all tax collections to provide for the sums necessary for municipal purposes, and

FINALLY, BE IT RESOLVED that the City Council of the City of Williamston does hereby direct the Assessor for the City of Williamston to spread upon the tax roll the levies necessary for municipal purposes and does hereby authorize the City Treasurer to collect such taxes.

THIS RESOLUTION WAS DULY ADOPTED BY THE CITY COUNCIL OF THE CITY OF WILLIAMSTON DURING ITS REGULAR MEETING HELD ON MONDAY, JUNE 12, 2023.

VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:

YES:
NO:

THIS RESOLUTION DECLARED _____.

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pg 4

CERTIFICATION

I, Holly M. Thompson, undersigned duly qualified Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of Williamston at a Regular Meeting held on Monday, June 12, 2023, and that notice of said meeting was given in full compliance with the Open Meetings Act; Act No. 267, Public Acts of 1976 as amended.

Holly M. Thompson, City Clerk
City of Williamston

Dated: _____

ATTACHMENT A

ATTACHMENT A

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR. APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES	General Revenues	2,459,400	2,385,425	2,469,715	2,616,245	2,616,245	2,616,245
TOTAL ESTIMATED REVENUES		2,459,400	2,385,425	2,469,715	2,616,245	2,616,245	2,616,245
APPROPRIATIONS							
101	City Council	19,010	14,545	25,000	25,000	25,000	25,000
172	City Manager	145,204	108,391	140,210	143,510	143,510	143,510
215	Clerk	168,688	150,322	178,560	183,360	183,360	183,360
253	Treasurer	167,485	179,484	195,365	223,360	223,360	223,360
257	Assessor	28,227	21,741	31,600	31,600	31,600	31,600
262	Elections	4,194	10,263	16,700	37,300	37,300	37,300
265	Buildings & Grounds	180,637	147,535	205,170	215,290	215,290	215,290
266	Attorney	51,895	47,874	60,000	60,000	60,000	60,000
301	Police	750,024	652,706	849,885	892,990	892,990	892,990
371	Building Inspections	212	212	250	250	250	250
441	Department Of Public Works	25,455	17,643	32,135	33,610	33,610	33,610
445	Drains	54,353	3,200	2,000	3,500	3,500	3,500
448	Street Lighting	56,445	55,985	59,000	71,000	71,000	71,000
525	City Tree Service	100,352	86,253	131,835	132,985	132,985	132,985
567	Cemetery	15,000	15,000	15,000	15,000	15,000	15,000
701	Planning	9,089	14,172	35,950	42,015	42,015	42,015
728	Comm. & Econ. Dev. Administration	3,000	3,000	8,000	8,000	8,000	8,000
751	Parks And Recreation	152,765	92,654	179,560	201,085	201,085	201,085
901	Capital Outlay	84,001	59,940	106,000	111,000	111,000	111,000
990	Transfers	161,552		86,000	736,000	736,000	736,000
TOTAL APPROPRIATIONS		2,177,588	1,680,920	2,357,970	3,166,855	3,166,855	3,166,855
NET OF REVENUES/APPROPRIATIONS - FUND 101		281,812	704,505	111,745	(550,610)	(550,610)	(550,610)
BEGINNING FUND BALANCE		1,968,133	2,249,945	2,249,945	2,954,450	2,954,450	2,954,450
ENDING FUND BALANCE		2,249,945	2,954,450	2,361,690	2,403,840	2,403,840	2,403,840

City of Williamston 2023/24 Budgeted Fund Balance as a Percentage of Appropriations - 76%

For Reference Only:
 City of Williamston Preferred Minimum Fund Balance Percentage - 30%
 GASB Past Recommended Minimum Fund Balance Percentage - 15%

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DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	374,511	248,922	388,000	1,415,153	1,415,153	1,415,153
TOTAL ESTIMATED REVENUES		374,511	248,922	388,000	1,415,153	1,415,153	1,415,153
APPROPRIATIONS							
444	Sidewalks	8,346	16,052	20,180	20,130	20,130	20,130
459	Preservation/Structural Improveme	13,690	63,396	20,500	1,300,000	1,300,000	1,300,000
467	Surface Maintenance	49,214	58,578	63,840	73,235	73,235	73,235
468	Bridge Maintenance	2,955	408	1,680	2,165	2,165	2,165
471	Right-of-Way Maintenance	8,816	19,093	17,685	28,465	28,465	28,465
472	Winter Maintenance	29,698	27,075	41,585	44,075	44,075	44,075
473	Traffic Control	13,641	10,937	13,225	16,755	16,755	16,755
515	Administrative	8,438	2,538	8,555	8,805	8,805	8,805
906	Debt Service	37,010	36,305	36,310	37,526	37,526	37,526
990	Transfers	147,540					
TOTAL APPROPRIATIONS		319,348	234,382	223,560	1,531,156	1,531,156	1,531,156
NET OF REVENUES/APPROPRIATIONS - FUND 202		55,163	14,540	164,440	(116,003)	(116,003)	(116,003)
BEGINNING FUND BALANCE		219,776	274,940	274,940	289,480	289,480	289,480
ENDING FUND BALANCE		274,939	289,480	439,380	173,477	173,477	173,477

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User: TOM

Fund: 203 Local Street

DB: Williamston

Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	175,853	78,856	182,000	181,150	181,150	181,150
TOTAL ESTIMATED REVENUES		175,853	78,856	182,000	181,150	181,150	181,150
APPROPRIATIONS							
444	Sidewalks	1,296	15,008	12,630	18,295	18,295	18,295
467	Surface Maintenance	68,008	57,854	69,195	78,390	78,390	78,390
468	Bridge Maintenance	3,055	52	20,900	14,250	14,250	14,250
471	Right-of-Way Maintenance	6,507	2,773	10,380	9,660	9,660	9,660
472	Winter Maintenance	29,030	25,620	38,185	39,825	39,825	39,825
473	Traffic Control	5,003	1,529	12,840	11,230	11,230	11,230
515	Administrative	8,091	2,175	8,195	8,395	8,395	8,395
TOTAL APPROPRIATIONS		120,990	105,011	172,325	180,045	180,045	180,045
NET OF REVENUES/APPROPRIATIONS - FUND 203		54,863	(26,155)	9,675	1,105	1,105	1,105
BEGINNING FUND BALANCE		196,732	251,595	251,595	225,440	225,440	225,440
ENDING FUND BALANCE		251,595	225,440	261,270	226,545	226,545	226,545

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DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	157	2,019	25	825	825	825
TOTAL ESTIMATED REVENUES		157	2,019	25	825	825	825
APPROPRIATIONS							
728	Comm. & Econ. Dev. Administration	1,097	214	1,000	1,080	1,080	1,080
TOTAL APPROPRIATIONS		1,097	214	1,000	1,080	1,080	1,080
NET OF REVENUES/APPROPRIATIONS - FUND 244		(940)	1,805	(975)	(255)	(255)	(255)
BEGINNING FUND BALANCE		73,283	72,343	72,343	74,148	74,148	74,148
ENDING FUND BALANCE		72,343	74,148	71,368	73,893	73,893	73,893

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Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES		1	13		12	12	12
000	General Revenues	1	13		12	12	12
TOTAL ESTIMATED REVENUES							
728	Comm. & Econ. Dev. Administration	1,863	63		75	75	75
TOTAL APPROPRIATIONS		1,863	63		75	75	75
NET OF REVENUES/APPROPRIATIONS - FUND 246		(1,862)	(50)		(63)	(63)	(63)
BEGINNING FUND BALANCE		30,947	29,085	29,085	29,035	29,035	29,035
ENDING FUND BALANCE		29,085	29,035	29,085	28,972	28,972	28,972

