



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, August 28, 2023
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of August 14, 2023
7. Accounts Payable
8. Action Items
 - a. Set Joint Work Session with Planning Commission – Master Plan Update
 - b. McCormick Park- Pavilion Replacement Contract
 - c.
 - d.
9. Discussion Items
 - a. Road Diet
 - b. Construction Project Update(s)
 - c.
10. Correspondence Received / Information Only
 - a. Ingham County Drain Commission Notice
 - b.
11. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c. Building Department
 - d.
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Closed Session – ASCFME Collective Bargaining allowed under MCL 15.268(c)
16. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, September 11, 2023, in the Council Chambers of City Hall at 7:00 p.m.**

CITY OF WILLIAMSTON
CITY COUNCIL
AUGUST 14, 2023
REGULAR MEETING MINUTES

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1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Steve Jenkins, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, Deputy Clerk Barb Burke, Engineer/DPW Director Scott DeVries, Spicer Group Representative John Bradley, City Attorney Bonnie Toskey, JFM Productions, Senior Center representatives Julie Rudd and Ann Lemmen, citizens Brooke Donnelly-Grzelak, Don Grzelak, Jordan Davis, and Monica Schafer (arrived 7:36 p.m.).

4. Approval of Agenda:

Motion by **Jenkins**, second by **Hansen**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Julie Rudd introduced herself and Ann Lemmen with the Williamston Area Senior. Ms. Rudd has been with the Senior Center for many years and recently took the executive director position. They are looking for an activities/events coordinator. The renewal of the Senior Center millage is coming up next year (2024). Their lease is up at The Commons in July 2025, and they are trying to find a new site and are open to possible locations. They are working on some grants toward a building/site. They currently pay no rent, but in 2025 it would go up to \$2,400/month.

6. Council Meeting Minutes of July 24, 2023:

Motion by **Rhines**, second by **Lanyon**, to approve the July 24, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Hansen**, to approve the August 14, 2023, accounts payable as presented, reference #'s 76882-76942, ACH 472-502, and EFT 503 from dates 7/19/23 through 8/7/23 for a total of \$407,854.64. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. City Website Overhaul:

Motion by **Rhines**, second by **Lanyon**, to select ProudCity for the overhaul and update of the City website, for the not to exceed price of \$5,600; with a second-year subscription cost of \$1,800. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

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8b. Crossing Guard Wages:

Motion by **Pratt**, second by **Rhines**, to increase the hourly rate of crossing guards by \$1.00 from \$14.46 to \$15.46 effective August 21, 2023. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

8c. 2023 Utility Improvements Project – Putnam Construction Engineering Services:

Motion by **Jenkins**, second by **Lanyon**, to approve the contract amendment with Spicer Group for Professional Engineering Services during the construction phase of the N Putnam Street utilities to be added to the 2023 Utility Improvements (HUD Projects) in the amount of \$127,000 (Not-to-Exceed). The new total contract amount will be \$628,100 (Not-to-Exceed). Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

8d. 2023 N Putnam Split/MDOT Rebid – Putnam Design/Bidding Engineering Services:

Motion by **Rhines**, second by **Jenkins**, to approve the contract amendment with Spicer Group for Professional Engineering Services to split the project and rebid the N Putnam Street Reconstruction project in the October 2023 MDOT bid letting in the amount of \$15,580 (Not-to-exceed). The new total contract amount will be \$116,775 (Not-to-Exceed). Yes: Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

9. Discussion Items

9a. Road Diet:

Engineer DeVries said we should know before the September Capital Area Regional Transportation Study (CARTS) meeting about grant funding. Funding requests must go through the Tri-County Regional Planning Commission.

9b. Construction Project Update(s):

Manager Hanifan said the construction project started today and he and Engineer DeVries reviewed construction items, detour routes, communication with the schools, residents, individuals, and NIESA. Services such as trash pickup will continue and will collaborate with the contractor. Parking for residents who live in the area was discussed. Pedestrian traffic was reviewed, as well as additional traffic patrols along the side streets.

11. Department Head Reports

11a. City Manager:

Manager Hanifan reported that four applications have been received for the Police Chief position; the deadline for applications is this Friday, August 18. The DDA meets tomorrow night and the Parks & Recreation Commission, and the Planning Commission met last week.

Engineer DeVries said crosswalks and stop bars around town are being freshened up.

12. Committee/Sub-Committee Reports:

Councilman Lanyon gave an update on the Planning Commission meeting and said the Dollar Tree site plans were tabled for a future meeting due to valid concerns from the Planning Commission.

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Councilman Hansen said there is a new bench and kiosk going in at the Red Cedar Bend Landing, a new pavilion will be constructed in McCormick Park and more easements are needed for the river walk trail.

Councilman Pratt attended the NIESA meeting and there is talk of bringing back some events, such as the Ox Roast and the Pancake Breakfast, etc.

13. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

14. Council Member Comments:

Councilman Rhines stated the goal for this North Putnam project is for residents to have much improved water, utilities, and a nice road for that area.

