

Board of Control Minutes

March 20, 2024 @ 11:00 AM

Present: Cody Romohr, Maria Burrell, Joe Spicer, Taylor Lewis, Pat Haley, Mike Crowe, Mike Cluxton, Donyel Riley

Patrick Haley called the meeting to order at 11:00 AM.

1. Review Minutes (03/12/24)

- Motion by Crowe and seconded by Spicer to approve the minutes as presented. All ayes.

2. Service Department – Maria Burrell

- Burrell presented a quote from web developer Proud City by acknowledging the need for a new website. Burrell emphasized that, unlike standard developers, Proud City provides a template and educates the client on its application, leading to substantial cost efficiency. She explained there will be a twelve-week training program to ensure proficiency in using the template, updating the website, and overall site construction. Burrell advised that Samantha Ison and she would oversee this project. She also explained that the agreement entails an initial one-year term with automatic renewal. Burrell mentioned the first year encompasses the implementation process, including onboarding, training, and website hosting, costing \$6,900, and subsequent annual renewals have been set at \$2,401. Crowe motioned to approve the purchase, and Spicer seconded. All ayes.

3. Mayor's Office – Mike Cluxton

- Cluxton presented a quote from A&D Lawncare in the amount of \$5408.71 for landscaping and mulching around specific areas around town. Haley questioned why the Catholic church was included in the quote, and there was discussion about the need to inquire why the mulching around the catholic church is included and if it should remain. Haley motioned to approve, and Crowe seconded. All ayes.

4. Sanitation – Cody Romohr

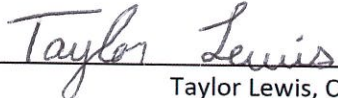
- Romohr introduced a quote for installing a Tommy gate, lift gate, and toolboxes on a truck, which is crucial for handling yard waste items that are too large or heavy for manual handling. He advised that the cost of the liftgate and toolbox installation is \$7,135. Spicer questioned who was doing the work, and Romohr clarified that Knapheide Equipment in Sharonville would be performing the work. Romohr confirmed the expenses would be funded from the capital equipment budget line. Crowe motioned to approve, and Spicer seconded. All ayes.

5. Utility Billing – Mike Crowe

- Crowe presented an account review form for 373 Thorne Ave for a requested sewer credit of \$53.84. He also mentioned that the twelve-month average for the sewer bill stands at \$18.16, with the February bill having escalated to \$72, highlighting the significant increase due to the leak. Crowe further explained that the leaked water did not enter the sewer system but was absorbed by the yard instead. Haley motioned to approve, and Spicer seconded. All ayes.
- Crowe presented an account review form for 415 Columbus St requesting a sewer credit of \$91.88. Crowe noted the customer's average sewer bill was \$31.96, but the recent bill escalated to \$123.84 due to the leak. He emphasized that the leaked water from the basement did not enter the sewer system but was absorbed by the ground instead. Crowe motioned to approve, and Haley seconded. All ayes.

Haley made a motion to adjourn at 11:18 AM.

I certify this is a true and accurate copy of the proceedings of the Board of Control meeting held on March 20, 2024, at 11:00 AM at 69 N. South Street, Wilmington, Ohio.


Taylor Lewis, Clerk