



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, March 25, 2024
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of February 26, 2024
7. Accounts Payable
8. Action Items
 - a. Set Public Hearing Date for Fiscal Year 2024/2025 Budget/Utility Rates & Fees/Millage Rates
 - b. Set Budget Work Session Dates
 - c. Red Cedar Jubilee Application and Permit for Sale and Consumption of Alcohol in Howard Dahlstrom Park; and Liquor Control Commission Resolution
 - d. Red Cedar Jubilee Fireworks Consideration
 - e.
9. Discussion Items
 - a. Road Diet
 - b. Construction Project Update(s)
 - c.
 - d.
10. Correspondence Received / Information Only
 - a.
 - b.
11. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c. Building Department
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, April 8, 2024, in the Council Chambers of City Hall at 7:00 p.m.**

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**CITY OF WILLIAMSTON
CITY COUNCIL
FEBRUARY 26, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting, held at the NIESA located at 1296 West Grand River in Williamston, was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Steve Jenkins, and Dan Rhines. Absent: Tommy Pratt (arrived 7:04 pm), Scott VanAllsburg (arrived 7:04 pm) and Terry Hansen.

Also present: City Manager John Hanifan, Deputy Clerk Barbara Burke, City Attorney Timothy Perrone, Police Chief Jeff Weiss, Spicer Group Representative Phil Westmoreland, MDOT Representatives Melissa Longworth and Andrea Strach, JFM Productions, citizens Jen Bennett, Jennifer Normandin, Adam Normandin, David Jones, Ann Lemmen, Ray Lemmen, Amanda Hart, Rahn Wright, Robin Kodet, Jim Belles, and other members of the public.

Motion by **Lanyon**, second by **Jenkins**, to excuse absent members. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Jenkins**, second by **Lanyon**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Jen Bennett said she was attending on behalf of the Plymouth Landing subdivision. They are opposed to the Dollar General development proposed on Williamston Road and listed reasons.

Adam Normandin spoke against the Dollar General, saying it was not good for the community.

(Pratt and VanAllsburg arrived, 7:04 pm)

Jim Carr is opposed to the Dollar General saying it does not fit with the goals of the City's Master Plan.

6. Council Meeting Minutes of February 12, 2024:

Motion by **Rhines**, second by **VanAllsburg**, to approve the February 12, 2024, minutes as presented. **Motion passed by voice vote.**

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7. Accounts Payable:

Motion by **Lanyon**, second by **Rhines**, to approve the February 26, 2024, accounts payable as presented, reference #'s 77362-77386, EFT 753, ACH 743-771 from dates 2/8/24 through 2/19/24 for a total of \$716,597.71. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Pratt. No: None. **Motion passed.**

8. Senior Center Update:

Julie Rudd, Executive Director of the Williamston Area Senior Center, gave an update. She hired Anne McKenney as the Activities/Events Coordinator. More people are coming to the Senior Center. Their future vision is to have a building of their own. They are looking to purchase the Merindorf Building located south of town and she listed all the positive elements which this building and property offer. A local realtor will help with the building. They want to renew their millage and asked what the City needs from them. They are tossing around ideas for a new name, perhaps Northeast Ingham Senior Center or Senior Center of Northeast Ingham County. Their current lease expires in July 2025.

9. Action Items

9a. Appointment of Don Bixler to the Board of Review for a Term to Expire 01/01/25:

Motion by **Lanyon**, second by **VanAllsburg**, to appoint Don Bixler to the Board of Review for a term to expire 01/01/25. Yes: Rhines, Gilroy, Lanyon, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

9b. Appointment of Jane Reagan as Alternate to the Board of Review for a Term to Expire 01/01/26:

Motion by **VanAllsburg**, second by **Lanyon**, to appoint Jane Reagan as alternate to the Board of Review for a term to expire 01/01/26. Yes: Gilroy, Lanyon, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

9c. Amendment to City Manager's Employment Agreement:

Motion by **Rhines**, second by **Lanyon**, to amend the City Manager's employment agreement with the following terms:

- 1) 3-year extension to existing agreement. (Current agreement expires in February 2025; new expiration would be February 2028.)
 - 2) The option to join the Municipal Employee Retirement System (MERS) Hybrid Defined Benefit, which is an open retirement group. (The current Defined Contribution annual cost is approximately 8% or \$8,250. The DB annual cost would be approximately \$14,000. A MERS amendment resolution at a future meeting will be required.)
 - 3) \$500/month for additional duties as Zoning Administrator, DDA Director. Historically, the monthly compensation for employees serving in each of these roles was \$500.
- Yes: Lanyon, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

10. Discussion Items

10a. Road Diet:

Manager Hanifan reported a public open house on the road diet will be held on Wednesday, March 13, 2024, starting at 6 pm. This will be at the Williamston Middle School Cafeteria, 3845 Vanneter Road.

MDOT representatives Melissa Longworth and Andrea Strach spoke on the road diet and will be at the public open house.

10b. Construction Project Update(s):

Manager Hanifan reported there will be a public open house for the Lloyd Street and Williams Street construction projects on Tuesday, March 12, 2024, at 5 pm. These projects may begin March 18 and possibly be done by Memorial Day. Updates will be posted on the City's website and social media, and letters will be sent to residents/business owners in the area.

10c. Communication from WCS – Housing Committee:

Manager Hanifan reported the Williamston Community Schools Board of Education Housing Committee will host a meeting on Thursday, March 7, 2024, at 6 pm. He included some statistics in the meeting packet. The City will be represented at this meeting.

12. Department Head Reports

12a. City Manager:

Manager Hanifan reported most Boards/Commissions met this month. There is a Friends of Williamston Parks meeting tomorrow.

12b. Police Chief:

Chief Weiss reported two more reserve officers have been hired and there will be a student in the academy in May. The Blue Mass was last Sunday at St. Mary's, and it was very well-received. The no left turn traffic control order by the elementary schools is going well, they are still in the educational phase.

12c. Treasurer

A budget printout was submitted for Council review.

13. Committee/Sub-Committee Reports:

Councilman Jenkins reported on the TIFA 2A/2B meeting. There are funds in the TIFA 2A with which some projects can be done. A Request for Proposal (RFP) will be sent for the Ice House building.

Mayor Gilroy reported the DDA is working on community events, partnering with service organizations. The new website will soon be launched with a new look and feel. Lina Chapman is organizing the chainsaw art carving event which will be held on the day of the Light Parade.

14. Audience Participation:

Jennifer Normandin said she is opposed to the Dollar General.

Jeff Kodet spoke on the road diet and losing parking spaces. He spoke of comments on social media.

Amanda Hart is scared of the road diet and feels it will harm businesses by losing parking spots.

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Mike Yanz of NIESA said he still has concerns about turning the trucks. He would like actual width numbers from MDOT.

Jim Belles said he retired from MDOT and had comments on the road diet.

Andrea Strach with MDOT said the Putnam and Grand River signal is slated to be upgraded/modernized within the next five years.

David Jones said losing parking spaces is not good and spoke of the impact.

