



**CITY OF WILLIAMSTON**  
161 East Grand River Avenue, Williamston MI  
(517) 655-2774  
Regular City Council Meeting Agenda  
Monday, January 9, 2023  
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation.
6. Council Meeting Minutes of December 12, 2022
7. Accounts Payable
8. Action Items
  - a. Appointment of Councilmembers to Boards and Commissions
  - b. Set Date for Council Visioning Session
  - c. Set Date for Wastewater Treatment Plant Work Session
  - d.
9. Discussion Items
  - a. Gateway Sign
  - b. Police Chief Search Update
  - c. Road Diet
  - d.
10. Correspondence Received / Information Only
  - a. Consumers Energy Notice of Hearing
  - b.
11. Department Head Reports
  - a. City Manager
  - b.
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers  
Individuals with disabilities requiring special assistance who are planning to attend the meeting should  
contact the Office of the City Clerk for accommodations. This request must be made two (2) business  
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held  
Monday, January 23, 2023, in the Council Chambers of City Hall at 7:00 p.m.**

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**CITY OF WILLIAMSTON  
CITY COUNCIL  
DECEMBER 12, 2022  
REGULAR MEETING MINUTES**

**1. Call to Order:**

The regular meeting was called to order at 7:00 p.m. by City Clerk Holly Thompson, and the Pledge of Allegiance was led by the Boy Scouts in attendance.

**3. Roll Call:**

Brandon Lanyon, Steve Jenkins, Scott VanAllsburg, Dan Rhines, Tammy Gilroy, and Terry Hansen. Absent: Tommy Pratt.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Treasurer Tom Mead, Police Chief Jim Wolf, JFM Productions, Auditor Christina Schaub of Roslund, Prestage & Company, and citizens Mitch Lutzke, Earl Wolf, Nancy Irvine, Boy Scout Troop Leader Steven Bartig with Boy Scout attendees, and other members of the public.

Motion by **Lanyon**, second by **Gilroy**, to excuse Pratt. **Motion passed by voice vote.**

**4. Approval of Agenda:**

Motion by **Gilroy**, second by **Rhines**, to approve the agenda as presented. **Motion passed by voice vote.**

**5. Audience Participation:**

Nancy Irvine commented when the Grandma's Baskets building was purchased on Elevator Street there was an agreement the street would be renamed in honor of her mother, and it has not happened.

Manager Hanifan replied he will follow up on this immediately.

Boy Scout Troop Leader Steven Bartig thanked the City Council for their time and welcoming the Boy Scouts to their meeting.

**6. Election of Mayor and Mayor Pro-tem:**

Motion by **Hansen**, second by **VanAllsburg**, to elect Tammy Gilroy as Mayor. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

Motion by **Hansen**, second by **VanAllsburg**, to elect Brandon Lanyon as Mayor Pro-tem. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

**7. Council Meeting Minutes of November 28, 2022:**

Motion by **Jenkins**, second by **VanAllsburg**, to approve the November 28, 2022 minutes as presented. **Motion passed by voice vote.**

**8. Accounts Payable:**

Motion by **Rhines**, second by **Lanyon**, to approve the December 12, 2022, accounts payable

as presented, reference #'s 76230-76258, and ACH 338-343 from dates 11-21-22 through 12-7-22 for a total of \$54,523.94. Yes: Rhines, Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg. No: None. **Motion passed.**

**9. Audit Presentation FY 2021/2022:**

Auditor Christina Schaub of Roslund, Prestage & Company presented their firm's audit findings for the City of Williamston 2021/2022 fiscal year finances. A written summary and audit were submitted for Council review.