Councilman Lanyon echoed Councilman Rhines' comments and asks residents to ride this out together. He lives on North Putnam and encourages residents to speak with him and he will pass comments/concerns on to the City Manager.

Councilman Jenkins asked how National Night Out went. Councilmen Lanyon and Rhines said their children had a great time. Councilman Jenkins said it is very frustrating to watch posts on Facebook and encourages individuals to contact City Hall or the City Manager directly to get questions answered.

Councilman Hansen said no project schedule survives contact with reality, and Bravo Zulu to staff for all the details on the project. He looks forward to an ox roast.

Mayor Gilroy thanked the entire City staff and the engineering firm for all the hard work done on the North Putnam construction project. She thanked DPW for the great work on the recent water main break. She urged residents to contact City Hall with questions and to attend City meetings. School starts next week. She asks everyone to offer grace and patience to their neighbors and the community. Enjoy the last week before school.

15. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:58 p.m.

***Meeting adjourned at 7:58 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____

CITY OF WILLIAMSTON
 CITY COUNCIL MEETING AUGUST 21, 2023
 ACCOUNTS PAID/PAYABLE
 CHECKS 76498-76964, ACH 504-517

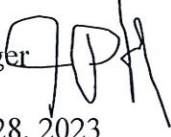
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Date	Check	Vendor Name	Description	Amount	Aprv
08/17/2023	76948	BINKOWSKI, JOSEPH	INTERN PAY	300.00	_____
08/17/2023	76949	CLERY FENCE	VOLUNTEERS PK WEST FENCE	15,100.00	_____
			VOLUNTEERS PK EAST ENTRANCE FENCE	4,500.00	_____
				19,600.00	
08/17/2023	76950	DTE ENERGY	175 E GRAND RIVER/PD	494.69	_____
			215 CHURCHILL DOWNS/LS	53.60	_____
			MEMORIAL PARK	18.68	_____
			781 PROGRESS CT	908.31	_____
			3870 VANNETER/LS	24.95	_____
			RIVERVIEW LS	50.16	_____
			CORWN/LS	330.84	_____
			MCCORMICK PK	74.97	_____
			MECHANIC/LS	80.46	_____
			202 ELEVATOR/TIFA 2B	14.89	_____
			8041 HIGH/LS	60.79	_____
			161 E GRAND RIVER/CITY HALL	215.12	_____
			DAHLSTROM PK/JUBILEE	103.33	_____
			228 ELEVATOR/OLD DPW	36.58	_____
			111 E MIDDLE/LS	85.23	_____
			ZIMMER/LS	37.83	_____
				2,590.43	
08/17/2023	76951	ELSESSER'S AUTOMOTIVE INC	2017 FORD TIRE ISSUE	139.99	_____
08/17/2023	76952	GO GREEN LANDSCAPES LLC	CHEMICAL APPLICATION	575.00	_____
08/17/2023	76953	GRANGER	CITY HALL & DPW DUMPSTERS	141.37	_____
08/17/2023	76954	JOHN DEERE FINANCIAL	MOWER SERVICE	111.56	_____
			REPAIR TRACTOR BROOM	1,731.53	_____
				1,843.09	
08/17/2023	76955	MML UNEMPLOYMENT FUND	MML DUES	2,364.00	_____
08/17/2023	76956	OESTERLE ELECTRIC	PARKS ELEC REPAIR	1,486.00	_____
08/17/2023	76957	ONE WAY ASPHALT PAVING & EXCAVATION	SEAL COAT STRIPE LINE PARKING	7,274.99	_____
08/17/2023	76958	RICHARD SISSON TRUCKING INC	LEAVES HAULING (3YRS WORTH)	10,267.50	_____
08/17/2023	76959	RICOH USA INC	CITY HALL & PD COPIER CHARGES	95.07	_____
08/17/2023	76960	STATE OF MICHIGAN	VANDYKE APP FOR WATER OP LICENSE	70.00	_____
08/17/2023	76961	TRACTOR SUPPLY CREDIT PLAN	DPW WATER	109.80	_____
08/17/2023	76962	WILLIAMSTON TRUE VALUE	DPW TOOL	3.99	_____
			WWTP TOOLS	34.46	_____
			MANHOLE REPAIR	20.99	_____
			WTP SUPPLIES	13.98	_____
			WATER LINE MAINT	23.98	_____
			SHOP USE	15.99	_____
			PUTNAM BRIDGE	6.99	_____
			PUTNAM BRIDGE	149.97	_____