15. Council Member Comments:

Councilman Rhines said Council has been talking about the road diet for a very long time. Downtown projects are not easy. When the DDA parking lot was re-done, more parking spaces were added at that time.

Councilman VanAllsburg encouraged everyone to go to the Williamston Theatre to see Maytag Virgin – it is getting great reviews.

Councilman Lanyon said the traffic order near the school has helped.

Councilman Jenkins thanked everyone who came and aired their concerns. Safety is the number one concern – safety outweighs negative comments. He encourages people to come to meetings and give feedback.

Councilman Pratt echoed what Councilman Jenkins said. He appreciates people voicing their concerns. Studies and presentations have shown him the safety of a road diet.

Mayor Gilroy echoed Council member comments. She has tried to stress being a transparent community, a transparent City Council and City staff. She appreciates everyone coming out, it means the community is engaged and concerned. She is excited about the upcoming open houses as this means more opportunity for community engagement. Whatever ends up coming from it, it is going to be better for the City of Williamston, residents, and businesses. There is one more month of no parking on City streets from 2am-5am.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 8:26 p.m.

***Meeting adjourned at 8:26 p.m.**

Respectfully Submitted by:

Barbara J. Burke, Deputy Clerk

Tammy Gilroy, Mayor

Date Approved: _____

CITY OF WILLIAMSTON
CITY COUNCIL MEETING MARCH 11, 2024
ACCOUNTS PAID/PAYABLE
CHECKS 77387-4421 AND ACH 772-796

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Date	Check	Vendor Name	Description	Amount	Aprv
02/22/2024	77387	AWWA	D GUTTING MEMBERSHIP	263.00	_____
02/22/2024	77388	CARDMEMBER SERVICE	HMT/ELECTION SUPPLIES	52.98	_____
			DLG/DPW TOOLS	291.25	_____
			SLC/WTP & WWTP FUSES	115.90	_____
			SLC/WWTP SUPPLIES	19.57	_____
			SLC/WTP SUPPLIES	27.53	_____
			SLC/LIFT STATION SUPPLIES	19.92	_____
			SLC/WTP & WWTP SUPPILES	96.28	_____
			SLC/WTP SUPPLIES	342.12	_____
			SLC/BROKEN WELD REPAIR/TRK BOX	85.00	_____
			TRM/DEPUTY TREAS TRAINING	240.00	_____
			TRM/DEPUTY TREAS TRAINING	135.00	_____
			YMG/PD SUPPLIES 4 SIGN	88.04	_____
			YMG/PD SUPPLIES	73.09	_____
			YMG/PD SUPPLIES	129.99	_____
			YMG/ICHAT	10.00	_____
			YMG/PD SUPPLIES	182.38	_____
				<u>1,909.05</u>	
02/22/2024	77389	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 33-18-03-36-154-008	1,286.05	_____
02/22/2024	77390	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 33-18-03-36-327-022	1,616.67	_____
02/22/2024	77391	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 33-18-03-34-427-019	2,094.06	_____
02/22/2024	77392	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 33-18-07-01-152-012	1,178.50	_____
02/22/2024	77393	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 33-18-03-36-153-002	2.83	_____
02/22/2024	77394	DTE ENERGY	WWTP UTILITIES	6,752.74	_____
02/22/2024	77395	JEFFERY KODEET	2023 Win Tax Refund 33-18-03-36-382-002	400.00	_____
02/22/2024	77396	LAKE MICHIGAN CREDIT UNION	2023 Win Tax Refund 33-18-03-35-277-008	1,085.51	_____
02/22/2024	77397	MACNLOW ASSOCIATES	LEGAL UPDATE FOR LAW ENFORCEMENT	150.00	_____
02/22/2024	77398	MAGICAL TOUCH	PD OIL CHANGE	50.94	_____
02/22/2024	77399	RICOH USA INC	CITY HALL & PD COPIERS	265.09	_____
02/22/2024	77400	UNION HOME MORTGAGE	2023 Win Tax Refund 33-18-03-35-429-006	1,147.58	_____
02/22/2024	77401	UNION HOME MORTGAGE	2023 Win Tax Refund 33-18-07-12-126-017	1,767.78	_____
02/22/2024	77402	VERIZON WIRELESS	CITY CELL PHONES	140.17	_____
			PD PHONES & DPW IPAD	421.66	_____
				<u>561.83</u>	
02/22/2024	77403	WOW! BUSINESS	CITY PHONES & INTERNET	1,530.06	_____
02/26/2024	772(A)	GORMLEY LAW OFFICES, PLC	TIFF SUPP SVCS	1,595.37	_____
02/26/2024	773(A)	IRON HORSE EXCAVATION LLC	REPAIR SANITARY SW MH @ TRL PK	2,294.89	_____
			2023 UTILITY IMPROVEMENTS	133,515.68	_____

135,810.57

02/26/2024	774(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	144.90	_____
02/26/2024	775(A)	MISS DIG SYSTEM, INC.	MISS DIG ANNUAL FEES W/S	1,495.53	_____
02/26/2024	776(A)	TRITECH SOFTWARE SYSTEMS	PD MOBILE SOFTWARE	1,341.65	_____
03/01/2024	77413	BS&A SOFTWARE	CR PRINTER	925.00	_____
03/01/2024	77414	CNA SURETY	BOND FOR VEHICLE TITLE	100.00	_____
03/01/2024	77415	CONSUMERS ENERGY	369 W GRAND RIVER	150.11	_____
			781 PROG CT	595.21	_____
			175 E GRAND RIVER	230.60	_____
			781 PROG CT/COLD STORAGE	529.32	_____
			3485 CORWIN	21.48	_____
			228 ELEVATOR	914.78	_____
			228 N PUTNAM	178.05	_____
			161 E GRAND RIVER	320.38	_____
			526 SUNSET	3,309.54	_____
				6,249.47	
03/01/2024	77416	DEWOLF & ASSOCIATES	FTO BASIC	845.00	_____
03/01/2024	77417	HOME DEPOT CREDIT SERVICES	WWTP TOOLS	168.97	_____
			WWTP BATH STALL REPAIRS	50.75	_____
			RAS CONTROLS/PUMP SENSOR WIRING	84.27	_____
				303.99	
03/01/2024	77418	JOHN E GREEN COMPANY	DPW FURNACE REPAIR	445.00	_____
			CO DETECTOR WWTP	3,399.00	_____
				3,844.00	
03/01/2024	77419	MAGICAL TOUCH	PD OIL CHANGE	50.94	_____
03/01/2024	77420	MCKENNA	JAN ZONING ASSIST	2,550.00	_____
03/01/2024	77421	WATERWORKS SYSTEMS & EQUIPMENT INC.	VAREC BIOGAS EQUIP	1,582.00	_____
03/04/2024	777(A)	AMBS CALL CENTER	AFTER HOURS CALL CENTER	175.00	_____
03/04/2024	778(A)	CAPITAL AREA DISTRICT LIBRARY	THRU 2/26/24	381.85	_____
			THRU 2/26/24	110.15	_____
			THRU 2/26/24	37,866.80	_____
				38,358.80	
03/04/2024	779(A)	CAPITAL REGION AIRPORT AUTHORITY	THRU 2/26/24	171.09	_____
			THRU 2/26/24	49.36	_____
			THRU 2/26/24	16,360.96	_____
				16,581.41	

