

**CITY OF WILLIAMSTON
CITY COUNCIL
JANUARY 22, 2024
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Scott VanAllsburg, Steve Jenkins, Dan Rhines, and Terry Hansen. Absent: None.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, City Attorney Timothy Perrone, Treasurer Tom Mead, JFM Productions, citizens Mitch Lutzke, Emilee Marks, and other members of the public.

4. Approval of Agenda:

Motion by **Hansen**, second by **Lanyon**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

6. Council Meeting Minutes of January 8, 2024:

Motion by **Hansen**, second by **VanAllsburg**, to approve the January 8, 2024, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Rhines**, to approve the January 22, 2024, accounts payable as presented, reference #'s 77270-77302, ACH 684-706 from dates 01/03/24 through 01/12/24 for a total of \$879,047.35. Yes: VanAllsburg, Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Depot Museum Report- Mitch Lutzke:

Mitch Lutzke of the Depot Museum shared the yearly report with Council. He detailed the renovations being done to the building along with future goals for the building. He thanked Council on behalf of the Museum Board for paying the heating and electric bills. Mr. Lutzke reported on the number of visits to the museum and events they have held along with their social media campaign.

9. Action Items

9a. Resolution to Designate John Hanifan as Street Administrator:

Motion by **Pratt**, second by **Jenkins**, to adopt the resolution to appoint City Manager John Hanifan as the Act 51 Street Administrator for the City of Williamston. Yes: Gilroy, Lanyon,

Hansen, Pratt, Jenkins, VanAllsburg, Rhines. No: None. **Motion passed.**

9b. Office Cleaning Contract:

Motion by **Jenkins**, second by **Pratt**, to approve the cleaning contract with Dietz for the three-year period of January 2024-January 2027 as outlined in the bid. Yes: Lanyon, Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy. No: None. **Motion passed.**

9c. Resolution to Participate in a Property Tax Reduction Program with the Ingham County Treasurer:

Motion by **Rhines**, second by **VanAllsburg**, to approve the resolution to authorize the Ingham County Treasurer to participate in a Payment Reduction Program as a potential benefit to qualifying taxpayers of the City of Williamston. Yes: Hansen, Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon. No: None. **Motion passed.**

9d. Resolution to Adopt Parks and Recreation Master Plan 2024-2028:

Motion by **Lanyon**, second by **Jenkins**, to approve the resolution adopting the City of Williamston 2024-2028 Parks and Recreation Master Plan. Yes: Pratt, Jenkins, VanAllsburg, Rhines, Gilroy, Lanyon, Hansen. No: None. **Motion passed.**

10. Discussion Items

10a. Road Diet:

Manager Hanifan reported he would like MDOT to meet with City Council in February before an additional public meeting is held in March regarding the Road Diet. The timing of the meetings will push the project into a fall construction date.

10b. Construction Project Update(s):

Manager Hanifan reported Consumers Energy is working on the natural gas lines before the City starts work in the spring on Williams and Lloyd Streets. A telecommunication company is doing directional bores to put in new service lines with more companies also planning to put in service lines in the spring.

12. Department Head Reports

12a. City Manager:

Manager Hanifan reported the Planning Commission will be meeting to discuss a couple site plans received and DDA discussed the upcoming budget at their meeting. The Police Department will finally be receiving the police cruiser that was ordered three City Managers and three Police Chiefs ago.

12b. Building Department:

A written report was submitted for Council review.

12c. Treasurer:

A budget printout was submitted for Council review.

13. Committee/Sub-Committee Reports:

Councilman Pratt reported NIESA is still discussing the placement of another ambulance location in Webberville for better area coverage.

Councilman Lanyon reported the Planning Commission met but was not ready to act on the Dollar Tree site plan. They also received another site plan for consideration at their next meeting.

Mayor Gilroy reported the DDA is discussing branding for the City and downtown.

Councilman Hansen commented the Parks Commission changed their meeting dates to the third Thursday at 6pm for 2024.

14. Audience Participation:

Emilee Marks commented she is on the Depot Museum Board of Directors and is working on creating a people finding database as the museum receives donations of information and scrapbooks. It is searchable by name and already has over 7,000 entries.

15. Council Member Comments:

Councilman Rhines commented his dad's family have very few photographs so he was excited to see a photo posted by the Depot Museum with his grandma in it.

Councilman VanAllsburg commented on an article about what cities can do to help with housing prices.

Councilman Lanyon thanked NIESA and the Police Department for how they handled an emergency involving his daughter.

Councilman Jenkins commented it is great to see people support Williamston and thanked Mitch and Emilee for their work.

Councilman Hansen asked if Mr. Lutzke had a third book in the works.

Councilman Pratt thanked Mr. Lutzke and Ms. Marks for attending and presenting. He would love to stop by to see the museum.

Mayor Gilroy commented it is a new year and there are a lot of events and things happening in 2024. She reminded everyone there is no parking allowed on City streets between 2am and 5am.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:57 p.m.

***Meeting adjourned at 7:57 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____