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			CURB STOP BOX REPAIRS	65.97	_____
			WWTP HARDWARE	1.86	_____
			FLAG POLES IN SIDEWALK	8.47	_____
			FLAG POLE SIDEWALK	10.99	_____
			CONCRETE MIX	11.98	_____
			JET HOSE NOZZLE & MISC	11.98	_____
			CUT WHEEL	17.16	_____
			N PUTNAM BRIDGE	6.99	_____
			LINE MAINT	11.99	_____
			WWTP PAINT TRAY	7.99	_____
			BUSHING	3.29	_____
			SCOUR PADS	6.87	_____
			BRIDGE REPAIR	6.99	_____
			CR LINE MAINT	(1.06)	_____
				<u>441.82</u>	
				441.82	
08/17/2023	76963	WILLIAMSTOWN TOWNSHIP	CEMETERY CONTRIBUTION	18,000.00	_____
08/17/2023	76964	WOW! BUSINESS	CITY PHONES & INTERNET	1,527.35	_____
08/18/2023	504(A)	APEX SOFTWARE	ASSESSING SOFTWARE RENEWAL	260.00	_____
08/18/2023	505(A)	DIETZ JANITORIAL SERVICE, INC.	AUGUST OFFICE CLEANINGS	705.00	_____
08/18/2023	506(A)	FIRST ADVANTAGE LNC OCC HEALTH SOL	DPW 33 DRUG TESTER & MILEAGE	167.60	_____
08/18/2023	507(A)	HAVILAND	WTP CHLORINE	1,762.50	_____
08/18/2023	508(A)	HYDROCORP	CROSS CONNECTION	562.00	_____
08/18/2023	509(A)	INGHAM COUNTY ISD	THRU 8/4/23	40,532.93	_____
08/18/2023	510(A)	INGHAM COUNTY TREASURER	THRU 8/4/23 COLLECTIONS THRU 6/30/23	71,951.22 <u>6,007.50</u>	_____ _____
				77,958.72	
08/18/2023	511(A)	LANSING COMMUNITY COLLEGE	THRU 8/4/23	18,291.76	_____
08/18/2023	512(A)	MCMASTER-CARR	WTP AIR FILTERS	284.35	_____
08/18/2023	513(A)	PVS TECHNOLOGIES, INC.	WWTP FERRIC CHLORIDE	9,059.73	_____
08/18/2023	514(A)	STAPLES	OPERATING SUPPLIES	652.19	_____
08/18/2023	515(A)	STEVENS CONSTRUCTION & EXCAVATING	N WILLIAMSTON RD WATER BREAK/ASSIST DPM	3,750.00	_____
08/18/2023	516(A)	VC3	CLOUD DATE RECOVERY IMPLEMENTATION	300.00	_____
			CLOUD DATA RECOVERY	99.00	_____
			MICROSOFT 365 MONTHLY COMMITMENT	<u>375.00</u>	_____
				774.00	
08/18/2023	517(A)	WILLIAMSTON COMM. SCHOOLS	THRU 8/4/23	<u>62,146.20</u>	_____
				283,733.39	



To: City Council
From: John P. Hanifan, City Manager 
Date: Council Meeting of August 28, 2023
Subject: Set Joint Work Session with Planning Commission

The City needs to update its five-year master plan and amend the zoning ordinance (s). The last major update to the zoning ordinance was 2015. The first step is a joint meeting with the Planning Commission to discuss the desired outcomes of the update, incorporate any changes to the plan, zoning map, future land use map, specific site criteria, etc.

Staff recommends the meeting be held either:

Wednesday, September 27th or Wednesday October 4th at 6:00 pm.

In order to accommodate everyone, staff will secure the NIESA training room (or elsewhere if NIESA is not available.)

Recommended Motion:

Motion to set a joint City Council Work Session with the Planning Commission for _____ (*insert date*).



City of Williamston
City Engineer/Director of Public Works
Office Address: 781 Progress Court

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Mailing Address: 161 E. Grand River Avenue
Williamston, MI 48895
Phone (517) 655-2221
Fax (517) 996-6299

To: City Council, John Hanifan
From: Scott DeVries, P.E.
Date: August 24, 2023
Subject: McCormick Park – Pavilion Replacement Contract

Requested Action: The following action is requested:

1. Award the 2023 McCormick Park Pavilion Replacement contract to Laux Construction of Mason, Michigan in the amount of \$119,000.00.

Background: There are two pavilions in McCormick Park, one of them was installed in 2000 with donations by Rotary. We don't have an exact date on the second, but we know it predates the 1970's. The older pavilion has structural issues throughout with rotting wood and needs complete replacement for long term service. Nearly all of McCormick Park is in the 100-year floodplain for the Red Cedar River and the City obtained the proper permit from the State for the project. As part of the Parks Capital Improvement Plan, it was decided to match the 2000 vintage pavilion for the replacement.

Discussion: As noted, the planned replacement pavilion is designed as a duplicate of the Rotary pavilion. This style pavilion was based off a County parks plan that is very well constructed and has proven to be very low in maintenance cost. During the preparation of the bidding documents, a City resident with a metal roof business came forward to donate an installed metal roof system for the new pavilion. Recognition will be provided for the donation. The project was publicly advertised through Builders Exchange with a bid opening on August 23, 2023. We only received one bid; however, the bid was from Laux Construction. Laux was very interested in the project as they completed the major McCormick Park project in 2009 which consisted of the Concessions building, the entire path system, the park lights, and the main parking lot off High Street. They have also completed three other significant projects for the City: Salt Barn, Police Department, and the Auxiliary DPW Garage. Once we received the bid, we discussed with Laux the breakdown of costs, and determined that there was not much benefit in trying to value engineer the project. The project will be completed this fall. We recommend approval of the bid from Laux Construction for the demolition of the existing structure and replacement in the total amount of \$119,000.