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03/04/2024	780(A)	IMEG CONSULTANTS CORP	PROF SVCS	1,612.00	_____
			PROF SVCS	475.00	_____
				<u>2,087.00</u>	
03/04/2024	781(A)	INGHAM COUNTY ISD	THRU 2/26/24	1,475.94	_____
			THRU 2/26/24	439.83	_____
			THRU 2/26/24	243.14	_____
				<u>2,158.91</u>	
03/04/2024	782(A)	INGHAM COUNTY TREASURER	THRU 2/26/24	2,768.72	_____
			THRU 2/26/24	798.72	_____
			THRU 2/26/24	111,777.83	_____
				<u>115,345.27</u>	
03/04/2024	783(A)	KATHY EDWARDS	FEB '24 COUNCIL TAPINGS	600.00	_____
03/04/2024	784(A)	LANSING COMMUNITY COLLEGE	THRU 2/26/24	922.64	_____
			THRU 2/26/24	266.14	_____
			THRU 2/26/24	147.12	_____
				<u>1,335.90</u>	
03/04/2024	785(A)	MANNIK SMITH GROUP	2023 BIENNIAL INSPECTIONS	97.50	_____
03/04/2024	786(A)	MCMASTER-CARR	TEMP OIL RESERVOIR	101.28	_____
03/04/2024	787(A)	MID MICHIGAN EMERGENCY EQUIPMENT	PD EQUIP UPDATE	125.00	_____
03/04/2024	788(A)	N.I.E.S.A.	THRU 2/26/24	725.72	_____
			THRU 2/26/24	209.35	_____
			THRU 2/26/24	69,400.21	_____
				<u>70,335.28</u>	
03/04/2024	789(A)	NORTHERN PUMP & WELL	ANNUAL PUMP TEST WELL 5,6,8,9 &10	1,250.00	_____
03/04/2024	790(A)	O'LEARY PAINT	WWTP ADMIN & RESTROOM PAINT	419.60	_____
03/04/2024	791(A)	PRESTON COMMUNITY SERVICES LLC	JAN ASSESS SVCS	2,288.28	_____
03/04/2024	792(A)	RANDY'S SERVICE STATION	PD FUEL	1,066.90	_____
			DPW GAS	535.52	_____
			DPW FLEET DIESEL	490.54	_____
				<u>2,092.96</u>	
03/04/2024	793(A)	STAPLES	ELECTION SUPPLIES	180.19	_____
			OP SUPPLIES	118.01	_____

CITY OF WILLIAMSTON
CITY COUNCIL MEETING MARCH 25, 2024
ACCOUNTS PAID/PAYABLE
CHECKS 77422-77460, EFT 809, ACH 797-818

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Date	Check	Vendor Name	Description	Amount	Aprv
03/05/2024	77422	WILLIAMSTON POSTMASTER	POSTAGE	235.85	_____
			POSTAGE	235.85	_____
				<u>471.70</u>	
03/07/2024	809(E)	CITY OF WILLIAMSTON	FEB '23 WATER/SEWER BILLS	876.57	_____
03/07/2024	77423	CATHEY CO	HYDRAULIC HOSE ASSEMBLY	108.44	_____
03/07/2024	77424	CULLIGAN WATER CONDITIONING	DI CHARGE & SUPPLIES	250.00	_____
03/07/2024	77425	DTE ENERGY	FEB STREET LIGHTS	9,606.14	_____
03/07/2024	77426	ELSESSER'S AUTOMOTIVE INC	PATROL CAR #19	1,852.86	_____
03/07/2024	77427	GANNETT MICHIGAN LOCALIQ	LEGAL NOTICES	808.35	_____
03/07/2024	77428	INGHAM COUNTY LAND BANK	AD VALOREM	4,040.17	_____
03/07/2024	77429	TRACTOR SUPPLY CREDIT PLAN	WWTP SUPPLIES	19.99	_____
			WWTP & WTP SUPPLIES	49.94	_____
			DPW WATER	32.94	_____
			COLD PATCH BUGGY PROPANE	85.97	_____
			DPW TOOLS FOR TRUCK	59.99	_____
				<u>248.83</u>	
03/07/2024	77430	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTERS	857.91	_____
03/07/2024	77431	WILLIAMSTON AREA SENIOR CENTER	BALANCE TO DISBURSE	1,858.70	_____
03/07/2024	77432	WILLIAMSTON TRUE VALUE	UTILITY LOCATOR BATTERIES	53.97	_____
			DPW SHOP SUPPLIES	7.49	_____
			DPW SHOP USE	24.98	_____
			WTP SUPPLIES	2.79	_____
			KEYS	13.74	_____
			HEATERS	65.98	_____
			KEYS-PD	6.87	_____
			WWTP SUPPLIES	10.27	_____
			WWTP BATHROOM PAINT	45.16	_____
			WWTP BATHROOM REPAIRS	11.08	_____
			WWTP BATTERIES FOR MULTI METER	21.98	_____
			WWTP SUPPLIES	70.00	_____
			WWTP SUPPLIES	7.79	_____
			WTP SUPPLIES	27.26	_____
				<u>369.36</u>	
03/08/2024	797(A)	BARYAMES CLEANERS	PD UNIFORM CLEANING	114.80	_____
03/08/2024	798(A)	DIETZ JANITORIAL SERVICE, INC.	MARCH CLEANINGS	1,020.00	_____
03/08/2024	799(A)	ELECTION SOURCE	ELECTION SUPPLIES	708.00	_____
03/08/2024	800(A)	GORMLEY LAW OFFICES, PLC	TIFA RETAINED SVCS	500.00	_____

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			ATTY SUPP SVCS	600.27	
			CITY RETAINED SVCS	400.00	
				<u>1,500.27</u>	
03/08/2024	801(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	414.85	
03/08/2024	802(A)	MODEL FIRST AID SAFETY & TRAINING	DPW FIRST AID SUPPLIES	86.73	
03/08/2024	803(A)	N.I.E.S.A.	ANNUAL CONTRACT	10,000.00	
03/08/2024	804(A)	NAPA AUTO PARTS	BELT FOR TRUCK	26.03	
			OIL DRY	49.96	
			EQUIP MAINT	47.96	
			SHOCK ABSORBER	128.14	
				<u>252.09</u>	
03/08/2024	805(A)	PROUDCITY, INC	STANDARD PLAN ANNUAL SUB	1,800.00	
03/08/2024	806(A)	SPARTAN STORES, LLC	CITY HALL SUPPLIES	47.38	
03/08/2024	807(A)	SPICER GROUP	2023 WATER MAIN REPLACEMENT	49,337.00	
			2023 WATER MAIN REPLACEMENT	5,923.00	
			ENG SVCS	72.50	
			ZIMMER RD PUMP STATIONS IMPRV	490.00	
				<u>55,822.50</u>	
03/08/2024	808(A)	STEVENS CONSTRUCTION & EXCAVATING	830 GEORGIA ST	4,125.00	
03/14/2024	77452	BECK, KEVIN	ASSIST DPW WITH SNOW PLOWING	270.00	
03/14/2024	77453	DTE ENERGY	228 ELEVATOR/OLD DPW	82.99	
			ZIMMER/LS	84.49	
			175 E GRAND RIVER	752.93	
			MEMORIAL PARK	21.72	
			MCCORMICK PK/230 N PUTNAM	69.04	
			781 PROG CT	982.61	
			3870 VANNETER/LS	41.89	
			RIVERVIEW/LS	68.17	
			CORWIN/LS	486.86	
			MECHANIC/LS	77.52	
			202 ELEVATOR/TIFA 2B	17.65	
			804 HIGH/LS	124.23	
			161 E GRAND RIVER	209.92	
			198 MECHANIC ST	75.05	
			215 CHURCHILL DOWNS/LS	202.13	
			111 E MIDDLE/LS	114.62	
			2240 LINN	265.36	
			1657 LINN/WTP	5,779.68	
			1625 LINN/WELL 9	598.56	
			2450 E GRAND RIVER	128.95	
				<u>10,184.37</u>	