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User: TOM

Fund: 247 TIFA 2B

DB: Williamston

Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	278,782	258,430	327,100	258,201	258,201	258,201
TOTAL ESTIMATED REVENUES		278,782	258,430	327,100	258,201	258,201	258,201
APPROPRIATIONS							
728	Comm. & Econ. Dev. Administration	157,329	23,588	77,700	61,440	61,440	61,440
TOTAL APPROPRIATIONS		157,329	23,588	77,700	61,440	61,440	61,440
NET OF REVENUES/APPROPRIATIONS - FUND 247		121,453	234,842	249,400	196,761	196,761	196,761
BEGINNING FUND BALANCE		2,297,468	2,418,921	2,418,921	2,653,763	2,653,763	2,653,763
ENDING FUND BALANCE		2,418,921	2,653,763	2,668,321	2,850,524	2,850,524	2,850,524

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Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES	General Revenues	505,503	372,308	559,450	378,500	378,500	378,500
000		505,503	372,308	559,450	378,500	378,500	378,500
TOTAL ESTIMATED REVENUES							
APPROPRIATIONS	Comm. & Econ. Dev. Administration	191,044	99,249	151,510	189,190	189,190	189,190
728	Capital Outlay		249,873	290,000			
901	Debt Service	12,542	7,480	162,475	162,475	162,475	162,475
906	Transfers			25,000	25,000	25,000	25,000
990							
TOTAL APPROPRIATIONS		203,586	356,602	608,990	376,665	376,665	376,665
NET OF REVENUES/APPROPRIATIONS - FUND 248		301,917	15,706	(49,540)	1,835	1,835	1,835
BEGINNING FUND BALANCE		1,087,440	1,389,358	1,389,358	1,405,064	1,405,064	1,405,064
ENDING FUND BALANCE		1,389,357	1,405,064	1,339,818	1,406,899	1,406,899	1,406,899

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pg 11

User: TOM

DB: Williamston

Fund: 590 Sewer Fund

Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES	General Revenues	1,104,170	834,387	1,062,110	1,081,500	1,081,500	1,081,500
000		1,104,170	834,387	1,062,110	1,081,500	1,081,500	1,081,500
TOTAL ESTIMATED REVENUES							
APPROPRIATIONS							
537	Administrative	415,658	24,982	71,490	73,066	73,066	73,066
539	Meter Reading & Billing	49,461	46,502	84,585	84,360	84,360	84,360
544	Line Maintenance	140,523	98,782	108,860	135,810	135,810	135,810
548	Lift Stations	54,305	82,319	464,285	460,275	460,275	460,275
549	Plant Oper. & Maint.	425,638	394,545	526,725	547,275	547,275	547,275
901	Capital Outlay	3,761	151,674	30,000			
906	Debt Service	90,915	46,064	90,350	153,993	153,993	153,993
TOTAL APPROPRIATIONS		1,180,261	844,868	1,376,295	1,454,779	1,454,779	1,454,779
NET OF REVENUES/APPROPRIATIONS - FUND 590		(76,091)	(10,481)	(314,185)	(373,279)	(373,279)	(373,279)
BEGINNING FUND BALANCE		7,314,358	7,254,257	7,254,257	7,243,776	7,243,776	7,243,776
FUND BALANCE ADJUSTMENTS		15,988					
ENDING FUND BALANCE		7,254,255	7,243,776	6,940,072	6,870,497	6,870,497	6,870,497

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User: TOM

Fund: 591 Water Fund

DB: Williamston

Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	1,146,191	816,193	1,044,600	1,070,000	1,070,000	1,070,000
TOTAL ESTIMATED REVENUES		1,146,191	816,193	1,044,600	1,070,000	1,070,000	1,070,000
APPROPRIATIONS							
537	Administrative	293,697	18,879	64,585	90,791	90,791	90,791
539	Meter Reading & Billing	50,812	47,631	85,985	87,280	87,280	87,280
544	Line Maintenance	161,538	195,244	204,035	211,960	211,960	211,960
545	Elevated Tank Maint.	5,586	2,066	2,930	42,345	42,345	42,345
550	WTP / Well O & M	239,220	257,113	347,085	353,660	353,660	353,660
901	Capital Outlay	142,445	62,932	22,500	345,275	345,275	345,275
906	Debt Service	893,298	80,031	141,610	1,131,311	1,131,311	1,131,311
TOTAL APPROPRIATIONS		252,893	663,896	868,730	(61,311)	(61,311)	(61,311)
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,962,667	3,223,626	3,223,626	3,375,923	3,375,923	3,375,923
BEGINNING FUND BALANCE		8,064					
FUND BALANCE ADJUSTMENTS		3,223,624	3,375,923	3,399,496	3,314,612	3,314,612	3,314,612
ENDING FUND BALANCE							

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Fund: 661 Equipment Fund

User: TOM


DB: Williamston

Calculations as of 04/30/2023

DEPARTMENT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY THRU 04/30/23	2022-23 ORIGINAL BUDGET	2023-24 DEPT. APPR. BUDGET	2023-24 MGR APPR. BUDGET	2023-24 BOARD APPR. BUDGET
ESTIMATED REVENUES							
000	General Revenues	250,901	176,011	325,775	250,000	250,000	250,000
TOTAL ESTIMATED REVENUES		250,901	176,011	325,775	250,000	250,000	250,000
APPROPRIATIONS							
441	Department Of Public Works	305,983	184,998	186,070	210,540	210,540	210,540
537	Administrative	2,046	572	2,075	2,160	2,160	2,160
901	Capital Outlay		70,794	164,000			
906	Debt Service	8,242	5,967	5,150	5,000	5,000	5,000
TOTAL APPROPRIATIONS		316,271	262,331	357,295	217,700	217,700	217,700
NET OF REVENUES/APPROPRIATIONS - FUND 661		(65,370)	(86,320)	(31,520)	32,300	32,300	32,300
BEGINNING FUND BALANCE		540,929	475,560	475,560	389,240	389,240	389,240
ENDING FUND BALANCE		475,559	389,240	444,040	421,540	421,540	421,540
ESTIMATED REVENUES - ALL FUNDS		6,295,469	5,172,564	6,358,775	7,251,586	7,251,586	7,251,586
APPROPRIATIONS - ALL FUNDS		5,371,631	4,171,875	6,043,865	8,121,106	8,121,106	8,121,106
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		923,838	1,000,689	314,910	(869,520)	(869,520)	(869,520)

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Pg 14



To: City Council
From: John P. Hanifan, City Manager 
Date: June 12, 2023
Subject: 2023-24 Budget Utility Rate Resolution

Requested Action

- Motion to approve a resolution approving modifications to water and wastewater rates for Fiscal Year 2023-2024.

Background

As part of the annual budget process, the City reviews the rate structure for the water and wastewater enterprises. Charges for utility services support the activities of the Water Fund and Sewer Fund. To ensure the current structure is sufficient to operate the utility and plan for on-going maintenance and infrastructure improvements, in late 2022 the City hired Baker Tilly to complete a comprehensive water and wastewater rate study.

The 2023-24 budget process began in early 2023 with the development of department-level budgets and ultimately the draft budget was delivered to Council in April. City Council held a utility rate discussion on April 24, 2023. A budget work session was held with Council in May to discuss the budget in detail. Council then set a formal public hearing on the budget, which occurred on May 22, 2023. Now, City Council is asked to consider adoption of the utility rate resolution to formally adopt the utility rates developed to support the Water Fund and Sewer Fund activities in 2023-24.