**10. Action Items**

**10a. Reappointment of Brandon Gilroy for a Term to Expire 06/30/25:**

Motion by **Lanyon**, second by **VanAllsburg**, to reappoint Brandon Gilroy to the Planning Commission for a term to expire 06/30/25. Yes: Lanyon, Hansen, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**10b. Reappointment of Kathleen DeForest to the Board of Review for a Term to Expire 01/01/26:**

Motion by **Rhines**, second by **Jenkins**, to reappoint Kathleen DeForest to the Board of Review for a term to expire 01/01/26. Yes: Hansen, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

**10c. Reappointment of Robert DeGarmo to the Zoning Board of Appeals for a Term to Expire 01/01/26:**

Motion by **Hansen**, second by **Lanyon**, to reappoint Robert DeGarmo to the Zoning Board of Appeals for a term to expire 01/01/26. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

**10d. Appointment of Wendy Carroll-Parry to the Downtown Development Authority for a Term to Expire 06/30/25:**

Motion by **Jenkins**, second by **Rhines**, to appoint Wendy Carroll-Parry to the Downtown Development Authority for a term to expire 06/30/25. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

**10e. Appointment of Noah Belanger to the Planning Commission for a Term to Expire 06/30/23:**

Motion by **Lanyon**, second by **VanAllsburg**, to appoint Noah Belanger to the Planning Commission for a Term to Expire 06/30/23. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Jenkins. No: None. **Motion passed.**

**10f. Consideration of 2023 City Council Meeting Dates & Times:**

Motion by **Jenkins**, second by **Hansen**, to approve the City Council meeting dates and times for 2023 as presented. Yes: Rhines, Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg. No: None. **Motion passed.**

**10g. Depot Museum Lease:**

Motion by **Hansen**, second by **Jenkins**, to amend Section 5.(b) of the lease agreement with the Williamston Depot Board for the depot museum: "5.(b) That during the term of the lease

the DEPOT will be responsible for all maintenance of the property, for gas and electric utilities, and improvements thereon..." Yes: Gilroy, Lanyon, Hansen, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

**10h. 2023 Health Insurance Renewal:**

Motion by **Rhines**, second by **Lanyon**, to approve the Physicians Health Plan HSA HMO Exclusive Gold \$1,500 Plan with Blue Dental with a \$1,000/\$2,000 health savings account contribution for the 2023 calendar year. Yes: Lanyon, Hansen, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

**10i. 2023 Cost of Living Wage Increase:**

Motion by **Rhines**, second by **Lanyon**, to approve a cost-of-living (COLA) of 3 percent for non-union, AFSCME and Capital City Labor Program (CCLP) represented City employees, effective January 1, 2023. Yes: Hansen, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

**11. Discussion Items**

**11a. Road Diet:**

Manager Hanifan reported Spicer Group is still diligently working on the design phase.

**13. Department Head Reports**

**13a. City Manager:**

Manager Hanifan commented he was unaware of the agreement to change the Elevator Street name but stated he will address it as soon as possible. He also reported the Light Parade went very well. There is going to be a joint Downtown Development Authority/Chamber meeting in January, a Parks & Recreation Commission meeting on December 14<sup>th</sup>, and TIFA and DDA will be meeting in the next week.

**13b. Building Department:**

A written report was submitted for Council review.

**14. Committee/Sub-Committee Reports:**

Councilman Rhines commented NIESA staff was able to attend training in Traverse City on how to inspect grow operations in homes. They approved the purchase of new equipment and held a public hearing for their annual budget. NIESA is currently negotiating a revenue sharing agreement with Webberville as well.

**15. Audience Participation:**

Mayor Gilroy called for public comments at this time and there were none.

**16. Council Member Comments:**

Councilman Hansen commented he is looking forward to the Parks Commission meeting on Wednesday.

Councilman Jenkins commented he is going to listen and learn from Council.

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Councilman Lanyon commented he is honored to be chosen as the new Mayor Pro-tem and welcomed the new Council members.

Councilman Rhines also welcomed the new Council members.

Councilman VanAllsburg encouraged everyone to attend the current show at the Williamston Theatre "A Very Williamston Christmas". Tickets are hard to get. He also pointed out the Art Display in the hallway of the Library at the Middle School. There will be a new installation with the theme of "Love is in the Air" in January.

Mayor Gilroy thanked everyone for their service to the City. Everyone goes above and beyond. The light parade was great, she was able to chat with businesses. She would like to see the excitement in the downtown area like there was that night. She thanked the Chamber of Commerce for their work on the parade. She is looking forward to the joint meeting with the DDA and Chamber and invited Council to sit in on the work session.

