



CITY OF WILLIAMSTON
161 East Grand River Avenue, Williamston MI
(517) 655-2774
Regular City Council Meeting Agenda
Monday, November 13, 2023
7:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Audience Participation – Maximum 5 minutes per presentation
6. Council Meeting Minutes of October 23, 2023
7. Accounts Payable
8. Action Items
 - a. AFSCME Contract Approval
 - b. North Putnam Street MDOT Contract Amendment Resolution
 - c. Department of Public Works Staffing Plan
 - d.
 - e.
9. Discussion Items
 - a. Road Diet
 - b. Construction Project Update(s)
 - c.
10. Correspondence Received / Information Only
 - a. Williamston Depot Museum Newsletter
 - b.
11. Department Head Reports
 - a. City Manager
 - b. Police Chief
 - c. Treasurer
 - d. Building Department
12. Committee/Sub-Committee Reports
13. Audience Participation – Maximum 5 minutes per presentation.
14. Council Member Comments
15. Adjourn to the Call of the Chair

In Accordance with Public Act 267 (Open Meetings Act) Posted and Copies Given to Newspapers
Individuals with disabilities requiring special assistance who are planning to attend the meeting should
contact the Office of the City Clerk for accommodations. This request must be made two (2) business
days in advance of the meeting.

**The next regular meeting of the Williamston City Council will be held
Monday, November 27, 2023, in the Council Chambers of City Hall at 7:00 p.m.**

CITY OF WILLIAMSTON
CITY COUNCIL
OCTOBER 23, 2023
REGULAR MEETING MINUTES

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Steve Jenkins, Scott VanAllsburg, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, Engineer/DPW Director Scott DeVries, Police Chief Jeff Weiss, City Attorney Timothy Perrone, JFM Productions, MSU Journalism Student Emily Lantz, and citizen Earl Wolf.

4. Approval of Agenda:

Motion by Hansen, second by Lanyon, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Earl Wolf commented on the annual Veterans Day Banquet at the Brookshire Inn. The tickets are \$30. It should be a great program and speaker.

6. Council Meeting Minutes of October 9, 2023:

Motion by Hansen, second by Jenkins, to approve the October 9, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by Lanyon, second by Hansen, to approve the October 23, 2023, accounts payable as presented, reference #'s 77045-77097, ACH 572-595, and EFT 582 from dates 10/05/23 through 10/16/2023 for a total of \$400,040.55. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. Appointment of Leigh Baumgras to the Downtown Development Authority for a Term to Expire 06/30/27:

Motion by Lanyon, second by VanAllsburg, to appoint Leigh Baumgras to the Downtown Development Authority for a term to expire 06/30/27. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg. No: None. **Motion passed.**

8b. Early Voting Plan:

Motion by Lanyon, second by Hansen, to adopt the Early Voting Plan and resolution as presented. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

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90. Discussion Items

9a. Road Diet:

Manager Hanifan reported the Road Diet money will likely be granted early next year.

9b. Construction Project Update(s):

Engineer DeVries reported the construction project is going well and the North Putnam Street construction is winding down. They are still on target to finish on time. Laux is supposed to be starting to building the new pavilion in McCormick Park next week.

11. Department Head Reports

11a. City Manager:

Manager Hanifan reported the joint meeting had good discussion regarding housing and youth sports programming. The Downtown Development Authority approved funding for holiday lighting and the holiday commercial. The TIFA will be discussing future plans for the TIFA funds being captured. The Parks Commission discussed the draft Park Plan and the survey results.

11b. Building Department:

A written report was submitted for Council review.

12. Committee/Sub-Committee Reports:

Councilman Pratt reported NIESA is discussing their upcoming budget which will be adopted in December.

Councilman Hansen reported the Parks survey turnout was good with top requests for paved trails, ice skating, and a splash pad.

Councilman Jenkins reported the annual informational meeting was held for the TIFA's. They are also discussing ideas for TIFA projects.

14. Audience Participation:

Earl Wolf thanked Engineer DeVries for always being nothing but professional and a great friend.

15. Council Member Comments:

Councilman Rhines thanked Engineer DeVries for all the great work he's done in his time with the City and wished him continued success. He also commented on the joint meeting discussion regarding housing. He understands the school wants more housing but there has not been a lot of interest in developing. He feels this should be a community-wide discussion with all of the surrounding townships.

Councilman VanAllsburg congratulated Engineer DeVries on his new job and wished him the best. He hopes the TIFA finds a use for the Ice House rather than demolishing it. He is looking forward to continued discussion and creative ideas on housing.

Councilman Lanyon congratulated Engineer DeVries on his new job and wished him luck in

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Councilman Jenkins commented he has given Engineer DeVries a lot of accolades in the past and feels he always has done what is best for Williamston. He added there was discussion at the TIFA meeting regarding infrastructure funding for residential development.

Councilman Hansen commented he is sorry to see Engineer DeVries go.

Councilman Pratt commented it has been a pleasure working with Engineer DeVries. He apologized for not being able to make the joint meeting.

Mayor Gilroy commented that Engineer DeVries has kept DPW fiscally sound and on budget. She thanked him for being a leader. Mayor Gilroy is excited about the Chamber event coming up on Saturday. She also is proud of all the school teams including the Girls Golf, Boys Tennis, and all the teams that make up Williamston. She feels it's everyone that makes up the 48895 zip code.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:32 p.m.

***Meeting adjourned at 7:32 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____

CITY OF WILLIAMSTON
 CITY COUNCIL MEETING NOVEMBER 13, 2023
 ACCOUNTS PAID/PAYABLE
 CHECKS 77098-77148, ACH 596-624, EFT 607

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Date	Check	Vendor Name	Description	Amount	Aprv
10/18/2023	77098	AFFORDABLE TIRE & SERVICE	DPW TIRES F-150	598.47	_____
			DPW TIRES F-250	735.92	_____
				1,334.39	
10/18/2023	77099	ASPER MASONRY	SIDEWALK 521 HIGH CITY PORTION	2,000.00	_____
			STUMP REMOVAL	400.00	_____
				2,400.00	
10/18/2023	77100	CARDMEMBER SERVICE	SAD/WWTP SUPPLIES	108.33	_____
			SAD/AUTOCAD SOFTWARE ANNUAL SL	466.40	_____
			SAD/AFTER HOURS W/S SVC INITIAL SE	435.00	_____
			SJD/WWTP SUPPLIES	29.67	_____
			SJD/WWTP GLOVES	279.00	_____
			SJD/AKERS MEMBERSHIP DUES	95.00	_____
			SJD/NITRO LIC	287.98	_____
			SJD/WWTP SUPPLIES	147.66	_____
			SLC/WWTP & WTP SUPPLIES	172.43	_____
			SLC/WTP DEHUMIDIFER REPAIRS	1,356.58	_____
			JPH/MAYOR LODGING	184.30	_____
			TRM/APT US&C MEMBERSHIP	259.00	_____
			TRM/MGFOA MEMBERSHIP	130.00	_____
			YMG/PD TIRES	300.00	_____
			YMG/PD SUPPLIES	50.00	_____
			YMG/MCOLES	68.00	_____
			YMG/PD SUPPLIES	124.97	_____
			RDY/IACP TRAINING	545.00	_____
			RDY/PD KEYS	2.52	_____
			RDY/FBI TRAINING FUEL	21.18	_____
				5,063.02	
10/18/2023	77101	CULVER EXCAVATING INC	ROW MAINT DPW YARD SUPPLIES (STC	873.40	_____
10/18/2023	77102	DTE ENERGY	WWTP UTILITIES	6,183.64	_____
10/18/2023	77103	ETNA SUPPLY	WATER CURB STOP TAPS	1,170.00	_____
10/18/2023	77104	HAMELINK FARMS	DDA DECORATING	1,928.00	_____
10/18/2023	77105	OCENASEK INC	ROW MAINT DPW RD SUPPLIES (SAND)	960.00	_____
10/18/2023	77106	WOW! BUSINESS	CITY PHONES & INTERNET	1,530.78	_____
10/19/2023	596(A)	CMP DISTRIBUTORS, INC.	PD UNIFORMS	56.00	_____
10/19/2023	597(A)	INGHAM COUNTY ISD	TAX DISBURSEMENTS THRU 10/12/23	37,402.26	_____
10/19/2023	598(A)	INGHAM COUNTY TREASURER	TAX DISBURSEMENTS THRU 10/12/23	62,996.57	_____
10/19/2023	599(A)	KATHY EDWARDS	SEPT COUNCIL TAPINGS	600.00	_____
10/19/2023	600(A)	LANSING COMMUNITY COLLEGE	TAX DISBURSEMENTS THRU 12/12/23	21,895.61	_____
10/19/2023	601(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	1,174.35	_____
			PD UNIFORMS	1,179.35	_____
			PD UNIFORMS	359.80	_____
				2,713.50	

10/19/2023	602(A)	MCCI	LASERFISCHE SOFTWARE SUPP	1,672.44	_____
10/19/2023	603(A)	PRESTON COMMUNITY SERVICES	SEPT ASSESSING SVCS	2,179.32	_____
10/19/2023	604(A)	RS TECHNICAL SERVICES, INC.	WWTP ANNUAL AIR MONITORING/FLC	1,024.65	_____
10/19/2023	605(A)	SIGNS ON THE SPOT	SOCIAL DISTRICT SIGNS	260.00	_____
10/19/2023	606(A)	TOBY'S INSTRUMENT SHOP, INC.	WWTP LAB EQUIP CERTIFICATION	485.00	_____
10/19/2023	607(A)	WILLIAMSTON COMM. SCHOOLS	TAX DISBURSEMENTS THRU 10/12/23	53,106.37	_____
10/27/2023	77112	BARYAMES CLEANERS	PD UNIFORM CLEANING	104.90	_____
10/27/2023	77113	BS&A SOFTWARE	ANNUAL SVC SUPPORT PR	603.00	_____
10/27/2023	77115	ELSESSER'S AUTOMOTIVE INC	PD REPAIR	470.72	_____
10/27/2023	77116	J & B BOOTS	PD BOOTS/PEARL	203.39	_____
10/27/2023	77117	MCKENNA	ZONING ASSISTANCE	450.00	_____
10/27/2023	77118	MUNETRIX, LLC, ACCOUNTS RECEI	MUNI TRANSPARENCY LIC	2,750.00	_____
10/27/2023	77119	OCENASEK INC	ROAD GRAVEL	1,228.60	_____
			TOP SOIL	840.00	_____
				<u>2,068.60</u>	
10/27/2023	77120	ONE WAY ASPHALT PAVING & EXC	FALL PAVING REPAIRS	23,700.00	_____
10/27/2023	77121	PERRY PLUMBING, INC	WWTP BACKFLOW REPAIRS	2,930.86	_____
10/27/2023	77122	SCOTTY'S CONSTRUCTION LLC	CONDUIT FOR ELEC TO GAZABEO	1,500.00	_____
10/27/2023	77123	SHULTS EQUIPMENT, LLC	PLOW SNOW BLADE CUTTING EDGES	1,210.00	_____
10/27/2023	77124	SUPREME SANITATION	VCP PORTA POTTY	100.00	_____
10/27/2023	77125	TC ENTERPRISES	CITY TREE SERVICE	1,500.00	_____
10/27/2023	77126	TRUIST GOVERNMENTAL FINANCE	GO BOND 2017	86,093.99	_____
10/27/2023	77127	VERIZON WIRELESS	CITY CELL PHONES	272.59	_____
			PD PHONES & MODEM/DPW IPAD	324.34	_____
				<u>596.93</u>	
10/27/2023	77128	VERMEER OF MICHIGAN, INC.	CHIPPER BLADES	476.28	_____
10/27/2023	77129	WEST SHORE SERVICE, INC.	ANNUAL INSPECT OUTDOOR WARNING	850.00	_____
10/27/2023	77130	WILLIAMSTON RED CEDAR GARDEI	CH & PD WREATHS	148.00	_____
10/27/2023	77132	CONSUMERS ENERGY	3485 CORWIN RD	372.11	_____
			526 SUNSET/WWTP	1,767.93	_____
			369 W GRAND RIVER/DEPOT MUSUEM	57.10	_____
			161 E GRAND RIVER/CITY HALL	46.38	_____
			228 N PUTNAM/PARK	36.60	_____
			228 ELEVATOR ST	283.47	_____
			781 PROG CT/COLD STORAGE	56.65	_____
			175 E GRAND RIVER/PD	34.45	_____
			781 PROG CT/DPW	57.20	_____
				<u>2,711.89</u>	
10/30/2023	608(A)	BRIGGS MECHANICAL	CITY HALL FURNACE REPAIR	997.50	_____
			WWTP BOILER REPAIR	1,046.04	_____
				<u>2,043.54</u>	
10/30/2023	609(A)	CMP DISTRIBUTORS, INC.	PD SUPPLIES	50.45	_____
10/30/2023	610(A)	IRON HORSE EXCAVATION LLC	REPAIR BAD LEAK IN SAN MANHOLE	1,458.23	_____
10/30/2023	611(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	179.90	_____

			PD UNIFORMS	356.90	_____
			PD UNIFORMS	659.65	_____
			PD UNIFORMS	329.85	_____
			PD UNIFORMS	379.80	_____
				<u>1,906.10</u>	
10/30/2023	612(A)	LIMNER PRESS	CALKINS BUSINESS CARDS	93.00	_____
10/30/2023	613(A)	MICHIGAN CAT	CAT LOADER REPAIR	11.64	_____
10/30/2023	614(A)	RS TECHNICAL SERVICES, INC.	WWTP REPAIR	855.72	_____
10/30/2023	615(A)	STAPLES	OPERATING SUPPLIES	120.09	_____
11/02/2023	625(E)	CITY OF WILLIAMSTON	OCTOBER '23 W/S CHARGES	1,038.61	_____
11/02/2023	77133	AMBS CALL CENTER	AFTER HOURS CALL CENTER	163.56	_____
11/02/2023	77134	BOSWORTH URGENT CARE	CALKINS PRE EMPLOY PHYSICAL	80.00	_____
			GRAHAM PRE EMPLOY PHYSICAL	125.00	_____
				<u>205.00</u>	
11/02/2023	77135	BS&A SOFTWARE	UPGRADE IMPLEMENTATION	13,200.00	_____
11/02/2023	77136	COMPLETE BATTERY SOURCE-OKEI	WWTP BATTERIES	135.76	_____
11/02/2023	77137	HOME DEPOT CREDIT SERVICES	CONCRETE MIX/WATER REPAIR	49.48	_____
11/02/2023	77138	MML UNEMPLOYMENT FUND	CLD CONSORTIUM DRIVERS FEE	540.00	_____
11/02/2023	77139	MPC CASHWAY LUMBER	WATER LINE MAINT	75.00	_____
			FISHING PIER REPAIR	190.54	_____
				<u>265.54</u>	
11/02/2023	77140	NORTHERN CONCRETE PIPE INC	WATER VALVE MH REPAIR	160.00	_____
11/02/2023	77141	OCENASEK INC	ROADS-SAND	960.00	_____
11/02/2023	77142	RICOH USA INC	CITY HALL & PD COPIERS	265.09	_____
11/02/2023	77143	STATE OF MICHIGAN	PD RECORDS MGMT	1,000.00	_____
11/02/2023	77144	STATE OF MICHIGAN	WATER SUPPLY ANNUAL EGLE FEE	1,618.08	_____
11/02/2023	77145	WASTE MANAGEMENT OF MICHIGAN	WWTP DUMPSTERS	440.28	_____
11/02/2023	77146	WESCO DISTRIBUTION	LIGHTS FOR PARK	7,329.69	_____
11/02/2023	77147	WILLIAMSTON POSTMASTER	OCT '23 W/S POSTAGE	466.65	_____
11/02/2023	77148	SHINE OF LANSING LLC	Holiday Decorations/maint.	5,676.71	_____
11/03/2023	616(A)	CSX TRANSPORTATION	CSX RAILROAD ANNUAL CROSSING FEE	335.24	_____
11/03/2023	617(A)	DIETZ JANITORIAL SERVICE, INC.	NOV OFFICE CLEANINGS	705.00	_____
11/03/2023	618(A)	GORMLEY LAW OFFICES, PLC	CITY RETAINED SVCS	400.00	_____
			ATTY SUPP SVCS	1,059.30	_____
			TIFA RETAINED SVCS	500.00	_____
				<u>1,959.30</u>	
11/03/2023	619(A)	HYDROCORP	CROSS CONNECTION CONTRACT	562.00	_____
11/03/2023	620(A)	LANSING UNIFORM COMPANY	PD UNIFORMS	244.85	_____
11/03/2023	621(A)	OVERHEAD DOOR OF LANSING	PD OVERHEAD DOOR REPAIR	193.47	_____
11/03/2023	622(A)	RANDY'S SERVICE STATION	DPW FLEET GAS	861.52	_____
			DPW FLEET DIESEL	963.32	_____
			PD FUEL	1,091.06	_____
				<u>2,915.90</u>	
11/03/2023	623(A)	SIGNS ON THE SPOT	COUNCIL CHAMBERS LOGO	65.00	_____

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11/03/2023 624(A) VC3

AGREEMENT CLOUD PROTECTION
MICROSOFT 365
BATTERY BACK UP

202.00 _____
375.00 _____
565.00 _____

1,142.00

382,479.49



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City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council

From: John P. Hanifan, City Manager *JPH*

Date: Meeting of November 13, 2023

Subject: Approval of Collective Bargaining Agreement between City of Williamston and Chapter Local #1390, Michigan Council 25, International Union of the American Federations of State, County and Municipal Employees (AFSCME), AFL-CIO, Effective January 1, 2024 Through December 31, 2026.

Suggested Motion:

Motion by: _____ **Second by:** _____ to approve the Agreement with AFSCME with effective dates of January 1, 2024 through December 31, 2026.

Attached is the Collective Bargaining Agreement with the AFSCME which represents our six (6) Public Works employees. Please note that AFSME has already approved the agreement as presented.

A summary of the proposed major economic changes:

- 1) The increase to the hourly wages of 5% in Year One (2024). Year 2 (2025) and Year 3 (2026) are subject to wage re-openers with increases equivalent to non-union employees. **The net increase for this change is approximately \$15,000, assuming full staffing of 6 full-time employees.**
- 2) Changing longevity – changes reflected in the memo. Current provision is attached. **The net increase for this change is approximately \$2,500, assuming full staffing of 6 full-time employees.**
- 3) Allowing the “sell back” of up to two weeks of vacation time and/or rolling unused vacation time over to subsequent year (s). **The net increase in a budget year is approximately \$6,000.** However, paying out vacation time in current salary rates is less than pay-outs in future years.

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CITY OF WILLIAMSTON/AFSCME
Effective 1/1/24 – 12/31/26
ORIGINAL FOR EXECUTION 1/1/2024

COLLECTIVE BARGAINING AGREEMENT

BETWEEN

CITY OF WILLIAMSTON

AND

CITY OF WILLIAMSTON
CHAPTER OF LOCAL #1390
MICHIGAN COUNCIL 25, INTERNATIONAL UNION
OF THE AMERICAN FEDERATION OF STATE,
COUNTY AND MUNICIPAL EMPLOYEES, AFL-CIO

EFFECTIVE JANUARY 1, 2024 THROUGH DECEMBER 31, 2026

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AGREEMENT

This Agreement, entered into on the 1st day of January 2024, between the City of Williamston (hereinafter referred to as the "Employer"), and the City of Williamston Chapter of Local #1390, affiliated with the Michigan Council 25, International Union of the American Federation of State, County and Municipal Employees, AFL-CIO (hereinafter referred to as the "Union").

NOTE: The headings used in this Agreement and exhibits neither add to nor subtract from the meaning but are for reference only.

PURPOSE AND INTENT

The general purpose of this Agreement is to set forth terms and conditions of employment, and to promote orderly and peaceful labor relations for the mutual interest of the Employer, and employees and the Union.

The parties recognize that the interest of the community and the job security of the employees depend upon the Employer's success in establishing a proper service to the community.

To these ends, the Employer and the Union encourage to the fullest degree friendly and cooperative relations between the respective representatives at all levels and among all employees.

ARTICLE 1

RECOGNITION OF THE UNION

Section 1. Recognition. Pursuant to and in accordance with all applicable provisions of Act 379 of the Public Acts of 1965, as amended, the Employer does hereby recognize the Union as the exclusive representative for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment, and other conditions of employment for the terms of this Agreement of all employees of the Employer included in the bargaining unit described below:

All Department of Public Works Employees, including Wastewater Treatment Plant Employees, but excluding supervisors, defined under the Act.

Section 2. Aid to Other Unions. The Employer will not aid, promote or finance any labor group or organization which purports to engage in collective bargaining or make any agreement with any such group or organization for the purpose of undermining the Union's representation of the bargaining units described in Section 1.

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ARTICLE 2

AGENCY SHOP

Section 1. Union Membership.

- (a) Upon completion of thirty (30) days of employment, membership in the Union or compliance with payment of representation fees shall be completely voluntary. If an employee voluntarily elects to submit a dues deduction form, the Employer agrees to deduct Union dues or Union service fees to become effective the second payday of the month, following the employee's successful completion of thirty (30) days of employment.
- (b) The Employer agrees to deduct the initiation fee of the Union, for those employees joining the Union, which is payable only once when a new hire completes thirty (30) days of employment. This one-time deducted initiation fee shall become effective the second payday of the month, following the employee's successful completion of thirty (30) days of employment.

Section 2. Dues Check Off.

- (a) The Union shall obtain from those employees who voluntarily agree to become members or voluntarily agree to remit representation fees a completed authorization form which shall conform to the respective state and federal law(s) concerning that subject, or any interpretation(s) thereof. The Union shall furnish the forms. The Employer shall provide that form to the employee in the event a Union representative is not able to attend the weekly orientation session.
- (b) Check-off authorization forms shall be filed with the Employer, who may return any incomplete or incorrectly completed form to the Union's treasurer, and no check off shall be made until such deficiency is corrected. Once the deficiency is corrected, the total amount due shall be deducted and forwarded to the Union. The Employer agrees to provide this service without charge to the Union.
- (c) The Employer shall only check off obligations which come due at the time of check-off and will make check off deductions only if the employee has enough pay due to cover such obligation. Notice of withdrawal or termination of an employee's dues check off shall be provided by the employee, by certified or registered mail, to both the Employer and the Union. If an employee withdraws his/her check off authorization form, no deduction will be made as soon as practicable after the notice is received by the Employer. The Employer is not responsible for refund to the

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employee if he/she has duplicated a check off deduction by direct payment to the Union.

- (d) The Employer's remittance shall be deemed correct if the Union does not give written notice to the Employer within two (2) calendar weeks after remittance is transmitted of its belief, with reason(s) stated therefore, that the remittance is incorrect.
- (e) The Union shall provide at least thirty (30) days written notice to the Employer of the amount of Union dues and/or representation fees and/or initiation fee to be deducted from the wages of employees in accordance with this Article. Any changes in the amounts determined will also be provided to the Employer at least thirty (30) days prior to its implementation.
- (f) The Union agrees to defend, indemnify and save the Employer harmless against any and all claims, suits, or other forms of liability arising out of its deduction from an employee's pay of Union dues, representation fees and/or initiation fee, or in reliance upon any list, notice, certification or authorization furnished under this Article, including the termination of employment as provided under the Union Membership provision. The Union assumes full responsibility for the disposition of the deductions so made once they have been sent to the Union.
- (g) In the event Public Act 349 of 2012 is either overturned through the courts with no further appeals or repealed, the language in Article 2 shall revert back to the language in effect prior to the Act.

ARTICLE 3

UNION REPRESENTATION

Section 1. Representation. The employees covered by this Agreement will be represented by a bargaining committee of two (2) employees. The Unit shall have the right to have one (1) steward. During overtime periods and in case of absence, an alternate steward will be appointed by the Unit Chairperson.

Section 2. Stewards. The unit shall keep the City Manager advised, in writing, of the steward and only such duly certified employee shall be recognized by the Employer as the employee steward.

Section 3. Grievance Investigation. The steward, during working hours, without loss of time or pay, shall investigate and present grievances to the Employer.

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Section 4. Grievance Conferences. The parties agree that in any conference regarding grievances no more than two (2) of the following individuals shall attend said conference: the steward, the Unit Chairperson and the aggrieved.

Section 5. Orientation. In order that each new bargaining unit member may be made familiar with the provisions of this Agreement and his/her rights and responsibilities thereunder, the Employer will allow the Local Union President or, if designated, the area steward an opportunity to meet with new bargaining unit members within thirty (30) days of their arrival within the Local Union's jurisdiction. The meeting will be allowed to take place privately in an appropriate location at the worksite agreeable to management and for a reasonable period.

ARTICLE 4

NO STRIKE PLEDGE

The Union and the Employer recognize that strikes and other forms of work stoppage by employees are contrary to law and public policy. The Union and the City Council subscribe to the principle that differences shall be resolved by peaceful and appropriate means without interruption of services. The Union therefore agrees that its officers, representatives and members shall not authorize, instigate, cause, aid, encourage, ratify or condone, nor shall any employee take part in any strike, slowdown or stoppage of work, boycott, picketing or other interruption of services.

ARTICLE 5

EMPLOYER RIGHTS

Section 1. Operation. The Union recognizes the prerogatives of the Employer to operate and manage its own affairs in all respects in accordance with its responsibilities and powers of authority pursuant to the laws and the Constitution of both the State of Michigan and the United States of America.

Section 2. Overtime. The Employer or its designee has the right to schedule overtime work as required in a manner most advantageous to the department.

Section 3. Work Schedule. The Employer or its designee shall have the right to determine schedules of working hours and days to establish the methods and processes by which such work is performed.

Section 4. Discipline and Discharge. The Employer or its designee reserves the right to discipline and discharge.