Utility Rate Resolution

As discussed with Council and presented at the public hearing on May 22nd:

The utility rate resolution increases water commodity charge by 1 percent.

The utility rate resolution increases sewer commodity charge by 5 percent.

Recommendation

Staff recommends adopting the resolution as drafted.

ac
pg 2

CITY COUNCIL # _____

**CITY OF WILLIAMSTON
CITY COUNCIL**

At a Regular Meeting of the City Council of Williamston, Ingham County, Michigan held in the Council Chambers of City Hall, 161 E. Grand River Avenue, Williamston, Michigan on Monday, June 12, 2023 at 7:00 p.m., there were:

PRESENT:

ABSENT:

**RESOLUTION APPROVING MODIFICATIONS IN WATER
AND WASTEWATER RATES FOR FISCAL YEAR 2023-2024**

WHEREAS, the City Council retained Baker Tilly to perform a Water and Wastewater Fund Analysis in 2022; and

WHEREAS, the City of Williamston annually revisits the fund analysis and proposes a rate structure in conformance with the recommendation of Baker Tilly based on the following cost of service procedures:

- Determination of net revenue requirements in order to provide adequate debt coverage ratios.
- Distribution of the costs to user classes in accordance with their requirements for service.
- Design of water and wastewater rates that will recover from each class, within practical limits, the costs allocated to each user based on the cost to serve these user classes; and

NOW THEREFORE, BE IT RESOLVED that the following proposed rates and fees for the 2023-2024 Fiscal Year become effective on July 1, 2023.

**2023-2024
PROPOSED RATES**

	WATER	WASTEWATER
	Proposed Rate 2023-24	Proposed Rate 2023-24
Commodity (Volume) Charge	\$3.98 per thousand gallons	\$6.57 per thousand gallons
Readiness-To-Serve Charge – 5/8" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 3/4" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 1" Meter	\$33.07 monthly	\$22.73 monthly
Readiness-To-Serve Charge – 1.5" Meter	\$62.89 monthly	\$44.65 monthly
Readiness-To-Serve Charge – 2" Meter	\$98.72 monthly	\$73.40 monthly
Readiness-To-Serve Charge – 3" Meter	\$182.24 monthly	\$127.43 monthly
Readiness-To-Serve Charge – 4" Meter	\$310.84 monthly	\$225.33 monthly
Unmetered Residential – includes Readiness-To-Serve (Wastewater Only)		\$81.56 monthly

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pg 3

WATER CONNECTION CHARGES

	2022-23 Rate	2023-24 Proposed Rate
Connection Charge, 1" Meter	\$2,300.00	\$2,300.00
Connection Charge, 1.5" Meter	\$4,575.00	\$4,575.00
Connection Charge, 2" Meter	\$7,300.00	\$7,300.00
Connection Charge, 3" Meter	\$13,660.00	\$13,660.00
Connection Charge, 4" Meter	\$22,830.00	\$22,830.00

SEWER CONNECTION CHARGES

	2022-23 Rate	2019-20 Proposed Rate
Connection Charge, 1" Meter	\$6,180.00	\$6,180.00
Connection Charge, 1.5" Meter	\$12,360.00	\$12,360.00
Connection Charge, 2" Meter	\$19,780.00	\$19,780.00
Connection Charge, 3" Meter	\$37,080.00	\$37,080.00
Connection Charge, 4" Meter	\$61,800.00	\$61,800.00

MISCELLANEOUS BILLING CHARGES

	2022-23 Rate	2023-24 Proposed Rate
Shut Off/Turn On for Non-payment	\$70.00	\$70.00
Turn On following Shut Off for non-payment (after hours)	\$160.00	\$100.00
After hours call out – 2 hour minimum	\$80.00 / hour	\$80.00 / hour
Temporary Shut Off (scheduled)	\$35.00	\$35.00
Turn On (scheduled)	\$35.00	\$35.00
1" Water Meter, Touchpad and Transceiver Unit	Cost + 5%	Cost + 5%
5/8" Water Meter (meter only)	Cost + 5%	Cost + 5%
1" Water Meter (meter only)	Cost + 5%	Cost + 5%
Touchpad and Transceiver Unit Install	\$100.00	\$100.00
Meter Inspection Fee	\$60.00	\$60.00
New Service Inspection Fee	\$90.00	\$90.00
Late Charge	5%	10%
Shut Off Notice Charge	5%	N/A
Returned Check Fee	\$30.00	\$30.00
Special Field Services	\$62.00 / hour	\$62.00 / hour

EXTRA STRENGTH WASTEWATER SURCHARGE CALCULATIONS

	2022-23 Rate	2023-24 Proposed Rate
Biochemical Oxygen Demand	\$0.64 per pound	\$0.64 per pound
Suspended Solids	\$0.64 per pound	\$0.64 per pound
Phosphorus	\$5.30 per pound	\$5.30 per pound
Nitrogen	\$1.28 per pound	\$1.28 per pound

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pg4

VOTE ON THE FOREGOING RESOLUTION AS FOLLOWS:

YES:

NO:

THIS RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, the undersigned duly qualified and acting Clerk of the City of Williamston, Ingham County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a Regular Meeting held on Monday, June 12, 2023.

Holly M. Thompson, City Clerk
City of Williamston

Dated: _____



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pg 1

City of Williamston
City Engineer/Director of Public Works
Office Address: 781 Progress Court

Mailing Address: 161 E. Grand River Avenue
Williamston, MI 48895
Phone (517) 655-2221
Fax (517) 996-6299

To: City Council, John Hanifan

From: Scott DeVries, P.E.

Date: June 7, 2023

Subject: 2023 Utility Improvement Projects – Construction Contract Award

Requested Action: Authorization of the following:

1. Award of the construction contract contingent upon funding through HUD for the 2023 Utility Improvement Projects (N. Putnam St., Williams St., and Lloyd St.) to Iron Horse Excavating LLC of Eaton Rapids, Michigan in the amount of \$2,975,518.11 Not-to-exceed.

Background: The City has two significant infrastructure projects that have been in the design and bid process. The N. Putnam St. reconstruction project was designed and bid in early April through MDOT. The bid result was significantly impacted by the current flood of MDOT road and highway construction projects resulting in a bid that was \$1.4M over the estimated project cost. Spicer was able to separate the underground (water, sanitary, and storm) work from the MDOT project and package it with the HUD water main project that was bid on June 13, 2023. The remaining N. Putnam St. road reconstruction work will be rebid through MDOT later this year for 2024 construction.

Discussion: The City received one bid for the combined project from Iron Horse Excavating LLC. Although only one bid was received, the price was in line with the estimated project cost (7% under the estimate). Iron Horse has worked on several recent projects for the City in recent years and has performed very well. The contractor indicated that they were looking for work for the end of this year and into next, so it works out well for them.

The project includes the requirement to complete the N. Putnam Street utilities and temporary pavement before the winter holidays so that the MDOT road project can proceed. The work on Williams and Lloyd Streets will likely proceed after winter for completion by mid-summer 2024. The breakdown of the project costs are as follows:

Division I - N. Putnam Street	\$1,480,270.49
Division II - Williams Street	940,122.31
<u>Division III – Lloyd Street</u>	<u>555,125.31</u>
Total	\$2,975,518.11

We have been planning for the project in the City Capital Improvement Plan (CIP) for several years. The revised project was discussed in recent planning and budget sessions with Council. Divisions II and III are funded through the HUD grant program. We are in the process of getting final clearance to draw on funds. We recommend the award of the contract to Iron Horse Excavating LLC.