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03/14/2024	77454	ELSESSER'S AUTOMOTIVE INC	PD VEHICLE REPAIR	71.89	_____
			DPW TRUCK REPAIR	246.19	_____
			PD VEHICLE REPAIR	143.78	_____
				<u>461.86</u>	
03/14/2024	77455	GRANGER	CITY HALL & DPW DUMPSTERS	141.37	_____
03/14/2024	77456	INGHAM COUNTY HEALTH DEPARTMENT	WATER QUALITY TESTS	2,481.60	_____
03/14/2024	77457	INGHAM COUNTY ROAD DEPT	MAJOR RD STRIPING (TRAFF CONTROL)	2,505.92	_____
03/14/2024	77458	PURCHASE POWER	POSTAGE METER REFILL	5,000.00	_____
03/14/2024	77459	RICOH USA INC	CITY HALL & PD COPIER CHARGES	171.19	_____
03/14/2024	77460	STATE OF MICHIGAN	WTP WATER TESTING	64.00	_____
03/15/2024	810(A)	ADMIRAL	PD VEHICLE WASHES	33.94	_____
03/15/2024	811(A)	COHL, STOKER & TOSKEY, P.C	ATTY RETAINED SVCS	3,614.45	_____
03/15/2024	812(A)	DUBOIS CHEMICAL	WTP PHOSPHATE CHEMICALS	4,689.51	_____
03/15/2024	813(A)	FIRST ADVANTAGE LNC OCC HEALTH SOL	DPW EE DRUG TESTER & MILEAGE	197.08	_____
03/15/2024	814(A)	MCMASTER-CARR	FILTER FOR COMPRESSOR	204.79	_____
03/15/2024	815(A)	MODEL FIRST AID SAFETY & TRAINING	WWTP FIRST AID REPLENISHMENT	61.37	_____
03/15/2024	816(A)	USA BLUEBOOK	WTP SUPPLIES	164.90	_____
			WTP SUPPLIES	484.19	_____
				<u>649.09</u>	
03/15/2024	817(A)	VC3	CLOUD PROTECTION & DATA RECOVER	212.00	_____
			MICROSOFT OFFICE 365	375.00	_____
				<u>587.00</u>	
03/15/2024	818(A)	VERMEER OF MICHIGAN, INC.	CHIPPER BLADES	476.28	_____
				<u>129,034.47</u>	



8a + 8b.


City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895

517-655-2774; fax 517-655-2797; www.williamston-mi.us; info@williamston-mi.us

Facebook – Williamston City Hall

To: City Council

From: John P. Hanifan, City Manager 

Date: March 25, 2024

Subject: 2023 – 24 Fiscal Year Draft Budget

The 2024-25 Fiscal Year Draft Budget will be presented at the April 8th Council Meeting. As part of the budget process, the following motions are presented for Council consideration:

Recommended Motions

Motion (s) to

- 1) Set Budget Work Session for
 - A) April 22nd, 2024
 - B) May 13th, 2024
- 2) Set the following Public Hearings for May 28, 2024:
 - A) the 2024 - 25 Millage Rates
 - B) the 2024 - 25 Utility Rates and Fees
 - C) the 2024 – 25 Fiscal Year Budget



To: City Council
From: Holly Thompson, Clerk
Date: Council Meeting of March 25, 2024
Subject: Red Cedar Jubilee Application and Permit for Sale and Consumption of Alcohol in Howard Dahlstrom Park; and Liquor Control Commission Resolution

Background

The Red Cedar Jubilee dates are June 17-23, 2024, with the food and beverage tent taking place Wednesday-Saturday, June 19-22. We have received the Red Cedar Jubilee's:

- a. Application and Permit for Sale and Consumption of Alcoholic Beverages in Howard Dahlstrom Park; and
- b. Michigan Liquor Control Commission resolution application page

Per City Ordinance No. 343, section 38-3 "Beer or wine may be sold, on any day except Sunday, for consumption in the Deer Creek Park (*now Howard Dahlstrom Memorial Park*) and McCormick Park if a special license for such sale is obtained from the state liquor control commission and if the city council approves the license application prior to the issuance of the license. Approval by the city council for the sale of beer or wine in the Deer Creek Park (*Howard Dahlstrom Memorial Park*) and McCormick Park shall be obtained only if the license is to be utilized in conjunction with a city-approved cultural, ethnic, or community activity open to the public."

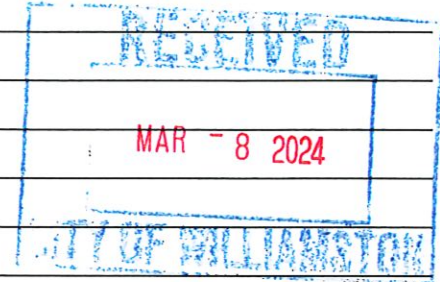
Two motions are needed if Council approves:

1. To approve the application and permit for sale and consumption of alcohol in Howard Dahlstrom Memorial Park for the dates of June 19-22, 2024.
2. To approve the Liquor Control Commission Resolution application for special license for the Red Cedar Jubilee.