Section 5. Retention of Rights. The Employer reserves and retains, solely and exclusively, all rights to manage and direct its work forces, except as expressly abridged by the specific provisions of this Agreement, including by way of illustration, but not limitation, the determination of policies, operations, assignments, schedules, layoffs, etc. All rights, functions,

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powers and authority which the Employer has not specifically abridged, delegated or modified by specific terms of this Agreement are recognized by the Union as being retained by the Employer.

Section 6. Delegations. No policies and procedures covered in this Agreement shall be construed as delegating to others as reducing or abridging any of the authority conferred on the Employer by State law or by the Constitution of the State of Michigan or the United States of America.

Section 7. Direction of Work Force. The Employer or its designee reserves the right to direct the work force and assign duties and responsibilities.

Section 8. Subcontracting. The Employer reserves the right to subcontract at any time bargaining unit work; to purchase any or all work processes or services when, in the sole determination of the Employer, it does not have the facilities or equipment or the available personnel or when it is deemed more economical to have the work performed by others. Prior to subcontracting bargaining unit work, the Employer shall provide sixty (60) calendar days' notice to the Union if an employee is to be laid off due to subcontracting. Upon request, the Employer shall meet with the Union officials to discuss the proposed subcontracting within the sixty (60) days.

Section 9. Rules and Regulations. The Employer shall have within its discretion the right to make, amend, supplement or delete rules and regulations. However the Union Chapter Chairperson shall receive a copy of any new or modified rule or regulation twenty-four (24) hours prior to its effective date unless conditions warrant immediate implementation. If there is concern regarding the fairness of the rule or rule change, the Union Chapter Chairperson may request a special conference between the Union and the Employer to discuss the rule.

ARTICLE 6

SPECIAL CONFERENCES

Section 1. Conference Procedure. Special conferences for important matters will be arranged between the Union Chairperson and the Employer or its designated representative upon the request of either party. Such meetings shall be between at least two (2) representatives of the Union and two (2) representatives of the Employer. Arrangements for such special conferences shall be made in advance and an agenda of the matters to be taken up at the meeting shall be presented at the time the conference is requested. Matters taken up in special conferences shall be confined to those included in the agenda. Conferences shall be held between the hours of 9:00 a.m. and 4:00 p.m. The members of the Union shall not lose time or pay for time spent in such special conferences; however, nor shall they be entitled to overtime payment for such special conferences extending beyond their normal working hours. This meeting may be attended, providing request prior to meeting, by a representative of the City Council and/or a representative of the Union.

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Section 2. Meetings. The Union representative may meet at a place designated by the Employer on the Employer's property for at least one-half (1/2) hour immediately preceding the conference with the representative of the Employer for which a written request has been made.

ARTICLE 7

DISCHARGE AND SUSPENSION

Section 1. Notice. The Employer agrees to promptly notify the steward, in writing, of the discharge or suspension of any employee of this unit.

Section 2. Steward. The discharged or suspended employee will be allowed to discuss the discharge or suspension with the steward and the Employer, and the supervisor will make available an area where he may do so before he is required to leave the property of the Employer. Upon request, the Employer or his designated representative will discuss the discharge or suspension with the employee and the steward.

Section 3. Complaint. Should the discharged or suspended employee or the steward consider the discharge or suspension to be improper, a complaint shall be presented in writing through the steward to the Employer within two (2) regularly scheduled working days of the discharge or suspension. The Employer will review the discharge or suspension and give its answer within three (3) regularly scheduled working days after receiving the complaint. If the decision is not satisfactory to the Union, the matter shall be referred to the grievance procedure at Step 2.

Section 4. Prior Infraction. In imposing any suspension on a current charge, the Employer will not take into account any prior infractions which occurred more than two (2) years previously nor impose suspension on an employee for falsification of his employment application after a period of two (2) years from his date of hire, except that suspension or discharge may be imposed within five (5) years from the time an employee has falsified his employment application in regard to any conviction of a felony, and except that the Employer may impose suspension or discharge at any time in the event that an employee has falsified his application in regard to a crime of moral turpitude or achievement of licensure.

Section 5. Fringe Benefits. A discharged employee shall lose all fringe benefits from the date of such discharge and all benefits shall cease to accrue.

ARTICLE 8

PROBATIONARY EMPLOYEES

Section 1. Probationary Period. New employees hired in the unit shall be considered as probationary employees for the first six (6) months of their employment as such they may be discharged by the Employer for any reason and without recourse by the employee to any appeal or grievance procedure.

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Section 2. Representation. The Union shall represent probationary employees only for the purpose of collective bargaining in respect to rates of pay, wages, hours of employment and other conditions of employment as set forth in Article 1.

ARTICLE 9

SENIORITY

Section 1. Definition. Seniority shall be on a unit-wide basis, in accordance with the employee's date of hire.

Section 2. Non-Discrimination. Seniority will not be affected by race, sex, marital status or dependents of the employees.

Section 3. Seniority List. The seniority list on the date of this Agreement will show the names and job titles of all employees in the unit entitled to seniority.

Section 4. List Copies. The Employer will keep the seniority list up to date at all times and will provide the Chapter Chairperson, upon request, with two (2) up-to-date copies no more than once every six (6) months.

ARTICLE 10

LOSS OF SENIORITY

Section 1. Seniority List. An employee shall lose their seniority for the following reasons only:

- (a) They quit.
- (b) They retire.
- (c) They are discharged and the discharge is not reversed.
- (d) They are absent for three (3) consecutive working days without notifying the Employer. In proper cases, exceptions shall be made. After such absence, the Employer will send written notice by certified mail to the employee at their last-known address that they have lost seniority and their employment has been terminated. If the disposition made of any such case is not satisfactory, the matter may be referred to the grievance procedure.
- (e) If they do not return to work when recalled from layoff as set forth in the recall procedure. Exceptions may be made in appropriate circumstances.
- (f) If they are laid off to two (2) years or a period equal to their seniority, if less than two (2) years.

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ARTICLE 11

SHIFT PREFERENCE

Shift preference will be granted on the basis of seniority within the classification.

ARTICLE 12

LAYOFF

Section 1. Definition. The word “layoff” will mean a reduction in the work force. However, layoff shall not be used in lieu of discipline and shall not be used in a discriminatory manner.

Section 2. Procedure. If it becomes necessary for a layoff, the following procedure will be mandatory: probationary employees will be laid off first. Employees will be laid off according to reverse order of seniority as defined in Article 9. In appropriate circumstances, exceptions may be made.

Section 3. Notice. Employees to be laid off will have at least ten (10) calendar days’ notice of layoff. The Local Unit Chairperson shall receive the list from the Employer of the employees being laid off on the same date the notices are issued to the employees.

ARTICLE 13

RECALL PROCEDURE

When the working force is increased after a layoff, employees will be recalled according to seniority, with the most senior employee on layoff recalled first, as defined in the Seniority Article, provided the senior employee has the ability to perform the work with a minimum amount of training. Notice of recall shall be sent to the employee at his last known address by certified mail. If an employee fails to report for work within ten (10) days from the date of receiving notice of recall, he shall be considered a quit.

ARTICLE 14

LEAVES OF ABSENCE

Section 1. Personal Leave.

- (a) All full-time employees shall be allowed twelve (12) days per year with pay for any personal matters, including sick time.
- (b) Each day of personal leave shall accrue as of the last day of each month and may be accumulated to a maximum of sixty (60) days.

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- (c) The employee shall notify the Superintendent in the event of a need for Personal Leave at least three (3) days in advance except for critical or emergency illness and then at least 1 hour before scheduled duty time. The Superintendent may deny leave requests for other than critical, or emergency illnesses based upon operational needs of the City. No request for personal leave time shall be unreasonably denied. Failure to notify may result in denial for the claim against paid personal leave.
- (d) Each employee of the bargaining unit shall receive one-half (1/2) of their accumulated and unused personal leave at the time of their separation in good standing from the City, payable in a lump sum at a rate equal to the employee's regular time rate of pay at the time of separation.

Section 2. Funeral Leave.

- (a) If a death occurs among members of an employee's immediate family, the employee will be excused from work to attend the funeral and make other necessary arrangements without loss of pay from the day of death until the day-after the funeral, not to exceed five (5) days. Additional time may be granted upon approval of the Superintendent to be charged against either earned personal leave or vacation leave.
- (b) "Immediate family" includes only the following: spouse, child (natural or adopted), father, mother, sister, brother, father-in-law, mother-in-law, and grandparent of the employee or their spouse.
- (c) In the event of a death of the employee's aunt or uncle the employee will be eligible for one (1) Employer paid day to attend the funeral or memorial service.
- (d) The Employer shall be notified immediately of a death in the family and the extent of the expected absence.
- (e) An employee shall receive one and one-half (1 ½) of their base rate for any work performed on their schedule personal leave.

Section 3. Military Leave.

- (a) The Employer shall adhere to all mandatory State and federal laws dealing with military leaves of absence.
- (b) Employees who are in some branch of the Armed Forces Reserve or National Guard will be paid the difference between their Reserve active pay and their regular pay with the Employer when they are on full-time active duty in the Reserve or National Guard, provided proof of service and pay is submitted. A maximum of two (2) weeks per year is the normal

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limit, except in the case of emergency which is not to exceed a period of four (4) week, including the two (2) week Summer camp.

Section 4. Leave for Union Business.

- (a) One member of a Union selected to attend a function of the International Union or the Council, such as conventions or educational conferences, may be allowed time off without pay to attend, not to exceed one (1) calendar week.
- (b) A request for Union business leave of absence shall be in writing, be submitted to the City Manager, and shall state the general purpose for which such leave is requested.

Section 5. Disability Leave of Absence. Leaves of absence without pay and for reasonable periods not to exceed two (2) years may be granted by approval of the City Manager without loss of seniority for illness (mental or physical) provided that the employee supplies a certificate of fitness to return to work from a physician at the termination of the leave period.

Section 6. Family Illness. Leaves of absence, without pay, and for reasonable periods not to exceed two (2) years may be granted by approval of the City Manager without loss of seniority for prolonged illness in the employee's immediate family (within the employee's household), provided adequate medical documentation is provided before the leave is granted and at termination of the leave.

ARTICLE 15

HOLIDAYS

Section 1. Designated Holidays. Paid holidays are designated as:

- New Year's Day
- Memorial Day
- Fourth of July
- Labor Day
- Thanksgiving Day
- Day after Thanksgiving Day
- Day before or after Christmas (Employee's option with approval of supervisor)
- Christmas Day
- New Years Eve Day
- Three (3) floating holidays (Employee to designate day, subject to supervisor approval – must be between May 1 and November 1 each year)
- Employee's Birthday (accrued on birthday, may be taken on the day of or used within 1 year from actual birthday, subject to supervisor approval; no carryover, no payout, unless employee separates from employment without using birthday)

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Section 2. Qualification. In order to qualify for such holiday pay, the employee must work the last scheduled workday before the holiday and the first scheduled day after the holiday, unless the employee is on approved time off.

Section 3. Layoff, Leave of Absence. Employees on layoff or on leave of absence are not eligible to receive holiday pay as provided in this Article, except as provided in Section 2.

Section 4. Vacation. If such a holiday falls within an employee's scheduled vacation period and the employee would have been eligible for holiday pay for that holiday, but for the vacation, the employee may take an additional day off with pay at the end of this vacation period of if he so elects, the employee may receive an additional day off with pay, the time off to be arranged with supervision.

Section 5. Weekend Holidays. Should a holiday fall on Saturday, Friday shall be considered as a holiday; should a holiday fall on Sunday, Monday shall be considered as a holiday.

ARTICLE 16

WORKING HOURS

Section 1. Work Day. The regular workday shall consist of eight (8) consecutive hours of work.

Section 2. Work Week. The regular full work week shall consist of forty (40) hours of five (5) consecutive workdays. From Memorial Day through Labor Day, employees will be given the option to work nine (9) hours Monday through Thursday, with four (4) hours on Friday, subject to Employer approval. Employer and Union agree this is on a pilot basis for 2024 and may be discontinued based on scheduling of work.

Section 3. Start Time. The regular workday for employees represented by this Contract shall be from 7:00 AM to 3:30 PM, except from November 1st through April 1st, with employer approval, employees may be assigned a regular shift of 6:00 AM to 2:30 PM, based on operational needs. Starting time preference shall be granted to the most senior employee if they desire so long as they are qualified. At no time will the normal start time be before 6:00 AM or after 8:00 AM.

Section 4. Public Works Work Week. Monday through Friday shall be considered the regular work week for regular public works employees.

Section 5. Treatment Plant Work Week. Employees assigned to the Wastewater Treatment Plant will not be subject to regulation in Sections 2 and 4 above, because of the necessity of a seven (7) day per week operation, but an equitable and fair schedule of working days and days off will be assigned, subject to the approval of the City Manager.

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Section 6. Lunch. Employees will have thirty (30) minutes for lunch without pay.

Section 7. Rest Break. Employees may take a fifteen (15) minute rest period in the a.m. and also a fifteen (15) minute rest period in the p.m. Rest periods should be taken at a time and in a manner that does not interfere with the efficiency of the work unit. The rest period is intended to be a recess preceded and followed by an extended work period.

Section 8. Overtime Scheduling. Nothing in this Agreement shall guarantee any number of hours of work, nor shall there be any limitation of the Employer's right to schedule or request reasonable amounts of overtime.

Section 9. Overtime Equalization. Overtime hours shall be divided as equally as possible among employees in the same classification in their department.

Section 10. Call Back. Employees called back for overtime duties (including employees on stand-by call) shall be guaranteed at least two (2) hours' pay at the rate of time and one-half. This section does not apply to employees who are requested to continue work after the end of their normal workday.

Section 11. No Pyramiding. Overtime premiums shall not be pyramided, compounded, or paid twice for any hour of work.

Section 12. Stand-By Call. The Employer will establish a weekly and weekend stand-by call list. Employees will be rotated on the stand-by call list. An employee not previously on the list shall be placed at the bottom of the list. The employee assigned for stand-by will be allowed to use city vehicle for duration of their assigned stand-by. The vehicle use will be limited for traveling from employee's residence to the City and business use in the City. Any deviation from this is subject to step discipline up to and including termination.

Employees on stand-by call shall be available from quitting time until the start of the next regularly scheduled shift. Employees on stand-by call shall receive one (1) hour's pay at the employee's rate per day of stand-by.

No employee will be required to be on weekend stand-by for consecutive holiday weekends or more than two (2) holidays per year.

All employees are required to be on call on a rotational basis, whether qualified to do the work or not. Those employees not able to perform the work will provide the Superintendent the name of the employee covering them for call-in purposes. If no employee is willing to cover for the unqualified employee and no volunteer can be found, the qualified employee with the least number of accumulated hours of overtime will be required to do the work.

All employees shall have a CDL license with a B endorsement (or its equivalent if current license regulations change) within six (6) months of being hired. Employees shall have

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the responsibility to pay for the costs associated with obtaining said license. The Employer shall pay the costs associated with the renewal of said licenses for all active employees.

ARTICLE 17

OVERTIME RATE

Section 1. Payroll Reporting. Employees shall be responsible for reporting all time worked on the required payroll system. In no case may an employee falsify or alter his/her or another employee's payroll information. Any employee who violates this policy will be subject to disciplinary action.

Section 2. Overtime Pay, Compensatory Time and Flex Time. In accordance with the Fair Labor Standards Act (FLSA), non-exempt employees shall be paid for all hours worked in a Sunday to Saturday calendar week, including hours worked in excess of an employee's regularly scheduled work week. The additional work hours, however, shall be performed through the authorization of the employee's supervisor, or his/her designee. Employees working unauthorized hours in excess of their regularly scheduled work shift shall be subject to disciplinary action.

- (a) In conjunction with an employee working additional hours in excess of his/her regularly scheduled work shift, the employee's supervisor, or his/her designee, may request that the employee "flex" his/her regularly scheduled work week, prior to the employee exceeding his/her authorized FTE hours for the week. Such "flex" may occur only if it is mutually agreed upon by the employee and the employee's supervisor.
- (b) Overtime pay shall be calculated on hours worked (including holiday, personal, vacation and funeral leave, but excluding compensatory time used during regularly scheduled shifts) as follows:
 - (1) For all hours over 8 in one workday for employees regularly scheduled for 8 hour shifts;
 - (2) If employee is working a modified 9 hour Monday through Thursdays, with 4 hours on Friday, this provision is modified to read all hours in excess of 9 hours Monday through Thursday and 5 hours on Friday.
 - (3) For all hours in excess of 40 hours in a Sunday to Saturday calendar week.
- (c) Overtime pay shall be calculated at one and one-half (1.50) times the hourly rate of the non-exempt employee for hours worked as follows:
 - (1) For all hours over 8 in one workday for employees regularly scheduled for 8-hour shifts;

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- (2) If employee is working a modified 9 hour Monday through Thursday, with 4 hours on Friday, this provision is modified to read all hours in excess of 9 hours Monday through Thursday and 4 hours on Friday.
- (3) For all hours more than 40 hours in a Sunday to Saturday calendar week.
- (d) Payment for overtime and/or accrued compensatory time shall be limited to non-exempt employees.
- (e) Non-exempt employees may accrue compensatory time in lieu of payment for hours worked in excess of their standard work week schedule (including holiday, personal, vacation and funeral leave, but excluding compensatory time used during regularly scheduled shifts) subject to the following:
 - (1) An employee's request to use available compensatory time off must be made 72 hours in advance to the employee's supervisor. No hours may be taken before they are earned, i.e., in anticipation of future overtime.
 - (2) Compensatory time in lieu of payment for additional work hours shall be accrued:
 - (i) equal to the number of excess hours worked up to the following:
 - 1) For all hours over 8 in one workday for employees regularly scheduled for 8 hour shifts; or
 - 2) For all hours in excess of 40 hours in a Sunday to Saturday calendar week.
 - (ii) calculated at one and one-half (1.50) times the number of excess hours worked as follows:
 - 1) For all hours over 8 in one workday for employees regularly scheduled for 8 hour shifts; or
 - 2) For all hours in excess of 40 hours in a Sunday to Saturday calendar week.
 - (3) Use of compensatory time as scheduled time off shall occur in a minimum of 4-hour increments when administratively feasible as authorized by the employee's manager.
 - (4) Compensatory time shall be limited to 40 hours of total accrual.
 - (5) Upon separation from City service, unused compensatory time shall be paid out in accordance with the FLSA and shall not be used to extend an employee's length of service nor postpone an employee's termination date.
- (f) An employee who works on a holiday shall receive double time pay for all hours worked. In this case, holiday means the City Designate holidays (Article 15).
- (g) Overtime work shall be offered first to regular full-time employees, then to part-time employees and then to seasonal employees. Provided the work requiring overtime is a normal activity and is not part of a project or work crew to which a part time or seasonal employee has been specifically assigned.

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- (h) For hours worked between Midnight and the employee's regularly scheduled start time regardless of number of hours worked for that shift or the pay period will receive time and a half (1 ½) for the hours worked.

ARTICLE 18

TRANSFERS

Section 1. Supervisory Transfers. Any employee transferred to a supervisory position shall be permitted to accrue rights under the terms of this Agreement for a period of six (6) months. After six (6) months from the effective date of transfer the employee may re-enter the bargaining unit only in the event of a vacancy or creation of a new job classification and then only with the rights of a newly hired employee for the purposes of seniority and transfer.

Section 2. Posting and Bidding. In the event of a vacancy or a newly created position, employees shall be given the opportunity to transfer on the basis of seniority and ability. In such cases, all vacancies and newly created positions shall be posted in a conspicuous place in each building at least seven (7) calendar days prior to filling such vacancy or newly created position.

ARTICLE 19

PROMOTIONS

Section 1. Promotions. Promotions within the bargaining unit shall be made on the basis of seniority and qualifications. Job vacancies and newly created positions will be posted for a period of seven (7) calendar days, setting forth the minimum requirements for the position in a conspicuous place in each building. Employees interested shall apply within the seven (7) calendar days' posting period. The employee who is promoted shall be granted a four (4) week trial period to determine:

- (a) His desire to remain on the job.
- (b) His ability to perform the job.

In the event the senior applicant is denied the promotion, reasons for denial shall be given in writing to such employee's steward; in the event the senior applicant disagrees with the reasons for denial, it shall be a proper subject for the grievance procedure.

Section 2. Trial Period. During the four (4) week trial period the employee shall have the opportunity to revert back to his former classification. If the employee is unsatisfactory in the new position, notice and reasons shall be submitted to the Union, in writing, by the Employer with a copy to the employee.

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Section 3. Trial Pay. During the trial period, the employees will receive the rate of the job they are performing.

ARTICLE 20

VACATIONS

Section 1. Schedule. An employee is eligible for the following vacation pay, which will be available after the employee's anniversary date:

- (a) One (1) week after one (1) year of seniority.
- (b) Two (2) weeks after two (2) years of seniority.
- (c) Three (3) weeks after five (5) years of seniority.
- (d) Four (4) weeks after ten (10) years of seniority.
- (e) Five (5) weeks after twenty (20) years of seniority.

Section 2. Absences. Vacation pay can be earned only on continuous full-time employment. Absences in excess of thirty (30) days other than vacation, sick or earned personal leave shall reduce the number of vacation days by 1/12 for each thirty (30) day absence.

Section 3. Part-Time. Any permanent (non-seasonal) employee who regularly works at least twenty (20) hours per week will be entitled to vacation benefits in proportion to the time actually employed.

Section 4. Discharge. Any employee whose employment is terminated or any employee who is discharged for cause waives their right to any accumulated vacation time.

Section 5. Carry Over. With the approval of the City Manager, employees may be allowed to carry over not more than one (1) week vacation to the next annual vacation schedule. Time not used in excess of one (1) week will be forfeited. Up to two (2) weeks of earned but unused vacation accrual remaining on the date of hire anniversary shall be paid out to the Employee hour for hour at his/her regular hourly rate of pay, unless prior approval has been obtained from the City Manager to carry over any remaining unused vacation time.

Section 6. No Waiver. A vacation may not be waived by an employee and extra pay received for work during that period.

Section 7. Rate. Vacation pay shall be computed based on the employee's rate of pay at the time the vacation is taken.

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Section 8. Resignation and Retirement. An employee who resigns from full-time employment after at least one (1) year of full-time employment and provides a minimum of 2 week's prior notice, in writing, or who otherwise retires from service with the City, is eligible to receive a payout of banked but unused vacation leave. Said payout of banked but unused vacation leave is not considered pensionable wages under the MERS defined benefit or MERS hybrid defined benefit program.

Section 9. Use. It is understood that the City must be adequately staffed at all times. As far as possible, vacations will be granted at the times most desired by the employees, but the final right to allot vacation periods is reserved exclusively to the Employer in order to insure the orderly operation of the City. However, to the extent that it can be achieved without adversely affecting City services, the Employer will attempt to permit employees to take their vacations at the time requested to the extent that it is practical and consistent with provisions of this section. The Employer agrees to schedule each employee, if requested by the employee, at least five (5) days' vacation between the months of November through April and provided that not more than one (1) employee is scheduled for the same time. Vacations may not be used in increments of less than one (1) day and in all cases vacation time must be approved in advance by the Employer. Vacations will not be unreasonably denied.

ARTICLE 21

MEDICAL DISPUTE

In the event of a dispute involving an employee's physical ability to perform his job on his return to work for the City from layoff or leave of absence of any kind, and the Employer is not satisfied with the determination of the treating physician, the Employer may submit a report from a medical doctor of his own choosing and at his own expense. The employee, on request of the Employer, must submit to examination by the medical doctor of the Employer's choosing. If the dispute still exists, at the request of the Union, the employee's doctor and the Employer's doctor shall agree upon a third medical doctor to submit a report, following examination of the employee, to the employee and the Employer, and the decision of such third doctor will be binding upon both parties. The expense of the examination of report shall be borne equally by the employee and the Employer.

ARTICLE 22

INSURANCE

Section 1. Health Insurance.

- (a) The Employer agrees to provide a medical benefit plan(s) (as defined by Section 2(e) of 2011 Public Act 152) for an eligible employee and the employee's eligible family members, including a Dental Plan and Vision Plan. Pursuant to 2011 Public Act 152, the City will annually make the discretionary determination for a cost share split of 80% employer/20% employee or statutory maximum payments,

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to opt out completely, or opt out with a cost share split of up to 80% employer/20% employee.

- (b) **Cash in lieu of health insurance:**
Effective April 1, 2012, employees who want to and are eligible to opt out of the City's Health Insurance Plan will receive the same dollar amount per month or per year as the highest payment made by the City to any other employee, but not less than \$300.00.
- (c) In situations where a bargaining unit member's spouse is a full-time employee of the City within this bargaining unit, said employees shall decide which employee receives "primary" coverage and which employee receives "dependent" coverage. Failure by the employee(s) to make a selection within 30 days shall result in the automatic designation of the more senior employee as "primary."

In situations where a bargaining unit member's spouse is a full-time employee of the City outside of this bargaining unit, the bargaining unit member shall be assigned coverage as a "dependent," unless prohibited by the insurance carrier.

A bargaining unit member who receives either "primary" or "dependent" coverage from the City shall not be eligible for any payment in lieu of coverage.

- (d) The spouse of a City employee may not be covered by both the City's and their own employer's health insurance.
- (e) Subparagraph (d), above, does not apply to dental, vision, and insurance plans that do not provide medical care if the plan allows spouse participation.