June 6, 2023

Scott DeVries
City Engineer / Director of Public Works
City of Williamston
161 E. Grand River Avenue
Williamston, MI 48895

RE: 2023 Utility Improvements
Bid Tabulation and Recommendation
VIA EMAIL

Scott,

We received one bid for this project in the amount of \$2,975,518.11.
Enclosed with this letter is a copy of the bid tabulation.

Iron Horse Excavation LLC was the only bidder, and has completed similar projects.

We recommend the award of this project to Iron Horse Excavation LLC at the unit prices bid which, when applied to the estimated quantities, results in a total bid of two million, nine hundred and seventy-five thousand, five hundred and eighteen dollars and eleven cents (\$2,975,518.11).

We will prepare the Contract documents and obtain the necessary insurances and bonding documents from the contractor once the City has approved the contract, and the Notice of Award is issued.

If you have any questions or comments, please contact me at (517) 719-5503.

Sincerely,



John Bradley
Project Manager
SPICER GROUP, INC
1595 W Lake Lansing Rd Suite 200
East Lansing, MI 48823
E-mail: johnbradley@spicergroup.com

Copy: SGI File 132381SG2022

9d
pg 3

NOTICE OF AWARD

Date of Issuance: June 6, 2023

Owner:	City of Williamston	Owner's Contract No.:	
Engineer:	Spicer Group, Inc.	Engineer's Project No.:	132381SG2022
Project:	2023 Utility Improvements	Contract Name:	2023 Utility Improvements
Bidder:	Iron Horse Excavating LLC		
Bidder's Address:	706 Water St. Eaton Rapids, MI 48827		

TO BIDDER:

You are notified that Owner has accepted your Bid dated June 6, 2023 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

2023 Utility Improvements

The Contract Price of the awarded Contract is: \$2,975,518.11

1 unexecuted counterpart of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

a set of the Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner 1 counterpart of the Agreement, fully executed by Bidder.
2. Deliver with the executed Agreement(s) the Contract security [e.g., performance and payment bonds] and insurance documentation as specified in the Instructions to Bidders and General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any):

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner:

Authorized Signature

By: _____

Title: _____

Copy: Engineer



City of Williamston

ae
pg1

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: June 12, 2023
Subject: Jubilee Fireworks Consideration

Requested Action

Motion to approve the request from the Red Cedar Jubilee for Great Lakes Fireworks, LLC, to have fireworks at Howard Dahlstrom Park in Williamston on Friday, June 23, 2023 as part of the Jubilee, with notification made to NIESA.

Background

The Red Cedar Jubilee plans to have a fireworks show on Friday, June 23, 2023 as part of the annual event. These are consumer-grade fireworks rather than display-grade. Section 34-92 of the Code of Ordinances regulates the use of consumer and display fireworks in the City limits, with specific limitations on use of consumer fireworks outside of specific holiday periods.

City Council approval is requested to allow the use of the consumer fireworks in Howard Dahlstrom Park on Friday, June 23, 2023 as the Jubilee is a community-sponsored event for the public benefit.

Recommendation

Staff recommends approval of the requested motion.

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pg 2

2023 Application for Fireworks Other Than Consumer or Low Impact

FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make you needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

Agricultural or Wildlife Fireworks

Public Display

Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

Articles Pyrotechnic

Private Display

Display Fireworks

NAME OF APPLICANT

Red Cedar Jubilee

ADDRESS OF APPLICANT

P.O Box 341, Williamston, MI 48895

AGE OF APPLICANT 18 YEARS OR OLDER

YES NO

NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER

IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)

TELEPHONE NUMBER

NAME OF PYROTECHNIC OPERATOR

Great Lakes Fireworks, LLC

ADDRESS OF PYROTECHNIC OPERATOR

3275 W. M-76, PO Box 276
West Branch, MI 48661

AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER

YES NO

NO. YEARS EXPERIENCE

20+

NO. DISPLAYS

200+

WHERE

Throughout Michigan

NAME OF ASSISTANT

TBD

ADDRESS OF ASSISTANT

TBD

AGE OF ASSISTANT 18 YEARS OR OLDER

YES NO

NAME OF OTHER ASSISTANT

TBD

ADDRESS OF OTHER ASSISTANT

AGE OF OTHER ASSISTANT 18 YEARS OR OLDER

YES NO

EXACT LOCATION OF PROPOSED DISPLAY

Shot off the Sled Hill at 220 Mechanic St., Williamston, MI 48895

DATE OF PROPOSED DISPLAY

June 23rd, 2023 (Rain: N/A)

TIME OF PROPOSED DISPLAY

Approx. 9:30 PM

MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT

Stored at federally licensed facility until date of display.

AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT)

\$5,000,000

NAME OF BONDING CORPORATION OR INSURANCE COMPANY

BRITTON GALLAGHER

ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY

ONE CLEVELAND CENTER, 1375 E 9TH ST, 30TH FLOOR, CLEVELAND OH 44114

NUMBER OF FIREWORKS

Approx. 330

KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)

3" Shells

Approx. 8

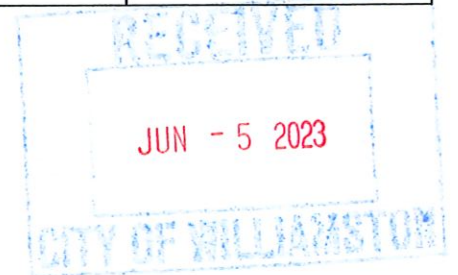
Various Barrage Cakes 2.5" & Smaller

SIGNATURE OF APPLICANT

Ma J Donnelly

DATE

6-4-23



9e
pg 3

2023 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes	FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION) AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
NAME OF PERSON PERMIT ISSUED TO Red Cedar Jubilee		
ADDRESS OF PERSON PERMIT ISSUED TO P.O Box 341, Williamston, MI 48895		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION		
ADDRESS		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 330 3" Shells Approx. 8 Various Barrage Cakes 2.5" & Smaller		
EXACT LOCATION OF DISPLAY OR USE Shot off the Sled Hill at 220 Mechanic St., Williamston, MI 48895		
CITY, VILLAGE, TOWNSHIP Williamston	DATE June 23rd, 2023 (Rain: N/A)	TIME Approx. 9:30 PM
BOND OF INSURANCE FILED Yes	AMOUNT \$5,000,000	

Issued by action of the Legislative Body of a

City
 Village
 Township of _____ on the _____ day of _____, 2023.

(Signature and Title of Legislative Body Representative)

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
6/2/20239c
pg 4

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME: PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101 E-MAIL ADDRESS: info@brittongallagher.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Great Lakes Fireworks LLC 3275 W M76 P.O. Box 276 West Branch MI 48661	INSURER A: Everest Indemnity Insurance Co.	10851
	INSURER B: Everest Denali Insurance Company	16044
	INSURER C: Axis Surplus Ins Company	26620
	INSURER D:	
	INSURER E:	
INSURER F:		

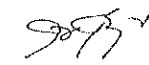
COVERAGES **CERTIFICATE NUMBER:** 813390122 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	SI8GL01969-231	1/21/2023	1/21/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00273-231	1/21/2023	1/21/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	P-001-000788280-02	1/21/2023	1/21/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$ PER STATUTE OTH-ER
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
 DISPLAY DATE: June 23rd, 2023 RAIN DATE: N/A LOCATION: 220 Mechanic St., Williamston, MI 48895

Red Cedar Jubilee including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;
 The City of Williamston including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;
 Williamston Community Schools including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;

CERTIFICATE HOLDER Red Cedar Jubilee P.O Box 341 Williamston MI 48895 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