**17. Adjourn to the Call of the Chair:**

Mayor Gilroy adjourned the meeting at 8:02 p.m.

**\*Meeting adjourned at 8:02 p.m.**

**Respectfully Submitted by:**

\_\_\_\_\_  
**Holly M. Thompson, City Clerk**

\_\_\_\_\_  
**Tammy Gilroy, Mayor**

**Date Approved:** \_\_\_\_\_

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CITY OF WILLIAMSTON  
CITY COUNCIL MEETING JANUARY 9, 2023  
ACCOUNTS PAID/PAYABLE  
CHECKS 76267-76349, EFT 345, ACH 344-353

Date	Check	Vendor Name	Description	Amount	Aprv
12/09/2022	345(E)	CITY OF WILLIAMSTON	W/S NOV 2022	831.38	_____
12/09/2022	76267	AGNEW GRAPHICS SIGNS	DDA FACADE GRANT/CURIO EYECARE	1,731.66	_____
12/09/2022	76268	BAPPERT AUTOMOTIVE SERVICES,	PD VEHICLE REPAIR	583.84	_____
12/09/2022	76269	BOSWORTH URGENT CARE	SMYTH PRE EMPLOYMENT PHYSICAL	95.00	_____
12/09/2022	76270	CARDMEMBER SERVICE	HMT/OFFICE SUPPLIES	25.21	_____
			HMT/OFFICE SUPPLIES	16.70	_____
			HMT/MASTER ACADEMY	450.00	_____
			HMT/ELECTION SUPPLIES	11.93	_____
			HMT/ELECTION SUPPLIES	71.02	_____
			HMT/ELECTION SUPPLIES	21.20	_____
			HMT/ELECTION SUPPLIES	52.91	_____
			HMT/ELECTION LUNCH	93.00	_____
			HMT/ELECTION DINNER	73.48	_____
			HMT/ELECTION DINNER	71.16	_____
			SAD/OP SUPPLIES	4.99	_____
			SAD/WATER CURB STOP SOCKET	15.42	_____
			SAD/UNIFORMS A DAVIS	236.95	_____
			SAD/N PUTNAM PROJECT EASEMENTS	79.00	_____
			SJD/WWTP SUPPLIES	14.75	_____
			SJD/WWTP OP SUPPLIES	279.00	_____
			YMG/PD OP SUPPLIES	95.99	_____
			TRM/OFFICE SUPPLIES	65.22	_____
			TRM/OFFICE SUPPLIES	7.17	_____
			TRM/OFFICE SUPPLIES	7.13	_____
			SJD/AKERS MWEA MEMBERSHIP	80.00	_____
			SAD/WATER TOOLS	61.68	_____
			TRM/LAPTOPS FOR MEETINGS	992.00	_____
			YMG/PD UNIFORMS	174.65	_____
			HMT/ELECTION PORTA POTTY	249.50	_____
			SAD/AMAZON REFUND	(4.99)	_____
				<u>3,245.07</u>	
12/09/2022	76271	CULLIGAN WATER CONDITIONING	MONTHLY DI CHARGE & SUPPLIES	240.00	_____
12/09/2022	76272	DIETZ JANITORIAL SERVICE, INC.	NOV CLEANING SVCS	705.00	_____
12/09/2022	76273	DTE ENERGY	NOV STREET LIGHTS	8,177.53	_____
12/09/2022	76274	GLG PRINT	POSTAGE FOR WINTER TAX BILLS	414.56	_____
12/09/2022	76275	HYDROCORP	CROSS CONNECTION CONTRACT	562.00	_____
12/09/2022	76276	JACK DOHENY SUPPLIES, INC.	VACTOR SUPPLIES	151.45	_____
12/09/2022	76277	MAGICAL TOUCH	PD OIL CHANGE	50.94	_____
12/09/2022	76278	MAMC	CLERK & DEPUTY MAMC MEMBERSHIP	150.00	_____
12/09/2022	76279	MCMaster-CARR	WTP AIR FILTERS	223.42	_____
12/09/2022	76280	MICHIGAN AGRIBUSINESS SOLUTIK	WWTP FALL BIOSOLIDS SLUDGE HAUL	12,698.07	_____