**APPLICATION AND PERMIT FOR SALE AND CONSUMPTION OF ALCOHOLIC BEVERAGES
IN MCCORMICK PARK OR HOWARD DAHLSTROM MEMORIAL PARK**

- ORGANIZATION NAME: Red Cedar Jubilee
► ORGANIZATION ADDRESS: PO box 341
Williamston, MI 48895
► RESPONSIBLE PARTY NAME: Mac Donnelly
► RESPONSIBLE PARTY PHONE: 517-896-4326
► RESPONSIBLE PARTY E-MAIL: redcedarjubilee@gmail.com



- The applicant requests a permit for sale and consumption of alcohol in the following City of Williamston park: ☐ McCormick Park ☒ Howard Dahlstrom Memorial Park
(formerly known as Deer Creek Park)
- The applicant requests a permit to sell alcohol for consumption at the indicated City property between the hours of 11:00 a.m./p.m. and 11:59 a.m./p.m. on the following date (indicate specific dates, e.g. March 15, or specific days, e.g. the third Tuesday of every month). A maximum of six months from the date the application is received is allowed. **DATE:** June 19th - 22th, 2024

- Purpose of Reservation: Food & Beverage Tent
- Name of Insurance Company from which necessary public liability policy will be requested or obtained (see item 4 under standard provisions): Smith & DeRose - Auto Owners Ins Co

I agree to all the standard provisions as listed on this application:

- Mac Donnelly, President 3-8-24
Applicant's signature (and title where applicable) Date

City Use Only: Entered in Schedule By: [Signature] Date: 3-8-24

City Clerk: _____ Approved/Denied Date: _____

Police Chief: _____ Approved/Denied Date: _____

DPW: _____ Approved/Denied Date: _____

*City Manager: _____ Approved/Denied Date: _____

*City Council: _____ Approved/Denied Date: _____

*If Requested



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Mailing Address: P.O. Box 30005, Lansing, MI 48909
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

(For MLCC Use Only)

Certified Resolution of the Membership or Board of Directors Authorizing the Application for Special License

(Required under Administrative Rule R 436.576 - Not Required for Candidate Committee)

At a ☐ Regular ☐ Special meeting of the ☐ Membership ☐ Board of Directors

called to order by _____ on _____ at _____
(Date) (Time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from _____
(Name of Organization)

for a Special License to serve alcohol on _____
(Event Date or Dates)

to be located at _____
(Physical Address - Include Location Name, Street Address, City, State, & Zip Code)

It is the consensus of this body that the application be _____ for issuance.
(Recommended or Not Recommended)

Approval Vote Tally

Yeas: _____

Nays: _____

Absent: _____

Certification by Authorized Officer of Organization:

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the

☐ Membership ☐ Board of Directors at a ☐ Regular ☐ Special meeting held on _____
(Date)

Print Name & Title of Authorized Officer

Signature of Authorized Officer

Date

AGENCY SMITH AND DE ROSE INSURANCE AGENCY INC
01-0954-00 MKT TERR 102Company POLICY NUMBER 782301-06377368-23
Bill 06-23-MI-7806

INSURED RED CEDAR JUBILEE INC

Term 06-16-2023 to 06-16-2024

55040 (11-87)

COMMERCIAL GENERAL LIABILITY COVERAGE

COVERAGE	LIMITS OF INSURANCE
General Aggregate (Other Than Products-Completed Operations)	\$1,000,000
Products-Completed Operations Aggregate	\$1,000,000
Personal And Advertising Injury	\$1,000,000
Each Occurrence	\$1,000,000
Damage to Premises Rented to You (Fire Damage)	\$50,000 Any One Premises
Medical Payments	\$5,000 Any One Person

Twice the "General Aggregate Limit", shown above, is provided at no additional charge for each 12 month period in accordance with form 55885.

AUDIT TYPE: Non-Audited

Forms that apply to this coverage:

55550 (05-17)	55405 (07-08)	59350 (01-15)	IL0017 (11-85)	CG0168 (10-92)
55146 (06-04)	IL0021 (07-02)	CG2106 (05-14)	CG0001 (04-13)	55513 (05-17)
CG2109 (06-15)	55029 (05-17)	CG2196 (03-05)	IL0286 (04-17)	CG2132 (05-09)
CG2147 (12-07)	55885 (05-17)	CG2026 (04-13)	CG2011 (04-13)	59325 (12-19)
59390 (11-20)				

LOCATION 0001 - BUILDING 0001

Location: 1203 Zimmer Pl, Williamston, MI 48895-9784

Territory: 005

County: Ingham

CLASSIFICATION	CODE	SUBLINE	PREMIUM BASIS	RATE	PREMIUM
Special Event Per 55056 Attached - Premium Not Subject To Cancellation Adjustment	00505	Prem/Op Prod/Comp Op	Flat Charge 1 1		\$1,860.00 \$200.00
Additional Interests	49950				
Designated Per/Organization L					
1. City Of Williamston		Prem/Op Prod/Comp Op	Flat Charge Flat Charge		\$25.00 \$25.00
2. Stevens Construction		Prem/Op Prod/Comp Op	Flat Charge Flat Charge		\$25.00 \$25.00
Managers/Lessors Of Premises					
1. Williamston Communit		Prem/Op	Flat Charge		\$25.00

Auto-Owners Insurance Company

COMMERCIAL GENERAL LIABILITY
CG 20 26 04 13

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE**Name Of Additional Insured Person(s) Or Organization(s):**CITY OF WILLIAMSTON
STEVENS CONSTRUCTION

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not

be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.





8d.
pg 1
City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: Council Meeting March 25, 2024
Subject: Jubilee Fireworks Approval

Requested Action

Motion to approve the request from Red Cedar Jubilee for Great Lakes Fireworks, LLC, to have fireworks at Howard Dahlstrom Park in Williamston on Friday, June 21, 2024 as part of the Red Cedar Jubilee, with notification made to NIESA.

Background

The Red Cedar Jubilee plans to have a fireworks show on Friday, June 21, 2024 as part of the annual event. Section 34-92 of the Code of Ordinances regulates the use of consumer and display fireworks in the City limits, with specific limitations on use of consumer fireworks outside of specific holiday periods.

City Council approval is requested to allow the use of the consumer fireworks in Howard Dahlstrom Park on Friday, June 21, 2024 as the Jubilee is a community-sponsored event for the public benefit.

Recommendation

Staff recommends approval of the requested motion.

2024 Application for Fireworks Other Than Consumer or Low Impact

8dpg2
FOR USE BY LEGISLATIVE BODY
OF CITY, VILLAGE OR TOWNSHIP
BOARD ONLY

DATE PERMIT(S) EXPIRE:

Authority: 2011 PA 256

The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.

TYPE OF PERMIT(S) (Select all applicable boxes)

- ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks
- ☒ Public Display ☐ Private Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes