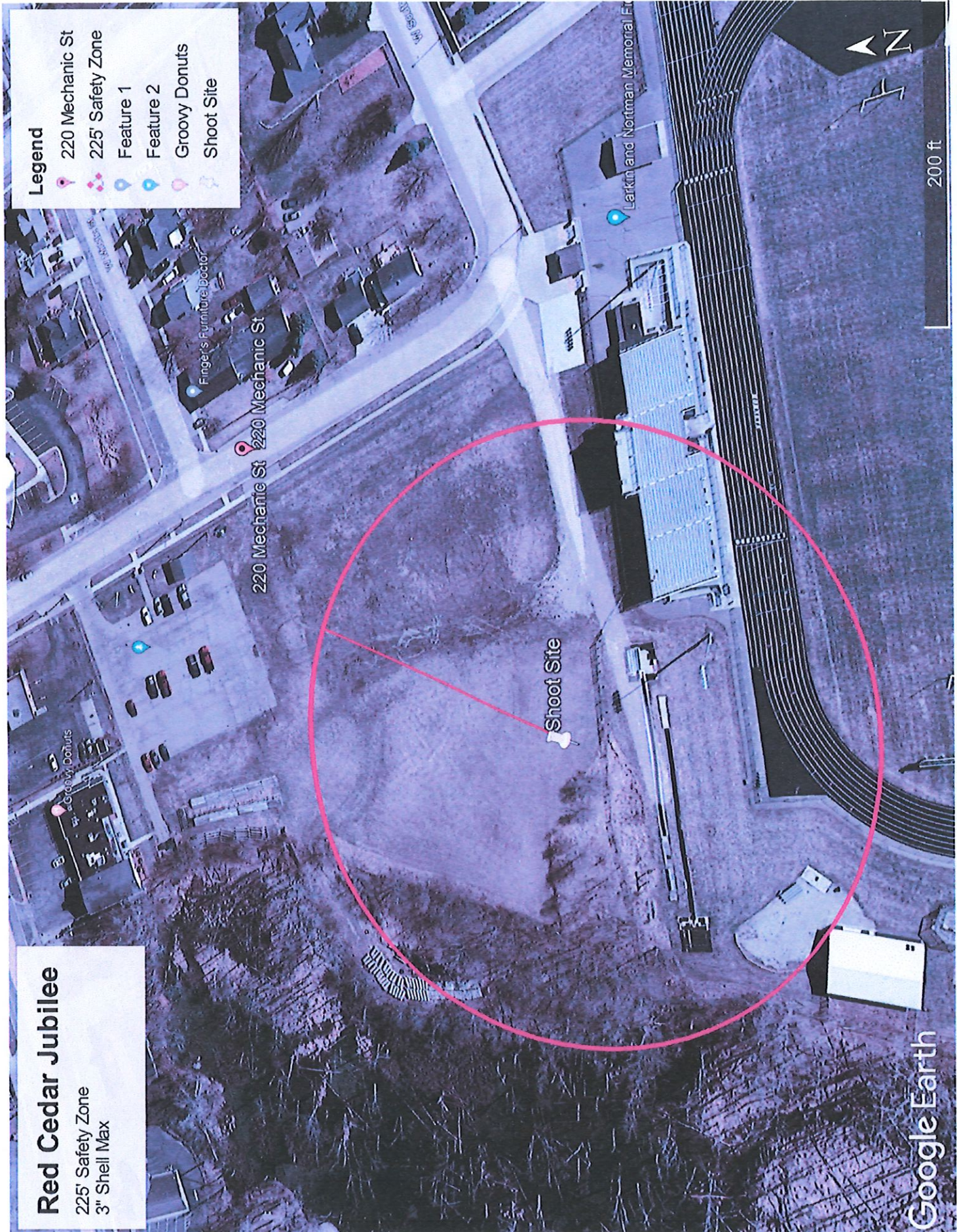
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Red Cedar Jubilee

225' Safety Zone
3" Shell Max

Legend

- 220 Mechanic St
- 225' Safety Zone
- Feature 1
- Feature 2
- Groovy Donuts
- Shoot Site



Google Earth

200 ft

9e
pg 5

GREAT LAKES FIREWORKS

9e
pg 6

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 2nd Day of June, 2023, and between GREAT LAKES FIREWORKS, LLC of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes"), And Red Cedar Jubilee, (hereinafter referred to as "Customer").

GREAT LAKES agrees:

1. To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:
Display Date(s): June 23rd, 2023
Alternate Date(s): N/A
Contract Amount: \$6,000.00; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a \$25.00 late charge and a 7% per annum late fee on balances not paid in full by the display date.
2. Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
3. Great Lakes agrees to furnish Customer with liability insurance in the amount of \$5,000,000 and other coverages as identified in the COI attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER agrees:

4. To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
5. Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits. 6. Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
7. Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes

The PARTIES mutually agree:

8. Should inclement weather prevent firing of said display on the "Display Date(s)," then it will be understood the program is postponed and will be fired on the "Alternate Date(s)," and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)," then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
9. Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
10. If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
11. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: _____

For: GREAT LAKES FIREWORKS, LLC For:

Signature: Bruce Tyree

Name: Bruce Tyree, Member

For: Red Cedar Jubilee

Signature: Mac J. Donnelly

Name: Mac J Donnelly

Livingston County Department of Building & Safety Engineering

06/05/2023

BLD - Completed Sewer Report

May 2023

Williamston

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pg 1

Permit #	Category Work Description	Address	Parcel #
PPLM2023-00504	Water Service Hookup	1548 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-072
Finald 05/03/2023	Install water service for new home		
Owner:	KMJ HOLDINGS LLC	6100 COLUMBIA ST	HASLETT MI 48840
Contractor:	FORTE BUILDING & REMODELING	1985 YORWAY DR	HOWELL MI 48843

Subtotals: Township Permit Total: 1

BLD - ELE, MEC, PLM - New Permits Issued

May 2023

Williamston

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pg 2

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PELE2023-01047	Alteration Single Family Residential	200 E MIDDLE WILLIAMSTON MI 48895	33-18-03-36-358-0	Residential rooftop solar 22 Modules Installing rooftop solar	\$60.00	00	0.00
Received	05/01/2023						
Issued	05/01/2023						
Owner:	LEIGH MARCUS	200 E MIDDLE	WILLIAMSTON MI 48895				
Contractor:	ABSOLUTE ENVIRONMENTAL SOLU	1048 PIERPONT DR 3D	LANSING MI 48911				
PELE2023-01055	Alteration Accessory	502 N PUTNAM WILLIAMSTON MI 48895	33-18-03-36-301-0	Disconnect circuits from residence to garage for garage demolition	\$50.00	00	0.00
Received	05/02/2023						
Issued	05/02/2023						
Owner:	BRENNAN, MARY E	502 N PUTNAM	WILLIAMSTON MI 48895				
Contractor:	ION ELECTRIC SERVICE	305 E GRAND RIVER AVE	FOWLERVILLE MI 48836				
PELE2023-01187	Alteration Single Family Residential	136 E MIDDLE WILLIAMSTON MI 48895	33-18-03-36-354-0	2 20 amp circuits for sump pump and 200 amp service upgrade	\$65.00	00	0.00
Received	05/17/2023						
Issued	05/18/2023						
Owner:	MCAULIFFE JOHN	136 E MIDDLE	WILLIAMSTON MI 48895				
Contractor:	GRAND BAY ELECTRIC LLC	4475 AIRWEST DRIVE SE	GRAND RAPIDS MI 49512				
PMEC2023-01407	Equipment Replacement Single Family Residential	580 WINDING RIVER DR WILLIAMSTON MI 48895	33-18-03-34-427-0	Replace A/C for residence	\$70.00	00	0.00
Received	05/04/2023						
Issued	05/08/2023						
Owner:	ANDERSEN GORDON	580 WINDING RIVER DR	WILLIAMSTON MI 48895				
Contractor:	APPLEGATE HOME COMFORT (SNY	2805 JOLLY STE 200	OKEMOS MI 48864				
PMEC2023-01424	Alteration Single Family Residential	225 S PUTNAM WILLIAMSTON MI 48895	33-18-03-36-354-0	(2) Bath Fan Venting, (1) Dryer Venting, remodeling 2nd floor of interior of existing home relocating bedroom, adding bathroom and office	\$65.00	00	0.00
Received	05/08/2023						
Issued	05/08/2023						
Owner:	CARR, JAMES	225 S PUTNAM	WILLIAMSTON MI 48895				
Contractor:	BRIGGS MECHANICAL INC	409 S PUTNAM	WILLIAMSTON MI 48895				

