

**CITY OF WILLIAMSTON
CITY COUNCIL
NOVEMBER 27, 2023
REGULAR MEETING MINUTES**

1. Call to Order:

The regular meeting was called to order at 7:00 p.m. by Mayor Tammy Gilroy, and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Tammy Gilroy, Mayor Pro-tem Brandon Lanyon, Council members Tommy Pratt, Steve Jenkins, Dan Rhines, and Terry Hansen. Absent: Scott VanAllsburg.

Also present: City Manager John Hanifan, City Clerk Holly Thompson, Police Chief Jeff Weiss, Treasurer Tom Mead, City Attorney Timothy Perrone, JFM Productions, MSU Journalism Student Emily Lantz and Ingham County Commissioner Monica Schafer.

Motion by **Lanyon**, second by **Hansen**, to excuse VanAllsburg. **Motion passed by voice vote.**

4. Approval of Agenda:

Motion by **Pratt**, second by **Jenkins**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Audience Participation:

Monica Schafer commented she is here in support of the City. She is serving on the Ingham County Law and Courts Commission and is a strong supporter of the Senior Center. The Ingham County Human Services has had many requests for funding of senior centers across the County and are doing what they can to support them. She has also received a lot of calls about the roads in Ingham County and is doing what she can to pass that information to the Ingham County Road Commission.

6. Council Meeting Minutes of November 13, 2023:

Motion by **Jenkins**, second by **Hansen**, to approve the November 13, 2023, minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Lanyon**, second by **Pratt**, to approve the November 27, 2023, accounts payable as presented, reference #'s 77155-77176, ACH 626-640 from dates 11/10/23 through 11/17/2023 for a total of \$62,320.06. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8. Action Items

8a. Capitalization/Fixed Asset Policy:

Motion by **Jenkins**, second by **Lanyon**, to approve the Capitalization/Fixed Asset Policy Resolution as presented. Yes: Rhines, Gilroy, Lanyon, Hansen, Pratt, Jenkins. No: None. **Motion passed.**

8b. 2024 Health Insurance Renewal:

Motion by **Pratt**, second by **Jenkins**, to approve the Physician’s Health Plan HSA HMO Exclusive Gold 1500 Plan with Blue Dental with a \$1,200/\$2,400 health savings account contribution for the 2024 calendar year. Yes: Gilroy, Lanyon, Hansen, Pratt, Rhines. No: Jenkins. **Motion passed.**

8c. Set Public Hearing for Parks & Recreation Commission Master Plan Update:

Motion by **Pratt**, second by **Jenkins**, to set a Public Hearing Date for January 8, 2024 for the 2024-2028 Parks and Recreation Master Plan Update. Yes: Lanyon, Hansen, Pratt, Jenkins, Rhines, Gilroy. No: None. **Motion passed.**

9. Discussion Items

9a. Road Diet:

Manager Hanifan reported MDOT is holding their own public comment period for the Road Diet. This can be found on the City website.

9b. Construction Project Update(s):

Manager Hanifan reported Iron Horse Construction is working on the last couple services at the far end of the block. They have done some final grading to get ready for paving, but it will not be the final paving at this time. It will have a final coat in the spring.

The McCormick Park pavilion structure is up and should be completed in the next ten days, weather permitting.

11. Department Head Reports

11a. City Manager:

Manager Hanifan reported the presentation to Ingham County for the grants went very well. There will not be a Planning Commission meeting in December, but they have received corrected plans for the Dollar Tree and will have them on the January Planning Commission meeting for review. There are also a couple more potential site plans on the horizon.

11b. Police Chief:

Chief Weiss reported on the Christmas festivities on Saturday for the “Stuff a Cop Car” for the Williamston Food Bank from 10am-2pm and they also plan to serve hot chocolate before and after the Light Parade. He has been making appearances at the Kiwanis and Rotary meetings and the fifth graders and Senior Center. The Police Department is also taking part in the “No Senior Without Christmas” program and “Shop With A Hero” day at the Mason Meijer. The Police Reserves will be helping out with traffic control for the Light Parade.

11c. Treasurer:

Treasurer Mead reported tax bills will be mailed out by December 1st. He is also working on submitting information to the State on the City transportation for revenue sharing.

12. Committee/Sub-Committee Reports:

Councilman Jenkins reported the TIFA is working on an RFP for the Ice House and is

thinking of ideas on ways to use the TIFA and EDC funds.

Mayor Gilroy reported the DDA board is almost full for board members and is working on rebranding. She reported information on the following events during the Light Parade on Saturday:

- Friends of the Library Book Sale
- Troop 63 Bonfire at Howard Dahlstrom Memorial Park
- Cookie Crawl in the Downtown from 1pm-6pm
- Breakfast with Santa from 8am-11am
- Stuff a Cop Car at D&W Fresh Market from 10am-2pm
- Candyland Market from 1pm-6pm
- Food Trucks from 1pm-7pm
- Light Parade at 6pm
- Luminary Stroll in McCormick Park from 6pm-8pm

Also upcoming is Ladies Night Out on December 7th from 5pm-8pm and *Murder For Two* is at the Williamston Theatre.

14. Audience Participation:

Mayor Gilroy called for public comments at this time and there were none.

15. Council Member Comments:

Councilman Jenkins commented he saw the commercial for the Williamston shops today. The Christmas decorations in the downtown look great. He also explained his reasoning for voting “no” on the health insurance.

Councilman Hansen commented his barber wishes she could live in this town.

Mayor Gilroy gave a shoutout to City staff for the Christmas decorations. The gazebo and bridge lit up look amazing.

16. Adjourn to the Call of the Chair:

Mayor Gilroy adjourned the meeting at 7:35 p.m.

***Meeting adjourned at 7:35 p.m.**

Respectfully Submitted by:

Holly M. Thompson, City Clerk

Tammy Gilroy, Mayor

Date Approved: _____