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12/09/2022	76281	MICHIGAN MUNICIPAL EXECUTIVE PUBLIC WORKS AD		68.40	_____
			ELECTED OFFICIALS TRAINING	85.00	_____
				<u>153.40</u>	
12/09/2022	76282	NAPA AUTO PARTS	WWTP	16.09	_____
12/09/2022	76283	PERRY PLUMBING, INC	WTP BACKFLOW REPAIR	483.00	_____
12/09/2022	76284	RANDY'S SERVICE STATION	PD REPAIR	185.00	_____
12/09/2022	76285	RICOH USA INC	CITY HALL & PD COPIER CHARGES	110.29	_____
12/09/2022	76286	RJ TRANSPLANTING OR REBECCA E	PARK TREES	10,200.00	_____
12/09/2022	76287	SOUTHEASTERN EQUIPMENT CO.,I	BACKHOE HYDRAULIC TANK	8,729.88	_____
12/09/2022	76288	SPICER GROUP	HUD WATER PROJECT/ENGINEERING	801.50	_____
12/09/2022	76289	STAPLES	OFFICE SUPPLIES	52.57	_____
12/09/2022	76290	TC ENTERPRISES	CITY TREE SVC	400.00	_____
			CITY HALL CHRISTMAS LIGHTS	800.00	_____
				<u>1,200.00</u>	
12/09/2022	76291	TRACTOR SUPPLY CREDIT PLAN	A DAVIS CLOTHING	489.93	_____
			DPW SUPPLIES	49.90	_____
			AKERS & CRANDALL CLOTHING	421.47	_____
			SAFETY SUPPLIES/PARLING CLOTHING	190.94	_____
			DPW SUPPLIES	197.13	_____
			TOOLS/DPW	9.99	_____
			GUTTING CLOTHING	259.95	_____
				<u>1,619.31</u>	
12/09/2022	76292	USA BLUEBOOK	WTP LAB SUPPLIES	82.27	_____
12/09/2022	76293	WASTE MANAGEMENT OF MICHIG	WWTP DUMPSTERS	423.97	_____
12/09/2022	76294	WILLIAMSTON POSTMASTER	AV BALLOTS POSTAGE	7.36	_____
12/09/2022	76295	WILLIAMSTON TRUE VALUE	MGR HEATER	36.99	_____
			WWTP HARDWARE	4.00	_____
			WWTP ELEC TAPE	21.98	_____
			PD BATTERIES	23.98	_____
			PARKS	12.99	_____
			DPW EQUIP/METERS	52.47	_____
			WWTP PLBG REPAIRS	220.59	_____
			FUSES LIFT STATION	17.99	_____
			DPW BATTERY	9.99	_____
			WWTP PLBG REPAIRS CREDIT	(22.50)	_____
				<u>378.48</u>	
12/12/2022	344(A)	WILLIAMSTON COMM. SCHOOLS	LIBRARY MAINT 1ST & 2ND QTR	3,090.00	_____