BLD - ELE, MEC, PLM - New Permits Issued

May 2023
Williamston

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pg 3

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PMEC2023-01484	Equipment Replacement Single Family Residential	645 QUINLAN DR WILLIAMSTON MI 48895	33-18-03-36-178-0	FURNACE, AC, HUMIDIFIER, LINER, HOT WATER HEATER	\$115.00	00	0.00
Received	05/09/2023						
Issued	05/09/2023						
Owner:	PARKLLAN, KYLE	645 QUINLAN DR					WILLIAMSTON MI 48895
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR					MACOMB MI 48042
PMEC2023-01569	Manufactured Fireplace Single Family Residential	1518 NOTTINGHAM FOREST T WILLIAMSTON MI 48895	33-18-07-12-126-0	Pre-fab Fireplace New Single Family Dwelling	\$70.00	00	0.00
Received	05/16/2023						
Issued	05/16/2023						
Owner:	KMJ HOLDINGS LLC	6100 COLUMBIA ST					HASLETT MI 48840
Contractor:	WILLIAMS DISTRIBUTING CO INC	658 RICHMOND NW					GRAND RAPIDS MI 49504
PMEC2023-01578	Equipment Replacement Single Family Residential	324 E CHURCH WILLIAMSTON MI 48895	33-18-03-36-301-0	FURNACE, AC, HUMIDIFIER REPLACEMENT	\$95.00	00	0.00
Received	05/17/2023						
Issued	05/17/2023						
Owner:	CASELLI, ANTHONY & JEANNE HIC	324 E CHURCH					WILLIAMSTON MI 48895
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR					MACOMB MI 48042
PMEC2023-01588	Equipment Replacement Single Family Residential	868 SOUTHFIELD DR WILLIAMSTON MI 48895	33-18-07-02-278-0	HOT WATER HEATER FOR RESIDENCE	\$70.00	00	0.00
Received	05/18/2023						
Issued	05/18/2023						
Owner:	ELLIS KATHRYN A	868 SOUTHFIELD DR					WILLIAMSTON MI 48895
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR					MACOMB MI 48042
PMEC2023-01615	Alteration Single Family Residential	214 WHITE WILLIAMSTON MI 48895	33-18-03-36-358-0	REPLACE WEATER HEATER	\$70.00	00	0.00
Received	05/22/2023						
Issued	05/22/2023						
Owner:	BRUS BRADLEY & MEGAN	214 WHITE					WILLIAMSTON MI 48895
Contractor:	ABSOLUTE HTG & VENTILATION LL	15519 WHITE CREEK AVE					CEDAR SPRINGS MI 49319

BLD - ELE, MEC, PLM - New Permits Issued

May 2023

Williamston

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pg 4

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PMEC2023-01629	New Single Family Residential	1548 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-0		\$160.00	00	0.00
Received 05/23/2023 Issued 05/23/2023		HVAC FOR: New 1 story single family home, finished basement foundation, 2 car garage, front covered porch, rear deck, 3 bed rooms, 3 bath rooms. FOUNDATION: 10" poured wall on 10"x20" footing. INSULATION: above grade walls R13, R30 floor, R13 stud cavity or R10 continuous foundation walls, Attic R38 (ekotrope)					
Owner: KMJ HOLDINGS LLC Contractor: A-1 MECHANICAL		6100 COLUMBIA ST 3610 OLD LANSING RD	HASLETT MI 48840 LANSING MI 48917				
PMEC2023-01695	New Commercial	3001 N WILLIAMSTON RD WILLIAMSTON MI 48895	33-18-07-02-400-0		\$125.00	00	0.00
Received 05/26/2023 Issued 05/31/2023		Suppression for Construct a greenhouse and a drive-through lane. Interior remodel of existing 21,217 sf store.					
Owner: SS REALTY LLC A GEORGIA LTD Contractor: VANGUARD FIRE AND SUPPLY CO		132 SHEPPARD AVE WEST SUITE 100 2101 MARTINDALE AVENUE SW	TORONTO ONTARIO CANADA GRAND RAPIDS MI 49509				
PPLM2023-00929	Alteration Single Family Residential	473 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0		\$85.00	00	0.00
Received 05/31/2023 Issued 05/31/2023		Replace 40 gallon water heater. (#136110)					
Owner: MERINDORF JR, DARWIN & ANGELA Contractor: MYERS PLUMBING & HEATING		473 RED CEDAR BLVD 16825 INDUSTRIAL PKWY	WILLIAMSTON MI 48895 LANSING MI 48906				

Subtotals:

Township Permit Total: 13

Twp Permit Fee Total: \$1,100.00

BLD - ELE, MEC, PLM - New Permits Issued

May 2023

Williamston

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Permit #	Category	Address	Parcel #	Work Description
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Total Number of Permits: 13	Grand Total: \$1,100.00
------------------------------------	--------------------------------

Population: All Records

Permit.DateIssued Between 5/1/2023 12:00:00 AM AND 5/31/2023 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

BLD - New Permits Issued Report

May 2023
Williamston

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Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-01147	Alteration	827 BLACKSMITH TR	33-18-07-02-253-0	Installing 56ft interior drain tile, 20ft buried discharge line	\$85.00	00	0.00
434-	Single Family Residential	WILLIAMSTON MI 48895					
Received	05/05/2023						
Issued	05/18/2023						
Owner:	DORNBUSH DONALD H & VICKI L	827 BLACKSMITH TR	WILLIAMSTON MI 48895				
Contractor:	FOUNDATION SYSTEMS OF MICHIG	2817 BOND STREET	ROCHESTER HILLS MI 48309				
PBLD2023-00969	Addition	402 N CEDAR	33-18-03-36-327-0	remove existing deck and replace with new attached 17'x18' deck on a existing home 2x8 joist 16" o.c. / 3-2x12, 2-2x10 beams beams / 12" x 42" footing	\$165.00	306	11,952.00
434-	Accessory	WILLIAMSTON MI 48895					
Received	04/24/2023						
Issued	05/09/2023						
Owner:	SHAW STEVEN	402 N CEDAR	WILLIAMSTON MI 48895				
Contractor:	PALMER CONSTRUCTION SERVICES	3120 PINE TREE RD	LANSING MI 48911				
PBLD2023-01395	Alteration	432 E CHURCH	33-18-03-36-326-0	Tear off and reshingle of roof on home	\$50.00	00	0.00
434-	Single Family Residential	WILLIAMSTON MI 48895					
Received	05/24/2023						
Issued	05/25/2023						
Owner:	CORBETT RICKY & EILEEN	432 E CHURCH	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846				
PBLD2023-00924	Addition	1126 COBBLESTONE CT	33-18-07-02-427-0	new detached 14'x20' deck on a existing home 2x10 joist 16" o.c. / 3-2x12 beams / 12" x 42" footing	\$165.00	350	24,442.00
434-	Accessory	WILLIAMSTON MI 48895					
Received	04/19/2023						
Issued	05/01/2023						
Owner:	ARKOWSKI TONY	1126 COBBLESTONE CT	WILLIAMSTON MI 48895				
Contractor:	CUSTOM BUILT INC	2037 W GRAND RIVER AVE	OKEMOS MI 48864				
PBLD2023-01198	Alteration	475 CROSSMAN	33-18-07-01-126-0	Tear off and reshingle roof on home	\$50.00	00	0.00
434-	Single Family Residential	WILLIAMSTON MI 48895					
Received	05/09/2023						
Issued	05/12/2023						
Owner:	475 CROSSMAN STREET LLC	123 E GRAND RIVER	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846				