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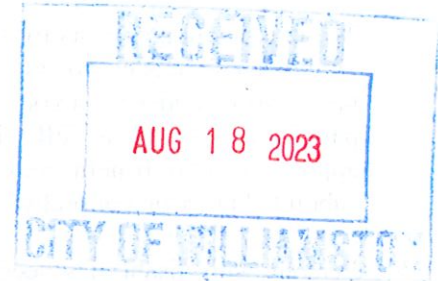
**NOTICE OF DAY OF REVIEW OF DRAINAGE DISTRICT BOUNDARIES
AND REVIEW OF APPORTIONMENTS**

DATE: September 8, 2023

TIME: 9:00 a.m. – 5:00 p.m.

LOCATIONS: Ingham County Drain Commissioner’s Office
707 Buhl Avenue
Mason, MI 48854

QUESTIONS: (517) 676-8395
ppratt@ingham.org



The Day of Review is an opportunity to review the Drainage District boundaries and/or for a review of the apportionment of benefits for the Drains listed below. Maps of the current Drainage District boundaries – and the proposed Drainage District boundary revisions, if necessary – may be found on the Ingham County Drain Commissioner’s website at: drain.ingham.org.

Day of Review of Apportionments (Only)

Drain ID#	Drain Name	Municipalities
A12-00	Atzinger Drain	Wheatfield and Williamstown Townships; City of Williamston
E07-00	Eldred Drain	Onondaga Township
M05-00	Marshall and Wilcox Drain	Leroy, White Oak, and Ingham Townships
P11-00	Portage River Intercounty Drain	Bunker Hill and Ingham Townships
P23-00	Pike Street Drain	Meridian Charter Township
R24-00	Root Drain	Delhi Charter Township
S33-00	Suttell Drain	City of Williamston and Williamstown Township
S42-00	Swan and Beatty Drain	Leroy and Wheatfield Townships
S65-00	Sherwood Drain	Williamstown Township
W22-00	Willow Creek Drain	Aurelius and Vevay Townships; City of Mason
W35-00	Williamston-Locke Drain	Locke and Williamstown Townships; City of Williamston

Day of Review of Drainage District Boundaries and Apportionments

A licensed professional engineer has recommended lands be added or removed from certain Drainage Districts listed below, and a general description of the lands by section number proposed to be added or deleted from the Drainage Districts is as follows:

Drain ID#	Drain Name	Municipality	Portions of Sections Added	Portions of Sections Removed
P34-00	Pratt Drain	Lansing Charter Township	17	17, 18
S32-00	Summitt Street Drain	Delhi Charter Township	14, 23	14, 23
T05-00	Towar Gardens and Branches Drain	Meridian Charter Township; City of East Lansing	6 6, 7	6 6, 7

The Drain Commissioner, engineers, and/or other staff members will be available to assist individuals throughout the day and make revisions where necessary. There is no need to schedule an appointment for a specific time on the Day of Review. Written statements may be mailed or emailed to the Drain Commissioner at the postal or email address listed above. Comments submitted in advance must be received by the Drain Commissioner before the date of the meeting to ensure consideration.

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The computation of costs for the Drains and the tentative apportionments against the parcels and municipalities within the Drainage Districts will be available at the Day of Review. Drain assessments are collected in the same manner as property taxes and will appear on your winter tax bill. If drain assessments are being collected for more than one (1) year, you may pay the assessment in full with any interest to date at any time and avoid further interest charges. Comments on the apportionment of benefits may be submitted in writing before the date of the meeting to review the apportionment or may be submitted in writing or orally at the review.

Persons with disabilities needing accommodations for effective participation in the Day of Review should contact the Ingham Drain Commissioner's Offices at the phone numbers listed above (voice) or through the Michigan Relay Center at 7-1-1 (TTY) at least 24 hours in advance of the Day of Review to request mobility, visual, hearing, or other assistance.

You may appeal the Drain Commissioner's decision to revise the Drainage District boundaries to the Ingham County Circuit Court within ten (10) days after the decision is entered, and you may appeal the determination of apportionments to the Ingham County Probate Court within ten (10) days after the Day of Review.