Section 2. Retiree Health Insurance. For all employees hired on or after July 1, 2014, the City shall not provide retiree health insurance. Regular full-time employees who retire under the auspices of the Municipal Employees Retirement System (MERS) and are immediately eligible for retirement benefits, will be carried under the full group health plan. The coverage is limited to the employee only, however the employee at their expense may continue to carry their spouse under the group health insurance policy offered City employees, provided they pay the difference in premium costs. Upon a retiree becoming eligible for Medicare coverage, said retiree shall apply for and be covered under Medicare. The City will make available to the retirees a supplement policy to Medicare. The retiree shall bear the full cost of said supplement policy.

Section 3. Life, Accident and Sickness Insurance.

- (a) **Life Insurance.** The Employer agrees to pay the full premium of term life insurance on full-time employees under the same terms and conditions, as non-union employees receive, which may change from time to time.

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- (b) STD or S&A. Effective as soon as practicable, the Employer shall provide the same short term disability or sickness and accident benefits, under the same terms and conditions as non-union employees receive, which may change from time to time.
- (c) LTD. Effective as soon as practicable, the Employer shall provide the same long-term disability benefits, under the same terms and conditions, as non-union employees receive, which may change from time to time.

Section 4. Dental Insurance. The Employer agrees to provide dental insurance coverage for the employee and the employee's legal dependents as defined by the insurance carrier. This coverage will include preventative dentistry, restorative dentistry, and prosthodontics.

ARTICLE 23

WORKER'S COMPENSATION

Section 1. First Five Days. A regular full-time employee with six (6) months of continuous service who suffers an on-the-job injury compensable under the Worker's Compensation Act shall continue to receive his regular rate for time lost during the first five (5) days not covered by the Worker's Compensation Act, provided he follows the instructions of the Employer's physician. In event of a dispute, as to the first five (5) days, the Medical Dispute clause of this Agreement as set down in Article 21 shall apply as regards to settlement of such dispute.

Section 2. Pay Difference. Following the first five (5) days, such seniority employee shall be paid the difference between his regular wages and payment received under the provision of the Act, to be deducted from accumulated sick leave until his sick leave is exhausted. Employees who have exhausted their sick leave credit and are still unable to return to work may be paid from any unused vacation credits.

Section 3. No Accumulations. No benefits shall accumulate after an employee is on Worker's Compensation for over thirty (30) days.

ARTICLE 24

SUPERVISORS

Superintendents and Supervisors may perform work done by any other employee covered by this Agreement, providing that no existing employee is displaced and does not lose any pay. Notwithstanding the above, Supervisors may also work in the case of an emergency and in the case of the Wastewater Treatment Plant Superintendent.

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ARTICLE 25

GRIEVANCE PROCEDURE

Section 1. Procedure. Any employee having a grievance in connection with his employment shall present it as follows:

Step 1

- (a) If an employee feels he has a grievance, he shall discuss the grievance with his steward.
- (b) The steward and/or the employee may discuss the grievance with the Department Head within five (5) working days of when the employee knew or reasonably should have known of the event being grieved.
- (c) If the matter is thereby not disposed of within ten (10) working days of when the employee knew or reasonably should have known of the event being grieved, it will be submitted in written form by the steward to the Department Head.
- (d) The Department Head shall answer in writing the grievance within ten (10) working days.

Step 2. If the grievance has not been settled, it shall be presented, in writing, by the Chapter Chairperson to the City Manager within ten (10) days after the Department Head's response is due. The City Manager shall respond to the steward in writing within ten (10) working days.

Step 3.

- (a) Arbitration Request. If the grievance is not satisfactorily resolved in Step 2, the Union may request arbitration by notifying the Employer in writing of its intent to submit the grievance to arbitration within seven (7) days after receipt of the Employer's answer in Step 2.
- (b) Mediation. At the request of either party, any grievance which is not resolved at Step 2 may be subject to mediation by the Michigan Employment Relations Commission. However, the time limits under the grievance procedure shall not be extended without mutual consent while such mediation is pending.
- (c) Selection of Arbitrator
 - When a request for arbitration is filed by the Union, the Union shall request from the Michigan Employment Relations Commission (MERC) a list of five (5) qualified arbitrators. A

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copy of this request shall be given simultaneously to the City Manager.

- Upon receipt of this list of arbitrators, a representative of the Union and the Employer shall meet and shall alternately strike names from the list, with the right of first strike being decided by the flip of a coin. After two (2) names have been struck by each party, the one (1) remaining shall be the arbitrator. It shall be the responsibility of the Union to notify MERC of the selection.

(d) Arbitration Powers

- The arbitrator shall not have the power to amend, add to, alter, ignore, change or modify the provisions of the Agreement or the written rules and regulations of the Public Services Department or of the Employer, which are not in conflict with this Agreement. The Arbitrator's decision shall be limited to the application or interpretation of the above and to the specific issue presented. The arbitration proceedings shall be conducted in accordance with the Rules and Regulations of the American Arbitration Association. No decision of the Arbitrator shall contain retroactive liability beyond the date of the occurrence of the event that gave rise to the grievance. No claim for back wages shall exceed the amount of wages the employee would otherwise have earned. However, within the limitations of this provision, the Arbitrator shall have the power to award to either party the remedy he/she considers appropriate to the circumstances.
- The Arbitrator shall render his decision in writing, as soon after the hearing as possible, and the fees and expenses shall be borne equally between the parties hereto. The decision of the Arbitrator shall be final and binding upon the parties, including the union, the employee(s) involved, the Employer and its officials, including the Public Service Director, the City Manager, and their designated representatives.

- (e) Consolidation of Grievances. The parties may by mutual consent in writing agree that grievances be consolidated for settlement and/or arbitration. If any grievance is consolidated, the decision shall apply to all employees involved.

Section 2. Election of Remedies. The remedies are available for any complaint and/or grievance of an employee through any administrative or statutory scheme or procedure, such as, but not limited to, a veteran's preference hearing, civil rights hearing, or Department of Labor hearing, in addition to the grievance procedure provided under this contract, and the employee elects to utilize the statutory or administrative remedy, the Union and the affected employee shall not process the complaint through any grievance procedure provided for in this contract. If an employee elects to use the grievance procedure provided for in this contract and,

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subsequently, elects to utilize the statutory or administrative remedies, then the grievance procedure provided for hereunder shall not be applicable and any relief granted shall be forfeited. This provision shall not be interpreted to prohibit an employee from availing him/herself of remedies provided under the Michigan Worker's Compensation Act or bringing a charge with the Equal Employment Opportunity Commission and pursuing a concurrent grievance.

Section 3. Time Limits.

- (a) Any grievance not answered within the time limits by the Employer shall be deemed settled on the basis of the Union's last demand.
- (b) Any grievance not appealed by the Union or employee within the time limit shall be deemed settled on the basis of management's last answer.
- (c) For the purpose of this Article, the date received shall mean the date the grievance is received, signed and dated.

ARTICLE 26

UNION BULLETIN BOARDS

The Employer will provide bulletin boards in each building up to a limit of two (2) which may be used by the Union for posting notices of the following types:

- (a) Notices of recreational and social events.
- (b) Notices of elections.
- (c) Notices of results of elections.
- (d) Notices of meetings.

ARTICLE 27

RATES FOR NEW JOBS

When a new job is placed in the unit and cannot be properly placed in an existing classification, the Employer will notify the unit prior to establishing a classification and rate structure.

ARTICLE 28

JURY DUTY

Employees who are subpoenaed as a witness on an employment related matter or are called to serve on a jury shall receive their regular compensation. However, Employees shall

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assign all jury pay received to the City. Employees are expected to be at work at all hours when not serving for jury duty or testifying as a witness in an employment related matter. Employees who are released or excused from serving or testifying within four (4) hours of the starting time must return to work or shall be charged for ½ personal day off.

ARTICLE 29

SAFETY COMMITTEE

A safety committee of employees and the Employer representatives is hereby established. This committee will include the steward and the Unit Chairperson, and shall meet regularly, but not more than once a month, during regular daytime working hours, for the purpose of making recommendations to the Employer.

ARTICLE 30

SAVING CLAUSE

Any selection of this Agreement which is ruled inconsistent with present or future State or federal laws or statutes shall become null and void without effect on the remaining section.

ARTICLE 31

WAIVER CLAUSE

The parties acknowledge that during negotiations which resulted in the Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject matter not removed by law from the area of collective bargaining and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the City of Williamston, Michigan and Local #1390, Williamston City Employee's Chapter, American Federation of State, County and Municipal Employees, AFL-CIO, for the life of this Agreement, each voluntarily and unqualifiedly waive the right and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter not specifically referred to or covered in the Agreement, even though such subject or matter may not have been within the knowledge and contemplation of either or both of the parties at any time they negotiated or signed this Agreement.

ARTICLE 32

RESIDENCY

Section 1. All new employees shall establish and maintain residency within twenty (20) miles of the City of Williamston within one (1) year of their date of hire. All current employees currently residing within the required twenty (20) miles requirement shall remain there.

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Section 2. The City Council may waive this provision of the contract if, because of extenuating circumstances, it would cause an employee undue financial or personal hardship.

ARTICLE 33

APPENDIXES

The Appendixes following are incorporated and made a part of this Agreement:

- Appendix A – Wage and Salary Schedule
- Appendix B – Uniform Allowance
- Appendix C – Longevity
- Appendix D – Retirement

ARTICLE 34

TERM OF THIS AGREEMENT

This Agreement shall become effective January 1, 2024, and continue in full force and effect until December 31, 2026.

At least 120 days prior to the end of the term of this Agreement, either party may serve upon the other written notice that it desires to renegotiate this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized representatives this ____ day of _____, 202__.

CITY OF WILLIAMSTON

**CITY OF WILLIAMSTON
EMPLOYEES CHAPTER OF LOCAL
#1390, AFFILIATED WITH MICHIGAN
COUNCIL #25, AFSCME, AFL-CIO**

Mayor Tammy Gilroy Date

Cecilia Bonilla, Staff Representative Date

John P. Hanifan, City Manager Date

_____, Chapter Chair Date

APPROVED AS TO FORM
FOR CITY OF WILLIAMSTON
COHL, STOKER & TOSKEY, P.C.

By: Mattis D. Nordfjord 01/01/2024

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APPENDIX A

WAGE AND SALARY SCHEDULE

The following classification and associated wage schedules shall be effective upon ratification of this Agreement by both parties:

* 5% across the board wage increase starting on January 1, 2024. Starting in 2025 the Employer will provide the same wage increase, if any, as non-union employees receive.

Equipment Operator

	START	BASE	1 YEAR	2 YEAR	3 YEAR	4 YEAR	5 YEAR
January 1, 2024	\$18.72	\$19.55	\$21.19	\$22.82	\$24.44	\$26.06	\$27.72

The Employer may place new hire employees at a rate higher than the start rate up to the 2 Year rate where the Employer sets out in writing objective criteria including but not limited to:

- (1) Prior on the job experience.
- (2) Applicable certifications.
- (3) Skills specific to the job duties.
- (4) Education if applicable to the job duties.

Starting pay increases to Base at 6 months. Step increases occur on an annual basis on the employee's anniversary date.

To be minimally qualified as an equipment operator employees must possess a Commercial Driver's License (CDL) with a "B" endorsement (or its equivalent if current license regulations change) within six (6) months of being hired. Employees shall have the responsibility to pay for the costs associated with obtaining said license. The Employer shall pay the costs associated with the renewal of said licenses for all active employees.

Group Leader

	START	BASE	1 YEAR	2 YEAR	3 YEAR	4 YEAR	5 YEAR
January 1, 2021	\$19.48	\$20.33	\$22.02	\$23.73	\$25.40	\$27.11	\$28.83

This classification requires a higher skill level than the Equipment operators. Also, the duties and responsibilities of these employees are significantly greater i.e. Must be able to operate heavy equipment not in city inventory efficiently, must have field construction knowledge of water, streets, and sewer, ability to operate independent of supervision.

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The Employer may place new hire employees at a rate higher than the start rate up to the 2 Year rate where the Employer sets out in writing objective criteria including but not limited to:

- (1) Prior on the job experience.
- (2) Applicable certifications.
- (3) Skills specific to the job duties.
- (4) Education if applicable to the job duties.

Starting pay increases to Base at 6 months. Step increases occur on an annual basis on the employee's anniversary date.

Regular Part-Time. These are people that return annually to perform various functions and would receive this classification after one year.

	START	1 YEAR	2 YEAR	3 YEAR	4 YEAR
January 1, 2021	\$13.86	\$14.92	\$15.91	\$16.96	\$17.98

Certifications and Licenses

Effective November 1, 2012, the hourly differential for work with the following licenses shall be:

- Wastewater B = \$2.35
- Wastewater C = \$1.60
- Wastewater D = \$1.10

- Water S-2 = \$2.00
- Water S-3 = \$1.50
- Water S-4 = \$0.90
- Water D-2 = \$2.00
- Water D-3 = \$1.50
- Water D-4 = \$0.90

Effective November 1, 2012, the limitation that employees are not eligible for Wastewater D, Water S-4, Water D-4 license stipends will no longer be effective.

Any employee desiring to write for a particular license must notify the Supervisor and Manager in writing of their interest. The City will arrange for the employee to work in the appropriate environment to obtain the minimum time and exposure to write the license. All study and outside work will be on the employee's own time, the City will pay for all necessary schooling and materials. The employee will be afforded two attempts at a license.

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Temporary Supervision Pay

In addition to this Schedule an employee acting as supervisor, as designated by the Employer in the absence of the Director of Public Services will be paid an additional \$100 per week.

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APPENDIX B

UNIFORM ALLOWANCE

The City agrees to maintain uniform allowance consisting of:

1. 5 shirts/5 jeans, April 1st and November 1st.
2. Carhart overalls or choice of another winter clothing item (e.g. winter jacket)
3. Safety toe boot reimbursement (with submission of detailed receipt) of \$350.00 per year, reimbursement must be submitted to the Employer between April 1st and May 31st of each year.
4. A \$50.00 cell phone allowance to cover the costs of using a mobile phone, as needed for city-related work.

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APPENDIX C

LONGEVITY

After completion of the fifth (5th) year of full-time employment, the employee will be paid longevity pay on or about November 15th of the calendar year during which the fifth (5th) year of employment is completed and annually thereafter according to the following schedule:

5 – 9 Years Completed	-	\$500 annually
10 – 14 Years Completed	-	\$1000 annually
15 – 19 Years Completed	-	\$1500 annually
20 Years and Over	-	\$2000 annually

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APPENDIX D

RETIREMENT

Section 1. For employees with a date of hire prior to November 1, 2012, the Employer will provide the MERS B-2 Plan with F55 years/15 years of service with FAC 3. Employees will contribute 4.75% of their wages toward the cost of the pension.

Section 2. For employees with a date of hire on or after November 1, 2012, the employees eligible to participate in the MERS Pension System under the MERS Plan Document will be covered by the MERS Hybrid Defined Benefit Plan (Plan). The Plan will consist of a Defined Benefit (DB) component with a 1.5% Benefit Multiplier and a Defined Contribution (DC) component. The City and the Employee will contribute to the Defined Contribution (DC) component of the Plan, with the Employee contributing a minimum 4.75% contribution to the DC component of the Plan, and will be allowed to make additional contributions as allowed under the Plan, MERS regulations, and any applicable laws. The City will match the Employee's contribution in an amount up to seven percent (7%) of the employee's payroll less the cost to the City of the Defined Benefit (DB) component of the Plan, with the City's maximum combined DB and DC contribution being a total of seven percent (7%). Employees will be 100% vested for Employer contributions to the DC component of the Plan after five (5) years of service. Full-time employees hired before adoption of the Plan may convert to the Hybrid Plan at their option in accordance with the terms of the Plan and MERS Uniform Hybrid Program Resolution as adopted by the City Council. The Employer shall be responsible to pay 100% of the cost of the Defined Benefit Plan regardless of the amount of the cost.



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pg 1

City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: Meeting of November 13, 2023
Subject: Amendment to MDOT Contract #23-5061 N. Putnam Street

RESOLUTION TO AMEND CONTRACT #23-5061 and Authorize Mayor Gilroy and Clerk Thompson to sign on behalf of the City of Williamston:

This amendment is necessary for the “splitting” of the underground utilities and the above ground paving MDOT Funded portion.

The Amendment is attached.

BE IT RESOLVED THAT THIS AMENDATORY CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF WILLIAMSTON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #23-5061; and

BE IT FURTHER RESOLVED that Mayor Gilroy and Clerk Thompson are authorized to sign the Amendment to CONTRACT #23 – 5061 on behalf of the City of Williamston.:

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AMENDMENT TO CONTRACT 23-5061	DA	Control Section Job Number Project CFDA No. Contract No.	STUL 33000 208359CON 23A0297 20.205 (Highway Research Planning & Construction) 23-5343
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THIS AMENDATORY CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF WILLIAMSTON, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to this Amendment to CONTRACT #23-5061.

WITNESSETH:

WHEREAS, the parties to the Amendment have heretofore, by a Contract dated May 1, 2023, hereinafter referred to as "CONTRACT 23-5061" provided for the construction and financing of that which is hereinafter referred to as the "PROJECT" and is described as follows:

PART A – FEDERAL PARTICIPATION

Hot mix asphalt reconstruction along North Putnam Street from West Riverside Street to Bismark Street, including subbase, aggregate base, storm sewer, hot mix asphalt milling, concrete curb and gutter, driveways, sidewalk and curb ramps, permanent signing and pavement markings; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Sanitary sewer, water main, water services and fire hydrants along the limits, as described in PART A; and all together with necessary related work.

WHEREAS, the DEPARTMENT and the REQUESTING PARTY having appropriate authority desire to amend CONTRACT 23-5061 to remove storm sewer work and exclude non-participating sanitary sewer, water main, water services and fire hydrant work and decrease the estimated PROJECT COST.

NOW, THEREFORE, it is hereby agreed by and between the parties hereto that:

1. The PROJECT DESCRIPTION of CONTRACT 23-5061 is revised to read as follows:

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Hot mix asphalt reconstruction along North Putnam Street from West Riverside Street to Bismark Street, including subbase, aggregate base, hot mix asphalt milling, concrete curb and gutter, driveways, sidewalk and curb ramps, permanent signing and pavement markings; and all together with necessary related work.

2. Section 5 of CONTRACT 23-5061 is revised to read as follows:

5. The PROJECT COST shall be met in part by contributions by the Federal Government. Federal Surface Transportation Funds in combination with Federal Highway Infrastructure Program COVID Funds shall be applied to the eligible items of the PROJECT COST. Federal Highway Infrastructure Program COVID Funds shall be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$40,602, or (2) an amount such that 100 percent, the established Federal participation ratio for such funds, for the PROJECT is not exceeded at the time of the award of the construction contract. Federal Surface Transportation Funds shall then be applied to the eligible items of the PROJECT COST up to the lesser of: (1) \$375,000, or (2) an amount such that 80 percent, the normal Federal participation ratio for such funds, for the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds shall be the sole responsibility of the REQUESTING PARTY.

3. EXHIBIT I of CONTRACT 23-5061 is superseded by EXHIBIT I REVISED, dated July 31, 2023 attached hereto and made a part hereof. Any references to EXHIBIT I in CONTRACT 23-5061 shall be construed to mean EXHIBIT I REVISED.

4. Except as amended by the provisions herein, all of the provisions, covenants, and obligations of the parties contained in CONTRACT 23-5061 shall remain in full force and effect.

5. The REQUESTING PARTY waives any and all claims it has or may have against the DEPARTMENT which arise out of the need to amend CONTRACT 23-5061.

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6. This Amendatory contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto; upon the adoption of the necessary resolution approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF WILLIAMSTON

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



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July 31, 2023

EXHIBIT I REVISED

CONTROL SECTION	STUL 33000
JOB NUMBER	208359CON
PROJECT	23A0297

ESTIMATED COST

CONTRACTED WORK

Estimated Cost	\$1,097,000
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COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$1,097,000
Less Federal Funds	<u>\$ 415,602</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 681,398

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT



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(1 of 1)

City of Williamston

161 E. Grand River Avenue, Williamston, MI 48895
517-655-2774; fax 517-655-2797; www.williamston-mi.us

To: City Council
From: John P. Hanifan, City Manager *JPH*
Date: Meeting of November 13, 2023
Subject: Department of Public Works – Staffing Plan

Suggested Motion:

Motion by: _____ Second by: _____ to approve the staffing plan for the Department of Public Works; and advertise for DPW Operations Supervisor

With the recent departures of the GIS Specialist and City Engineer/DPW Director, I am proposing a re-organization plan to improve the day-to-day operations and supervision of the DPW.

GIS Specialist

The GIS position will be kept open indefinitely, with those job functions to be completed by current City staff and/or consultants if needed.

Engineering and Utilities

The engineering needs of the City will be met with a combination of consulting firms. Projects currently underway – N. Putnam, Williams and Lloyd Street (s) - will be managed by the City Manager. Spicer is currently under contract for construction administration and observation. Moving forward, engineering will be on a project-by-project basis.

No change is necessary for staffing at the wastewater treatment plant. The current practice of “as needed” consulting engineering will continue.

Current staff have the necessary water licenses for the water plant. Matt Akers will be the Operator in Charge of the water plant. Matt will have assistance from the former City Engineer, the Michigan Rural Water Association and other consultants if necessary.

DPW Operations Supervisor

With approval from the City Council, the City will advertise, interview and hire a DPW Operations Supervisor. This will be a non-union position that will manage the daily activities of DPW, assist with utilities, and other tasks as assigned. The mid-point salary for this position will be \$70,000.

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WILLIAMSTON MUSEUM

AT THE
DEPOT

DISCOVER

EXPLORE

RESEARCH

Fall/Winter 2023

WILLIAMSTON MUSEUM AT THE DEPOT

369 West Grand River
P.O. Box 234
Williamston MI 48895
(517) 420-0971

WEB ADDRESS:

www.williamstonmuseum.org

EMAIL ADDRESS:

williamstondepot2013@gmail.com

Looking Up (and Forward!) to Future Building Updates

What's up? The paneled ceiling at the Williamston Museum building. Installed during the 1980's, after the initial move and renovation of the building at its current site, the ceiling has been in critical need of an update—for both aesthetic and functional reasons.

The drop ceiling was originally installed to hide heating and cooling ductwork as well as provide a surface for recessed lighting. Since that time, the black gridwork has gone out of style, and the tiles have bowed over the years. A bigger concern is the lighting, which was never quite adequate and is extremely difficult to change, requiring a high ladder and a steady hand. As a result of this difficulty, approximately 1/3 of the recessed lights are currently burnt out and awaiting new bulbs.

Discussions to update the ceiling have been a frequent discussion at museum board meetings over the last several years.



The 1980's drop ceiling in the main room of the Williamston Museum.

Recently, the museum board voted to pursue getting quotes to replace the dropped ceiling with a wooden ceiling, similar to the recessed soffit area above the telegraph exhibit. No decision has been made about the style of the lighting, other than it needs to fit the period architecture, be adequate for the room and purpose, and be easier to access. The museum has reached out to renovators in the community and posted on Facebook to solicit quotes. We will keep our members updated on any outcomes in future newsletters.



We Can Scan That!

One of the museum's high priority goals is to digitize the photo collection. Not only will it make the collection searchable, by recording details about each photo in the museum's Past Perfect collection management software, but it will also make the digital copies available for many other uses—all without handling or damaging the often-fragile originals.

In June, the museum purchased a used Epson high-speed photo scanner from another museum in Grand Rapids—a welcome addition to the much slower flatbed scanner we already own. The new scanner scans both the front and back of the photo at the same time and can handle up to 35 photos in a single batch, scanning one photo a second.

Since its arrival, Board member, Jace Allen, has trained others to use it and we have added hundreds more scanned photos to the collection.

PRESIDENT'S COLUMN

Dear Friends of Williamston History,

We are moving ahead with some exciting major projects at your favorite local museum.

First, the board, at the October meeting, agreed to seek bids for renovating a section of the front room ceiling. Currently, one section of the roof is a white drop ceiling with recessed lights (circa 1980s style), while another ceiling section is what we believe to be closer to the original wood with layered soffits. Three of the lights are burned out and we are unable to easily change them due to their height. Once we know more, we will announce the final plans. This project has been discussed for years and I am glad we have taken this positive step.

Second, we are moving along with updating and creating new exhibits in the back room. Our goal is to widen the reach by matching out museum's original mission statement of preserving the history of the four area townships (Leroy, Locke, Wheatfield and Williamston). Rather than having cases themed by era, we are devoting four of the cases to these local areas to better support and preserve the history of all of Williamston's surrounding areas. If you have artifacts that you believe would fit from these areas, please contact the museum.

We are also hosting a second Veteran's Day Fundraiser Dinner at the Brookshire Golf Course and Inn, which will take place on Saturday, November 11. Tickets are available for \$50. Proceeds will directly support the museum's many building renovations.

An increase in attendance this year has also been a good sign for the museum. The Wednesday open hours of 1pm to 6 pm have allowed some people to visit after work, while others can take a long lunch to drop in and see the exhibits.

Finally, we are always open by appointment if the Wednesday time slot doesn't work for you or your family. Contact a board member to request a private visit.

If you are interested in becoming more involved in the museum, let me know.

Sincerely, Mitch Lutzke

UPDATE FROM THE MUSEUM BOARD

The Williamston History Museum Board meets monthly to discuss upcoming exhibits and events, membership, collections, outreach, building and grounds maintenance. Here are some of the "hot topics" currently being discussed.

The Piano: For many years, an ornate piano has taken up space in the main room of the museum. It is not local to Williamston and the board has decided to find it a new home to make room for more exhibit space.

Outreach: We still have plans to branch out with off-site exhibits, potentially at the library or post-office. More plans will be made next year.

Social Media: Mitch Lutzke and Jace Allen have been sharing photos on the Williamston Museum at the Depot Facebook page multiple times a week to get community input on identifying the people and places in them. The page currently has 572 followers and shared pictures are reaching 2,000+ people.