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12/21/2022	76310	ADMIRAL	PD VEHICLE WASHES	20.00	_____
12/21/2022	76311	BACON, ANDREW	N PUTNAM EASEMENT	100.00	_____
12/21/2022	76312	CAPITAL ASPHALT LLC	ROAD REPAIR	8,048.20	_____
12/21/2022	76313	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,613.65	_____
12/21/2022	76314	COMPLETE BATTERY SOURCE-OKE	WWTP EQUIP BATTERIES	113.64	_____
12/21/2022	76315	DORNBOS SIGN INC.	SIGNS-TRAFFIC CONTROL (MAJOR)	599.35	_____
			SIGNS TRAFFIC CONTROL (MAJOR)	104.45	_____
				<u>703.80</u>	_____
12/21/2022	76316	DTE ENERGY	WWTP UTILITIES	5,475.42	_____
			175 E GRAND RIVER/PD	433.27	_____
			MEMORIAL PARK	14.79	_____
			781 PROGRESS CT	911.77	_____
			3870 VANNETER/LS	36.74	_____
			RIVERVIEW/LS	67.92	_____
			MCCORMICK PARK	67.65	_____
			CORWIN/LS	349.75	_____
			MECHANIC/LS	70.24	_____
			202 ELEVATOR/TIFA 2B	14.79	_____
			804 HIGH/LS	48.00	_____
			161 E GRAND RIVER/CITY HALL	317.73	_____
			ZIMMER/LS	35.87	_____
			2240 LINN/LS	193.61	_____
			215 CHURCHILL DOWNS	45.91	_____
			1657 LINN/WTP	5,211.29	_____
			1625 LINN/WELL 9	152.88	_____
			2450 E GRAND RIVER/LS	53.30	_____
			111 E MIDDLE ST	131.42	_____
			228 ELEVATOR/OLD DPW	74.28	_____
				<u>13,706.63</u>	_____
12/21/2022	76317	ETNA SUPPLY	WATER/SEWER METERS	7,560.00	_____
12/21/2022	76318	GRAINGER	WTP REPAIRS	267.57	_____
12/21/2022	76319	GRANGER CONTAINER SERVICE, INC	CITY HALL RECYCLING	45.50	_____
			CITY HALL & WWTP DUMPSTERS	136.74	_____
				<u>182.24</u>	_____
12/21/2022	76320	HART, MICHEAL & CIERA	N PUTNAM EASEMENT	100.00	_____
12/21/2022	76321	HENES, EVERETT & FULTON, ALEX	N PUTNAM EASEMENT	100.00	_____
12/21/2022	76322	JACK DOHENY SUPPLIES, INC.	WATER REPAIRS	169.62	_____
12/21/2022	76323	JOHN DEERE FINANCIAL	JD SNOWBLOWER	7.02	_____
			2009 FORD 4X4 PLOW	251.56	_____



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				258.58
12/21/2022	76324	LANYON, BRANDON & RAYCHEL	N PUTNAM EASEMENT	100.00
12/21/2022	76325	LOCKE TOWNSHIP	ELECTION CO OP BILLING	75.20
12/21/2022	76326	MCKEARNEY ASPHALT & SEALING	ADDITIONAL GRAVE FOR CROWN FOR PARKIN	3,606.90
12/21/2022	76327	MCKENNA	NOV ZONING ASSISTANCE	650.00
12/21/2022	76328	MCMASTER-CARR	WTP AIR DRYER REPAIR	209.06
12/21/2022	76329	MI ASSOCIATION OF MAYORS	2023 MI ASSOC OF MAYORS	95.00
12/21/2022	76330	MICHIGAN CAT	CORWIN LS-GENERATOR BATTERY	847.13
12/21/2022	76331	MICHIGAN DEPT OF TECHNOLOGY	2023 MIDEAL PROGRAM	180.00
12/21/2022	76332	MID-MICHIGAN GLASSWORKS	REPLACE PLOW TRUCK WINDSHIELD	270.00
12/21/2022	76333	MODEL FIRST AID SAFETY & TRAIN	WWTP FIRST AID SUPPLIES	118.89
12/21/2022	76334	N.I.E.S.A.	2022 TAX COLLECTIONS THRU 12/15/22	26,860.82
12/21/2022	76335	NCL OF WISCONSIN	WWTP LAB SUPPLIES	882.40
12/21/2022	76336	OVERHEAD DOOR OF LANSING	PD OVERHEAD DOOR	180.00
12/21/2022	76337	PURITY CYLINDER GASES INC.	EQUIP MAINT -WELDER GAS	146.40
12/21/2022	76338	RANDY'S SERVICE STATION	DPW FUEL - GAS	536.31
			DPW FUEL - DIESEL	694.16
			PD FUEL	810.07
				2,040.54
12/21/2022	76339	ROSLUND PRESTAGE & COMPANY	AUDIT 2022	4,250.00
12/21/2022	76340	SANBORN, DEBBIE	N PUTNAM EASEMENT	100.00
12/21/2022	76341	SPICER GROUP	N PUTNAM ENGINEERING	8,780.00
			HUD WATER MAIN PROJECTS-ENGINEERING	9,325.75
				18,105.75
12/21/2022	76342	STAPLES	OFFICE SUPPLIES	157.89
12/21/2022	76343	STATE OF MICHIGAN	WWTP ANNUAL NPDES PERMIT FEE	1,950.00
12/21/2022	76344	STATE OF MICHIGAN	WWTP ANNUAL BISOSOLIDS FEE (EGLE)	1,369.90
12/21/2022	76345	USA BLUEBOOK	WWTP SAMPLES	202.63
			WTP LAB SUPPLIES	309.17
				511.80
12/21/2022	76346	VAUGHN, STEPHEN & ROBIN	N PUTNAM EASEMENT	100.00
12/21/2022	76347	VERIZON WIRELESS	CITY CELL PHONES	272.13
			PD CELL PHONES & MODEM	295.85
				567.98
12/21/2022	76348	VERTICAL SOLUTIONS COMP.	WATER SAMPLE SHIPPING	68.48