August 16, 2023

Patrick Lindemann
Ingham County Drain Commissioner

Livingston County Department of Building & Safety Engineering 08/10/2023

BLD - ELE, MEC, PLM - New Permits Issued

July 2023
Williamston

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Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PMEC2023-02422	Alteration Single Family Residential	405 BISMARK WILLIAMSTON MI 48895	33-18-03-36-154-0	Gas piping for generator. (#136686)	\$55.00	00	0.00
Received	07/12/2023						
Issued	07/14/2023						
Owner:	LOVIS WILLIAM & ELIZABETH	405 BISMARK					
Contractor:	MYERS PLUMBING & HEATING	16825 INDUSTRIAL PKWY					
PMEC2023-02526	Alteration Single Family Residential	1281 CAMBRIDGE CIR WILLIAMSTON MI 48895	33-18-07-02-428-0	Install ductwork for finished basement. Install bathroom exhaust fan duct. Finishing basement with rec room, bedroom, exercise room with drywall ceiling, foundation insulation R13 stud cavity or R10 continuous	\$80.00	00	0.00
Received	07/19/2023						
Issued	07/19/2023						
Owner:	MURPHY DOREEN	1281 CAMBRIDGE CIR					
Contractor:	SPITZER HVAC LLC	635 N CONCORD RD					
PELE2023-01809	Alteration Single Family Residential	1281 CAMBRIDGE CIR WILLIAMSTON MI 48895	33-18-07-02-428-0	WIRE BED, LIVING AREA, AND EXERCISE ROOM IN BASEMENT FOR: Finishing basement with rec room, bedroom, exercise room with drywall ceiling, foundation insulation R13 stud cavity or R10 continuous	\$80.00	00	0.00
Received	07/21/2023						
Issued	07/21/2023						
Owner:	MURPHY DOREEN	1281 CAMBRIDGE CIR					
Contractor:	RICHARDSON ELECTRIC CO	1315 POWERS HWY					
PMEC2023-02641	Alteration Apartment	1143 W GRAND RIVER APT 336 WILLIAMSTON MI 48895	33-18-03-35-379-0	HVAC Changeout, installing new split system	\$100.00	00	0.00
Received	07/31/2023						
Issued	07/31/2023						
Owner:	CREEK CLUB LLC	31731 NORTHWESTERN HWY STE 250 W					
Contractor:	CLS MECHANICAL	3201 W GRAND LEDGE HWY					
PPLM2023-01301	Alteration Apartment	133 HIGH WILLIAMSTON MI 48895	33-18-03-36-351-0	Unit 201 - Water heater replacement Zak 517-918-4033	\$85.00	00	0.00
Received	07/26/2023						
Issued	07/28/2023						
Owner:	HOPPER DARYL & AMANDA	PO BOX 250429					
Contractor:	AMERICAN PLUMBING CONTRACT	16795 S OLD US 27					

Livingston County Department of Building & Safety Engineering

08/10/2023

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BLD - ELE, MEC, PLM - New Permits Issued

July 2023

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PPLM2023-01302	Alteration Apartment	133 HIGH WILLIAMSTON MI 48895	33-18-03-36-351-0	Unit 107 - Water heater replacement Zak 517-918-4033	\$85.00	00	0.00
Received	07/26/2023						
Issued	07/28/2023						
Owner:	HOPPER DARYL & AMANDA	PO BOX 250429					FRANKLIN MI 48025
Contractor:	AMERICAN PLUMBING CONTRACT	16795 S OLD US 27					LANSING MI 48906
PPLM2023-01303	Alteration Apartment	133 HIGH WILLIAMSTON MI 48895	33-18-03-36-351-0	Unit 101 - Water heater replacement Zak 517-918-4033	\$85.00	00	0.00
Received	07/26/2023						
Issued	07/28/2023						
Owner:	HOPPER DARYL & AMANDA	PO BOX 250429					FRANKLIN MI 48025
Contractor:	AMERICAN PLUMBING CONTRACT	16795 S OLD US 27					LANSING MI 48906
PELE2023-01668	New Single Family Residential	515 E MIDDLE WILLIAMSTON MI 48895	33-18-03-36-378-0	Installing power for a central air unit	\$65.00	00	0.00
Received	07/06/2023						
Issued	07/06/2023						
Owner:	MANKO LISA	515 E MIDDLE					WILLIAMSTON MI 48895
Contractor:	C & J ELECTRIC LLC	7687 ONEIDA RD					GRAND LEDGE MI 48837
PMEC2023-02321	Alteration Single Family Residential	418 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0	Install new water heater. (#136440)	\$70.00	00	0.00
Received	07/07/2023						
Issued	07/07/2023						
Owner:	HARDIGAN, WILLIAM & JANET	418 RED CEDAR BLVD					WILLIAMSTON MI 48895
Contractor:	MYERS PLUMBING & HEATING	16825 INDUSTRIAL PKWY					LANSING MI 48906
PELE2023-01680	New Sign	3001 N WILLIAMSTON RD WILLIAMSTON MI 48895	33-18-07-02-400-0	Connect (2) wall signs on greenhouse to existing power.	\$90.00	00	0.00
Received	07/07/2023						
Issued	07/11/2023						
Owner:	SS REALTY LLC A GEORGIA LTD	132 SHEPPARD AVE WEST SUITE 100					TORONTO ONTARIO CANADA
Contractor:	ALLIED SIGNS INC	33650 GIFTOS					CLINTON TWP MI 48035

Subtotals:

Township Permit Total: 10

Twp Permit Fee Total: \$795.00

Livingston County Department of Building & Safety Engineering

08/10/2023

11c
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BLD - ELE, MEC, PLM - New Permits Issued