Remodeling: In addition to getting ceiling quotes, we are planning to install new LED lighting on all exhibit cases. They will be hooked up to a dimmer system to control brightness. New fire extinguishers were installed by the City of Williamston.

Oral Histories: The oral history project, organized by Mitch Lutzke, has started. Individuals including Rick Shuck, Paul Enfield, Wanda Bloomquist, and Violet Lentz are being interviewed and their Williamston stories recorded. The museum will provide an update in 2024 on its progress and is planning to launch a YouTube channel.

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VETERAN'S DAY FUNDRAISER

**2nd Annual
Veterans Day Banquet**

**A Fund Raiser for the
Williamston Museum at the Depot**

**Brookshire Inn & Golf Club * Saturday November 11
Social 5:30 - Dinner 6pm - 7pm Program**

**Tickets \$50 - Museum Donation
Chicken, Steak or Fish - Cash Bar**

For Reservations: @ The Depot Wed. 1-6pm
@ Website williamstonmuseum.org click on DONATE button
@ VENMO - search for WilliamstonMuseum



Speaker: Dorr Warner
Williamston area Viet Nam Veteran
Specialist Medical Corpsman
USS Repose 1967-1968 Viet Nam

**Great Event! Great Cause!
Great Program!**

Meet Dorr Warner

The program at the upcoming Veteran's Day Banquet on November 11th, 2023, features Veteran speaker, Dorr Warner. Mr. Warner, a 25-year resident of Williamston, first enlisted in the US Navy Reserves in 1966. After training in San Diego, California, Mr. Warner was commissioned as a US Navy Medic—3rd Class Petty Officer, and deployed to Viet Nam in 1967.

Mr. Warner served on the US Navy Hospital Ship *Repose* until November of 1968. He then continued to serve in the US Navy Reserves until 1973.

For his presentation, Mr. Warner will talk about his role on the "floating hospital" off the coast of Viet Nam, serving casualties directly from on-shore battles. Mr. Warner's presentation will include Kodachrome slides from his personal collection.



Picture from the Veteran's Day Banquet in 2022 at the Brookshire, featuring Cloyce Odell and Robert Hibbard, two Korean War veterans who spoke on their experiences.

For tickets, contact Earl Wolf at 517-490-2813

MUSEUM PHOTO GALLERY



Above: Fall color at the museum; **Middle:** New art pieces for the fence and July pop-up story time; **Right:** Donations waiting for cataloging and storage of Williamston media (yearbooks and newspapers).



BUILDING USAGE



ARE YOU LOOKING FOR A PLACE TO MEET?

The Williamston Depot Museum building is available for meetings of clubs, organizations and businesses in exchange for a donation. **No family or organized social events or parties are eligible to use the building.** Additional folding chairs and tables available.

Suggested donation for building use:

- Half day or evening—\$35
- Full day—\$50

If interested, please contact Mitch Lutzke at 517-974-1853 or send an email to williamstondepot2013@gmail.com

HELP NEEDED—Be a Museum Volunteer!

Have you ever dreamed of being a museum docent, or having a hands-on experience with the history of your community? The museum needs volunteers to help sort, organize, and catalogue donations, as well as help with planned programs and events.

For more information about how to volunteer, contact Emilee Marks at 801-510-4400.

VISITING GERMAN STUDENTS



Museum President and tour guide, Mitch Lutzke, talks area history while the German students inspect the telegraph exhibit.

After a couple of years break to due COVID concerns, the Williamston High School German Exchange program is back in action this fall.

The students, from Braunschweig Gymnasium, have traveled to Williamston since 2011 for about a week to experience life in the United States. Then, the following summer, a group of Williamston HS students will travel to Germany to see what life is like "across the pond."

The students and teachers take a day to study Williamston local history and tour the museum. They also walk to the downtown four corners and then north to the Red Cedar River, ending with a stop at the Branch One Room School House.

RESEARCH AT THE MUSEUM

For the past four months, the museum has been the center of research for people seeking to learn more about the area's history.

- Retired Williamston firefighters, Paul Enfield and Rick Shuck, have been reading through 1880s to 1899 Williamston Enterprises in an effort to locate the names of all of the department's chiefs, firemen and equipment.
- Another researcher was Audrey of the Ingham County Historical Commission. She is working on a book of all 121 One Room School Houses in Ingham County, and we opened our archives to assist her work.
- Our third researcher comes all the way from Las Vegas. Danny is doing work on the history of the old Ingham County League athletic conference, which dates back to the 1920s.

COMING ATTRACTIONS

NOVEMBER 11, 5:30pm - 7pm - VETERAN'S DAY BANQUET - Fundraiser to support the museum featuring Viet Nam Veteran Dorr Warner. Tickets \$50. Contact Earl Wolf for ticket sales: 517-490-2813.

DECEMBER 3, 2pm - 4pm - MUSEUM HOLIDAY OPEN HOUSE - the Museum's traditional open house featuring the Williamston High School Madrigal choir singing at 2:30 pm. Refreshments will be served. Silent auction items and other featured books and replica historical maps will be available for purchase.

EXTENDED OPEN HOURS - the museum is open every Wednesday from 1pm - 6pm and by appointment. Inquiries: williamstondepot2013@gmail.com.

CURRENT EXHIBITS

"The Story of Williamston"

A permanent exhibit about our town's history.

"Williamston in War"

This display depicts the military lives and deaths of local men and women.

"Williamston and the Railroad"

Railroad items collected by the late Russ Stickle, DVM.

"The Street You Live On"

A look at Epley Road and the family's history

"Depot Telegraph Station"

Re-creation of the Depot's office and telegraph and importance to the community

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WILLIAMSTON DEPOT MUSEUM
369 EAST GRAND RIVER AVENUE
P.O. Box 234
WILLIAMSTON, MI 48895

THE WILLIAMSTON DEPOT MUSEUM, INC.
Membership Application & Donation Form

Name _____ Phone number _____

Address _____ Date _____

MEMBERSHIP

Individual:

- annual (\$12)
- lifetime (\$100)

Family:

- annual (\$25)
- lifetime (\$150)

Business:

- annual (\$50)

Make checks payable to: Williamston Depot Museum
Mail to: PO Box 234, Williamston, MI 48895

- Do you wish to **volunteer** at the museum?
- Do you wish to **donate** items to the museum?

Web address: www.williamstonmuseum.org
Email address: williamstondepot2013@gmail.com



DONATION

- Gold level (\$100 or more)
- Silver level (up to \$99)

The Depot Museum is a nonprofit 501(c)(3)

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Fund 101 General Fund

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
101-000-001.00	Common Checking	1,072,450.57	1,862,198.68
101-000-002.25	Williamston Community Youth Recreation	4,118.79	4,118.79
101-000-004.00	Petty Cash	300.00	300.00
101-000-017.00	Investments	2,403,140.94	0.00
101-000-017.01	Investments - MI Class	0.00	2,132,931.52
101-000-017.02	Investments - MI Class Edge	0.00	219,847.54
101-000-017.03	Investments - Flagstar	0.00	204,784.50
101-000-045.01	Sidewalk S/A Receivable	0.00	(899.51)
101-000-078.00	Due From State	0.00	7,305.00
101-000-084.02	Due From Taxroll	590,536.80	0.00
101-000-084.05	Due From Major Street	(15,304.59)	0.00
101-000-084.10	Due From DDA	73,622.43	84,757.92
101-000-084.11	Due From T.I.F.A. 2a	0.00	63.22
101-000-084.12	Due From T.I.F.A. 2B	(119,750.16)	(114,950.60)
101-000-084.13	Due From EDC	209.00	954.50
101-000-123.00	Prepaid Expenses	0.00	10,444.80
101-000-193.01	Long Term Advance to DDA	0.00	125,000.00
Total Assets		4,009,323.78	4,536,856.36
*** Liabilities ***			
101-000-202.00	Accounts Payable	11.82	3,246.60
101-000-258.00	Fringe Holding Account	(13,136.00)	(39,408.00)
101-000-265.01	Police/Count Bonds Payable	(222.00)	(222.00)
101-000-283.15	Granger Industrial Park Escrow	7,253.79	7,253.79
101-000-283.24	Tri-State Escrow	(6,893.44)	(6,893.44)
101-000-339.00	Deferred Revenue	416,676.77	416,676.77
Total Liabilities		403,690.94	380,653.72
*** Fund Balance ***			
101-000-385.01	Restricted Fund Bal - Police HRA	9,000.00	9,000.00
101-000-385.02	Fund Balance-Smith HRA	5,250.00	0.00
101-000-385.04	Fund Balance-Pintar HRA	2,250.00	0.00
101-000-385.05	Fund Balance-Rutherford HRA	2,250.00	0.00
101-000-390.00	Fund Balance	2,231,195.05	2,240,945.05
Total Fund Balance		2,249,945.05	2,249,945.05
Beginning Fund Balance		2,249,945.05	2,249,945.05
Net of Revenues VS Expenditures - 22-23			580,990.96
*22-23 End FB/23-24 Beg FB		2,830,936.01	
Net of Revenues VS Expenditures - Current Year		1,355,687.79	1,325,266.63
Ending Fund Balance		3,605,632.84	4,156,202.64
Total Liabilities And Fund Balance		4,009,323.78	4,536,856.36

* Year Not Closed

Fund 202 Major Street

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
202-000-001.00	Common Checking	223,931.48	344,333.98
202-000-123.00	Prepaid Expenses	0.00	327.17
Total Assets		223,931.48	344,661.15
*** Liabilities ***			
202-000-202.00	Accounts Payable	0.00	1,583.45
202-000-214.00	Due To General Fund	(15,304.59)	0.00
Total Liabilities		(15,304.59)	1,583.45
*** Fund Balance ***			
202-000-390.00	Fund Balance	274,940.12	274,940.12
Total Fund Balance		274,940.12	274,940.12
Beginning Fund Balance		274,940.12	274,940.12
Net of Revenues VS Expenditures - 22-23			132,865.49
*22-23 End FB/23-24 Beg FB		407,805.61	
Net of Revenues VS Expenditures - Current Year		(35,704.05)	(64,727.91)
Ending Fund Balance		239,236.07	343,077.70
Total Liabilities And Fund Balance		223,931.48	344,661.15

* Year Not Closed

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Fund 203 Local Street

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
203-000-001.00	Common Checking	237,026.61	356,977.76
203-000-123.00	Prepaid Expenses	0.00	327.17
Total Assets		237,026.61	357,304.93
*** Liabilities ***			
Total Liabilities		0.00	0.00
*** Fund Balance ***			
203-000-390.00	Fund Balance	251,595.42	251,595.42
Total Fund Balance		251,595.42	251,595.42
Beginning Fund Balance		251,595.42	251,595.42
Net of Revenues VS Expenditures - 22-23			47,906.47
*22-23 End FB/23-24 Beg FB		299,501.89	
Net of Revenues VS Expenditures - Current Year		(14,568.81)	57,803.04
Ending Fund Balance		237,026.61	357,304.93
Total Liabilities And Fund Balance		237,026.61	357,304.93

* Year Not Closed

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Fund 244 Economic Development Fund

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
244-000-001.00	Common Checking	0.00	7,841.60
244-000-002.00	Cash - Savings	7,979.29	0.00
244-000-017.00	Investments	64,877.27	0.00
244-000-017.01	Investments - MI Class	0.00	68,027.52
Total Assets		72,856.56	75,869.12
*** Liabilities ***			
244-000-214.00	Due To General Fund	209.00	954.50
Total Liabilities		209.00	954.50
*** Fund Balance ***			
244-000-390.00	Fund Balance	72,343.03	72,343.03
Total Fund Balance		72,343.03	72,343.03
Beginning Fund Balance		72,343.03	72,343.03
Net of Revenues VS Expenditures - 22-23			1,806.44
*22-23 End FB/23-24 Beg FB		74,149.47	
Net of Revenues VS Expenditures - Current Year		304.53	765.15
Ending Fund Balance		72,647.56	74,914.62
Total Liabilities And Fund Balance		72,856.56	75,869.12

* Year Not Closed

Fund 246 TIFA 2A

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
246-000-001.00	Common Checking	0.00	6,755.16
246-000-002.00	Cash - Savings	6,737.35	0.00
246-000-136.00	Buildings, Additions And Improvements	55,879.14	55,879.14
246-000-137.00	Accum Depreciation - Bldg & Improvement	(33,530.02)	(35,392.66)
Total Assets		29,086.47	27,241.64
*** Liabilities ***			
246-000-214.00	Due To General Fund	0.00	63.22
Total Liabilities		0.00	63.22
*** Fund Balance ***			
246-000-390.00	Fund Balance	29,084.74	29,084.74
Total Fund Balance		29,084.74	29,084.74
Beginning Fund Balance		29,084.74	29,084.74
Net of Revenues VS Expenditures - 22-23			(1,910.66)
*22-23 End FB/23-24 Beg FB		27,174.08	
Net of Revenues VS Expenditures - Current Year		1.73	4.34
Ending Fund Balance		29,086.47	27,178.42
Total Liabilities And Fund Balance		29,086.47	27,241.64

* Year Not Closed

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Fund 247 TIFA 2B

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
247-000-001.00	Common Checking	0.00	339,647.85
247-000-002.00	Cash - Savings	148,904.11	0.00
247-000-017.00	Investments	62,372.86	0.00
247-000-017.01	Investments - MI Class	0.00	105,543.44
247-000-136.00	Buildings, Additions And Improvements	3,010,908.26	3,020,296.26
247-000-137.00	Accum Depreciation - Bldg & Improvement	(766,120.31)	(903,286.18)
Total Assets		2,456,064.92	2,562,201.37
*** Liabilities ***			
247-000-214.00	Due To General Fund	(119,750.16)	(114,950.60)
Total Liabilities		(119,750.16)	(114,950.60)
*** Fund Balance ***			
247-000-390.00	Fund Balance	2,418,921.05	2,418,921.05
Total Fund Balance		2,418,921.05	2,418,921.05
Beginning Fund Balance		2,418,921.05	2,418,921.05
Net of Revenues VS Expenditures - 22-23			88,641.93
*22-23 End FB/23-24 Beg FB		2,507,562.98	
Net of Revenues VS Expenditures - Current Year		156,894.03	169,588.99
Ending Fund Balance		2,575,815.08	2,677,151.97
Total Liabilities And Fund Balance		2,456,064.92	2,562,201.37

* Year Not Closed

Fund 248 Downtown Development Authority

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
248-000-001.00	Common Checking	19.77	271,275.81
248-000-002.00	Cash - Savings	164,736.26	0.00
248-000-017.00	Investments	50,056.58	0.00
248-000-017.01	Investments - MI Class	0.00	56,259.65
248-000-120.07	2004 DDA River Refunding	7,619.55	7,972.77
248-000-136.00	Buildings, Additions And Improvements	2,465,256.53	2,841,505.08
248-000-137.00	Accum Depreciation - Bldg & Improvement	(919,306.00)	(986,273.03)
Total Assets		1,768,382.69	2,190,740.28
*** Liabilities ***			
248-000-202.00	Accounts Payable	31,375.00	25,625.00
248-000-214.00	Due To General Fund	73,622.43	84,757.92
248-000-214.08	Due To Equipment Fund	4,713.66	17,077.85
248-000-300.10	2004 DDA Refunding	25,000.00	0.00
248-000-300.17	2011 DDA GO Limited Bonds	135,000.00	0.00
248-000-314.00	Long Term Advance From General	0.00	125,000.00
Total Liabilities		269,711.09	252,460.77
*** Fund Balance ***			
248-000-390.00	Fund Balance	1,389,357.62	1,389,357.62
Total Fund Balance		1,389,357.62	1,389,357.62
Beginning Fund Balance		1,389,357.62	1,389,357.62
Net of Revenues VS Expenditures - 22-23			285,893.37
*22-23 End FB/23-24 Beg FB		1,675,250.99	
Net of Revenues VS Expenditures - Current Year		109,313.98	263,028.52
Ending Fund Balance		1,498,671.60	1,938,279.51
Total Liabilities And Fund Balance		1,768,382.69	2,190,740.28

* Year Not Closed

Fund 590 Sewer Fund

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
590-000-001.00	Common Checking	290,297.24	86,817.60
590-000-002.20	2010 Sewer RD - RRI Account	50,732.23	50,732.23
590-000-002.22	2010 RD Sewer Bond & Interest Acct.	2,698.95	3,399.37
590-000-002.27	2010 RD Sewer Jr Lien Reserve	5,072.69	5,072.69
590-000-017.00	Investments	301,799.81	0.00
590-000-017.03	Investments - Flagstar	0.00	312,326.11
590-000-033.00	Utility Bills Receivable	11,963.84	11,319.48
590-000-120.03	Investments-Restricted RD Reserve	156,246.73	163,489.91
590-000-120.04	Investments-Restricted RRI	586,812.36	614,871.68
590-000-120.06	2011 DDA W/S Refunding Reserve	14,708.48	15,390.32
590-000-123.00	Prepaid Expenses	0.00	2,987.76
590-000-130.00	Fixed Assets - Land	48,391.75	48,391.75
590-000-136.00	Buildings, Additions And Improvements	17,491,148.41	17,504,991.66
590-000-137.00	Accum Depreciation - Bldg & Improvement	(8,502,227.05)	(8,845,017.33)
590-000-146.00	Equipment & Furniture	317,625.13	331,637.13
590-000-147.00	Accum. Depreciation - Equip & Furniture	(246,438.97)	(256,359.29)
590-000-158.01	Construction In Progress	6,029.50	20,441.00
590-000-196.00	Deferred Outflow	73,982.00	99,258.78
590-000-196.01	Deferred Outflow-OPEB	357.00	651.00
Total Assets		10,609,200.10	10,170,401.85
*** Liabilities ***			
590-000-202.00	Accounts Payable	(1,163.68)	1,992.23
590-000-300.13	2010 Sewage Disposal Revenue Bonds	2,917,000.00	2,854,000.00
590-000-300.16	2017 Capital Improvement Bond	93,000.00	86,000.00
590-000-334.00	Net Pension Liability	232,720.00	352,646.72
590-000-335.00	Net OPEB Liability	65,695.00	67,063.00
590-000-343.00	Accrued Vacation / P.l. Payable	15,560.00	17,162.00
590-000-360.00	Deferred Inflow	98,224.00	18,145.92
Total Liabilities		3,421,035.32	3,397,009.87
*** Fund Balance ***			
590-000-366.01	Deferred Inflow-OPEB	30,425.00	27,140.00
590-000-390.00	Fund Balance	7,223,831.68	7,223,831.68
Total Fund Balance		7,254,256.68	7,250,971.68
Beginning Fund Balance		7,254,256.68	7,250,971.68
Net of Revenues VS Expenditures - 22-23			(289,235.54)
*22-23 End FB/23-24 Beg FB		6,961,736.14	
Net of Revenues VS Expenditures - Current Year		(66,091.90)	(188,344.16)
Ending Fund Balance		7,188,164.78	6,773,391.98
Total Liabilities And Fund Balance		10,609,200.10	10,170,401.85

* Year Not Closed

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Fund 591 Water Fund

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
591-000-001.00	Common Checking	375,852.39	254,172.74
591-000-002.02	Customer Guarantee Savings	11,188.39	11,188.39
591-000-002.21	2010 Water RD - RRI Account	6,946.83	6,946.83
591-000-002.23	2010 RD Water Bond & Interest Acct.	3,254.30	4,270.81
591-000-002.28	2010 RD Water Jr Lien Reserve	6,471.30	6,471.30
591-000-017.00	Investments	201,071.80	0.00
591-000-017.03	Investments - Flagstar	0.00	208,084.87
591-000-033.00	Utility Bills Receivable	7,526.20	10,327.37
591-000-120.03	Investments-Restricted RD Reserve	211,313.10	221,303.68
591-000-120.04	Investments-Restricted RRI	201,521.31	211,159.40
591-000-120.05	Investment-Restricted 21 Reserve	74,940.90	78,414.98
591-000-123.00	Prepaid Expenses	0.00	1,901.30
591-000-130.00	Fixed Assets - Land	417,865.28	417,865.28
591-000-136.00	Buildings, Additions And Improvements	10,296,947.49	10,451,124.54
591-000-137.00	Accum Depreciation - Bldg & Improvement	(3,361,629.09)	(3,580,289.97)
591-000-146.00	Equipment & Furniture	360,930.42	360,930.42
591-000-147.00	Accum. Depreciation - Equip & Furniture	(272,626.61)	(287,121.91)
591-000-158.01	Construction In Progress	6,029.50	20,441.00
591-000-196.00	Deferred Outflow	36,992.00	49,630.39
591-000-196.01	Deferred Outflow-OPEB	177.00	324.00
Total Assets		8,584,772.51	8,447,145.42
*** Liabilities ***			
591-000-202.00	Accounts Payable	4,255.22	58,339.26
591-000-255.00	Customer Deposits Payable	11,188.39	10,688.39
591-000-300.14	2010 Water Supply Revenue Bonds	3,952,000.00	3,865,000.00
591-000-300.16	2017 Capital Improvement Bond	474,300.00	438,600.00
591-000-300.21	2021 Water Refunding Bond	667,000.00	588,000.00
591-000-334.00	Net Pension Liability	116,361.00	176,324.36
591-000-335.00	Net OPEB Liability	32,848.00	33,532.00
591-000-343.00	Accrued Vacation / P.l. Payable	11,066.00	11,609.00
591-000-360.00	Deferred Inflow	49,111.00	9,071.96
Total Liabilities		5,318,129.61	5,191,164.97
*** Fund Balance ***			
591-000-366.01	Deferred Inflow-OPEB	15,212.00	13,569.00
591-000-390.00	Fund Balance	3,208,413.63	3,208,413.63
Total Fund Balance		3,223,625.63	3,221,982.63
Beginning Fund Balance		3,223,625.63	3,221,982.63
Net of Revenues VS Expenditures - 22-23			104,850.34
*22-23 End FB/23-24 Beg FB		3,326,832.97	
Net of Revenues VS Expenditures - Current Year		43,017.27	(70,852.52)
Ending Fund Balance		3,266,642.90	3,255,980.45
Total Liabilities And Fund Balance		8,584,772.51	8,447,145.42

* Year Not Closed

Fund 661 Equipment Fund

GL Number	Description	PERIOD ENDED 09/30/2022	PERIOD ENDED 09/30/2023
*** Assets ***			
661-000-001.00	Common Checking	15,349.09	67,266.21
661-000-017.00	Investments	228,666.39	0.00
661-000-017.01	Investments - MI Class	0.00	37,015.55
661-000-084.10	Due From DDA	4,713.66	17,077.85
661-000-123.00	Prepaid Expenses	0.00	3,185.29
661-000-146.00	Equipment & Furniture	1,569,550.03	1,626,198.03
661-000-147.00	Accum. Depreciation - Equip & Furniture	(1,274,420.41)	(1,407,037.74)
Total Assets		543,858.76	343,705.19
*** Liabilities ***			
661-000-202.00	Accounts Payable	0.00	130.79
661-000-304.00	Capital Lease	33,253.16	33,253.16
661-000-304.01	18 Vactor Capital Lease	81,018.89	0.00
Total Liabilities		114,272.05	33,383.95
*** Fund Balance ***			
661-000-390.00	Fund Balance	475,559.60	475,559.60
Total Fund Balance		475,559.60	475,559.60
Beginning Fund Balance		475,559.60	475,559.60
Net of Revenues VS Expenditures - 22-23			(141,560.48)
*22-23 End FB/23-24 Beg FB		333,999.12	
Net of Revenues VS Expenditures - Current Year		(45,972.89)	(23,677.88)
Ending Fund Balance		429,586.71	310,321.24
Total Liabilities And Fund Balance		543,858.76	343,705.19

