

**CITY OF WILLIAMSTON
PARKS AND RECREATION COMMISSION
JUNE 14, 2023
REGULAR MEETING MINUTES**

1. Call to Order:

The meeting was called to order at 7:01 p.m. in the Williamston City Hall Council Chambers by Chairman Earl Wolf and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Earl Wolf, Vice Chair Teri Nelson, Commissioners Terry Hansen, and Kent Hall. Absent: John Magee, Caleb Moody, and Tammy Scott.

Also present: City Manager John Hanifan and Deputy Clerk Barbara Burke.

4. Approval of Agenda:

Move discussion item 8d Boy Scout Canoe Rack to action item 7a.

Motion by **Hansen**, second by **Hall**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Chairman Wolf called for public comments at this time and there were none.

6. Approval of Parks and Recreation Commission Regular Meeting Minutes of December 14, 2022:

Motion by **Hansen**, second by **Nelson**, to approve the Parks & Recreation Commission regular meeting minutes of December 14, 2022, as presented. **Motion passed by voice vote.**

7. Action Items

7a. Boy Scout Canoe Rack:

No action taken. The City will monitor use of the kayak rack and see what works. Perhaps add a sign stating something to this effect - this Eagle Scout project was donated to the City for public use.

8. Discussion Items

8a. Girl Scout Project at McCormick Park:

Manager Hanifan heard from the girl scout they may not be able to attend tonight's meeting. Chairman Wolf thought they wanted to build a gaga ball court. Manager Hanifan thought perhaps it was a ball storage rack; he will reach out to the scout to get additional information.

8b. Daffodil planting Phase II:

In phase I, the Red Cedar Garden Club planted daffodil bulbs in McCormick Park. For phase II, they will be planting 2,000 daffodil bulbs near the guardrail in Red Cedar Bend Landing (kayak landing).

8c. Parks and Rec Master Plan Five Year Update:

Manager Hanifan said the Parks Master Plan update needs to be done by February 2024, so this will be reviewed/discussed at future Parks meetings.

8d. Kayak Landing Kiosk/Bench:

The kiosk and a donated bench, along with volunteer help to prepare the area, are ready. They are looking for a concrete person to pour concrete for an approximate area of 5'x16'.

9. Staff Reports

9a. City Manager:

Manager Hanifan gave an update on the North Putnam project; said there is a Road Diet Public Open House for Grand River/Putnam on Wednesday, June 21, from 4:30-6pm; stated Parks will probably meet monthly now to work on the parks master plan update.

10. Audience Participation:

Chairman Wolf called for public comments at this time and there were none.

11. Member Comments:

Commissioner Hall said he and a friend worked on the west end of Memorial Park clearing the area by the drain; you can really hear the water now.

Commissioner Hansen said he is continually blown away with everything people do in this community – the Red Cedar Jubilee Committee, the Red Cedar Garden Club, the Friends of Williamston Parks, etc. It is amazing.

Commissioner Nelson said the Kiwanis met with a fence contractor to look at areas in the tot lot that need to be repaired. She reminded all to attend the Kiwanis Craft Show during Jubilee, Sunnyside Café and Zulema's Mexican food will be selling food. She still has a few cans of premium nuts for sale.

Chairman Wolf said the Friends of Williamston Parks will hold a euchre tournament fundraiser on Wednesday, June 21, in the Jubilee tent; the Thursday night concert on June 22 is a Jimmy Buffet tribute band; Rotary duck race tickets are still for sale, but there is a limited quantity this year; Monday night, June 19 is the Citizen of the Year dinner at the Brookshire.

12. Adjournment:

Chairman Wolf adjourned the meeting at 7:37 p.m.

Meeting Adjourned at 7:37 p.m.

Respectfully Submitted by: _____
Barbara J. Burke, City Deputy Clerk

Date Approved: _____