July 2023

Williamston

Permit #	Category	Address	Parcel #
Work Description			

Total Number of Permits: 10 **Grand Total: \$795.00**

Population: All Records

Permit.DateIssued Between 7/1/2023 12:00:00 AM AND 7/31/2023 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

Livingston County Department of Building & Safety Engineering

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BLD - New Permits Issued Report

July 2023

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-01969 434-	Alteration Single Family Residential	721 S PUTNAM WILLIAMSTON MI 48895	33-18-07-01-151-0	Reroof: tear off, install synthetic felt, ice/water, ridge vents and reshingle House	\$50.00	14	8,200.00
Received	07/05/2023						
Issued	07/06/2023						
Owner:	RICHMOND JOSHUA	721 S PUTNAM	WILLIAMSTON MI 48895				
Contractor:	ADAM GARLAND CONSTRUCTION	6825 STADIUM DR	KALAMAZOO MI 49009				
PBLD2023-02030 437-	Alteration Commercial	147 E GRAND RIVER WILLIAMSTON MI 48895	33-18-03-36-352-0	Repairs to exterior of building due to damage from vehicle impact on 4/1/23. Minor masonry/stone work, glass entry & carpentry. Specifications back to original. Considered repair per admin.	\$338.00	00	66,983.00
Received	07/07/2023						
Issued	07/17/2023						
Owner:	ONE PAST IVY, LLC	1202 FARWOOD DRIVE	EAST LANSING MI 48823				
Contractor:	KINCAID BUILDING GROUP	1515 TURF LN, STE 200	EAST LANSING MI 48823				
PBLD2023-02037 O/S-	Addition Sign	3001 N WILLIAMSTON RD WILLIAMSTON MI 48895	33-18-07-02-400-0	Install (1) Drive Thru Pick Up wall sign and (1) Garden Center wall sign on greenhouse.	\$150.00	00	1,500.00
Received	07/07/2023						
Issued	07/11/2023						
Owner:	SS REALTY LLC A GEORGIA LTD	132 SHEPPARD AVE WEST SUITE 100	TORONTO ONTARIO CANADA				
Contractor:	ALLIED SIGNS INC	33650 GIFTOS	CLINTON TWP MI 48035				
PBLD2023-02044 434-	Alteration Single Family Residential	1263 BERKSHIRE DR WILLIAMSTON MI 48895	33-18-07-02-428-0	Tear off and re-roof house and garage.	\$50.00	26	17,132.00
Received	07/10/2023						
Issued	07/11/2023						
Owner:	THEIS ERIC & ADELITA	1263 BERKSHIRE DR	WILLIAMSTON MI 48895				
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084				
PBLD2023-02046 434-	Addition Accessory	520 WINDING RIVER CT WILLIAMSTON MI 48895	33-18-03-34-427-0	new detached 10'x10' gazebo with truss on a 16" x 42" footing	\$115.00	100	3,906.00
Received	07/10/2023						
Issued	07/13/2023						
Owner:	PON DANIEL Y	520 WINDING RIVER CT	WILLIAMSTON MI 48895				
Contractor:	CUSTOM CONSTRUCTION BY STAN	3526 N CANCAL RD	DIMONDALE MI 48821				

Livingston County Department of Building & Safety Engineering

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BLD - New Permits Issued Report

July 2023

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-02080 434-	Alteration Single Family Residential	227 MC CORMICK WILLIAMSTON MI 48895	33-18-03-35-451-0	TEAR OFF AND SHINGLE HOUSE & ATTACHED GARAGE	\$50.00	00	0.00
Received	07/11/2023						
Issued	07/11/2023						
Owner:	NICOL JENNIFER I & MICHAEL J	227 MC CORMICK					
Contractor:	CS Roofing Co LLC	203 DEVELOPMENT DTR					
PBLD2023-02191 434-	Alteration Single Family Residential	1281 CAMBRIDGE CIR WILLIAMSTON MI 48895	33-18-07-02-428-0	Finishing basement with rec room, bedroom, exercise room with drywall ceiling, foundation insulation R13 stud cavity or R10 continuous	\$242.00	1,200	46,872.00
Received	07/13/2023						
Issued	07/20/2023						
Owner:	JAMES AVERILLE & BISHOP, DIANN	1281 CAMBRIDGE CIR					
Contractor:	ROSS, BRIAN DUANE	147 S MAIN ST					
PBLD2023-02303 434-	Alteration Single Family Residential	383 SPLIT RAIL RIDGE WILLIAMSTON MI 48895	33-18-07-02-253-0	Raising & leveling a sunroom on a single family dwelling per Engineered design. FOUNDATION; 36" square poured concrete footings X 42" depth and new 6" X 6" posts.	\$85.00	18	8,900.00
Received	07/18/2023						
Issued	07/26/2023						
Owner:	SCHOEPF KENNETH	383 SPLIT RAIL RIDGE					
Contractor:	RANGEL'S WATERPROOFING & CON	3400 E WALKER RD					

Subtotals:

Township Permit Total: 8

Twp Permit Fee Total: \$1,080.00

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BLD - Certificates of Completion Issued Report

July 2023

Williamston

Permit #	Category	Address	Parcel #
	Work Description		
PBLD2023-01395	Alteration	432 E CHURCH	33-18-03-36-326- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	05/25/2023	Tear off and reshingle of roof on home	
Final	07/13/2023		
Owner:	CORBETT RICKY & EILEEN	432 E CHURCH	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846
PBLD2023-01479	Alteration	249 CHURCHILL DOWNS BLVD	33-18-03-34-428- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/02/2023	Tear off and reshingle roof on home	
Final	07/11/2023		
Owner:	WISE ANDREW	249 CHURCHILL DOWNS BLVD	WILLIAMSTON MI 48895
Contractor:	HOME PRO EXTERIORS LLC	2331 SOUTH STATE ST	IONIA MI 48846
PBLD2023-01480	Alteration	1010 FOXBOROUGH DR	33-18-07-02-426- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/01/2023	TEAR OFF AND REROOF (re-shingle) HOUSE	
Final	07/05/2023		
Owner:	MAURER, DAN & KELLY	1010 FOXBOROUGH DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-01710	Alteration	1005 FOXBOROUGH DR	33-18-07-02-429- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/19/2023	TEAR OFF AND RE SHINGLE HOUSE	
Final	07/24/2023		
Owner:	WALSH NICOLE	1005 FOXBOROUGH DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-01711	Alteration	1014 FOXBOROUGH DR	33-18-07-02-426- Permit Fee: \$50.00
	434 - Add or Alter Dw	WILLIAMSTON MI 48895	
Issued	06/19/2023	TEAR OFF AND RE SHINGLE HOUSE	
Final	07/24/2023		
Owner:	MORLEY BRIAN	1014 FOXBOROUGH DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-02037	Addition	3001 N WILLIAMSTON RD	33-18-07-02-400- Permit Fee: \$150.00
	O/S - Out of Scope	WILLIAMSTON MI 48895	
Issued	07/11/2023	Install (1) Drive Thru Pick Up wall sign and (1) Garden Center wall sign on	
Final	07/21/2023	greenhouse.	
Owner:	SS REALTY LLC A GEORGIA LTD	132 SHEPPARD AVE WEST SUITE 100	TORONTO ONTARIO CANADA M
Contractor:	ALLIED SIGNS INC	33650 GIFTOS	CLINTON TWP MI 48035

Livingston County Department of Building & Safety Engineering

08/10/2023

BLD - Certificates of Completion Issued Report

July 2023

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Subtotals:

Township Permit Total: 6

Twp Permit Fee Total: \$400.00



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580


517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class:	Alteration	Single Family Residential	Bldg. Permit No:	PBLD2023-01395
Use Group:	R-3		Type Construction:	V-B
Description of Work:	Tear off and reshingle of roof on home			
Owner:	CORBETT RICKY & EILEEN			
	432 E CHURCH			
	WILLIAMSTON MI 48895			
Contractor:	HOME PRO EXTERIORS LLC			
	2331 SOUTH STATE ST			
	IONIA MI 48846			
Building Address:	432 E CHURCH			
	WILLIAMSTON MI 48895			
Parcel Number:	33-18-03-36-326-030			
Building Official		Date:	07/13/2023	

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-01479
Use Group: R-3 Type Construction: V-B

Description of Work: Tear off and reshingle roof on home

Owner: WISE ANDREW Contractor: HOME PRO EXTERIORS LLC
249 CHURCHILL DOWNS BLVD 2331 SOUTH STATE ST
WILLIAMSTON MI 48895 IONIA MI 48846

Building Address: 249 CHURCHILL DOWNS BLVD Parcel Number: 33-18-03-34-428-015
WILLIAMSTON MI 48895

Building Official:  Date: 07/11/2023

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Livingston County Building & Safety Engineering Department
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-01480
Use Group: R-3 Type Construction: V-B
Description of Work: TEAR OFF AND REROOF (re-shingle) HOUSE
Owner: MAURER, DAN & KELLY Contractor: MILLS SIDING & ROOFING LLC
1010 FOXBOROUGH DR 101 W BIG BEAVER RD, SUITE 1400
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1010 FOXBOROUGH DR Parcel Number: 33-18-07-02-426-002
WILLIAMSTON MI 48895

Building Official  Date: 07/05/2023

1/c
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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-01710
Use Group: R-3 Type Construction: V-B
Description of Work: TEAR OFF AND RE SHINGLE HOUSE
Owner: WALSH NICOLE Contractor: MILLS SIDING & ROOFING LLC
1005 FOXBOROUGH DR 101 W BIG BEAVER RD, SUITE 1400
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1005 FOXBOROUGH DR Parcel Number: 33-18-07-02-429-002
WILLIAMSTON MI 48895

Building Official:  Date: 07/24/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

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Acting on behalf of the City of Williamston

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-01711
Use Group: R-3 Type Construction: V-B

Description of Work: TEAR OFF AND RE SHINGLE HOUSE

Owner: MORLEY BRIAN Contractor: MILLS SIDING & ROOFING LLC
1014 FOXBOROUGH DR 101 W BIG BEAVER RD, SUITE 1400
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1014 FOXBOROUGH DR Parcel Number: 33-18-07-02-426-003
WILLIAMSTON MI 48895

Building Official:  Date: 07/24/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
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Acting on behalf of the City of Williamston

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Use Class: Addition Sign
Use Group: U
Bldg. Permit No: PBLD2023-02037
Type Construction: V-B

Description of Work: Install (1) Drive Thru Pick Up wall sign and (1) Garden Center wall sign on greenhouse.