* Year Not Closed

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2023	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 101 - General Fund						
Dept 000 - General Revenues						
101-000-401.01	Current Property Taxes	1,732,502.62	1,679,655.83	1,720,253.69	1,759,000.00	97.80
101-000-401.02	WASC Property Taxes	28,739.99	27,940.94	28,593.16	29,265.00	97.70
101-000-434.00	Mobile Home Tax	1,201.50	0.00	0.00	750.00	0.00
101-000-445.00	Penalties & Interest On Taxes	4,126.06	85.21	203.72	9,250.00	2.20
101-000-447.00	Property Tax Admin. Fee	84,055.24	58,653.57	60,450.05	85,000.00	71.12
101-000-476.00	Liquor License	4,306.50	3,340.37	4,198.70	4,250.00	98.79
101-000-477.00	Cable Franchise Fee	14,762.58	0.00	0.00	14,500.00	0.00
101-000-492.00	Zoning Permit Fees	4,395.00	575.00	840.00	4,500.00	18.67
101-000-493.00	Licenses & Permits	35.00	0.00	0.00	50.00	0.00
101-000-501.04	Bulletproof Vest Partnership - Federal	1,152.00	384.00	0.00	1,200.00	0.00
101-000-528.00	Other Federal Grants	9,491.45	9,491.45	0.00	0.00	0.00
101-000-543.01	Act 302 Training	972.36	0.00	0.00	0.00	0.00
101-000-573.00	Local Community Stabilization	39,423.15	0.00	0.00	0.00	0.00
101-000-574.01	Economic Vitality Incentive Program	43,820.00	0.00	0.00	0.00	0.00
101-000-574.02	Statutory Sales Tax	0.00	0.00	0.00	0.00	0.00
101-000-574.04	Constitutional Sales Tax	411,217.00	0.00	0.00	418,000.00	100.00
101-000-642.00	CVTRS PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00
101-000-642.02	General Sales	34,551.75	18,581.65	913.58	2,530.00	0.00
101-000-642.02	Garbage Bag Tag Sales	686.70	259.42	216.00	3,500.00	26.10
101-000-652.01	Farm Market Fee	0.03	0.00	0.00	900.00	24.00
101-000-657.00	Parking Fines & Civil Infractions	12,595.73	3,156.80	3,044.97	0.00	0.00
101-000-658.00	Police Reports & Service Fees	6,514.47	3,936.15	325.00	12,500.00	24.36
101-000-665.01	Interest Income	93,762.79	12,583.38	33,820.06	2,500.00	13.00
101-000-671.00	Misc. Revenues	10,175.00	0.00	29.73	12,500.00	270.56
101-000-675.01	Donations	0.00	0.00	30,988.00	0.00	100.00
101-000-675.02	Donations - Police & Kids	20.00	0.00	0.00	0.00	0.00
101-000-675.03	Donations - McCormick Park	3,856.00	0.00	0.00	0.00	0.00
101-000-675.04	Donation - Comm Watch/National Nite Out	211.00	30.00	120.00	1,000.00	12.00
101-000-675.08	Donations-Volunteers Park	19,992.00	19,992.00	0.00	0.00	0.00
101-000-675.09	Donation - Digital Sign	(185.40)	(185.40)	0.00	0.00	0.00
101-000-687.01	Misc Refunds - Ins, Workers Comp, etc	45,211.03	635.97	13,743.19	20,000.00	68.72
101-000-687.02	Administrative Reimbursements	145,000.00	0.00	0.00	145,000.00	0.00
101-000-699.07	Transfer From DDA	0.00	0.00	0.00	25,000.00	0.00
Net - Dept 000 - General Revenues		2,752,591.55	1,839,116.34	1,905,044.85	2,616,245.00	
Dept 101 - City Council						
Salaries & Wages						
101-101-702.00	FICA	10,000.00	0.00	0.00	13,000.00	0.00
101-101-709.00	Memberships & Dues	765.02	0.00	0.00	1,000.00	0.00
101-101-831.01	Travel & Education	95.00	0.00	2,364.00	2,500.00	94.56
101-101-860.00	Community Promotion	85.00	0.00	0.00	1,500.00	0.00
101-101-880.00	Printing & Publishing	4,400.00	800.00	1,000.00	6,500.00	15.38
101-101-900.00		118.50	0.00	0.00	500.00	0.00
Net - Dept 101 - City Council		(15,463.52)	(800.00)	(3,364.00)	(25,000.00)	
Dept 172 - City Manager						
Salaries & Wages						
101-172-702.00	FICA	102,832.67	24,603.10	24,686.76	110,000.00	22.44
101-172-709.00	Unemployment	8,142.09	1,882.15	1,888.56	8,500.00	22.22
101-172-710.00	Payment In Lieu Of Insurance	0.00	0.00	600.00	10.00	0.00
101-172-712.00	Insurance Premiums	3,600.00	0.00	0.00	3,600.00	16.67
101-172-718.00	HSA Contribution	2,528.00	698.01	566.79	2,100.00	26.99
101-172-718.01	Retiree Health Care-OPB	202.33	134.83	72.29	150.00	48.19
101-172-723.00		4,895.98	2,342.56	18.36	0.00	100.00

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		06/30/2023	09/30/2022	06/30/2023	09/30/2022	09/30/2023	09/30/2023	ORIGINAL	BUDGET
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)		
Fund 101 - General Fund									
101-172-724.00	Disability Premiums	310.60	81.26			60.85		300.00	20.28
101-172-725.00	Retirement	8,450.98	1,909.18			1,969.09		9,100.00	21.64
101-172-726.00	Workers Compensation	624.27	0.00					500.00	0.00
101-172-740.00	Operating Supplies	1,072.85	591.16			160.52		1,000.00	16.05
101-172-801.00	Professional Services	0.00	0.00			0.00		250.00	0.00
101-172-831.01	Memberships & Dues	645.00	145.00			0.00		1,000.00	0.00
101-172-860.00	Travel & Education	0.00	0.00			0.00		7,000.00	0.00
Net - Dept 172 - City Manager		(133,304.77)	(32,387.25)			(30,023.22)		(143,510.00)	
Dept 215 - Clerk									
101-215-702.00	Salaries & Wages	98,999.24	23,140.98			23,041.88		100,500.00	22.93
101-215-709.00	FICA	7,573.50	1,770.27			1,762.68		7,750.00	22.74
101-215-710.00	Unemployment	1.56	1.56			0.00		10.00	0.00
101-215-718.00	Insurance Premiums	19,487.97	4,389.28			5,278.39		19,050.00	27.71
101-215-718.01	HSA Contribution	3,095.34	1,730.34			1,355.42		3,500.00	38.73
101-215-724.00	Disability Premiums	463.60	126.20			83.47		400.00	20.87
101-215-725.00	Retirement	24,831.51	4,400.87			4,055.93		23,750.00	17.08
101-215-726.00	Workers Compensation	583.68	0.00			0.00		250.00	0.00
101-215-740.00	Operating Supplies	3,974.02	46.00			94.16		1,000.00	9.42
101-215-802.00	Contractual Services	550.00	550.00			0.00		3,500.00	0.00
101-215-820.01	Insurance - Liab. / Prop.	13,611.02	55.00			0.00		18,750.00	0.00
101-215-831.01	Memberships & Dues	415.00	0.00			0.00		400.00	0.00
101-215-860.00	Travel & Education	2,180.08	579.51			581.49		3,500.00	16.61
101-215-900.00	Printing & Publishing	250.00	250.00			0.00		1,000.00	0.00
Net - Dept 215 - Clerk		(176,016.52)	(37,040.01)			(36,253.42)		(183,360.00)	
Dept 253 - Treasurer									
101-253-702.00	Salaries & Wages	92,048.93	11,379.09			24,192.66		108,500.00	22.30
101-253-709.00	FICA	6,990.85	857.84			1,839.29		8,300.00	22.16
101-253-710.00	Unemployment	1.56	1.56			0.00		10.00	0.00
101-253-718.00	Insurance Premiums	24,605.70	2,597.25			9,695.86		31,750.00	30.54
101-253-718.01	HSA Contribution	2,246.85	679.35			1,572.29		3,500.00	44.92
101-253-724.00	Disability Premiums	323.29	48.35			88.19		400.00	22.05
101-253-725.00	Retirement	16,217.11	2,362.32			3,083.91		19,000.00	16.23
101-253-726.00	Workers Compensation	583.68	0.00			0.00		250.00	0.00
101-253-740.00	Operating Supplies	696.35	113.28			0.00		3,500.00	0.00
101-253-802.00	Contractual Services	34,913.75	7,266.25			4,231.25		7,500.00	56.42
101-253-802.01	Computer & Software Maint. Contracts	25,956.38	2,041.00			3,933.00		30,000.00	13.11
101-253-803.00	Contract - Audit	6,062.66	1,517.88			4,678.44		6,952.00	67.30
101-253-831.01	Memberships & Dues	822.00	0.00			0.00		698.00	0.00
101-253-860.00	Travel & Education	748.20	0.00			0.00		3,000.00	0.00
Net - Dept 253 - Treasurer		(212,217.31)	(28,864.17)			(53,314.89)		(223,360.00)	
Dept 257 - Assessor									
101-257-740.00	Operating Supplies	42.00	42.00			0.00		0.00	0.00
101-257-802.00	Contractual Services	25,425.45	6,226.65			4,358.64		30,500.00	14.29
101-257-802.01	Computer & Software Maint. Contracts	370.00	135.00			420.00		500.00	84.00
101-257-900.00	Printing & Publishing	262.25	0.00			0.00		600.00	0.00
Net - Dept 257 - Assessor		(26,099.70)	(6,403.65)			(4,778.64)		(31,600.00)	

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User: TOM

PERIOD ENDING 09/30/2023

DB: Williamston

& Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	YTD BALANCE 09/30/2022 NORMAL (ABNORMAL)	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	% BGD USED
Fund 101 - General Fund						
Dept 262 - Elections						
101-262-702.00	Salaries & Wages	4,749.00	2,497.50	0.00	17,500.00	0.00
101-262-709.00	FICA	0.00	0.00	0.00	1,300.00	0.00
101-262-718.00	Insurance Premiums	74.12	63.55	7.61	500.00	1.52
101-262-740.00	Operating Supplies	2,857.90	914.65	68.44	11,000.00	0.62
101-262-802.00	Contractual Services	1,778.00	535.00	0.00	4,000.00	0.00
101-262-860.00	Travel & Education	536.10	360.88	42.41	1,000.00	4.24
101-262-900.00	Printing & Publishing	267.52	167.32	0.00	2,000.00	0.00
Net - Dept 262 - Elections		(10,262.64)	(4,538.90)	(118.46)	(37,300.00)	
Dept 265 - Buildings & Grounds						
101-265-702.00	Salaries & Wages	33,752.67	7,823.54	7,575.04	35,000.00	21.64
101-265-704.00	Wages-Part Time	1,951.18	931.25	1,472.10	3,250.00	45.30
101-265-709.00	FICA	2,691.82	658.42	683.87	3,000.00	22.80
101-265-710.00	Unemployment	22.91	0.00	1.53	10.00	15.30
101-265-712.00	Payment in Lieu Of Insurance	0.00	0.00	0.00	200.00	0.00
101-265-718.00	Insurance Premiums	4,322.34	1,033.60	1,174.67	4,750.00	24.73
101-265-718.01	HSA Contribution	611.97	350.39	288.21	750.00	38.43
101-265-723.00	Retiree Health Care-OPEB	0.00	0.00	0.00	350.00	0.00
101-265-724.00	Disability Premiums	148.06	47.39	25.84	150.00	17.23
101-265-725.00	Retirement	5,553.29	1,018.25	843.94	5,400.00	15.63
101-265-726.00	Workers Compensation	7,290.42	0.00	0.00	150.00	0.00
101-265-740.00	Operating Supplies	17,276.95	2,047.32	3,931.33	9,000.00	43.68
101-265-802.00	Contractual Services	7,661.85	4,080.44	4,397.47	22,000.00	19.99
101-265-802.02	Office Equip. Rental/Maint Contracts	6,926.17	982.83	321.12	9,750.00	3.29
101-265-820.01	Insurance - Liab. / Prop.	11,470.29	0.00	0.00	9,850.00	0.00
101-265-850.00	Communications - Telephone	7,084.62	2,510.93	2,887.46	11,750.00	24.57
101-265-851.00	Postage	41,849.32	0.00	0.00	9,750.00	0.00
101-265-921.00	Utilities	11,376.71	6,362.17	5,874.11	39,000.00	15.06
101-265-930.01	Repairs & Maintenance Building	6,985.17	2,743.56	4,492.78	30,000.00	14.98
101-265-940.00	Equipment Rental	6,180.00	2,877.19	1,106.62	15,000.00	0.74
101-265-940.04	Library Lease	0.00	0.00	1,545.00	6,180.00	25.00
Net - Dept 265 - Buildings & Grounds		(173,379.55)	(33,467.28)	(35,625.09)	(215,290.00)	
Dept 266 - Attorney						
101-266-801.00	Professional Services	59,703.96	10,877.35	17,278.98	60,000.00	28.80
Net - Dept 266 - Attorney		(59,703.96)	(10,877.35)	(17,278.98)	(60,000.00)	
Dept 301 - Police						
101-301-702.00	Salaries & Wages	465,431.51	105,968.03	108,507.03	465,500.00	23.31
101-301-704.00	Wages-Part Time	10,789.76	1,035.00	2,638.05	8,500.00	31.04
101-301-704.01	Wages - Crossing Guard	14,550.12	2,134.08	1,901.58	15,100.00	12.59
101-301-709.00	FICA	37,313.00	8,286.27	8,611.36	36,500.00	23.59
101-301-710.00	Unemployment	3.35	3.35	0.00	65.00	0.00
101-301-712.00	Payment in Lieu Of Insurance	2,100.00	900.00	0.00	5,000.00	0.00
101-301-718.00	Insurance Premiums	53,520.28	12,255.76	8,033.29	64,000.00	12.55
101-301-718.01	HSA Contribution	9,000.00	4,500.00	2,000.00	10,000.00	20.00
101-301-724.00	Disability Premiums	2,105.83	600.94	334.98	2,250.00	14.89
101-301-725.00	Retirement	98,974.85	18,694.05	27,123.38	150,000.00	18.08
101-301-726.00	Workers Compensation	3,009.01	0.00	0.00	4,500.00	0.00
101-301-740.00	Operating Supplies	14,166.91	5,179.75	787.20	15,000.00	5.25

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023 NORMAL (ABNORMAL)	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	YTD BALANCE 09/30/2023 NORMAL (ABNORMAL)	2023-24 ORIGINAL BUDGET	% BDTG USED
Fund 101 - General Fund						
101-301-745.00	Gasoline / Oil	20,011.00	6,360.31	4,087.83	20,000.00	20.44
101-301-767.00	Uniforms	5,045.77	768.00	1,384.21	4,500.00	30.76
101-301-802.00	Contractual Services	18,143.46	1,339.94	102.95	30,000.00	0.34
101-301-820.01	Insurance - Liab. / Prop.	10,518.88	0.00	0.00	14,025.00	0.00
101-301-831.01	Memberships & Dues	420.00	0.00	0.00	600.00	0.00
101-301-850.00	Communications - Telephone	3,352.51	861.95	786.49	7,000.00	11.24
101-301-860.00	Travel & Education	10,287.12	57.50	321.06	7,000.00	4.59
101-301-860.05	Act 302 Training	360.00	480.00	0.00	1,500.00	0.00
101-301-880.00	Community Promotion	500.43	0.00	0.00	250.00	0.00
101-301-880.02	Community Promotion - Police & Kids	0.00	0.00	0.00	2,000.00	0.00
101-301-880.03	Community Watch/National Night Out	196.35	(908.10)	173.50	3,000.00	5.78
101-301-900.00	Printing & Publishing	40.00	0.00	0.00	200.00	0.00
101-301-930.04	Equipment Repair/Maint	10,795.33	5,592.99	228.40	20,000.00	1.14
101-301-930.05	Communication Equip. Repair	0.00	0.00	0.00	6,500.00	0.00
Net - Dept 301 - Police		(790,635.47)	(174,109.82)	(167,021.31)	(892,990.00)	53.84
Dept 371 - Building Inspections						
101-371-900.00	Printing & Publishing	346.60	212.00	134.60	250.00	53.84
Net - Dept 371 - Building Inspections		(346.60)	(212.00)	(134.60)	(250.00)	
Dept 441 - Department Of Public Works						
101-441-702.00	Salaries & Wages	11,712.24	2,013.92	5,902.69	9,500.00	62.13
101-441-704.00	Wages-Part Time	136.86	65.31	103.31	300.00	34.44
101-441-709.00	FICA	902.64	158.05	458.63	700.00	65.52
101-441-710.00	Unemployment	1.92	0.00	0.11	10.00	1.10
101-441-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	50.00	0.00
101-441-718.00	Insurance Premiums	952.75	257.04	246.63	900.00	27.40
101-441-718.01	HSA Contribution	170.90	110.70	68.80	200.00	34.40
101-441-724.00	Disability Premiums	36.76	10.95	6.50	50.00	13.00
101-441-725.00	Retirement	1,632.34	304.58	229.89	1,850.00	12.43
101-441-726.00	Workers Compensation	69.27	0.00	0.00	50.00	0.00
101-441-740.00	Operating Supplies	4,213.18	321.97	3,983.96	7,000.00	56.91
101-441-767.00	Uniforms	1,943.04	0.00	0.00	3,000.00	0.00
101-441-802.00	Contractual Services	3,652.87	527.89	167.60	8,000.00	2.10
101-441-831.01	Memberships & Dues	94.34	0.00	0.00	500.00	0.00
101-441-860.00	Travel & Education	753.67	199.90	161.50	1,500.00	10.77
Net - Dept 441 - Department Of Public Works		(26,272.78)	(3,970.31)	(11,329.62)	(33,610.00)	
Dept 445 - Drains						
101-445-963.00	County Drains At Large	3,199.76	0.00	0.00	3,500.00	0.00
Net - Dept 445 - Drains		(3,199.76)	0.00	0.00	(3,500.00)	
Dept 448 - Street Lighting						
101-448-740.00	Operating Supplies	0.00	0.00	0.00	6,000.00	0.00
101-448-802.00	Contractual Services	15,023.78	0.00	0.00	5,000.00	0.00
101-448-921.00	Utilities	63,311.86	9,340.23	11,395.83	60,000.00	18.99
Net - Dept 448 - Street Lighting		(78,335.64)	(9,340.23)	(11,395.83)	(71,000.00)	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24		
		NORMAL	(ABNORMAL)	06/30/2023	09/30/2022	09/30/2023	NORMAL	(ABNORMAL)	ORIGINAL	BUDGET
Fund 101 - General Fund										
Dept 525 - City Tree Service										
101-525-702.00	Salaries & Wages	46,674.87	0.00	10,818.05	1,079.20	10,363.40	1,340.28	46,600.00	22.24	
101-525-704.00	Wages-Part Time	1,590.20	0.00	758.95	391.49	1,199.74	374.02	2,900.00	41.37	
101-525-709.00	FICA	3,672.20	0.00	880.15	53.08	880.43	35.91	3,900.00	22.58	
101-525-710.00	Unemployment	19.26	0.00	0.00	0.00	1.25	0.00	10.00	12.50	
101-525-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	350.00	0.00	
101-525-718.00	Insurance Premiums	4,774.39	0.00	1,079.20	1,079.20	1,340.28	1,340.28	5,500.00	24.37	
101-525-718.01	HSA Contribution	831.76	0.00	391.49	391.49	374.02	374.02	1,200.00	31.17	
101-525-724.00	Disability Premiums	194.83	0.00	53.08	53.08	35.91	35.91	175.00	20.52	
101-525-725.00	Retirement	8,823.88	0.00	1,606.57	1,606.57	1,249.82	1,249.82	8,500.00	14.70	
101-525-726.00	Workers Compensation	334.09	0.00	0.00	0.00	0.00	0.00	350.00	0.00	
101-525-740.00	Operating Supplies	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	
101-525-802.00	Contractual Services	7,550.00	0.00	1,800.00	1,800.00	15,927.50	15,927.50	15,000.00	106.18	
101-525-840.00	Equipment Rental	29,180.28	0.00	4,749.10	4,749.10	447.56	447.56	48,000.00	0.93	
Net - Dept 525 - City Tree Service		(103,645.76)		(22,136.59)		(31,819.91)		(132,985.00)		
Dept 567 - Cemetery										
101-567-965.00	Cemetery Contribution	15,000.00	0.00	15,000.00	15,000.00	18,000.00	18,000.00	15,000.00	120.00	
Net - Dept 567 - Cemetery		(15,000.00)		(15,000.00)		(18,000.00)		(15,000.00)		
Dept 701 - Planning										
101-701-702.00	Salaries & Wages	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	
101-701-709.00	FICA	0.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	
101-701-710.00	Unemployment	0.00	0.00	0.00	0.00	0.00	0.00	15.00	0.00	
101-701-802.00	Contractual Services	16,035.85	0.00	8,213.25	8,213.25	2,448.00	2,448.00	34,000.00	7.20	
101-701-831.01	Memberships & Dues	65.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	
101-701-860.00	Travel & Education	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	
101-701-900.00	Printing & Publishing	1,430.00	0.00	1,430.00	1,430.00	0.00	0.00	1,000.00	0.00	
Net - Dept 701 - Planning		(17,530.85)		(9,643.25)		(2,448.00)		(42,015.00)		
Dept 728 - Comm. & Econ. Dev. Administration										
101-728-802.00	Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	0.00	
101-728-831.01	Memberships & Dues	3,000.00	0.00	0.00	0.00	0.00	0.00	3,000.00	0.00	
Net - Dept 728 - Comm. & Econ. Dev. Administration		(3,000.00)		0.00		0.00		(8,000.00)		
Dept 751 - Parks And Recreation										
101-751-702.00	Salaries & Wages	30,952.79	0.00	7,176.14	720.08	6,871.83	888.78	31,500.00	21.82	
101-751-704.00	Wages-Part Time	4,351.76	0.00	2,076.94	264.16	3,283.29	248.00	7,500.00	43.78	
101-751-709.00	FICA	2,687.54	0.00	704.27	481.15	774.04	129.12	2,900.00	26.69	
101-751-710.00	Unemployment	49.85	0.00	0.00	0.00	3.41	0.00	10.00	34.10	
101-751-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	
101-751-718.00	Insurance Premiums	3,170.40	0.00	720.08	720.08	888.78	888.78	3,500.00	25.39	
101-751-718.01	HSA Contribution	481.15	0.00	264.16	264.16	248.00	248.00	650.00	38.15	
101-751-724.00	Disability Premiums	129.12	0.00	35.32	35.32	23.73	23.73	125.00	18.98	
101-751-725.00	Retirement	5,852.31	0.00	1,066.44	5,852.31	828.81	828.81	5,750.00	14.41	
101-751-726.00	Workers Compensation	212.81	0.00	0.00	0.00	0.00	0.00	400.00	0.00	
101-751-740.00	Operating Supplies	2,442.18	0.00	116.78	116.78	12,402.39	12,402.39	3,000.00	413.41	
101-751-802.00	Contractual Services	34,882.47	0.00	7,139.97	7,139.97	19,761.66	19,761.66	50,000.00	39.52	
101-751-803.05	WASC Agreement	28,641.71	0.00	0.00	0.00	0.00	0.00	28,000.00	0.00	

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023		YTD BALANCE 09/30/2022		YTD BALANCE 09/30/2023		2023-24	
		NORMAL	ABNORMAL	NORMAL	ABNORMAL	NORMAL	ABNORMAL	ORIGINAL BUDGET	% BDDT USED
Fund 101 - General Fund									
101-751-820.01	Insurance - Liab. / Prop.	333.35	0.00	0.00	0.00	0.00	0.00	500.00	0.00
101-751-880.05	Art Festival	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00
101-751-921.00	Utilities	6,403.07	1,371.77	1,371.77	1,164.00	1,164.00	1,164.00	6,000.00	19.40
101-751-930.01	Repairs & Maintenance Building	10,816.58	6,554.59	6,554.59	2,708.07	2,708.07	2,708.07	18,000.00	15.04
101-751-940.00	Equipment Rental	17,756.60	7,471.28	7,471.28	314.24	314.24	314.24	28,000.00	1.12
Net - Dept 751 - Parks And Recreation		(149,163.69)	(34,697.74)	(34,697.74)	(49,272.25)	(49,272.25)	(201,085.00)		
Dept 901 - Capital Outlay									
101-901-970.07	Technology	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00	51,000.00	3.92
101-901-970.13	Volunteers Park	19,992.00	19,992.00	19,992.00	19,600.00	19,600.00	0.00	100.00	100.00
101-901-970.15	Building & Grounds	32,082.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-901-970.20	Police	39,948.00	39,948.00	39,948.00	0.00	0.00	0.00	60,000.00	0.00
Net - Dept 901 - Capital Outlay		(92,022.07)	(59,940.00)	(59,940.00)	(21,600.00)	(21,600.00)	(111,000.00)		
Dept 990 - Transfers									
101-990-995.02	Transfer To Major Street	0.00	0.00	0.00	0.00	0.00	0.00	650,000.00	0.00
101-990-995.03	Transfer To Local Street	60,000.00	0.00	0.00	60,000.00	60,000.00	60,000.00	60,000.00	100.00
101-990-995.06	Transfer To Equipment Fund	26,000.00	0.00	0.00	26,000.00	26,000.00	26,000.00	26,000.00	100.00
Net - Dept 990 - Transfers		(86,000.00)	0.00	0.00	(86,000.00)	(86,000.00)	(736,000.00)		
Fund 101 - General Fund:									
TOTAL REVENUES		2,752,591.55	1,839,116.34	1,839,116.34	1,905,044.85	1,905,044.85	2,616,245.00	72.82	
TOTAL EXPENDITURES		2,171,600.59	483,428.55	483,428.55	579,778.22	579,778.22	3,166,855.00	18.31	
NET OF REVENUES & EXPENDITURES		580,990.96	1,355,687.79	1,355,687.79	1,325,266.63	1,325,266.63	(550,610.00)	240.69	