BLD - New Permits Issued Report

**May 2023
Williamston**

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Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-01308 434-	Alteration Single Family Residential	465 FOX RUN CT WILLIAMSTON MI 48895	33-18-03-36-426-0	Tear off and reshingle roof on home	\$50.00	00	0.00
Received	05/17/2023						
Issued	05/22/2023						
Owner:	RICHARDS KRYSTEN	465 FOX RUN CT	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846				
PBLD2023-01069 434-	Addition Single Family Residential	200 E MIDDLE WILLIAMSTON MI 48895	33-18-03-36-358-0	Installing 20 roof mounted solar modules, grid tied, 7.40 kW. Electrical requirements 1) rapid shutdown or disconnecting means at solar array with external handle 2) Group mains to shut down all premises power 3) No insulation piercing connectors	\$80.00	39,327	0.00
Received	05/01/2023						
Issued	05/09/2023						
Owner:	LEIGH MARCUS	200 E MIDDLE	WILLIAMSTON MI 48895				
Contractor:	ABSOLUTE ENVIRONMENTAL SOLU	1048 PIERPONT DR 3D	LANSING MI 48911				
PBLD2023-01301 434-	Addition Accessory	664 PINE MEADOW LANE WILLIAMSTON MI 48895	33-18-07-02-254-0	replacing rails and repairing deck boards on an existing deck	\$55.00	00	0.00
Received	05/17/2023						
Issued	05/26/2023						
Owner:	WORTHINGTON DIANE	664 PINE MEADOW LN	WILLIAMSTON MI 48895				
Contractor:							
PBLD2023-01169 649-	Demolition Accessory	502 N PUTNAM WILLIAMSTON MI 48895	33-18-03-36-301-0	Demo garage and foundation / REQUIRED INSPECTIONS: Pre-Demo, Open Hole (prior to backfill) and Final	\$225.00	00	0.00
Received	05/08/2023						
Issued	05/23/2023						
Owner:	BRENNAN, MARY E	502 N PUTNAM	WILLIAMSTON MI 48895				
Contractor:							
PBLD2023-01055 434-	Alteration Single Family Residential	431 WINDING RIVER DR WILLIAMSTON MI 48895	33-18-03-34-427-0	Tear off and reshingle roof on home	\$50.00	00	0.00
Received	05/01/2023						
Issued	05/02/2023						
Owner:	TAZELAAR DUSTIN	431 WINDING RIVER DR	WILLIAMSTON MI 48895				
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846				

Subtotals:

Township Permit Total: 10

Twp Permit Fee Total: \$975.00

BLD - Certificates of Completion Issued Report

May 2023

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Williamston

Permit #	Category	Address	Parcel #
	Work Description		
PBLD2023-00695	Alteration	319 W GRAND RIVER	33-18-03-35-477- Permit Fee: \$204.00
	437 - Add or Alter All	WILLIAMSTON MI 48895	
Issued	03/30/2023	Roof replacement - shingle (sloped roof) commercial building.	
Finalized	05/18/2023		
Owner:	EVERGREEN PROPERTY HOLDINGS L	1288 W GRAND RIVER STE 400	WILLIAMSTON MI 48895
Contractor:	COMMUNITY CONSTRUCTION	2720 ALPHA ACCESS ST	LANSING MI 48910
PBLD2023-00701	Alteration	617 GREENCROFT CT	33-18-03-36-327- Permit Fee: \$50.00
		WILLIAMSTON MI 48895	
Issued	04/04/2023	Tear off and reshingle of roof on home.	
Finalized	05/16/2023		
Owner:	SHAFFER TERRY & LAURA	617 GREENCROFT CT	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846
PBLD2023-00861	Alteration	641 IRVING	33-18-03-36-157- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	04/25/2023	Tear off and reshingle of roof on home	
Finalized	05/16/2023		
Owner:	BIRCHMAN ROSS	641 IRVING	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846
PBLD2022-04069	Alteration	600 E MIDDLE	33-18-03-36-380- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	11/28/2022	reshingle home	
Finalized	05/05/2023		
Owner:	COOK SUSAN	600 E MIDDLE	WILLIAMSTON MI 48895
Contractor:	VISIONARY BUILDER INC.	4138 MARTIN	CHARLOTTE MI 48813
PBLD2022-03998	Alteration	115 S MULLETT	33-18-03-36-382- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	11/17/2022	Tear off and Re Shingle house	
Finalized	05/04/2023		
Owner:	PAQUETTE MAURICE	6138 BRIGGS LAKE DR	BRIGHTON MI 48116
Contractor:			
PBLD2023-00915	Alteration	1167 NOTTINGHAM FOREST TR	33-18-07-12-126- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	04/24/2023	Tear off and reshingle of roof on home	
Finalized	05/25/2023		
Owner:	BARKER STEPHEN P	1167 NOTTINGHAM FOREST TR	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MBC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Commercial Bldg. Permit No: PBLD2023-00695
Use Group: U Type Construction: V-B

Description of Work: Roof replacement - shingle (sloped roof) commercial building.

Owner: EVERGREEN PROPERTY HOLDINGS Contractor: COMMUNITY CONSTRUCTION
1288 W GRAND RIVER STE 400 2720 ALPHA ACCESS ST
WILLIAMSTON MI 48895 LANSING MI 48910

Building Address: 319 W GRAND RIVER Parcel Number: 33-18-03-35-477-008
WILLIAMSTON MI 48895

Building Official:  Date: 05/18/2023

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2300 E. Grand River Ave., Suite 104
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00701
Use Group: Type Construction:

Description of Work: Tear off and reshingle of roof on home.

Owner: SHAFFER TERRY & LAURA Contractor: HOME PRO EXTERIORS LLC
617 GREENCROFT CT 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 617 GREENCROFT CT Parcel Number: 33-18-03-36-327-021
WILLIAMSTON MI 48895

Building Official:  Date: 05/16/2023

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00861
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle of roof on home

Owner: BIRCHMAN ROSS Contractor: HOME PRO EXTERIORS LLC
641 IRVING 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 641 IRVING Parcel Number: 33-18-03-36-157-018
WILLIAMSTON MI 48895

Building Official:  Date: 05/16/2023

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2300 E. Grand River Ave., Suite 104
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2022-04069
Use Group: R-3 Type Construction: V-B

Description of Work: reshingle home

Owner: COOK SUSAN Contractor: VISIONARY BUILDER INC.
600 E MIDDLE 4138 MARTIN
WILLIAMSTON MI 48895 CHARLOTTE MI 48813

Building Address: 600 E MIDDLE Parcel Number: 33-18-03-36-380-001
WILLIAMSTON MI 48895

Building Official:  Date: 05/05/2023

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2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2022-03998
Use Group: Type Construction: V-B