12/21/2022	76349	WEST SHORE SERVICE, INC.	ANNUAL INSPECTION OUTDOOR WARNING SII	850.00	_____
12/22/2022	346(A)	CAPITAL AREA DISTRICT LIBRARY	2022 TAX COLLECTIONS THRU 12/15/22	16,039.35	_____
12/22/2022	347(A)	CAPITAL REGION AIRPORT AUTHO	2022 TAX COLLECTIONS THRU 12/15/22	6,332.25	_____
12/22/2022	348(A)	FIRST ADVANTAGE LNC OCC HEAL	DPW EE DRUG TESTER MILEAGE	159.26	_____
12/22/2022	349(A)	INGHAM COUNTY ISD	2022 TAX COLLECTIONS THRU 12/15/22	750.44	_____
12/22/2022	350(A)	INGHAM COUNTY TREASURER	2022 TAX COLLECTIONS THRU 12/15/22	46,753.39	_____
12/22/2022	351(A)	LANSING COMMUNITY COLLEGE	2022 TAX COLLECTIONS THRU 12/15/22	135.61	_____
12/22/2022	352(A)	RS TECHNICAL SERVICES, INC.	RED CEDAR/LS SCADA PANEL	254.04	_____
12/22/2022	353(A)	WILLIAMSTON COMM. SCHOOLS	2022 TAX COLLECTIONS THRU 12/15/22	<u>79,304.15</u>	_____
				306,359.60	

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### 2023 City Council Appointments

<b>Appointment</b>	<b>Representative</b>	<b>Alternate</b>	<b>Meeting Date</b>
EDC/TIFA			Third Monday
DDA	Tammy Gilroy	Brandon Lanyon	Third Tuesday
Planning Commission			First Tuesday
Cemetery Board			As needed
NIESA			Second Thursday
Parks & Recreation Commission			Second Wednesday
Accounts Payable Review			Before each Council meeting
Zoning Board of Appeals			Second Tuesday



To: City Council  
From: John Hanifan, City Manager  
Date: Council Meeting of January 9, 2023  
Subject: Set Date for Council Visioning Session

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**Requested Action:**

Staff is requesting City Council adopt a **MOTION** set a date/time/location for the annual Council Visioning Session for the 2023-24 fiscal year.

**Discussion:**

This is part of the budget preparation for the fiscal year of 2023-24. This session is typically scheduled on an "off" night for Council, boards and commissions. Staff recommends the session is scheduled the last week of February - perhaps Wednesday, March 1, 2023?

The session would start at 6:00pm and would have a structured/timed agenda to ensure the meeting is completed in 2.5 hours.

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## City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895  
517-655-2774; fax 517-655-2797; www.williamston-mi.us

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To: City Council

From: John Hanifan, City Manager

Date: Council Meeting of January 9, 2023

Subject: Set Date for Wastewater Treatment Plant Work Session

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### **Requested Action:**

Staff is requesting City Council adopt a **MOTION** to set a date/time/location for a work session to discuss the wastewater treatment plant and possible future construction project (s).