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PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	09/30/2022	NORMAL (ABNORMAL)	09/30/2023	NORMAL (ABNORMAL)		
Fund 202 - Major Street									
Dept 000 - General Revenues									
202-000-540.00	State Grants	0.00	0.00	0.00	0.00	375,000.00	0.00	375,000.00	0.00
202-000-546.00	Act 51	365,338.72	34,269.11	34,269.11	37,004.55	369,653.00	10.01	369,653.00	10.01
202-000-546.01	Local Roads Program	6,249.31	520.84	520.84	520.02	7,000.00	7.43	7,000.00	7.43
202-000-570.01	State Metro. Act Of 2002	16,318.12	0.00	0.00	0.00	13,500.00	0.00	13,500.00	0.00
202-000-687.01	Misc Refunds - Ins, Workers Comp, etc	125.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00
202-000-699.01	Transfer From General Fund	0.00	0.00	0.00	0.00	650,000.00	0.00	650,000.00	0.00
Net - Dept 000 - General Revenues		388,032.03	34,789.95	34,789.95	37,524.57	1,415,153.00			
Dept 444 - Sidewalks									
Salaries & Wages									
202-444-702.00	FICA	1,497.39	346.69	346.69	332.49	1,500.00	22.17	1,500.00	22.17
202-444-709.00	Unemployment	114.10	26.33	26.33	25.33	100.00	25.33	100.00	25.33
202-444-710.00	Payment In Lieu Of Insurance	0.04	0.00	0.00	0.00	10.00	0.00	10.00	0.00
202-444-712.00	Insurance Premiums	0.00	0.00	0.00	0.00	10.00	0.00	10.00	0.00
202-444-718.00	HSA Contribution	152.77	34.25	34.25	42.98	160.00	26.86	160.00	26.86
202-444-718.01	Disability Premiums	22.64	12.14	12.14	12.00	30.00	40.00	30.00	40.00
202-444-724.00	Retirement	5.97	1.66	1.66	1.05	10.00	10.50	10.00	10.50
202-444-725.00	Workers Compensation	283.17	51.49	51.49	40.09	300.00	13.36	300.00	13.36
202-444-726.00	Operating Supplies	11.07	0.00	0.00	0.00	10.00	0.00	10.00	0.00
202-444-740.00	Contractual Services	86.07	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00
202-444-802.00	Equipment Rental	14,136.11	5,045.11	5,045.11	1,395.25	16,000.00	8.72	16,000.00	8.72
202-444-940.00		239.41	178.38	178.38	0.00	1,000.00	0.00	1,000.00	0.00
Net - Dept 444 - Sidewalks		(16,548.74)	(5,696.05)	(5,696.05)	(1,849.19)	(20,130.00)			
Dept 459 - Preservation/Structural Improvements									
202-459-970.23 N. Putnam St.									
Net - Dept 459 - Preservation/Structural Improvements		64,646.38	9,658.00	9,658.00	76,023.64	1,300,000.00	5.85	1,300,000.00	5.85
Net - Dept 459 - Preservation/Structural Improvements		(64,646.38)	(9,658.00)	(9,658.00)	(76,023.64)	(1,300,000.00)			
Dept 467 - Surface Maintenance									
Salaries & Wages									
202-467-702.00	Wages-Part Time	10,452.28	2,437.51	2,437.51	2,316.39	12,000.00	19.30	12,000.00	19.30
202-467-704.00	FICA	136.86	65.31	65.31	103.30	200.00	51.65	200.00	51.65
202-467-709.00	Unemployment	805.52	190.27	190.27	184.05	800.00	23.01	800.00	23.01
202-467-710.00	Payment In Lieu Of Insurance	1.95	0.00	0.00	0.11	10.00	1.10	10.00	1.10
202-467-712.00	Insurance Premiums	0.00	0.00	0.00	0.00	65.00	0.00	65.00	0.00
202-467-718.00	HSA Contribution	1,098.72	272.60	272.60	299.62	1,100.00	27.24	1,100.00	27.24
202-467-718.01	Disability Premiums	211.21	119.22	119.22	83.59	280.00	29.85	280.00	29.85
202-467-724.00	Retirement	44.45	12.87	12.87	7.98	50.00	15.96	50.00	15.96
202-467-725.00	Workers Compensation	1,979.82	366.50	366.50	279.39	2,200.00	12.70	2,200.00	12.70
202-467-726.00	Operating Supplies	69.92	0.00	0.00	0.00	30.00	0.00	30.00	0.00
202-467-740.00	Contractual Services	3,562.23	0.00	0.00	0.00	4,000.00	0.00	4,000.00	0.00
202-467-802.00	Equipment Rental	36,398.24	25,000.00	25,000.00	3,235.84	38,000.00	8.52	38,000.00	8.52
202-467-940.00		11,159.92	4,663.56	4,663.56	1,119.87	14,500.00	7.72	14,500.00	7.72
Net - Dept 467 - Surface Maintenance		(65,921.12)	(33,127.84)	(33,127.84)	(7,630.14)	(73,235.00)			
Dept 468 - Bridge Maintenance									
Salaries & Wages									
202-468-702.00	Wages-Part Time	248.33	57.53	57.53	55.23	250.00	22.09	250.00	22.09
202-468-704.00	FICA	34.62	16.54	16.54	26.08	60.00	43.47	60.00	43.47
202-468-709.00	Unemployment	21.38	5.64	5.64	6.13	25.00	24.52	25.00	24.52
202-468-710.00		0.39	0.00	0.00	0.03	10.00	0.30	10.00	0.30

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User: TOM

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

DB: Williamston

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL (ABNORMAL)	06/30/2023	NORMAL (ABNORMAL)	09/30/2022	NORMAL (ABNORMAL)	09/30/2023	ORIGINAL BUDGET	% BDDT USED
Fund 202 - Major Street									
202-468-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00
202-468-718.00	Insurance Premiums	25.24	25.24	5.79	5.79	7.10	7.10	30.00	23.67
202-468-718.01	HSA Contribution	4.00	4.00	2.25	2.25	2.01	2.01	10.00	20.10
202-468-724.00	Disability Premiums	1.11	1.11	0.29	0.29	0.21	0.21	10.00	2.10
202-468-725.00	Retirement	47.09	47.09	8.61	8.61	6.69	6.69	50.00	13.38
202-468-726.00	Workers Compensation	4.23	4.23	0.00	0.00	0.00	0.00	10.00	0.00
202-468-740.00	Operating Supplies	241.55	241.55	85.83	85.83	194.88	194.88	100.00	194.88
202-468-802.00	Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	0.00
202-468-940.00	Equipment Rental	18.92	18.92	0.00	0.00	0.00	0.00	100.00	0.00
Net - Dept 468 - Bridge Maintenance		(646.86)	(182.48)	(298.36)	(2,165.00)				
Dept 471 - Right-of-Way Maintenance									
202-471-702.00	Salaries & Wages	1,944.91	1,944.91	449.50	449.50	432.15	432.15	1,800.00	24.01
202-471-704.00	Wages-Part Time	197.73	197.73	94.35	94.35	149.14	149.14	350.00	42.61
202-471-709.00	FICA	162.83	162.83	41.28	41.28	44.22	44.22	200.00	22.11
202-471-710.00	Unemployment	2.27	2.27	0.00	0.00	0.15	0.15	10.00	1.50
202-471-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00
202-471-718.00	Insurance Premiums	196.31	196.31	42.24	42.24	55.87	55.87	200.00	27.94
202-471-718.01	HSA Contribution	27.16	27.16	13.49	13.49	15.61	15.61	50.00	31.22
202-471-724.00	Disability Premiums	8.06	8.06	2.20	2.20	1.47	1.47	10.00	14.70
202-471-725.00	Retirement	367.46	367.46	66.39	66.39	52.14	52.14	325.00	16.04
202-471-726.00	Workers Compensation	13.20	13.20	0.00	0.00	0.00	0.00	10.00	0.00
202-471-740.00	Operating Supplies	1,321.88	1,321.88	937.63	937.63	0.00	0.00	4,500.00	0.00
202-471-802.00	Contractual Services	14,936.50	14,936.50	1,978.00	1,978.00	1,978.00	1,978.00	17,500.00	11.30
202-471-940.00	Equipment Rental	695.99	695.99	344.62	344.62	0.00	0.00	3,500.00	0.00
Net - Dept 471 - Right-of-Way Maintenance		(19,874.30)	(16,928.20)	(2,728.75)	(28,465.00)				
Dept 472 - Winter Maintenance									
202-472-702.00	Salaries & Wages	7,294.05	7,294.05	1,695.21	1,695.21	1,618.01	1,618.01	7,500.00	21.57
202-472-709.00	FICA	554.72	554.72	128.75	128.75	122.99	122.99	600.00	20.50
202-472-710.00	Unemployment	0.25	0.25	0.00	0.00	0.00	0.00	10.00	0.00
202-472-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	60.00	0.00
202-472-718.00	Insurance Premiums	755.50	755.50	178.32	178.32	209.34	209.34	850.00	24.63
202-472-718.01	HSA Contribution	122.19	122.19	71.11	71.11	58.40	58.40	200.00	29.20
202-472-724.00	Disability Premiums	30.97	30.97	8.66	8.66	5.67	5.67	40.00	14.18
202-472-725.00	Retirement	1,380.10	1,380.10	253.20	253.20	195.16	195.16	1,275.00	15.31
202-472-726.00	Workers Compensation	56.13	56.13	0.00	0.00	0.00	0.00	40.00	0.00
202-472-740.00	Operating Supplies	12,249.71	12,249.71	0.00	0.00	0.00	0.00	16,500.00	0.00
202-472-802.00	Contractual Services	1,562.50	1,562.50	0.00	0.00	0.00	0.00	3,000.00	0.00
202-472-940.00	Equipment Rental	5,065.14	5,065.14	0.00	0.00	0.00	0.00	14,000.00	0.00
Net - Dept 472 - Winter Maintenance		(29,071.26)	(2,335.25)	(2,209.57)	(44,075.00)				
Dept 473 - Traffic Control									
202-473-702.00	Salaries & Wages	404.51	404.51	98.27	98.27	88.38	88.38	800.00	11.05
202-473-709.00	FICA	30.03	30.03	7.25	7.25	6.50	6.50	85.00	7.65
202-473-710.00	Unemployment	0.05	0.05	0.00	0.00	0.00	0.00	10.00	0.00
202-473-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00	0.00	10.00	0.00
202-473-718.00	Insurance Premiums	50.08	50.08	18.73	18.73	11.45	11.45	120.00	9.54
202-473-718.01	HSA Contribution	15.86	15.86	13.05	13.05	3.20	3.20	20.00	16.00
202-473-724.00	Disability Premiums	1.49	1.49	0.66	0.66	0.20	0.20	10.00	2.00
202-473-725.00	Retirement	77.77	77.77	16.02	16.02	10.69	10.69	190.00	5.63

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	06/30/2023	09/30/2022	09/30/2023	09/30/2023	ORIGINAL BUDGET	% BDTG USED
Fund 202 - Major Street									
202-473-726.00	Workers Compensation	5.05	0.00	0.00	0.00	0.00	0.00	10.00	0.00
202-473-740.00	Operating Supplies	1,145.44	240.28	240.28	160.00	160.00	3,500.00	4.57	4.57
202-473-802.00	Contractual Services	11,658.08	1,614.00	1,614.00	10,287.50	10,287.50	11,500.00	89.46	89.46
202-473-940.00	Equipment Rental	553.61	246.92	246.92	0.00	0.00	500.00	0.00	0.00
Net - Dept 473 - Traffic Control		(13,941.97)	(2,255.18)	(2,255.18)	(10,567.92)	(10,567.92)	(16,755.00)		
Dept 515 - Administrative									
202-515-803.00	Contract - Audit	1,228.91	311.00	311.00	944.91	944.91	1,405.00	67.25	67.25
202-515-803.01	Fund Administration	5,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00	0.00
202-515-820.01	Insurance - Liab. / Prop.	981.52	0.00	0.00	0.00	0.00	1,400.00	0.00	0.00
Net - Dept 515 - Administrative		(8,210.43)	(311.00)	(311.00)	(944.91)	(944.91)	(8,805.00)		
Dept 906 - Debt Service									
202-906-991.04	2017 Cap Improv Bond Principal	27,300.00	0.00	0.00	0.00	0.00	29,250.00	0.00	0.00
202-906-994.02	2017 Cap Improv Bond Interest	9,005.48	0.00	0.00	0.00	0.00	8,276.00	0.00	0.00
Net - Dept 906 - Debt Service		(36,305.48)	0.00	0.00	0.00	0.00	(37,526.00)		
Fund 202 - Major Street:									
TOTAL REVENUES		388,032.03	34,789.95	34,789.95	37,524.57	37,524.57	1,415,153.00	2.65	2.65
TOTAL EXPENDITURES		255,166.54	70,494.00	70,494.00	102,252.48	102,252.48	1,531,156.00	6.68	6.68
NET OF REVENUES & EXPENDITURES		132,865.49	(35,704.05)	(35,704.05)	(64,727.91)	(64,727.91)	(116,003.00)	55.80	55.80

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2023	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 203 - Local Street						
Dept 000 - General Revenues						
203-000-546.00	Act 51	114,616.99	10,749.96	11,625.02	116,100.00	10.01
203-000-546.01	Local Roads Program	1,961.56	163.38	163.36	2,050.00	7.97
203-000-642.00	General Sales	0.00	0.00	0.00	3,000.00	0.00
203-000-687.01	Misc Refunds - Ins, Workers Comp, etc	125.88	0.00	0.00	0.00	0.00
203-000-699.01	Transfer From General Fund	60,000.00	0.00	60,000.00	60,000.00	100.00
Net - Dept 000 - General Revenues		176,704.43	10,913.34	71,788.38	181,150.00	
Dept 444 - Sidewalks						
203-444-702.00	Salaries & Wages	1,743.55	401.19	388.14	1,600.00	24.26
203-444-704.00	Wages-Part Time	8.31	3.97	6.23	20.00	31.15
203-444-709.00	FICA	133.28	30.65	29.99	130.00	23.07
203-444-710.00	Unemployment	0.14	0.00	0.01	10.00	0.10
203-444-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	10.00	0.00
203-444-718.00	Insurance Premiums	172.98	34.76	50.13	165.00	30.38
203-444-718.01	HSA Contribution	21.27	9.02	13.98	40.00	34.95
203-444-724.00	Disability Premiums	7.06	1.91	1.25	10.00	12.50
203-444-725.00	Retirement	328.89	58.80	46.79	300.00	15.60
203-444-726.00	Workers Compensation	10.83	0.00	0.00	10.00	0.00
203-444-740.00	Operating Supplies	0.00	0.00	19.46	2,000.00	0.97
203-444-802.00	Contractual Services	13,000.00	800.00	0.00	12,000.00	0.00
203-444-940.00	Equipment Rental	61.03	0.00	9.39	2,000.00	0.47
Net - Dept 444 - Sidewalks		(15,487.34)	(1,340.30)	(565.37)	(18,295.00)	
Dept 467 - Surface Maintenance						
203-467-702.00	Salaries & Wages	12,639.03	2,936.93	2,804.04	12,700.00	22.08
203-467-704.00	Wages-Part Time	95.43	45.55	71.97	160.00	44.98
203-467-709.00	FICA	968.78	226.73	218.79	1,100.00	19.89
203-467-710.00	Unemployment	1.50	0.00	0.07	10.00	0.70
203-467-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	80.00	0.00
203-467-718.00	Insurance Premiums	1,307.48	307.37	362.76	1,500.00	24.18
203-467-718.01	HSA Contribution	232.05	121.50	103.21	280.00	36.15
203-467-724.00	Disability Premiums	53.20	14.93	9.67	60.00	16.12
203-467-725.00	Retirement	2,391.26	438.37	338.17	2,300.00	14.70
203-467-726.00	Workers Compensation	84.29	0.00	0.00	200.00	0.00
203-467-740.00	Operating Supplies	3,562.23	0.00	0.00	4,500.00	0.00
203-467-802.00	Contractual Services	35,255.04	10,840.00	1,727.49	35,500.00	4.87
203-467-940.00	Equipment Rental	16,091.53	4,587.02	1,088.34	20,000.00	5.44
Net - Dept 467 - Surface Maintenance		(72,681.82)	(19,518.40)	(6,722.51)	(78,390.00)	
Dept 468 - Bridge Maintenance						
203-468-740.00	Operating Supplies	0.00	0.00	0.00	1,500.00	0.00
203-468-802.00	Contractual Services	0.00	0.00	0.00	12,500.00	0.00
203-468-940.00	Equipment Rental	52.34	52.34	0.00	250.00	0.00
Net - Dept 468 - Bridge Maintenance		(52.34)	(52.34)	0.00	(14,250.00)	
Dept 471 - Right-of-Way Maintenance						
203-471-702.00	Salaries & Wages	751.21	176.24	166.32	1,050.00	15.84
203-471-704.00	Wages-Part Time	348.50	166.34	262.88	400.00	65.72

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PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	YTD BALANCE		YTD BALANCE		2023-24	
		END BALANCE 06/30/2023	NORMAL (ABNORMAL)	09/30/2022	NORMAL (ABNORMAL)	ORIGINAL BUDGET	% BDDT USED
Fund 203 - Local Street							
203-471-709.00	FICA	83.61		26.05		130.00	25.15
203-471-710.00	Unemployment	3.96		0.00		10.00	2.70
203-471-712.00	Payment In Lieu Of Insurance	0.00		0.00		10.00	0.00
203-471-718.00	Insurance Premiums	80.97		21.68		110.00	19.54
203-471-718.01	HSA Contribution	16.03		10.78		25.00	23.96
203-471-724.00	Disability Premiums	3.17		0.86		10.00	6.30
203-471-725.00	Retirement	142.54		26.85		195.00	10.29
203-471-726.00	Workers Compensation	10.97		0.00		20.00	0.00
203-471-740.00	Operating Supplies	345.39		332.27		2,000.00	0.00
203-471-802.00	Contractual Services	958.50		958.50		2,500.00	0.00
203-471-940.00	Equipment Rental	633.37		206.92		3,200.00	0.59
Net - Dept 471 - Right-of-Way Maintenance		(3,378.22)		(1,926.49)		(9,660.00)	
Dept 472 - Winter Maintenance							
203-472-702.00	Salaries & Wages	6,647.66		1,547.41		7,100.00	20.76
203-472-709.00	FICA	505.73		117.65		600.00	18.70
203-472-710.00	Unemployment	0.25		0.00		10.00	0.00
203-472-712.00	Payment In Lieu Of Insurance	0.00		0.00		50.00	0.00
203-472-718.00	Insurance Premiums	693.09		167.45		1,000.00	19.06
203-472-718.01	HSA Contribution	116.28		69.75		150.00	35.46
203-472-724.00	Disability Premiums	27.87		7.92		30.00	16.80
203-472-725.00	Retirement	1,258.24		231.81		1,300.00	13.67
203-472-726.00	Workers Compensation	45.87		0.00		85.00	0.00
203-472-740.00	Operating Supplies	12,239.46		0.00		16,500.00	0.00
203-472-802.00	Contractual Services	1,562.50		0.00		2,500.00	0.00
203-472-940.00	Equipment Rental	4,511.48		28.17		10,500.00	0.00
Net - Dept 472 - Winter Maintenance		(27,608.43)		(2,170.16)		(39,825.00)	
Dept 473 - Traffic Control							
203-473-702.00	Salaries & Wages	203.02		50.51		850.00	5.18
203-473-709.00	FICA	15.28		3.84		70.00	4.77
203-473-710.00	Unemployment	0.03		0.00		10.00	0.00
203-473-712.00	Payment In Lieu Of Insurance	0.00		0.00		10.00	0.00
203-473-718.00	Insurance Premiums	27.86		12.20		85.00	6.69
203-473-718.01	HSA Contribution	10.85		9.45		20.00	7.95
203-473-724.00	Disability Premiums	1.26		0.45		10.00	2.20
203-473-725.00	Retirement	39.56		8.70		165.00	3.26
203-473-726.00	Workers Compensation	4.77		0.00		10.00	0.00
203-473-740.00	Operating Supplies	135.00		135.00		3,000.00	5.33
203-473-802.00	Contractual Services	1,099.00		0.00		6,500.00	47.73
203-473-940.00	Equipment Rental	205.92		37.83		500.00	32.87
Net - Dept 473 - Traffic Control		(1,742.55)		(257.98)		(11,230.00)	
Dept 515 - Administrative							
203-515-803.00	Contract - Audit	865.74		216.48		995.00	67.17
203-515-803.01	Fund Administration	6,000.00		0.00		6,000.00	0.00
203-515-820.01	Insurance - Liab. / Prop.	981.52		0.00		1,400.00	0.00
Net - Dept 515 - Administrative		(7,847.26)		(216.48)		(8,395.00)	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24		
		NORMAL (ABNORMAL)	06/30/2023	NORMAL (ABNORMAL)	09/30/2023	NORMAL (ABNORMAL)	09/30/2023	ORIGINAL	BUDGET	% BDTG USED
Fund 203 - Local Street										
Fund 203 - Local Street:										
	TOTAL REVENUES		176,704.43		10,913.34		71,788.38		181,150.00	39.63
	TOTAL EXPENDITURES		128,797.96		25,482.15		13,985.34		180,045.00	7.77
	NET OF REVENUES & EXPENDITURES		47,906.47		(14,568.81)		57,803.04		1,105.00	5,231.04

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2023	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BDT USED
Fund 244 - Economic Development Fund						
Dept 000 - General Revenues						
244-000-665.01	Interest Income	2,600.44	353.03	918.79	825.00	111.37
Net - Dept 000 - General Revenues		2,600.44	353.03	918.79	825.00	
Dept 728 - Comm. & Econ. Dev. Administration						
244-728-801.01	Legal Services	80.25	0.00	0.00	300.00	0.00
244-728-803.00	Contract - Audit	197.75	48.50	153.64	230.00	66.80
244-728-803.01	Fund Administration	500.00	0.00	0.00	500.00	0.00
244-728-955.00	Miscellaneous	16.00	0.00	0.00	50.00	0.00
Net - Dept 728 - Comm. & Econ. Dev. Administration		(794.00)	(48.50)	(153.64)	(1,080.00)	

Fund 244 - Economic Development Fund:						
TOTAL REVENUES		2,600.44	353.03	918.79	825.00	111.37
TOTAL EXPENDITURES		794.00	48.50	153.64	1,080.00	14.23
NET OF REVENUES & EXPENDITURES		1,806.44	304.53	765.15	(255.00)	300.06

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BDT USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 246 - TIFA 2A						
Dept 000 - General Revenues						
246-000-665.01	Interest Income	15.20	1.73	4.34	12.00	36.17
<hr/>						
Net - Dept 000 - General Revenues		15.20	1.73	4.34	12.00	
<hr/>						
Dept 728 - Comm. & Econ. Dev. Administration						
246-728-955.00	Miscellaneous	63.22	0.00	0.00	75.00	0.00
246-728-968.01	Depreciation - Current	1,862.64	0.00	0.00	0.00	0.00
<hr/>						
Net - Dept 728 - Comm. & Econ. Dev. Administration		(1,925.86)	0.00	0.00	(75.00)	
<hr/>						
Fund 246 - TIFA 2A:						
TOTAL REVENUES		15.20	1.73	4.34	12.00	36.17
TOTAL EXPENDITURES		1,925.86	0.00	0.00	75.00	0.00
NET OF REVENUES & EXPENDITURES		(1,910.66)	1.73	4.34	(63.00)	6.89

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PERIOD ENDING 09/30/2023

DB: Williamston

& Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 247 - TIFA 2B						
Dept 000 - General Revenues						
247-000-401.01	Current Property Taxes	216,947.94	162,689.95	183,755.07	222,000.00	82.77
247-000-573.00	Local Community Stabilization	38,344.63	0.00	0.00	35,000.00	0.00
247-000-665.01	Interest Income	4,073.83	375.77	1,559.26	1,200.00	129.94
247-000-673.01	Sale Of Fixed Assets	0.00	0.00	0.00	1.00	0.00
247-000-687.01	Misc Refunds - Ins, Workers Comp, etc	22,870.00	0.00	0.00	0.00	0.00
Net - Dept 000 - General Revenues		282,236.40	163,065.72	185,314.33	258,201.00	
Dept 728 - Comm. & Econ. Dev. Administration						
247-728-801.00	Professional Services	3,000.00	0.00	1,500.00	2,000.00	75.00
247-728-801.01	Legal Services	3,417.30	2,224.70	0.00	6,000.00	0.00
247-728-802.00	Contractual Services	0.00	0.00	0.00	2,000.00	0.00
247-728-803.00	Contract - Audit	3,639.19	420.53	1,305.97	1,940.00	67.32
247-728-803.01	Fund Administration	30,000.00	0.00	0.00	30,000.00	0.00
247-728-803.04	Ingham EDC Contract	9,436.16	0.00	0.00	9,500.00	0.00
247-728-921.00	Utilities	6,710.69	1,003.46	1,219.37	7,000.00	17.42
247-728-955.00	Miscellaneous	225.26	0.00	0.00	500.00	0.00
247-728-968.01	Depreciation - Current	137,165.87	0.00	0.00	0.00	0.00
247-728-970.00	Capital Outlay	0.00	2,523.00	11,700.00	2,500.00	468.00
Net - Dept 728 - Comm. & Econ. Dev. Administration		(193,594.47)	(6,171.69)	(15,725.34)	(61,440.00)	
Fund 247 - TIFA 2B:						
TOTAL REVENUES		282,236.40	163,065.72	185,314.33	258,201.00	71.77
TOTAL EXPENDITURES		193,594.47	6,171.69	15,725.34	61,440.00	25.59
NET OF REVENUES & EXPENDITURES		88,641.93	156,894.03	169,588.99	196,761.00	86.19