NAME OF APPLICANT Red Cedar Jubilee		ADDRESS OF APPLICANT P.O Box 341, Williamston, MI 48895		AGE OF APPLICANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLC, DBA OR OTHER		ADDRESS OF PERSON OR RESIDENT AGENT REPRESENTING CORPORATION, LLD, DBA OR OTHER		
IF A NON-RESIDENT APPLICANT (LIST NAME OF MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		ADDRESS (MICHIGAN ATTORNEY OR MICHIGAN RESIDENT AGENT)		TELEPHONE NUMBER
NAME OF PYROTECHNIC OPERATOR Great Lakes Fireworks, LLC		ADDRESS OF PYROTECHNIC OPERATOR 3275 W. M-76, PO Box 276 West Branch, MI 48661		AGE OF PYROTECHNIC OPERATOR 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NO. YEARS EXPERIENCE 20+	NO. DISPLAYS 500+	WHERE Throughout Michigan		
NAME OF ASSISTANT TBD		ADDRESS OF ASSISTANT TBD		AGE OF ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
NAME OF OTHER ASSISTANT TBD		ADDRESS OF OTHER ASSISTANT TBD		AGE OF OTHER ASSISTANT 18 YEARS OR OLDER <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
EXACT LOCATION OF PROPOSED DISPLAY Shot Off the Bottom of Sled Hill at: 220 Mechanic St. Williamston, MI 48895 (See Site Map)				
DATE OF PROPOSED DISPLAY June 21st, 2024 (Rain: N/A)		TIME OF PROPOSED DISPLAY Approx. 9:30 PM		
MANNER AND PLACE OF STORAGE, SUBJECT TO APPROVAL OF LOCAL FIRE AUTHORITIES, IN ACCORDANCE WITH NFPA 1123, 1124 & 1126 AND OTHER STATE OR FEDERAL REGULATIONS. PROVIDE PROOF OF PROPER LICENSING OR PERMITTING BY STATE OR FEDERAL GOVERNMENT Stored at Federally Licensed Facility Until Date of Display				
AMOUNT OF BOND OR INSURANCE (TO BE SET BY LOCAL GOVERNMENT) \$5,000,000		NAME OF BONDING CORPORATION OR INSURANCE COMPANY Britton Gallagher		
ADDRESS OF BONDING CORPORATION OR INSURANCE COMPANY One Cleveland Center, 1375 E. 9th St. 30th Floor, Cleveland OH 44114				
NUMBER OF FIREWORKS		KIND OF FIREWORKS TO BE DISPLAYED (Please provide additional pages as needed)		
Approx. 330		3" Shells		
Approx. 8		Various Barrage Cakes 2.5" & Smaller		
SIGNATURE OF APPLICANT <i>Mac J. Parnelly</i>		DATE 3/18/2024		

8d
P33

2024 Permit for Fireworks Other Than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, national origin, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc. under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	---

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of an at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) <input type="checkbox"/> Agricultural or Wildlife Fireworks <input type="checkbox"/> Articles Pyrotechnic <input checked="" type="checkbox"/> Display Fireworks <input checked="" type="checkbox"/> Public Display <input type="checkbox"/> Private Display <input type="checkbox"/> Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)
NAME OF PERSON PERMIT ISSUED TO Red Cedar Jubilee		AGE (18 YEARS OR OLDER) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
ADDRESS OF PERSON PERMIT ISSUED TO P.O Box 341, Williamston, MI 48895		
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION		
ADDRESS		
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) Approx. 330 3" Shells Approx. 8 Various Barrage Cakes 2.5" & Smaller		
EXACT LOCATION OF DISPLAY OR USE Shot Off the Bottom of Sled Hill at: 220 Mechanic St. Williamston, MI 48895 (See Site Map)		
CITY, VILLAGE, TOWNSHIP Williamston	DATE June 21st, 2024 (Rain: N/A)	TIME Approx. 9:30 PM
BOND OF INSURANCE FILED Yes		AMOUNT \$5,000,000

Issued by action of the Legislative Body of a <input type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Township of _____ on the _____ day of _____, 2024. <div style="text-align: center; margin-top: 20px;"> _____ (Signature and Title of Legislative Body Representative) </div>	
---	--

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



CERTIFICATE OF LIABILITY INSURANCE

8d pdf
DATE (MM/DD/YYYY)

2/21/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure, LLC dba Britton Gallagher & Associates One Cleveland Center, Floor 30 1375 East 9th Street Cleveland OH 44114	CONTACT NAME:		
	PHONE (A/C, No, Ext): 216-658-7100 E-MAIL ADDRESS: info@brittongallagher.com	FAX (A/C, No): 216-658-7101	
INSURED Great Lakes Fireworks LLC 3275 W M76 P.O. Box 276 West Branch MI 48661	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A: Everest Indemnity Insurance Co.		10851
	INSURER B: Everest Denali Insurance Company		16044
	INSURER C: Axis Surplus Ins Company		26620
	INSURER D:		
	INSURER E:		
INSURER F:			

COVERAGES**CERTIFICATE NUMBER:** 1901563055**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	Y	SI8GL01969-241	1/21/2024	1/21/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	Y	Y	SI8CA00273-241	1/21/2024	1/21/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	Y	Y	P-001-000798280-03	1/21/2024	1/21/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement.
DISPLAY DATE: June 21st, 2024 RAIN DATE: N/A LOCATION: 220 Mechanic St., Williamston, MI 48895

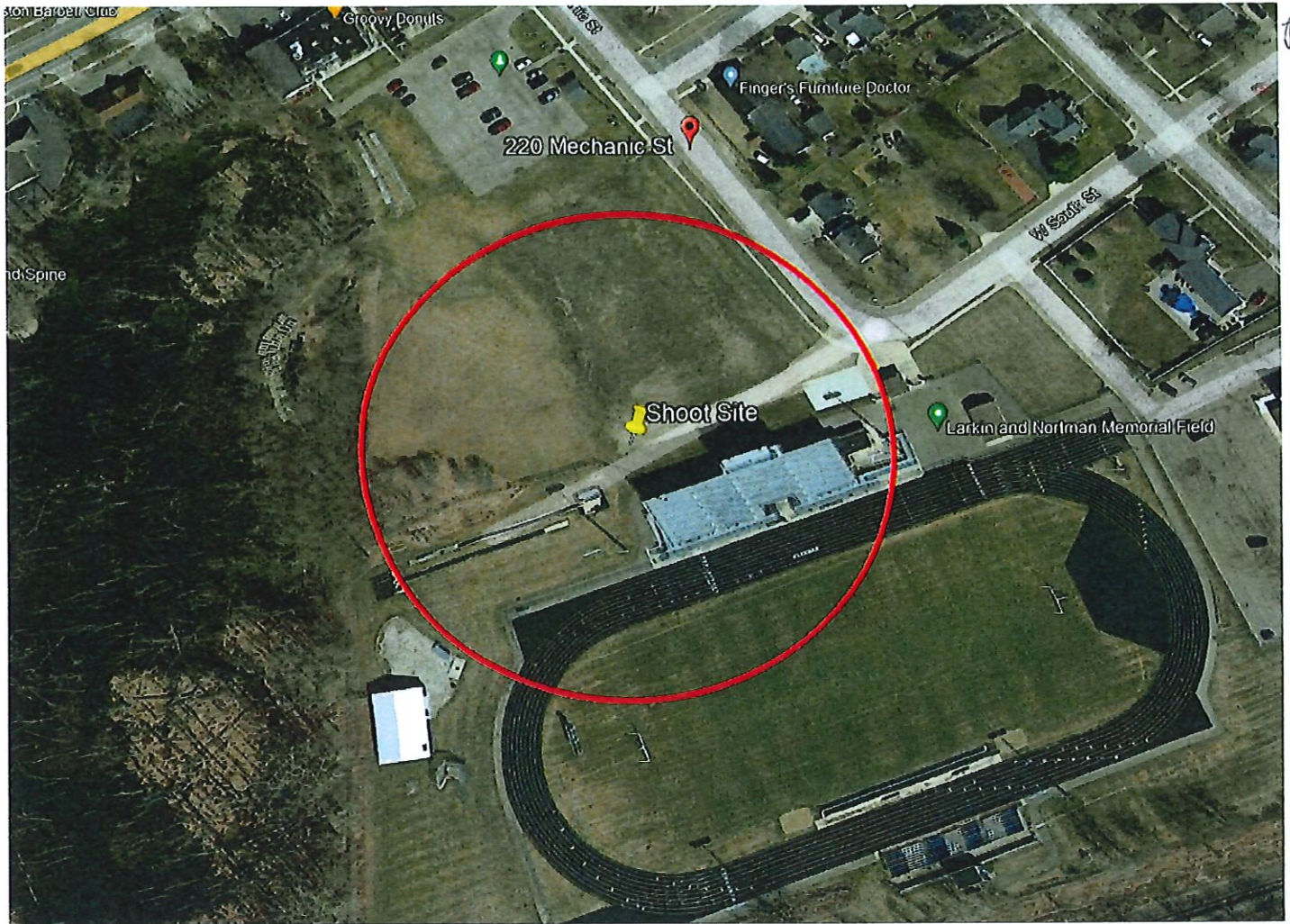
Red Cedar Jubilee including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;
The City of Williamston including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;
Williamston Community Schools including all its elected and appointed officials, employees, volunteers, boards, commissions, and/or other authorities;