### **Discussion:**

Baker Tilly presented its findings and recommendations for the rate study at a previous meeting. Staff is recommending Council set the work session to further develop what project (s) are necessary in the coming years at the Wastewater Treatment Plant (WWTP) to ensure the integrity and long-term viability of the WWTP system. Council was provided with Tetra Tech's Wastewater assessment study last fall. Staff will be presenting various scenarios for Council to consider.

Staff recommends the session be scheduled as part of the regular City Council meeting on January 23, 2023.



# City Welcome Sign Concept - South Putnam/off highway



**Concrete; cast aluminum letters; brick pillars**

Sign duplicates the style of the existing Wall of Honor sign. Style "could" duplicate the McCormick Park arched sign (corner of High and Putnam St.) which may have slightly less cost.





PRESORTED  
FIRST CLASS MAIL  
US POSTAGE PAID  
CONSUMERS ENERGY CO

ONE ENERGY PLAZA  
JACKSON MI 49202

531  
TR 3

10a

STATE OF MICHIGAN  
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION  
NOTICE OF HEARING  
FOR THE GAS CUSTOMERS OF CONSUMERS ENERGY  
COMPANY  
CASE NO. U-21308

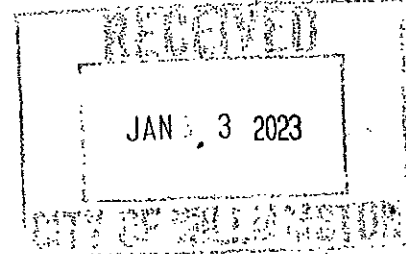
- Consumers Energy Company requests Michigan Public Service Commission's approval for authority to increase its rates for the generation and distribution of electricity and for other relief.
- The information below describes how a person may participate in this case.
- You may call or write Consumers Energy Company, One Energy Plaza, Jackson, MI 49201, 517-788-0550 for a free copy of its application. Any person may review the documents at the offices of Consumers Energy Company or on the Commission's website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets).
- A pre-hearing will be held:

**DATE/TIME:** Friday, January 13, 2023 at 10:00 AM

**BEFORE:** Administrative Law Judge Jonathan Thoits

**LOCATION:** Video/Teleconferencing

**PARTICIPATION:** Any interested person may participate. Persons needing any assistance to participate should contact the Commission's Executive Secretary at (517) 284-8090, or by email at [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov) in advance of the hearing



\*\*\*\*\*AUTO\*\*ALL FOR AADC 488  
Clerk, City of WILLIAMSTON  
161 E Grand River Ave  
Williamston MI 48895-1449



The Michigan Public Service Commission (Commission) will hold a pre-hearing to consider Consumers Energy Company's (Consumers Energy) December 15, 2022 application requesting the Commission to approve: 1) Consumers Energy to adjust its retail natural gas rates so as to provide additional revenue of approximately \$212 million annually above the level established in Case No. U-21148 based on a projected 12-month test year ending September 30, 2024; 2) Consumers Energy to adjust its existing retail natural gas rates so as to produce a rate of return on common equity of not less than 10.25%; 3) the Defined Benefit Pension/ Other Post-Employment Benefits Volatility Mechanism as proposed by Consumers Energy in this case; 4) the Uncollectible Deferral/Refund Mechanism as proposed by Consumers Energy in this case; 5) the accounting authorizations described as proposed by Consumers Energy; 6) the modifications to the rates, rules, and regulations as described and proposed by Consumers Energy; and 7) Consumers Energy for such other and further relief.

All documents filed in this case shall be submitted electronically through the Commission's E-Dockets website at: [michigan.gov/mpscedockets](http://michigan.gov/mpscedockets). Requirements and instructions for filing can be found in the User Manual on the E-Dockets help page. Documents may also be submitted, in Word or PDF format, as an attachment to an email sent to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). If you require assistance prior to e-filing, contact Commission staff at (517) 284-8090 or by email at: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov).