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24 ORIGINAL BUDGET	% BGDG USED
		06/30/2023	09/30/2023	06/30/2023	09/30/2023	NORMAL	(ABNORMAL)		
Fund 248 - Downtown Development Authority									
Dept 000 - General Revenues									
248-000-401.01	Current Property Taxes	385,795.60	264,408.81	280,599.74	374,000.00	75.03			
248-000-573.00	Local Community Stabilization	3,603.52	0.00	0.00	3,500.00	0.00			
248-000-581.00	Ingham County Parks & Trail Grant	111,938.53	0.00	0.00	0.00	0.00			
248-000-665.01	Interest Income	2,767.50	352.92	995.65	1,000.00	99.57			
Net - Dept 000 - General Revenues		504,106.15	264,761.73	281,595.39	378,500.00				
Dept 728 - Comm. & Econ. Dev. Administration									
248-728-702.00	Salaries & Wages	25,253.15	5,886.84	5,597.47	30,000.00	18.66			
248-728-704.00	Wages-Part Time	2,034.12	970.82	1,534.70	2,500.00	61.39			
248-728-709.00	FICA	2,076.63	521.57	543.40	2,250.00	24.15			
248-728-710.00	Unemployment	23.87	0.00	1.59	10.00	15.90			
248-728-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	200.00	0.00			
248-728-718.00	Insurance Premiums	2,650.13	654.36	723.90	2,600.00	27.84			
248-728-718.01	HSA Contribution	485.93	283.96	201.99	500.00	40.40			
248-728-724.00	Disability Premiums	107.26	30.89	19.32	100.00	19.32			
248-728-725.00	Retirement	4,782.71	884.61	675.03	4,800.00	14.06			
248-728-726.00	Workers Compensation	183.86	0.00	0.00	400.00	0.00			
248-728-801.01	Legal Services	449.40	0.00	0.00	2,500.00	0.00			
248-728-802.00	Contractual Services	8,573.97	0.00	0.00	12,500.00	0.00			
248-728-803.00	Contract - Audit	1,592.15	398.12	1,229.15	1,830.00	67.17			
248-728-803.01	Fund Administration	21,000.00	0.00	0.00	21,000.00	0.00			
248-728-803.06	Niesa - Contract	10,000.00	0.00	0.00	10,000.00	0.00			
248-728-880.00	Community Promotion	8,770.00	0.00	0.00	25,000.00	0.00			
248-728-880.01	Holiday Decorations/maint.	425.71	0.00	0.00	5,000.00	0.00			
248-728-921.00	Utilities	34,092.18	5,238.56	5,360.64	35,000.00	15.32			
248-728-940.00	Equipment Rental	14,629.06	2,470.05	205.18	22,000.00	0.93			
248-728-955.00	Miscellaneous	353.96	74.96	0.00	1,000.00	0.00			
248-728-964.00	Private/commercial Rehab.	6,281.66	4,550.00	0.00	10,000.00	0.00			
248-728-968.01	Depreciation - Current	66,967.03	0.00	0.00	0.00	0.00			
Net - Dept 728 - Comm. & Econ. Dev. Administration		(210,732.78)	(21,964.74)	(16,092.37)	(189,190.00)				
Dept 901 - Capital Outlay									
248-901-970.08	Boat Launch & Parking Lot	0.00	127,544.34	0.00	0.00	0.00			
248-901-970.09	Boardwalk Replacement	0.00	933.17	0.00	0.00	0.00			
Net - Dept 901 - Capital Outlay		0.00	(128,477.51)	0.00	0.00				
Dept 906 - Debt Service									
248-906-991.06	1999 Refunding Bond Principal	0.00	0.00	0.00	135,000.00	0.00			
248-906-991.11	2004 DDA Refunding Bonds	0.00	0.00	0.00	25,000.00	0.00			
248-906-994.06	1999 Refunding Bond Interest	5,480.00	3,630.80	1,849.50	1,850.00	99.97			
248-906-994.11	2004 DDA Refunding Interest	2,000.00	1,375.00	625.00	625.00	100.00			
Net - Dept 906 - Debt Service		(7,480.00)	(5,005.50)	(2,474.50)	(162,475.00)				
Dept 990 - Transfers									
248-990-995.00	Transfer To General Fund	0.00	0.00	0.00	25,000.00	0.00			
Net - Dept 990 - Transfers		0.00	0.00	0.00	(25,000.00)				

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PERIOD ENDING 09/30/2023
 % Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL	(ABNORMAL)	06/30/2023	09/30/2023	NORMAL	(ABNORMAL)	ORIGINAL	% BUDGET USED
Fund 248 - Downtown Development Authority									
Fund 248 - Downtown Development Authority:									
	TOTAL REVENUES	504,106.15		264,761.73		281,585.39		378,500.00	74.40
	TOTAL EXPENDITURES	218,212.78		155,447.75		18,566.87		376,665.00	4.93
	NET OF REVENUES & EXPENDITURES	285,893.37		109,313.98		263,028.52		1,835.00	4,333.98

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PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BDGT USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 590 - Sewer Fund					
Dept 000 - General Revenues					
590-000-607.03	Readiness To Serve Charge	489,087.58	83,406.30	495,000.00	16.70
590-000-607.05	Commodity Charge	558,389.63	94,422.47	550,000.00	17.28
590-000-607.07	Penalties/Late Fees	10,607.72	2,734.15	12,000.00	22.46
590-000-607.09	Tap / Connection Fee	12,540.00	0.00	14,500.00	42.62
590-000-642.00	General Sales	981.00	450.00	1,000.00	27.00
590-000-665.01	Interest Income	37,887.51	5,012.17	6,500.00	212.85
590-000-687.01	Misc Refunds - Ins, Workers Comp, etc	8,496.10	0.00	2,500.00	0.00
Net - Dept 000 - General Revenues		1,117,789.54	186,025.09	1,081,500.00	
Dept 537 - Administrative					
590-537-702.00	Salaries & Wages	1,201.54	273.85	1,045.00	25.45
590-537-709.00	FICA	90.78	20.89	90.00	22.46
590-537-710.00	Unemployment	0.00	0.00	10.00	0.00
590-537-712.00	Payment In Lieu Of Insurance	0.00	0.00	10.00	0.00
590-537-714.01	GASB 68 Pension	14,571.86	0.00	0.00	0.00
590-537-714.02	OPPE Expense	(2,211.00)	0.00	0.00	0.00
590-537-718.00	Insurance Premiums	413.22	137.36	500.00	6.86
590-537-718.01	HSA Contribution	12.43	4.03	40.00	24.00
590-537-724.00	Disability Premiums	4.29	0.98	10.00	8.30
590-537-725.00	Retirement	224.88	39.80	250.00	12.84
590-537-726.00	Workers Compensation	10.46	0.00	10.00	0.00
590-537-740.00	Operating Supplies	127.47	106.73	1,200.00	0.00
590-537-767.00	Uniforms	4,756.15	0.00	4,000.00	0.00
590-537-802.00	Contractual Services	1,274.80	0.00	2,000.00	0.00
590-537-803.00	Contract - Audit	2,395.71	597.21	2,751.00	67.30
590-537-803.01	Fund Administration	40,000.00	0.00	40,000.00	0.00
590-537-820.01	Insurance - Liab. / Prop.	8,963.27	0.00	12,750.00	0.00
590-537-831.01	Memberships & Dues	659.33	0.00	2,000.00	11.75
590-537-850.00	Communications - Telephone	3,728.38	930.50	3,400.00	40.34
590-537-860.00	Travel & Education	1,130.04	229.87	3,000.00	17.04
590-537-940.00	Equipment Rental	0.00	0.00	0.00	100.00
590-537-968.01	Depreciation - Current	352,710.60	0.00	0.00	0.00
Net - Dept 537 - Administrative		(430,074.22)	(2,341.22)	(73,066.00)	
Dept 539 - Meter Reading & Billing					
590-539-702.00	Salaries & Wages	21,834.56	5,282.63	21,300.00	22.75
590-539-709.00	FICA	1,631.39	397.55	1,700.00	21.42
590-539-710.00	Unemployment	0.40	0.00	10.00	0.00
590-539-712.00	Payment In Lieu Of Insurance	0.00	0.00	75.00	0.00
590-539-718.00	Insurance Premiums	5,676.07	1,700.28	6,000.00	28.34
590-539-718.01	HSA Contribution	655.64	341.59	725.00	44.58
590-539-724.00	Disability Premiums	105.58	27.94	100.00	20.60
590-539-725.00	Retirement	6,933.18	1,173.95	6,750.00	14.98
590-539-726.00	Workers Compensation	130.41	0.00	200.00	0.00
590-539-740.00	Operating Supplies	12,757.05	800.39	38,000.00	0.00
590-539-802.00	Contractual Services	974.97	974.97	1,500.00	0.00
590-539-851.00	Postage	2,782.69	661.44	3,000.00	23.12
590-539-940.00	Equipment Rental	1,392.61	584.35	5,000.00	2.02
Net - Dept 539 - Meter Reading & Billing		(54,874.55)	(11,419.06)	(84,360.00)	

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PERIOD ENDING 09/30/2023

DB: Williamston

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL	(ABNORMAL)	06/30/2023	09/30/2023	09/30/2023	09/30/2023	ORIGINAL	% BDTG USED
Fund 590 - Sewer Fund									
Dept 544 - Line Maintenance									
590-544-702.00	Salaries & Wages	41,235.82	0.00	9,492.46	9,099.56	42,000.00	42,000.00	21.67	
590-544-704.00	Wages-Part Time	535.15	0.00	255.43	403.72	1,000.00	1,000.00	40.37	
590-544-709.00	FICA	3,157.96	0.00	741.00	723.21	3,500.00	3,500.00	20.66	
590-544-710.00	Unemployment	7.19	0.00	0.00	0.42	10.00	10.00	4.20	
590-544-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	250.00	250.00	0.00	
590-544-718.00	Insurance Premiums	4,181.54	0.00	936.96	1,176.86	5,250.00	5,250.00	22.42	
590-544-718.01	HSA Contribution	620.32	0.00	332.99	328.40	850.00	850.00	38.64	
590-544-724.00	Disability Premiums	170.85	0.00	46.37	31.49	200.00	200.00	15.75	
590-544-725.00	Retirement	7,745.60	0.00	1,408.18	1,097.43	7,500.00	7,500.00	14.63	
590-544-726.00	Workers Compensation	268.76	0.00	0.00	0.00	250.00	250.00	0.00	
590-544-740.00	Operating Supplies	1,956.44	0.00	816.90	134.27	5,000.00	5,000.00	2.69	
590-544-802.00	Contractual Services	148,239.61	0.00	17,080.00	2,629.55	45,000.00	45,000.00	5.84	
590-544-940.00	Equipment Rental	24,512.33	0.00	3,938.59	473.18	25,000.00	25,000.00	1.89	
Net - Dept 544 - Line Maintenance		(232,631.57)		(35,048.88)	(16,098.19)	(135,810.00)	(135,810.00)		

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL	(ABNORMAL)	06/30/2023	09/30/2023	09/30/2023	09/30/2023	ORIGINAL	% BDTG USED
Fund 548 - Lift Stations									
Dept 548 - Lift Stations									
590-548-702.00	Salaries & Wages	22,345.49	0.00	5,093.03	5,139.19	22,500.00	22,500.00	22.84	
590-548-704.00	Wages-Part Time	85.70	0.00	40.90	64.68	200.00	200.00	32.34	
590-548-709.00	FICA	1,644.91	0.00	373.41	386.30	2,000.00	2,000.00	19.32	
590-548-710.00	Unemployment	1.11	0.00	0.00	0.07	10.00	10.00	0.70	
590-548-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	55.00	55.00	0.00	
590-548-718.00	Insurance Premiums	3,867.14	0.00	837.55	1,067.06	4,350.00	4,350.00	24.53	
590-548-718.01	HSA Contribution	421.14	0.00	216.40	209.00	560.00	560.00	37.32	
590-548-723.00	Retiree Health Care-OPEB	0.00	0.00	0.00	0.00	1,200.00	1,200.00	0.00	
590-548-724.00	Disability Premiums	85.59	0.00	22.24	17.05	100.00	100.00	17.05	
590-548-725.00	Retirement	2,081.36	0.00	372.97	442.35	2,050.00	2,050.00	21.58	
590-548-726.00	Workers Compensation	135.08	0.00	0.00	0.00	150.00	150.00	0.00	
590-548-740.00	Operating Supplies	0.00	0.00	0.00	0.00	500.00	500.00	0.00	
590-548-802.00	Contractual Services	3,516.79	0.00	800.00	2,109.27	3,000.00	3,000.00	70.31	
590-548-850.00	Communications - Telephone	13.50	0.00	0.00	0.00	100.00	100.00	0.00	
590-548-921.00	Utilities	12,468.44	0.00	2,150.41	3,610.78	14,500.00	14,500.00	24.90	
590-548-930.04	Equipment Repair/maint.	12,056.87	0.00	1,052.74	2,208.66	35,000.00	35,000.00	6.31	
590-548-940.00	Equipment Rental	1,366.91	0.00	346.69	25.22	4,000.00	4,000.00	0.63	
590-548-970.06	Mechanic Street Lift Station	0.00	0.00	0.00	0.00	50,000.00	50,000.00	0.00	
590-548-970.10	Zimmer Road Lift Station	40,163.00	0.00	0.00	0.00	320,000.00	320,000.00	0.00	
Net - Dept 548 - Lift Stations		(100,253.03)		(11,306.34)	(15,279.63)	(460,275.00)	(460,275.00)		

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL	(ABNORMAL)	06/30/2023	09/30/2023	09/30/2023	09/30/2023	ORIGINAL	% BDTG USED
Fund 549 - Plant Oper. & Maint.									
Dept 549 - Plant Oper. & Maint.									
590-549-702.00	Salaries & Wages	168,548.61	0.00	38,464.54	39,050.12	172,500.00	172,500.00	22.64	
590-549-704.00	Wages-Part Time	3,405.52	0.00	1,807.07	205.51	7,900.00	7,900.00	2.60	
590-549-709.00	FICA	12,698.81	0.00	2,965.81	2,927.87	13,750.00	13,750.00	21.29	
590-549-710.00	Unemployment	4.84	0.00	0.00	0.21	25.00	25.00	0.84	
590-549-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	0.00	500.00	500.00	0.00	
590-549-718.00	Insurance Premiums	27,079.79	0.00	5,847.25	7,460.97	29,500.00	29,500.00	25.29	
590-549-718.01	HSA Contribution	3,083.55	0.00	1,482.62	1,543.79	4,500.00	4,500.00	34.31	
590-549-723.00	Retiree Health Care-OPEB	7,115.17	0.00	1,781.93	2,746.60	8,500.00	8,500.00	32.31	
590-549-723.03	Tool Allowance	1,361.51	0.00	328.07	1,189.71	1,200.00	1,200.00	99.14	
590-549-724.00	Disability Premiums	656.79	0.00	170.40	128.43	750.00	750.00	17.12	
590-549-725.00	Retirement	20,298.77	0.00	3,640.85	3,675.85	19,250.00	19,250.00	19.10	
590-549-726.00	Workers Compensation	1,012.74	0.00	0.00	0.00	1,200.00	1,200.00	0.00	
590-549-740.00	Operating Supplies	12,438.37	0.00	9,126.97	7,584.59	22,500.00	22,500.00	33.71	
590-549-746.01	Treatment Chemicals	15,714.93	0.00	7,441.11	9,059.73	18,000.00	18,000.00	50.33	

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GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		06/30/2023	09/30/2023	06/30/2023	09/30/2023	ORIGINAL	BUDGET	% BDTG	USED
		NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)	NORMAL	(ABNORMAL)		
Fund 590 - Sewer Fund									
590-549-802.00	Contractual Services	35,443.97	5,904.75		27,023.19		58,000.00		46.59
590-549-850.00	Communications - Telephone	4,649.80	1,345.13		1,120.82		5,200.00		21.55
590-549-921.00	Utilities	111,952.92	23,877.03		24,522.91		99,000.00		24.77
590-549-930.04	Equipment Repair/maint.	51,802.26	17,432.72		11,457.35		75,000.00		15.28
590-549-940.00	Equipment Rental	3,376.99	931.94		25.22		5,000.00		0.50
590-549-970.27	SCADA System	0.00	0.00		0.00		5,000.00		0.00
		(480,645.34)	(122,548.19)		(139,722.87)		(547,275.00)		
Net - Dept 549 - Plant Oper. & Maint.									
Dept 901 - Capital Outlay									
590-901-970.24	MI Site Readiness Grant	7,481.70	0.00		0.00		0.00		0.00
590-901-970.34	W/S Rate Study	12,250.00	0.00		0.00		0.00		0.00
590-901-970.36	Line Maintenance/Construction	0.00	69,453.30		204,538.45		0.00		100.00
		(19,731.70)	(69,453.30)		(204,538.45)		0.00		
Net - Dept 901 - Capital Outlay									
Dept 906 - Debt Service									
590-906-991.18	2010 R.D Sewer Bonds	0.00	0.00		0.00		65,000.00		0.00
590-906-993.00	Agent Fees	0.00	0.00		0.00		750.00		0.00
590-906-994.02	2017 Cap Improv Bond Interest	2,309.09	0.00		0.00		2,123.00		0.00
590-906-994.14	2010 Sewage Disposal Bond Interest	86,503.58	0.00		0.00		86,120.00		0.00
		(88,814.67)	0.00		0.00		(153,993.00)		
Net - Dept 906 - Debt Service									
Fund 590 - Sewer Fund:									
TOTAL REVENUES		1,117,789.54	186,025.09		200,699.49		1,081,500.00		18.56
TOTAL EXPENDITURES		1,407,025.08	252,116.99		389,043.65		1,454,779.00		26.74
NET OF REVENUES & EXPENDITURES		(289,235.54)	(66,091.90)		(188,344.16)		(373,279.00)		50.46

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2023	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 591 - Water Fund						
Dept 000 - General Revenues						
591-000-607.03	Readiness To Serve Charge	653,041.46	110,729.99	111,288.53	670,000.00	16.61
591-000-607.05	Commodity Charge	382,695.04	77,688.08	70,703.30	370,000.00	19.11
591-000-607.07	Penalties/Late Fees	10,546.53	2,606.58	2,838.90	10,500.00	27.04
591-000-607.09	Tap / Connection Fee	7,080.00	2,390.00	2,300.00	6,500.00	35.38
591-000-642.00	General Sales	4,226.00	1,220.00	750.00	5,000.00	15.00
591-000-642.04	Water Meter Sales	2,682.50	605.00	570.00	2,000.00	28.50
591-000-665.01	Interest Income	24,389.99	3,249.35	8,975.18	4,500.00	199.45
591-000-687.01	Misc Refunds - Ins, Workers Comp, etc	7,039.42	0.00	0.00	1,500.00	0.00
Net - Dept 000 - General Revenues		1,101,700.94	198,489.00	197,425.91	1,070,000.00	
Dept 537 - Administrative						
591-537-702.00	Salaries & Wages	609.15	147.21	132.79	1,200.00	11.07
591-537-709.00	FICA	46.11	11.16	10.06	100.00	10.06
591-537-710.00	Unemployment	0.00	0.00	0.00	10.00	0.00
591-537-712.00	Payment in Lieu Of Insurance	0.00	0.00	0.00	10.00	0.00
591-537-714.01	GASB 68 Pension	7,285.93	0.00	0.00	0.00	0.00
591-537-714.02	OP&B Expense	(1,106.00)	0.00	0.00	0.00	0.00
591-537-718.00	Insurance Premiums	372.41	143.68	17.23	500.00	3.45
591-537-718.01	HSA Contribution	23.08	18.89	4.80	50.00	9.60
591-537-724.00	Disability Premiums	2.71	1.06	0.42	10.00	4.20
591-537-725.00	Retirement	116.58	23.88	16.04	150.00	10.69
591-537-726.00	Workers Compensation	5.49	0.00	0.00	10.00	0.00
591-537-740.00	Operating Supplies	0.00	0.00	0.00	1,000.00	0.00
591-537-767.00	Uniforms	1,995.64	0.00	0.00	28,000.00	0.00
591-537-802.00	Contractual Services	34.00	0.00	0.00	0.00	0.00
591-537-803.00	Contract - Audit	2,395.71	597.21	1,851.41	2,751.00	67.30
591-537-803.01	Fund Administration	40,000.00	0.00	0.00	40,000.00	0.00
591-537-820.01	Insurance - Liab. / Prop.	5,703.90	0.00	0.00	8,100.00	0.00
591-537-831.01	Memberships & Dues	749.33	0.00	325.00	1,600.00	20.31
591-537-850.00	Communications - Telephone	2,513.67	566.31	602.03	3,000.00	20.07
591-537-860.00	Travel & Education	2,666.13	1,237.36	186.49	3,200.00	5.83
591-537-900.00	Printing & Publishing	2,400.00	900.00	0.00	1,000.00	0.00
591-537-940.00	Equipment Rental	56.34	56.34	12.61	100.00	12.61
591-537-968.01	Depreciation - Current	233,156.18	0.00	0.00	0.00	0.00
Net - Dept 537 - Administrative		(299,026.43)	(3,703.10)	(3,158.88)	(90,791.00)	
Dept 539 - Meter Reading & Billing						
591-539-702.00	Salaries & Wages	22,817.05	5,525.64	5,078.42	22,500.00	22.57
591-539-709.00	FICA	1,710.93	416.09	381.81	1,850.00	20.64
591-539-710.00	Unemployment	0.43	0.00	0.00	10.00	0.00
591-539-712.00	Payment in Lieu Of Insurance	0.00	0.00	0.00	0.00	0.00
591-539-718.00	Insurance Premiums	5,783.56	1,198.58	1,730.50	6,100.00	28.37
591-539-718.01	HSA Contribution	672.02	350.60	331.59	890.00	37.26
591-539-724.00	Disability Premiums	110.03	29.18	21.45	130.00	16.50
591-539-725.00	Retirement	7,131.36	1,210.05	1,039.24	7,200.00	14.43
591-539-726.00	Workers Compensation	151.39	0.00	0.00	150.00	0.00
591-539-740.00	Operating Supplies	14,917.06	800.39	0.00	38,000.00	0.00
591-539-802.00	Contractual Services	974.97	974.97	0.00	1,500.00	0.00
591-539-851.00	Postage	2,782.69	661.44	693.67	3,900.00	17.79
591-539-940.00	Equipment Rental	1,359.20	557.65	100.88	5,000.00	2.02

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User: TOM

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

DB: Williamston

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 591 - Water Fund						
Net - Dept 539 - Meter Reading & Billing		(58,410.69)	(11,724.59)	(9,377.56)	(87,280.00)	
Dept 544 - Line Maintenance						
591-544-702.00	Salaries & Wages	79,595.25	18,406.61	17,611.87	79,000.00	22.29
591-544-704.00	Wages-Part Time	775.77	370.24	585.29	1,400.00	41.81
591-544-709.00	FICA	6,095.42	1,427.17	1,384.88	6,250.00	22.16
591-544-710.00	Unemployment	11.18	0.00	0.61	10.00	6.10
591-544-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	500.00	0.00
591-544-718.00	Insurance Premiums	8,149.29	1,869.71	2,277.68	9,100.00	25.03
591-544-718.01	HSA Contribution	1,397.74	701.56	635.61	1,650.00	38.52
591-544-724.00	Disability Premiums	332.05	91.40	60.92	350.00	17.41
591-544-725.00	Retirement	15,004.31	2,738.76	2,124.07	15,000.00	14.16
591-544-726.00	Workers Compensation	509.77	0.00	0.00	700.00	0.00
591-544-740.00	Operating Supplies	12,788.64	464.14	7,021.93	18,000.00	39.01
591-544-802.00	Contractual Services	50,161.71	18,203.66	7,503.55	45,000.00	16.67
591-544-940.00	Equipment Rental	54,623.49	24,384.67	3,311.97	35,000.00	9.46
Net - Dept 544 - Line Maintenance		(229,444.62)	(68,657.92)	(42,518.38)	(211,960.00)	
Dept 545 - Elevated Tank Maint.						
591-545-702.00	Salaries & Wages	1,049.30	240.64	232.80	1,450.00	16.06
591-545-704.00	Wages-Part Time	34.62	16.54	26.08	50.00	52.16
591-545-709.00	FICA	82.58	19.72	19.70	120.00	16.42
591-545-710.00	Unemployment	0.41	0.00	0.03	10.00	0.30
591-545-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	10.00	0.00
591-545-718.00	Insurance Premiums	103.13	20.39	30.06	120.00	25.05
591-545-718.01	HSA Contribution	12.32	4.95	8.41	30.00	28.03
591-545-724.00	Disability Premiums	4.05	0.91	0.84	10.00	8.40
591-545-725.00	Retirement	197.25	35.16	28.10	220.00	12.77
591-545-726.00	Workers Compensation	10.52	0.00	0.00	25.00	0.00
591-545-740.00	Operating Supplies	19.98	0.00	0.00	300.00	0.00
591-545-802.00	Contractual Services	860.00	0.00	0.00	40,000.00	0.00
Net - Dept 545 - Elevated Tank Maint.		(2,374.16)	(338.31)	(346.02)	(42,345.00)	
Dept 550 - WTP / Well O & M						
591-550-702.00	Salaries & Wages	67,988.24	15,618.24	15,353.57	69,500.00	22.09
591-550-704.00	Wages-Part Time	1,140.80	544.45	860.74	5,750.00	14.97
591-550-709.00	FICA	5,123.73	1,199.09	1,207.43	6,050.00	19.96
591-550-710.00	Unemployment	14.22	0.00	0.89	10.00	8.90
591-550-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	400.00	0.00
591-550-718.00	Insurance Premiums	10,708.27	2,360.72	2,910.91	11,850.00	24.56
591-550-718.01	HSA Contribution	1,275.50	670.11	652.61	1,750.00	37.29
591-550-724.00	Disability Premiums	276.13	73.17	52.53	300.00	17.51
591-550-725.00	Retirement	10,441.57	1,892.64	1,656.29	9,950.00	16.65
591-550-726.00	Workers Compensation	435.86	0.00	0.00	600.00	0.00
591-550-740.00	Operating Supplies	3,040.88	146.24	117.81	5,500.00	2.14
591-550-796.01	Treatment Chemicals	58,582.61	19,187.63	18,735.81	58,000.00	32.30
591-550-802.00	Contractual Services	3,762.65	1,000.00	2,295.00	10,000.00	22.95
591-550-921.00	Utilities	57,497.95	9,730.65	12,498.77	70,000.00	17.86
591-550-930.04	Equipment Repair/maint.	16,127.51	3,775.61	5,299.74	70,000.00	7.57
591-550-940.00	Equipment Rental	13,906.42	3,928.01	428.67	21,000.00	2.04
591-550-955.02	MDEQ Water Testing	7,076.95	1,590.00	887.00	8,000.00	10.71
591-550-970.27	SCADA System	0.00	0.00	0.00	5,000.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BDGT USED
Fund 591 - Water Fund						
Net - Dept 550 - WTP / Well O & M		(257,389.29)	(61,716.56)	(62,927.77)	(353,660.00)	
Dept 901 - Capital Outlay						
591-901-970.34	W/S Rate Study	12,250.00	0.00	0.00	0.00	0.00
591-901-970.36	Line Maintenance/Construction	0.00	4,829.00	96,426.82	0.00	100.00
591-901-970.48	HUD Water Projects	0.00	0.00	49,554.00	0.00	100.00
Net - Dept 901 - Capital Outlay		(12,250.00)	(4,829.00)	(145,980.82)	0.00	
Dept 906 - Debt Service						
591-906-991.17	2010 R.D. Water Revenue Bond	0.00	0.00	0.00	208,250.00	0.00
591-906-993.00	Agent Fees	0.00	0.00	0.00	1,500.00	0.00
591-906-994.02	2017 Cap Improv Bond Interest	11,776.42	0.00	0.00	10,825.00	0.00
591-906-994.15	2010 Water Supply Bond Interest	117,174.49	0.00	0.00	116,750.00	0.00
591-906-994.16	2021 Revenue Refunding Interest	9,004.50	4,502.25	3,969.00	7,950.00	49.92
Net - Dept 906 - Debt Service		(137,955.41)	(4,502.25)	(3,969.00)	(345,275.00)	