CERTIFICATE HOLDER**CANCELLATION**

Red Cedar Jubilee P.O Box 341 Williamston MI 48895 USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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8d.
fig



GREAT LAKES
FIREWORKS

3275 W. M-76 • West Branch, MI 48861 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

8d.
pg 6

Communication Worksheet

Please Complete & Return with Signed Contract
We **NEED** this Information Each Year for Each Display

Customer Information:

- Name: RED CEDAR JUBILEE
→ Address: PO BOX 341, WILLIAMSTON, MI 48895

Display Information:

- Date: 6/21/2024
→ Rain Date: N/A
→ Display Time: 9:30 PM

Firing Site Information: (Please be SPECIFIC!)

- Address: 220 MECHANIC ST, WILLIAMSTON, MI 48895
→ Location at Address: BOTTOM OF SLEDDING HILL
→ Contact Person: MAC DONNELLY
→ Phone Number: 517-896-4326

Authority Having Jurisdiction:

- Title: _____
→ Township/City: CITY OF WILLIAMSTON
→ Name: _____
→ Phone Number: 517-655-2774

Point of Contact for Display:

- Name: MAC DONNELLY
→ Cell Phone: 517-896-4326
→ Email: REDCEDARJUBILEE@GMAIL.COM

Additionally Insured:

- Please List Requested Additions: (If there are more than 4, please attach names on separate sheet)
- ◆ CITY OF WILLIAMSTON
 - ◆ WILLIAMSTON COMMUNITY SCHOOLS
 - ◆ _____
 - ◆ _____

Any Additional Information We May Need to Know:

- _____

Detailed Directions on How to Get to Site From Major Highway:

- I-96 WILLIAMSTON EXIT - NORTH
2 BLOCKS AFTER RR TRACKS - LEFT ON SOUTH ST
3 BLOCKS TO LAUNCH SITE

8d
pg 7

GREAT LAKES FIREWORKS

3275 W. M-76 • West Branch, MI 48661 • Office: 989.726.5040 • Fax: 989.726.5041 • greatlakesfireworks.com

THIS CONTRACT AND AGREEMENT for the sale of Fireworks made and concluded this 21st Day of February, 2024 and between **GREAT LAKES FIREWORKS, LLC** of Eastpointe, Michigan, (hereinafter referred to as "Great Lakes") and Red Cedar Jubilee, (hereinafter referred to as "Customer").

GREAT LAKES Agrees:

1. To sell, furnish and deliver to Customer, fireworks to be exhibited on the following dates set forth and agreed upon at the time of signing this contract and Customer agrees to pay Great Lakes for the fireworks as follows:
Display Date(s): June 21st, 2024
Alternate Date(s): N/A
Contract Amount: \$6,000.00; Fifty percent (50%) due upon signing the contract and balance due within 15 days of the display date. All payments shall be made by draft or certified check payable to Great Lakes Fireworks, LLC. Great Lakes will assess a \$25.00 late charge and a 7% per annum late fee on balances not paid in full by the display date.
2. Great Lakes further agrees to furnish sufficiently trained personnel to present a display.
3. Great Lakes agrees to furnish Customers with liability insurance in the amount of \$5,000,000 and other coverages as identified in the Certificate of Insurance attached. All Individual/Entities listed on the certificate will be deemed an additional insured per this contract.

CUSTOMER Agrees:

4. To procure and furnish a suitable place to display said fireworks, to furnish the necessary police and fire protection; to secure all police, local, and state permits, and to arrange for any security bonds or insurance as required by law in their community when necessary.
5. Prior to, during, and immediately following the display, Customer shall be solely responsible to keep all persons (except employees of Great Lakes) out of the designated danger areas and behind safety zone lines and limits.
6. Immediately following the display, Great Lakes, to the best of its ability, will police the area for any misfires ("duds"). Great Lakes agrees to police the area again at "first light." Great Lakes will pick up misfires for disposal. If Customer must move misfires for safety reasons, Customer understands that the misfires are only to be handled by trained personnel. Customer is responsible for debris clean up and the refilling of any holes.
7. Customer agrees to hold harmless Great Lakes for any liability caused by other than the employees or products supplied by Great Lakes.

The PARTIES Mutually Agree:

8. Should inclement weather prevent firing of said display on the "Display Date(s)", then it will be understood the program is postponed and will be fired on the "Alternate Date(s)", and there will be a charge to cover the costs of the postponement of ten percent (10%) of the contract amount. If the program is not fired on either the "Display Date(s)" or the "Alternate Date(s)" then it will be understood the program is canceled; and there will be an additional charge of ten percent (10%) of the contract amount to cover the cancellation costs.
9. Great Lakes reserves the exclusive right to make minor modifications and substitutions provided that such changes are reasonable and necessary and do not materially adversely affect price, time of delivery, functional character, or display performance.
10. If the location of the firing site, spectators' location, parking areas, or structures is deemed unsuitable or unsafe, Great Lakes may refuse to fire the display until conditions are corrected. If such conditions are not corrected, Great Lakes may cancel the display without further liability to the Customer for such cancellation.
11. In the event of fire, accident, strikes, delay, flood, act of God or other causes beyond the control of Great Lakes, which prevent the delivery of said materials, the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

Amendments: _____

FOR: Great Lakes Fireworks, LLC.

