

**CITY OF WILLIAMSTON
CITY COUNCIL
JANUARY 8, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Scott VanAllsburg, Steve Jenkins, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Police Chief Jeff Weiss, JFM Productions, County Commissioner Monica Schafer, and citizen Emilee Marks.

4. Approval of Agenda:

Motion by **Lanyon**, second by **Hansen**, to add item 9f. Traffic Control Order #34. Yes: Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Hansen, Lanyon. No: None. **Motion passed.**

Motion by **Lanyon**, second by **VanAllsburg**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of December 11, 2023:

Motion by **Rhines**, second by **Lanyon**, to approve the December 11, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Hansen**, to approve the January 8, 2024, accounts payable as presented, reference #'s 77219-77264, ACH 653-683 from dates 12/06/23 through 12/28/2023 for a total of \$667,582.75. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Public Hearing on 2024-2028 Parks and Recreation Master Plan 7:05 p.m.:

Mayor Gilroy opened the public hearing at 7:07 p.m.

Manager Hanifan went over the Parks and Recreation Master Plan update process and updates to the new plan.

Councilman VanAllsburg asked if something could be added to include the planting of new trees.

Manager Hanifan will take it back to the Parks Commission for this update.

Mayor Gilroy called for public comments at this time and there were none.

Mayor Gilroy closed the public hearing at 7:10 p.m.

9. Action Items

9a. Reappointment of Patricia Pratt to Board of Review for a Term to Expire 01/01/27:

Motion by **Lanyon**, second by **Hansen**, to reappoint Patricia Pratt to the Board of Review for a term to expire 01/01/27. Yes: Gilroy, Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

9b. Council Board Appointments:

Motion by **Lanyon**, second by **Hansen**, to appoint Councilmembers to the boards and commissions as presented.

Appointment	Representative	Alternate	Meeting Date
EDC/TIFA	Steve Jenkins	Scott VanAllsburg	Third Monday
DDA	Tammy Gilroy	Brandon Lanyon	Third Tuesday
Planning Commission	Brandon Lanyon	Tom Pratt	First Tuesday
Cemetery Board	Scott VanAllsburg	Terry Hansen	As needed
NIESA	Tom Pratt	Dan Rhines	Second Thursday
Parks & Recreation Commission	Terry Hansen	Scott VanAllsburg	Second Wednesday
Accounts Payable Review	Brandon Lanyon	Terry Hansen	Before each Council meeting
Zoning Board of Appeals	Dan Rhines	Steve Jenkins	Second Tuesday

Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

9c. Election Commission Appointments:

Motion by **Pratt**, second by **Hansen**, to appoint City Clerk Holly Thompson, City Manager John Hanifan, and Treasurer Tom Mead to the Election Commission. Yes: Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

9d. Set Date for Council Visioning Session:

Motion by **Hansen**, second by **Rhines**, to set a Council Visioning Session for Thursday, February 22nd at 6pm. Yes: Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

9e. Set Date for City Manager Annual Evaluation:

Motion by **Jenkins**, second by **Pratt**, to set the City Manager’s Annual Evaluation for the Regular Meeting of February 12, 2024. Yes: Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt. No: None. **Motion passed.**

9f. Traffic Control Order #34:

Motion by **Lanyon**, second by **Pratt**, to approve Traffic Control Order #34 as presented. Yes:

VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

10. Discussion Items

10a. Road Diet:

Manager Hanifan reported he met with MDOT regarding their public comment period. They are planning to hold a joint meeting with the City soon. He reminded Council the origin of wanting the Road Diet was for safety.

10b. Construction Project Update(s):

Manager Hanifan reported North Putnam Street is buttoned up for the winter season with final work to be done in the spring. Tree replacement on North Putnam will likely happen in the fall of 2024. He is meeting with Iron Horse Construction to work out the timing for the Lloyd and Williams Street construction project.

12. Department Head Reports

12a. City Manager:

Manager Hanifan reported on all of the upcoming board meetings.

12b. Police Chief:

Chief Weiss reported he plans to start submitting a monthly written report to Council beginning in February. The recruit going through the police academy to be hired afterwards has decided to withdraw from the academy. However, a replacement cadet has already been found and is doing well in the academy so far. A new Reserve Officer recruit has already been on two ride-alongs with an Officer so far.

13. Committee/Sub-Committee Reports:

Councilman Rhines reported NIESA approved their annual budget. They are looking at revamping their budget process to mirror other municipalities. They also had discussions on how to man and ambulance at the Leroy Station in Webberville to improve response times.

14. Audience Participation:

Monica Schafer commented she is listening to the meetings to better serve Williamston. The Tri-County Office on Aging has a lot of resources for seniors in need. There is discussion regarding inspections of well and septic systems either at point of sale or every 5-10 years. Funding is running low on Parks and Trail grant applications because of project overages. She has filed paperwork for re-election.

15. Council Member Comments:

Councilman Hansen commented he had friends in from out of town and they thought Williamston was a "cute, cute town". The decorations were amazing this year.

Councilman VanAllsburg commented the Park Plan seems to be missing any references to the tree sculptures in McCormick Park.

Mayor Gilroy gave her support to the University of Michigan for their upcoming game. She reminded people parking is not allowed on City streets between 2am-5am.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:45 p.m.

***Meeting adjourned at 7:45 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____