Fund 591 - Water Fund:						
TOTAL REVENUES		1,101,700.94	198,489.00	197,425.91	1,070,000.00	18.45
TOTAL EXPENDITURES		996,850.60	155,471.73	268,278.43	1,131,311.00	23.71
NET OF REVENUES & EXPENDITURES		104,850.34	43,017.27	(70,852.52)	(61,311.00)	115.56

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User: TOM

PERIOD ENDING 09/30/2023

% Fiscal Year Completed: 25.14

DB: Williamston

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023	YTD BALANCE 09/30/2022	YTD BALANCE 09/30/2023	2023-24 ORIGINAL BUDGET	% BGD USED
		NORMAL (ABNORMAL)	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		
Fund 661 - Equipment Fund						
Dept 000 - General Revenues						
661-000-665.01	Interest Income	9,086.30	1,237.08	499.94	3,000.00	16.66
661-000-668.01	Equipment Rental	199,236.31	61,096.57	7,969.53	220,000.00	3.62
661-000-687.01	Misc Refunds - Ins, Workers Comp, etc	1,225.54	0.00	0.00	1,000.00	0.00
661-000-699.01	Transfer From General Fund	26,000.00	0.00	26,000.00	26,000.00	100.00
Net - Dept 000 - General Revenues		235,548.15	62,333.65	34,469.47	250,000.00	
Dept 441 - Department Of Public Works						
661-441-702.00	Salaries & Wages	52,589.10	12,206.77	11,671.34	53,550.00	21.80
661-441-704.00	Wages-Part Time	98.17	46.87	74.07	200.00	37.04
661-441-709.00	FICA	4,008.09	931.16	893.80	4,250.00	21.03
661-441-710.00	Unemployment	2.79	0.00	0.07	30.00	0.23
661-441-712.00	Payment In Lieu Of Insurance	0.00	0.00	0.00	400.00	0.00
661-441-718.00	Insurance Premiums	5,414.62	1,253.10	1,509.46	6,000.00	25.16
661-441-718.01	HSA Contribution	900.49	479.28	421.19	1,400.00	30.09
661-441-724.00	Disability Premiums	220.39	60.97	40.32	260.00	15.51
661-441-725.00	Retirement	9,946.31	1,818.25	1,407.60	9,950.00	14.15
661-441-726.00	Workers Compensation	340.71	0.00	0.00	500.00	0.00
661-441-740.00	Operating Supplies	9,903.93	95.01	252.40	13,000.00	1.94
661-441-745.00	Gasoline / Oil	31,574.42	8,898.53	7,101.41	35,000.00	20.29
661-441-820.01	Insurance - Liab. / Prop.	9,555.88	0.00	0.00	15,000.00	0.00
661-441-860.00	Travel & Education	0.00	0.00	0.00	1,000.00	0.00
661-441-930.04	Equipment Repair/maint.	92,128.65	11,579.15	18,012.52	65,000.00	27.71
661-441-940.00	Equipment Rental	2,740.98	0.00	0.00	5,000.00	0.00
661-441-968.01	Depreciation - Current	132,617.33	0.00	0.00	0.00	0.00
Net - Dept 441 - Department Of Public Works		(352,041.86)	(37,369.09)	(41,384.18)	(210,540.00)	
Dept 537 - Administrative						
661-537-803.00	Contract - Audit	572.18	143.07	441.73	660.00	66.93
661-537-803.01	Fund Administration	1,500.00	0.00	0.00	1,500.00	0.00
Net - Dept 537 - Administrative		(2,072.18)	(143.07)	(441.73)	(2,160.00)	
Dept 901 - Capital Outlay						
661-901-970.25	DPW Equipment	19,956.38	70,794.38	16,321.44	0.00	100.00
Net - Dept 901 - Capital Outlay		(19,956.38)	(70,794.38)	(16,321.44)	0.00	
Dept 906 - Debt Service						
661-906-992.00	Lease Interest	3,038.21	0.00	0.00	5,000.00	0.00
Net - Dept 906 - Debt Service		(3,038.21)	0.00	0.00	(5,000.00)	
Fund 661 - Equipment Fund:						
TOTAL REVENUES		235,548.15	62,333.65	34,469.47	250,000.00	13.79
TOTAL EXPENDITURES		377,108.63	108,306.54	58,147.35	217,700.00	26.71

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User: TOM

PERIOD ENDING 09/30/2023

DB: Williamston

% Fiscal Year Completed: 25.14

GL NUMBER	DESCRIPTION	END BALANCE		YTD BALANCE		YTD BALANCE		2023-24	
		NORMAL (ABNORMAL)	06/30/2023	NORMAL (ABNORMAL)	09/30/2022	NORMAL (ABNORMAL)	09/30/2023	ORIGINAL BUDGET	% BDGT USED
Fund 661 - Equipment Fund									
NET OF REVENUES & EXPENDITURES		(141,560.48)		(45,972.89)		(23,677.88)		32,300.00	73.31
TOTAL REVENUES - ALL FUNDS		6,561,324.83		2,759,849.58		2,914,785.52		7,251,586.00	40.20
TOTAL EXPENDITURES - ALL FUNDS		5,751,076.51		1,256,967.90		1,445,931.32		8,121,106.00	17.80
NET OF REVENUES & EXPENDITURES		810,248.32		1,502,881.68		1,468,854.20		(869,520.00)	168.93

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BLD - ELE, MEC, PLM - New Permits Issued

October 2023

Williamston

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pg 1

Permit #	Category	Address	Parcel #	
Work Description				
PMEC2023-03774	Equipment Replacement Single Family Residential	541 CEDAR RIDGE DR WILLIAMSTON MI 48895	33-18-03-36-428-0	Permit Fee: \$95.00 Square Feet: 00 Valuation: 0.00
Received	10/17/2023	Replace furnace, a/c, and humidifier		
Issued	10/19/2023			
Owner:	SABOURIN ROBERT P II & MARTHA	541 CEDAR RIDGE DR	WILLIAMSTON MI 48895	
Contractor:	APPLEGATE HOME COMFORT (SNY	2805 JOLLY STE 200	OKEMOS MI 48864	
PPLM2023-01792	Alteration Single Family Residential	221 E CHURCH WILLIAMSTON MI 48895	33-18-03-36-156-0	Permit Fee: \$65.00 Square Feet: 00 Valuation: 0.00
Received	10/04/2023	Sanitary repair		
Issued	10/04/2023			
Owner:	JENT RENEE & SWARTZINSKI KEVIN	PO BOX 482	WILLIAMSTON MI 48895	
Contractor:	AMERICAN PLUMBING CONTRACT	16795 S OLD US 27	LANSING MI 48906	
PELE2023-02538	Alteration Single Family Residential	128 W CHURCH WILLIAMSTON MI 48895	33-18-03-35-277-0	Permit Fee: \$55.00 Square Feet: 00 Valuation: 0.00
Received	10/03/2023	INSTALLATION OF A 18kW STANDBY GENERATOR		
Issued	10/04/2023			
Owner:	FEDEWA VICKIE & BATTEN DIANE	128 W CHURCH	WILLIAMSTON MI 48895	
Contractor:	F D HAYES ELECTRIC CO	2301 BEAL AVE	LANSING MI 48911	
PMEC2023-03906	Alteration Single Family Residential	143 CHURCHILL DOWNS BLVD WILLIAMSTON MI 48895	33-18-03-34-428-0	Permit Fee: \$65.00 Square Feet: 00 Valuation: 0.00
Received	10/25/2023	Gas piping for generator (#138137)		
Issued	10/25/2023			
Owner:	KLOEPFER, JAMES C & MARIETTA T	143 CHURCHILL DOWNS BLVD	WILLIAMSTON MI 48895	
Contractor:	MYERS PLUMBING & HEATING	16825 INDUSTRIAL PKWY	LANSING MI 48906	
PMEC2023-03874	Alteration Single Family Residential	226 DEEP LAKE DR WILLIAMSTON MI 48895	33-18-07-01-201-8	Permit Fee: \$65.00 Square Feet: 00 Valuation: 0.00
Received	10/23/2023	Provide gas piping for generator from existing gas meter		
Issued	10/24/2023			
Owner:	DONALD RALPH	226 DEEP LAKE DR	WILLIAMSTON MI 48895	
Contractor:	ION ELECTRIC SERVICE	305 E GRAND RIVER AVE	FOWLerville MI 48836	

Livingston County Department of Building & Safety Engineering 11/06/2023

BLD - ELE, MEC, PLM - New Permits Issued

October 2023

Williamston

11d
pg 2

Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PELE2023-02749	Alteration Single Family Residential	226 DEEP LAKE DR WILLIAMSTON MI 48895	33-18-07-01-201-8	Install stationary generator with automatic transfer switch for residence	\$65.00	00	0.00
Received	10/23/2023						
Issued	10/24/2023						
Owner:	DONALD RALPH	226 DEEP LAKE DR	WILLIAMSTON MI 48895				
Contractor:	ION ELECTRIC SERVICE	305 E GRAND RIVER AVE	FOWLerville MI 48836				
PPLM2023-01881	Alteration Apartment	133 HIGH WILLIAMSTON MI 48895	33-18-03-36-351-0	Unit 104 - Water heater replacement	\$85.00	00	0.00
Received	10/19/2023						
Issued	10/19/2023						
Owner:	HOPPER DARYL & AMANDA	PO BOX 250429	FRANKLIN MI 48025				
Contractor:	AMERICAN PLUMBING CONTRACT	16795 S OLD US 27	LANSING MI 48906				
PELE2023-02790	Alteration Commercial	157 HIGH WILLIAMSTON MI 48895	33-18-03-36-351-0	Installation of a fire Alarm notification device, added to existing notification circuit for library. Room was divided into two spaces	\$60.00	00	0.00
Received	10/25/2023						
Issued	10/26/2023						
Owner:	ST MARY PARISH WILLIAMSTON	147 HIGH	WILLIAMSTON MI 48895				
Contractor:	BOYNTON FIRE SAFETY	1031 NORTHCREST RD	LANSING MI 48906				
PELE2023-02822	Alteration Single Family Residential	1514 LYTELL JOHNE'S PATH WILLIAMSTON MI 48895	33-18-07-12-126-0	Install 7.5 Generac NG generator for residence	\$55.00	00	0.00
Received	10/30/2023						
Issued	10/30/2023						
Owner:	THOMPSON, ROBERT L & MARILYN	1514 LYTELL JOHNE'S PATH	WILLIAMSTON MI 48895				
Contractor:	THEE ELECTRIC CO	16429 UPTON RD SUITE #1	EAST LANSING MI 48823				
PMEC2023-03887	Equipment Replacement Single Family Residential	521 MILL WILLIAMSTON MI 48895	33-18-07-01-128-0	Replace furnace and air cleaner	\$75.00	00	0.00
Received	10/23/2023						
Issued	10/25/2023						
Owner:	BANNING DENNIS	521 MILL	WILLIAMSTON MI 48895				
Contractor:	APLEGATE HOME COMFORT (SNY	2805 JOLLY STE 200	OKEMOS MI 48864				

Livingston County Department of Building & Safety Engineering 11/06/2023

BLD - ELE, MEC, PLM - New Permits Issued

October 2023

Williamston

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Permit #	Category	Address	Parcel #	
Work Description				
PMEC2023-03917	Equipment Replacement Single Family Residential	1093 WILLIAMSBURG CT WILLIAMSTON MI 48895	33-18-07-02-401-0	Permit Fee: \$75.00 Square Feet: 00 Valuation: 0.00
Received	10/25/2023	FURNACE, HUMIDIFIER		
Issued	10/26/2023			
Owner:	KUJO LORO & PEREZ GLORIA	1093 WILLIAMSBURG CT	WILLIAMSTON MI 48895	
Contractor:	RANDAZZO MECH HTG & CLG INC	51327 QUADRATE DR	MACOMB MI 48042	
PMEC2023-03580	Alteration Single Family Residential	800 WINDING RIVER DR WILLIAMSTON MI 48895	33-18-03-34-427-0	Permit Fee: \$65.00 Square Feet: 00 Valuation: 0.00
Received	10/06/2023	Gas piping for generator		
Issued	10/12/2023			
Owner:	EISELE PATRICIA	800 WINDING RIVER DR	WILLIAMSTON MI 48895	
Contractor:	APPLEGATE HOME COMFORT (SNY)	2805 JOLLY STE 200	OKEMOS MI 48864	
PELE2023-02558	Alteration Single Family Residential	800 WINDING RIVER DR WILLIAMSTON MI 48895	33-18-03-34-427-0	Permit Fee: \$55.00 Square Feet: 00 Valuation: 0.00
Received	10/06/2023	Stand by generator install		
Issued	10/12/2023			
Owner:	EISELE PATRICIA	800 WINDING RIVER DR	WILLIAMSTON MI 48895	
Contractor:	APPLEGATE HOME COMFORT (SNY)	2805 JOLLY STE 200	OKEMOS MI 48864	

Subtotals:

Township Permit Total: 13

Twp Permit Fee Total: \$880.00

BLD - ELE, MEC, PLM - New Permits Issued

October 2023

Williamston

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pg 4

Permit #	Category	Address	Parcel #
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Work Description

Total Number of Permits: 13

Grand Total: \$880.00

Population: All Records

Permit.DateIssued Between 10/1/2023 12:00:00 AM AND 10/31/2023 12:00:00 AM

AND

Permit.ParcelNumber Starts With 33

AND

Permit.PermitType = Fire Alarm OR

Permit.PermitType = Fire Suppression OR

Permit.PermitType = Fireplace OR

Permit.PermitType = Mechanical OR

Permit.PermitType = Plumbing OR

Permit.PermitType = Electrical OR

Permit.PermitType = Sewer OR

Permit.PermitType = Water Service

BLD - New Permits Issued Report

October 2023

Williamston

11d
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Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-04514 434-	Alteration Single Family Residential	441 HIGHLAND WILLIAMSTON MI 48895	33-18-03-36-327-0	Install Subfloor drainage system in house	\$85.00	00	10,475.00
Received Issued	09/25/2023 10/04/2023						
Owner: Contractor:	SMEAK PROPERTIES LLC Ayers Basement Systems	304 E CHURCH 2505 S WAVERLY HWY	WILLIAMSTON MI 48895 LANSING MI 48911				
PBLD2023-04585 434-	Alteration Single Family Residential	527 QUINLAN DR WILLIAMSTON MI 48895	33-18-03-36-178-0	Installing interior water drainage system and sump	\$85.00	00	9,082.00
Received Issued	09/26/2023 10/06/2023						
Owner: Contractor:	OLSEN ZACHERY Ayers Basement Systems	3234 BEECHWOOD DR 2505 S WAVERLY HWY	WILLIAMSTON MI 48895 LANSING MI 48911				
PBLD2023-04764 437-	Alteration Commercial	2 INDUSTRIAL PARK DR WILLIAMSTON MI 48895	33-18-07-01-300-0	Remove and Replace exterior retaining wall for loading dock	\$253.00	00	50,000.00
Received Issued	10/03/2023 10/10/2023						
Owner: Contractor:	HUTSON INC	306 ANDRUS DR	MURRAY KY 42071				
PBLD2023-04832 434-	Alteration Single Family Residential	1081 WILLIAMSBURG CT WILLIAMSTON MI 48895	33-18-07-02-401-0	Tear off and re roof house and garage. 40 squares \$28,513.79	\$50.00	40	28,514.00
Received Issued	10/06/2023 10/06/2023						
Owner: Contractor:	FELDPAUSCH DERIK & ANNE MILLS SIDING & ROOFING LLC	1081 WILLIAMSBURG CT 101 W BIG BEAVER RD, SUITE 1400	WILLIAMSTON MI 48895 TROY MI 48084				
PBLD2023-04850 434-	Alteration Single Family Residential	1252 BERKSHIRE DR WILLIAMSTON MI 48895	33-18-07-02-477-0	TEAR OFF AND RE-ROOF HOUSE AND GARAGE	\$50.00	33	18,778.00
Received Issued	10/10/2023 10/11/2023						
Owner: Contractor:	GROTH GREGORY MILLS SIDING & ROOFING LLC	1252 BERKSHIRE DR 101 W BIG BEAVER RD, SUITE 1400	WILLIAMSTON MI 48895 TROY MI 48084				

BLD - New Permits Issued Report

October 2023

Williamston

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Permit #	Category	Address	Parcel #	Work Description	Permit Fee:	Square Feet:	Valuation:
PBLD2023-04950 434-	Alteration Single Family Residential	825 S PUTNAM WILLIAMSTON MI 48895	33-18-07-01-152-0	Full roof replacement	\$50.00	00	10,886.00
Received	10/12/2023						
Issued	10/12/2023						
Owner:	WHITE, DENISE L	PO BOX 436	WILLIAMSTON MI 48895				
Contractor:	CS Roofing Co LLC	203 DEVELOPMENT DR	HILLSDALE MI 49242				
PBLD2023-05027 434-	Alteration Single Family Residential	1027 FOXBOROUGH DR WILLIAMSTON MI 48895	33-18-07-02-428-0	TEAR OFF AND RE-ROOF HOUSE AND GARAGE	\$50.00	34	22,540.00
Received	10/17/2023						
Issued	10/18/2023						
Owner:	ROLAND, SARA ELIZABETH & JEFFR	1027 FOXBOROUGH DR	WILLIAMSTON MI 48895				
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084				
PBLD2023-05173 434-	Alteration Single Family Residential	123 W MIDDLE WILLIAMSTON MI 48895	33-18-03-35-482-0	Reroof: tear off, install synthetic felt, ice/water, ridge vents and reshingle house only	\$50.00	18	12,192.00
Received	10/23/2023						
Issued	10/24/2023						
Owner:	GILLER LAWRENCE W	123 W MIDDLE	WILLIAMSTON MI 48895				
Contractor:	ADAM GARLAND CONSTRUCTION	6825 STADIUM DR	KALAMAZOO MI 49009				

Subtotals:

Township Permit Total: 8

Twp Permit Fee Total: \$673.00

Livingston County Building Department

11d
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11/06/2023
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BLD - CO Issued

Williamston

C of O Number	Status Address	CO Issued Date	Parcel #
OF23-1392	ISSUED (FINAL)	10/25/2023	33-18-03-36-402-0
PBLD2023-03635	490 RED CEDAR BLVD		WILLIAMSTON, MI 48895
	Installing sub floor drainage system and an egress window.		
Owner:	GINER VINCENT	490 RED CEDAR BLVD	WILLIAMSTON MI 48895
Contractor:	Ayers Basement Systems	2505 S WAVERLY HWY	LANSING MI 48911
OF23-1397	ISSUED (FINAL)	10/26/2023	33-18-07-02-428-0
PBLD2023-02191	1281 CAMBRIDGE CIR		WILLIAMSTON, MI 48895
	Finishing basement with rec room, bedroom, exercise room with drywall ceiling, foundation insulation R13 stud cavity or R10 continuous		
Owner:	JAMES AVERILLE & BISHOP, DIANN	1281 CAMBRIDGE CIR	WILLIAMSTON MI 48895
Contractor:	ROSS, BRIAN DUANE	147 S MAIN ST	EATON RAPIDS MI 48827

Totals For Williamston: 2



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-03635
Use Group: R-3 Type Construction: V-B
Occupancy Load: 00 Automatic Sprinkler System: No

Description of Work: **Installing sub floor drainage system and an egress window.**

Owner: DEYOUNG, JAMES & SHELBY
490 RED CEDAR BLVD
WILLIAMSTON MI 48895
Contractor: Ayers Basement Systems
2505 S WAVERLY HWY
LANSING MI 48911

Building Address: **490 RED CEDAR BLVD**
WILLIAMSTON, MI 48895
Parcel Number: 33-18-03-36-402-060

Building Official:  Date: 10/25/2023

11d
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Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580
517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF OCCUPANCY

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015 and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-02191
Use Group: R-3 Type Construction: V-B
Occupancy Load: 00 Automatic Sprinkler System: No

Description of Work: **Finishing basement with rec room, bedroom, exercise room with drywall ceiling, foundation insulation R13 stud cavity or R10 continuous**

Owner: MURPHY DOREEN Contractor: ROSS, BRIAN DUANE
1281 CAMBRIDGE CIR 147 S MAIN ST
WILLIAMSTON MI 48895 EATON RAPIDS MI 48827

Building Address: 1281 CAMBRIDGE CIR Parcel Number: 33-18-07-02-428-018
WILLIAMSTON, MI 48895

Building Official:  Date: 10/26/2023

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Livingston County Department of Building & Safety Engineering

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11/06/2023

BLD - Certificates of Completion Issued Report

October 2023

Williamston

Permit #	Category	Address	Parcel #
		Work Description	
PBLD2023-04040	Alteration	1234 BERKSHIRE DR	33-18-07-02-477- Permit Fee: \$50.00
		434 - Add or Alter Dw WILLIAMSTON MI 48895	
Issued	09/07/2023	TEAR OFF AND RE-ROOF HOUSE AND GARAGE	
Finald	10/24/2023		
Owner:	HABBA MAIRY & HABBA NIDAL	1234 BERKSHIRE DR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-04098	Alteration	1270 CAMBRIDGE CIR	33-18-07-02-476- Permit Fee: \$50.00
		434 - Add or Alter Dw WILLIAMSTON MI 48895	
Issued	09/11/2023	TEAR OFF AND RE-ROOF HOUSE AND GARAGE	
Finald	10/24/2023		
Owner:	LENKOWSKI JEFF	1270 CAMBRIDGE CIR	WILLIAMSTON MI 48895
Contractor:	MILLS SIDING & ROOFING LLC	101 W BIG BEAVER RD, SUITE 1400	TROY MI 48084
PBLD2023-04514	Alteration	441 HIGHLAND	33-18-03-36-327- Permit Fee: \$85.00
		434 - Add or Alter Dw WILLIAMSTON MI 48895	
Issued	10/04/2023	Install Subfloor drainage system in house	
Finald	10/12/2023		
Owner:	SMEAK PROPERTIES LLC	304 E CHURCH	WILLIAMSTON MI 48895
Contractor:	Ayers Basement Systems	2505 S WAVERLY HWY	LANSING MI 48911

Subtotals:

Township Permit Total: 3

Twp Permit Fee Total: \$185.00



Livingston County Building & Safety Engineering Department
2300 E. Grand River Ave., Suite 104
Howell, MI 48843-7580

517.546.3240 * 517.546.3000 * 517.546.3290
517.546.7461 FAX

Acting on behalf of the City of Williamston

CERTIFICATE OF COMPLETION

This certificate is issued pursuant to the requirements under the Michigan State Construction code: MRC 2015

and other applicable codes and ordinances certifying that at the time of issuance is in compliance with the above mentioned codes and ordinances. It is specifically understood that this certificate becomes null & void when changes in construction, occupancy or use are made without department approval.

Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-04040
Use Group: R-3 Type Construction: V-B
Description of Work: TEAR OFF AND RE-ROOF HOUSE AND GARAGE
Owner: HABBA MAIRY & HABBA NIDAL Contractor: MILLS SIDING & ROOFING LLC
1234 BERKSHIRE DR 101 W BIG BEAVER RD, SUITE 1400
WILLIAMSTON MI 48895 TROY MI 48084

Building Address: 1234 BERKSHIRE DR Parcel Number: 33-18-07-02-477-006
WILLIAMSTON MI 48895

Building Official:  Date: 10/24/2023

11d
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Livingston County Building & Safety Engineering Department

2300 E. Grand River Ave., Suite 104

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Use Class: Alteration Single Family Residential

Bldg. Permit No: PBLD2023-04098

Use Group: R-3

Type Construction: V-B


Description of Work: **TEAR OFF AND RE-ROOF HOUSE AND GARAGE**

Owner: LENKOWSKI JEFF
1270 CAMBRIDGE CIR
WILLIAMSTON MI 48895

Contractor: MILLS SIDING & ROOFING LLC
101 W BIG BEAVER RD, SUITE 1400
TROY MI 48084

Building Address: 1270 CAMBRIDGE CIR
WILLIAMSTON MI 48895

Parcel Number: 33-18-07-02-476-018

Building Official: 

Date: 10/24/2023

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Use Class: Alteration Single Family Residential Bldg. Permit No: PBLD2023-04514
Use Group: R-3 Type Construction: V-B

Description of Work: Install Subfloor drainage system in house

Owner: SMEAK PROPERTIES LLC
304 E CHURCH
WILLIAMSTON MI 48895

Contractor: Ayers Basement Systems
2505 S WAVERLY HWY
LANSING MI 48911

Building Address: 441 HIGHLAND
WILLIAMSTON MI 48895

Parcel Number: 33-18-03-36-327-009

Building Official:  Date: 10/12/2023

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