Any person wishing to intervene and become a party to the case shall electronically file a petition to intervene with this Commission by January 6, 2023. (Interested persons may elect to file using the traditional paper format.) The proof of service shall indicate service upon Consumers Energy Company's Legal Department - Regulatory Group, One Energy Plaza, Jackson, MI 49201.

The prehearing is scheduled to be held remotely by video conference or teleconference. Persons filing a petition to intervene will be advised of the process to participate in the hearing.

Any person wishing to participate without intervention under Mich Admin Code, R 792.10413 (Rule 413), or file a public comment, may do so by filing a written statement in this docket. The written statement may be mailed or emailed and should reference Case No. U-21308. Statements may be emailed to: [mpscedockets@michigan.gov](mailto:mpscedockets@michigan.gov). Statements may be mailed to: Executive Secretary, Michigan Public Service Commission, 7109 West Saginaw Hwy., Lansing, MI 48917. All information submitted to the Commission in this matter becomes public information, thus available on the Michigan Public Service Commission's website, and subject to disclosure. Please do not include information you wish to remain private. For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

Requests for adjournment must be made pursuant to Michigan Office of Administrative Hearings and Rules R 792.10422 and R 792.10432. Requests for further information on adjournment should be directed to (517) 284-8130.

For more information on how to participate in a case, you may contact the Commission at the above address or by telephone at (517) 284-8090.

The Utility Consumer Representation Fund has been created for the purpose of aiding in the representation of residential utility customers in various Commission proceedings. Contact the Chairperson, Utility Consumer Participation Board, Department of Licensing and Regulatory Affairs, P.O. Box 30004, Lansing, Michigan 48909, for more information.

Jurisdiction is pursuant to 1909 PA 106, as amended, MCL 460.551 et seq.; 1919 PA 419, as amended, MCL 460.54 et seq.; 1939 PA 3, as amended, MCL 460.1 et seq.; 1969 PA 306, as amended, MCL 24.201 et seq.; and Parts 1 & 4 of the Michigan Office of Administrative Hearings and Rules, Mich. Admin Code, R 792.10106 and R 792.10401 through R 792.10448.

**CONSUMERS ENERGY COMPANY HAS REQUESTED THE INCREASES AND OTHER PROPOSALS DESCRIBED IN THIS NOTICE. THE MICHIGAN PUBLIC SERVICE COMMISSION MAY GRANT OR DENY THE REQUESTED INCREASES AND OTHER PROPOSALS, IN WHOLE OR IN PART, AND MAY GRANT LESSER OR GREATER INCREASES THAN THOSE REQUESTED, AND MAY AUTHORIZE A LESSER OR GREATER RATE FOR ANY CLASS OF SERVICE THAN THAT REQUESTED.**

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# City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895  
517-655-2774; fax 517-655-2797; [www.williamston-mi.us](http://www.williamston-mi.us)

To: City Council & Staff

From: John P. Hanifan, City Manager

Date: Meeting of January 9<sup>th</sup>, 2022

Subject: City Manager's Report

- **Gateway Sign:** The City has the opportunity to partner with Rotary for up to a \$12,000 grant for a Welcome to Williamston sign on South Putnam. The concept sign, which was done some years ago, is attached under Discussion item 9a, Gateway Sign.
- **TIFA Board:** Cold Storage LLC will be meeting with City Staff and McKenna to go over preliminary site plan/special land use items next week.
- **DDA:** At its last regular meeting (December 20), the board discussed topics for a joint work session with the Chamber of Commerce. The topics include: Marketing and Promotion, Event Coordination, Improved Communication, and Better Collaboration with all groups in town. It is anticipated the joint session will be part of the regular DDA January 17 meeting.
- **Elevator Street/Norma Jean Court Signage Update:** The sign is now up at Elevator Street for Norma Jean Court per the agreement with the Irvine family. There will still be multiple factors that need to be dealt with to officially change the name of Elevator Street to Norma Jean Court including acceptance of the Street by the City and multiple updates with utilities, businesses, and emergency services. So for the time being the Elevator Street sign will remain with the new sign until the process is complete.
- **Upcoming Agenda Items:**
  - Wastewater Projects Work session (January 23, 2023)
  - Interim Police Chief (January 23, 2023)