Description of Work: Tear off and Re Shingle house

Owner: PAQUETTE MAURICE Contractor:
6138 BRIGGS LAKE DR
BRIGHTON MI 48116

Building Address: 115 S MULLETT Parcel Number: 33-18-03-36-382-007
WILLIAMSTON MI 48895

Building Official  Date: 05/04/2023

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00915
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle of roof on home

Owner: BARKER STEPHEN P Contractor: HOME PRO EXTERIORS LLC
1167 NOTTINGHAM FOREST TR 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 1167 NOTTINGHAM FOREST TR Parcel Number: 33-18-07-12-126-007
WILLIAMSTON MI 48895

Building Official:  Date: 05/25/2023

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BLD - Certificates of Completion Issued Report

May 2023

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PBLD2023-00916 Alteration **1171 NOTTINGHAM FOREST TR** 33-18-07-12-126- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 04/24/2023
Finaled 05/25/2023 **Tear off and reshingle of roof on home**

Owner: ZENKER DONALD & KATHY 1171 NOTTINGHAM FOREST TR WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC 2331 SOUTH STATE ST IONIA MI 48846

PBLD2023-00917 Alteration **1175 NOTTINGHAM FOREST TR** 33-18-07-12-126- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 04/24/2023
Finaled 05/25/2023 **Tear off and reshingle of roof on home**

Owner: SCHEUERMAN FAMILY TRUST 1175 NOTTINGHAM FOREST TR WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC 2331 SOUTH STATE ST IONIA MI 48846

PBLD2021-03577 Alteration **647 N PUTNAM** 33-18-03-35-277- Permit Fee: **\$85.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 11/10/2021
Finaled 05/08/2023 **Installing helical piers to support foundation. 3rd. party approvals required before Final Building Inspections.**

Owner: KAVANAGH MICHAEL 647 N PUTNAM WILLIAMSTON MI 48895
Contractor: Ayers Basement Systems 2505 S WAVERLY HWY LANSING MI 48911

PBLD2023-00964 Alteration **377 SPLIT RAIL RIDGE** 33-18-07-02-253- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 04/24/2023
Finaled 05/25/2023 **Tear off and reshingle roof on home.**

Owner: FABIANO MAUREEN K 377 SPLIT RAIL RIDGE WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC 2331 SOUTH STATE ST IONIA MI 48846

PBLD2023-00689 Alteration **1078 WILLIAMSBURG CT** 33-18-07-02-427- Permit Fee: **\$50.00**
434 - Add or Alter Dw WILLIAMSTON MI 48895

Issued 03/31/2023
Finaled 05/16/2023 **Tear off and reshingle of roof on home**

Owner: KEEL HEATHER 1078 WILLIAMSBURG CT WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC 2331 SOUTH STATE ST IONIA MI 48846

Subtotals: Township Permit Total: 11 Twp Permit Fee Total: \$739.00



Livingston County Building & Safety Engineering Department
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Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00916
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle of roof on home

Owner: ZENKER DONALD & KATHY Contractor: HOME PRO EXTERIORS LLC
1171 NOTTINGHAM FOREST TR 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 1171 NOTTINGHAM FOREST TR Parcel Number: 33-18-07-12-126-008
WILLIAMSTON MI 48895

Building Official:  Date: 05/25/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

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517.546.7461 FAX

Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00917
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle of roof on home

Owner: SCHEUERMAN FAMILY TRUST Contractor: HOME PRO EXTERIORS LLC
1175 NOTTINGHAM FOREST TR 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 1175 NOTTINGHAM FOREST TR Parcel Number: 33-18-07-12-126-009

WILLIAMSTON MI 48895

Building Official _____ Date: 05/25/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
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Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2021-03577
Use Group: R-3 Type Construction: V-B

Description of Work: Installing helical piers to support foundation. 3rd. party approvals required before Final Building Inspections.

Owner: KAVANAGH MICHAEL Contractor: Ayers Basement Systems
647 N PUTNAM 2505 S WAVERLY HWY
WILLIAMSTON MI 48895 LANSING MI 48911

Building Address: 647 N PUTNAM Parcel Number: 33-18-03-35-277-006

WILLIAMSTON MI 48895

Building Official: _____ Date: 05/08/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00964
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle roof on home.

Owner: FABIANO MAUREEN K
377 SPLIT RAIL RIDGE
WILLIAMSTON MI 48895
Contractor: HOME PRO EXTERIORS LLC
2331 SOUTH STATE ST
IONIA MI 48846

Building Address: 377 SPLIT RAIL RIDGE
WILLIAMSTON MI 48895
Parcel Number: 33-18-07-02-253-018

Building Official:  Date: 05/25/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

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Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-00689
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle of roof on home

Owner: KEEL HEATHER Contractor: HOME PRO EXTERIORS LLC
1078 WILLIAMSBURG CT 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 1078 WILLIAMSBURG CT Parcel Number: 33-18-07-02-427-006
WILLIAMSTON MI 48895

Building Official:  Date: 05/16/2023

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Livingston County Building Department

06/05/2023

BLD - CO Issued

39/40

126
1921

Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
OF23-0521	ISSUED (FINAL)	05/19/2023	33-18-03-36-427-0
PBLD2023-00170	468 S CEDAR RUN CT		WILLIAMSTON, MI 48895
Remodeling interior of home relocating kitchen and laundry room.			
Owner:	HOEH JEREMY W & LISA N	468 S CEDAR RUN CT	WILLIAMSTON MI 48895
Contractor:	HALM AND PERKINS LLC	4964 ALGONQUIN WAY	OKEMOS MI 48864
OF23-0549	ISSUED (FINAL)	05/24/2023	33-18-07-02-427-0
PBLD2023-00924	1126 COBBLESTONE CT		WILLIAMSTON, MI 48895
new detached 14'x20' deck on a existing home 2x10 joist 16" o.c. / 3-2x12 beams / 12" x 42" footing			
Owner:	ARKOWSKI TONY	1126 COBBLESTONE CT	WILLIAMSTON MI 48895
Contractor:	CUSTOM BUILT INC	2037 W GRAND RIVER AVE	OKEMOS MI 48864

Totals For Williamston: 2



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Alteration Single Family Residential	Bldg. Permit No:	PBLD2023-00170
Use Group:	R-3	Type Construction:	V-B
Occupancy Load:	00	Automatic Sprinkler System:	No

Description of Work: **Remodeling interior of home relocating kitchen and laundry room.**

Owner:	HOEH JEREMY W & LISA N 468 S CEDAR RUN CT WILLIAMSTON MI 48895	Contractor:	HALM AND PERKINS LLC 4964 ALGONQUIN WAY OKEMOS MI 48864
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Building Address: **468 S CEDAR RUN CT
WILLIAMSTON, MI 48895**

Parcel Number: **33-18-03-36-427-009**

Building Official:  Date: **05/19/2023**

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Livingston County Building & Safety Engineering Department
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Use Class: Addition Single Family Residential
Use Group: R-3
Occupancy Load: 00
Bldg. Permit No: PBLD2023-00924
Type Construction: V-B
Automatic Sprinkler System: No

Description of Work: new detached 14'x20' deck on a existing home 2x10 joist 16" o.c. / 3-2x12 beams / 12" x 42" footing

Owner: ARKOWSKI TONY
1126 COBBLESTONE CT
WILLIAMSTON MI 48895
Contractor: CUSTOM BUILT INC
2037 W GRAND RIVER AVE
OKEMOS MI 48864

Building Address: 1126 COBBLESTONE CT
WILLIAMSTON, MI 48895

Parcel Number: 33-18-07-02-427-015

Building Official:

Date: 05/24/2023

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