Signature: Bruce Tyree

Name/Title: Bruce Tyree, Member

FOR: Red Cedar Jubilee

Signature: Mac Donnelly
Name/Title: Mac Donnelly, president



WILLIAMSTON POLICE DEPARTMENT

Jeff Weiss, Chief of Police

175 E. Grand River, Williamston, MI 48895

PHONE: (517) 655-4222

FAX: (517) 655-6498

Emergency 911

116.
pg 1

DATE: 3-6-24
TO: City Manager John Hanifan / City Council
FROM: Chief Jeff Weiss *JW*
SUBJECT: Monthly Police Report – February 2024

Below is the Monthly Police Report for February 2024

Calls for Service	87
Property Checks	109
Traffic Stops	100
Verbal Warnings	74
Arrests	5
Citations Issued	11
Accident Reports	4
Assists	18
Community Policing Activity	12

Department Highlights

- Reserve Officer Brandon Knepp successfully completed the requirements for the Reserve Program and has been sworn in as a Reserve Police Officer
- Officers conducted community policing at Williamston Community Schools for Basketball and Wrestling
- The Monthly Use of Force report was completed
- The "No Left Turn" at Highland/Riverside started on 2-5-24. Numerous warnings have been issued.

Livingston County Department of Building & Safety Engineering

03/04/2024

BLD - ELE, MEC, PLM - New Permits Issued

February 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PMEC2024-00671	Equipment Replacement Single Family Residential	540 FOX RUN CT WILLIAMSTON MI 48895	33-18-03-36-426-0	FURNACE, HUMIDIFIER	\$75.00	00	0.00
Received 02/16/2024							
Issued 02/16/2024							
Owner: HUGHES SHAUN & MARCIE		540 FOX RUN CT					
Contractor: RANDAZZO MECH HTG & CLG INC		51327 QUADRATE DR					
PMEC2024-00483	Equipment Replacement Commercial	2300 E GRAND RIVER WILLIAMSTON MI 48895	33-18-07-01-201-0	Furnace and A/C Replacement	\$90.00	00	0.00
Received 02/01/2024							
Issued 02/21/2024							
Owner: WILLIAMSTON LAKES LLC		126 S PUTNAM ST					
Contractor: NORTH WINDS HTG & CLG INC		2861 W JOLLY RD					
PELE2024-00264	Alteration Mobile Home in a Park	875 W GRAND RIVER LOT 55 WILLIAMSTON MI 48895	33-18-07-02-126-0	Emergency call over weekend and replaced meter socket and 100amp disconnect	\$60.00	00	0.00
Received 02/12/2024							
Issued 02/12/2024							
Owner: MCM MI VILLAGE SQUARE LLC		1645 PALM BEACH LAKES BLVD, SUITE 1200					
Contractor: MID STATE ELECTRIC INC		PO BOX 219					
PMEC2024-00710	Equipment Replacement Single Family Residential	125 S MULLETT WILLIAMSTON MI 48895	33-18-03-36-382-0	Replace furnace in dwelling	\$70.00	00	0.00
Received 02/20/2024							
Issued 02/20/2024							
Owner: O'NEIL LOGAN		125 S MULLETT					
Contractor: VRBDEVOOGD HEATING & COOLIN		3047 SANGRA SW					
PMEC2024-00793	Equipment Replacement Single Family Residential	1523 NOTTINGHAM FOREST T WILLIAMSTON MI 48895	33-18-07-12-126-0	FURNACE, AC, HUMIDIFIER	\$95.00	00	0.00
Received 02/27/2024							
Issued 02/27/2024							
Owner: LENKOWSKI MICHAEL & CONNIE		1523 NOTTINGHAM FOREST TR					
Contractor: RANDAZZO MECH HTG & CLG INC		51327 QUADRATE DR					

Livingston County Department of Building & Safety Engineering

03/04/2024

BLD - ELE, MEC, PLM - New Permits Issued

February 2024

Williamston

Permit #	Category	Address	Parcel #	
Work Description				
PMEC2024-00594	Equipment Replacement Single Family Residential	523 RED CEDAR BLVD WILLIAMSTON MI 48895	33-18-03-36-402-0	Permit Fee: \$70.00 Square Feet: 00 Valuation: 0.00
Received 02/08/2024	Install new water heater. (#139436)			
Issued 02/08/2024				
Owner: MCHENRY, ROBERT & LOUISE		523 RED CEDAR BLVD	WILLIAMSTON MI 48895	
Contractor: MYERS PLUMBING & HEATING		16825 INDUSTRIAL PKWY	LANSING MI 48906	

Subtotals:

Township Permit Total: 6

Twp Permit Fee Total: \$460.00

Livingston County Department of Building & Safety Engineering

03/04/2024

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BLD - ELE, MEC, PLM - New Permits Issued

February 2024

Williamston

Permit #	Category	Address	Parcel #
Work Description			

Total Number of Permits: 6

Grand Total: \$460.00

Population: All Records

Permit.DateIssued Between 2/1/2024 12:00:00 AM AND 2/29/2024 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

Livingston County Department of Building & Safety Engineering

03/04/2024

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BLD - New Permits Issued Report

February 2024

Williamston

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2024-00410	Alteration	1222 BERKSHIRE DR	33-18-07-02-477-0		\$50.00		
434-	Single Family Residential	WILLIAMSTON MI 48895				26	21,079.00
Received	02/28/2024	TEAR OFF AND RE-ROOF HOUSE AND GARAGE.					
Issued	02/28/2024						
Owner:	FELDPUSCH TROY & LAUREN	1222 BERKSHIRE DR	WILLIAMSTON MI 48895				
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084				
PBLD2024-00233	New Construction	875 W GRAND RIVER LOT 99	33-18-07-02-126-0		\$845.00		
101-	Single Family Residential	WILLIAMSTON MI 48895				1,914	216,188.00
Received	02/07/2024	Install modular home (in park) New Modular home on a crawl foundation,					
Issued	02/19/2024	front deck, side deck foundation 8" poured wall 8"x16" poured spread footing / crawl insulation R15					
Owner:	MCM MI VILLAGE SQUARE LLC	1645 PALM BEACH LAKES BLVD, SUITE 1200	WEST PALM BEACH FL 33401				
Contractor:	MCM MI CONSTRUCTION LLC	1486 WASHTENAW AVE	YPSILANTI MI 48197				
Subtotals:		Township Permit Total: 2		Twp Permit Fee Total: \$895.00			

Livingston County Building Department

BLD - CO Issued

11c
03/04/2024

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Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
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OF24-0185	ISSUED (FINAL)	02/13/2024	33-18-07-02-254-0
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PBLD2023-01359	672 PINE MEADOW LANE	WILLIAMSTON, MI 48895	
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Resurface existing deck with new deck boards and railing

Owner: TOM BARRETT	672 PINE MEADOW LANE	WILLIAMSTON MI 48895
Contractor: WILKINSON BUILDERS INC	8030 S LOOMIS	DEWITT MI 48820

Totals For Williamston: 1



Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290

517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Addition Accessory

Use Group: R-3

Occupancy Load: 00

Bldg. Permit No: PBLD2023-01359

Type Construction: V-B

Automatic Sprinkler System: No

Description of Work: Resurface existing deck with new deck boards and railing

Owner: TOM BARRETT

672 PINE MEADOW LANE

WILLIAMSTON MI 48895

Contractor:

WILKINSON BUILDERS INC

8030 S LOOMIS

DEWITT MI 48820

Building Address: 672 PINE MEADOW LANE

WILLIAMSTON, MI 48895

Parcel Number: 33-18-07-02-254-011

Building Official:

Date: 02/13/2024