Owner: SS REALTY LLC A GEORGIA LTD
132 SHEPPARD AVE WEST SUITE 100
TORONTO ONTARIO CANADA M2N1
Contractor: ALLIED SIGNS INC
33650 GIFTOS
CLINTON TWP MI 48035

Building Address: 3001 N WILLIAMSTON RD
WILLIAMSTON MI 48895
Parcel Number: 33-18-07-02-400-036

Building Official: 
Date: 07/21/2023

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Livingston County Building Department

08/10/2023

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BLD - CO Issued

Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
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OF23-0839 ISSUED (FINAL) 07/27/2023 33-18-07-12-126-0

PBLD2023-00232 1526 LYTELL JOHNE'S PATH WILLIAMSTON, MI 48895

New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10 poured wall on a 8" x 20" spread footing. INSULATION: above grade walls R13, Basement R13 continuous, Attic R38 (Ekotrop)

Owner: KMJ HOLDINGS LLC 6100 COLUMBIA ST HASLETT MI 48840
Contractor: FORTE BUILDING & REMODELING 1985 YORWAY DR HOWELL MI 48843

OF23-0869 ISSUED (FINAL) 07/25/2023 33-18-03-34-427-0

PBLD2023-02046 520 WINDING RIVER CT WILLIAMSTON, MI 48895

new detached 10'x10' gazebo with truss on a 16" x 42" footing

Owner: PON DANIEL Y 520 WINDING RIVER CT WILLIAMSTON MI 48895
Contractor: CUSTOM CONSTRUCTION BY STAN 3526 N CANCAL RD DIMONDALE MI 48821

OF23-0881 ISSUED (FINAL) 07/27/2023 33-18-07-01-104-0

PBLD2022-03538 318 CROSSMAN WILLIAMSTON, MI 48895

Replacement of cement porch with new detached deck on existing home 2x6 joist 16" o.c. / 2-2x6 beams / 12" X 42" footings

Owner: FETHER, EMILY 318 CROSSMAN WILLIAMSTON MI 48895
Contractor:

Totals For Williamston: 3



Livingston County Building & Safety Engineering Department
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Howell, MI 48843-7580
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517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: New Construction Single Family Residential Bldg. Permit No: PBLD2023-00232
Use Group: R-3 Type Construction: V-B
Occupancy Load: 00 Automatic Sprinkler System: No

Description of Work: New 1 story single family home, on a finished basement foundation, 2 car garage, front covered porch, no decks, 3 bed rooms, 3 bath rooms. FOUNDATION: 10 poured wall on a 8" x 20" spread footing. INSULATION: above grade walls R13, Basement R13 continuous, Attic R38 (Ekotrop)

Owner: KMJ HOLDINGS LLC Contractor: FORTE BUILDING & REMODELING
6100 COLUMBIA ST 1985 YORWAY DR
HASLETT MI 48840 HOWELL MI 48843

Building Address: 1526 LYTELL JOHNE'S PATH Parcel Number: 33-18-07-12-126-080
WILLIAMSTON, MI 48895

Building Official:  Date: 07/27/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

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Use Class:	Addition Accessory	Bldg. Permit No:	PBLD2023-02046
Use Group:	U	Type Construction:	V-B
Occupancy Load:	00	Automatic Sprinkler System:	No

Description of Work: new detached 10'x10' gazebo with truss on a 16" x 42" footing

Owner:	PON DANIEL Y 520 WINDING RIVER CT WILLIAMSTON MI 48895	Contractor:	CUSTOM CONSTRUCTION BY STAN LEON 3526 N CANCAL RD DIMONDALE MI 48821
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Building Address: 520 WINDING RIVER CT
WILLIAMSTON, MI 48895

Parcel Number: 33-18-03-34-427-031

Building Official: _____ Date: 07/25/2023

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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

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Use Class: Addition Accessory Bldg. Permit No: PBLD2022-03538
Use Group: Occupancy Load: 00 Type Construction: Automatic Sprinkler System: No

Description of Work: Replacement of cement porch with new detached deck on existing home 2x6 joist 16" o.c. / 2-2x6 beams / 12" X 42" footings

Owner: FETHER, EMILY Contractor:
318 CROSSMAN
WILLIAMSTON MI 48895

Building Address: 318 CROSSMAN Parcel Number: 33-18-07-01-104-011
WILLIAMSTON, MI 48895

Building Official: _____ Date: 07/27/2023

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