

Board of Control Minutes

April 16, 2024 @ 11:00 AM

Present: Joe Spicer, Mike Crowe, Adam Simpson, Bob Wilson, Maria Burrell, Cody Romohr,
Taylor Lewis and Pat Haley

Patrick Haley called the meeting to order at 11:00 AM.

1. Review Minutes (04/04/24)

- Motion by Crowe and seconded by Spicer to approve the minutes as presented. All ayes.

2. Police Department – Bob Wilson

- Wilson reported that the county has maintained the city's radio equipment for several years, including portables and vehicle radios., but the arrangement would end in June, as the county would no longer be able to cover these expenses. Wilson mentioned that he has been in contact with Mobilecom to discuss a new maintenance agreement. Mobilecom has proposed a one-year maintenance contract for \$5,616. This agreement will cover all necessary repairs and maintenance for the radios. Wilson also highlighted the cost-effectiveness of the agreement, considering that each radio unit costs between \$4,500 and \$6,000. Wilson expressed his belief that entering into this agreement with Mobilecom is a prudent financial decision, given the high costs associated with the radios. There was a discussion about the quality of service Mobilecom provides to the police department. Spicer motioned to approve, and Haley seconded. All ayes.

3. Service Department – Maria Burrell

- Burrell discussed the renewal of the iWork software package, emphasizing its comprehensive features and the benefits it has provided since the last update in 2020. She explained the software supports the entire process of managing building and zoning permits, from application to issuance, under its permit management feature. She highlighted the system's multiple features and briefly explained how different departments use the system. Burrell noted that the system also simplifies documentation since it automatically generates necessary letters and permits sent directly to applicants, reducing manual paperwork.

Stopping Burrell momentarily, MaryKay Vance entered the meeting to voice her thoughts regarding the Board of Control's processes. Vance raised concerns about understanding and applying the Board of Control's processes. She referenced a recent conversation highlighting that traditionally, the Board of Control's responsibilities were focused on contracts, purchasing equipment, and reviewing bids. Vance expressed confusion over whether paying bills merely because they exceed a certain dollar amount should fall under the Board of Control's jurisdiction. Vance suggested that it would benefit the group to clearly define the Board of Control's responsibilities, especially since the organization routinely handles significant financial transactions that are budgeted and appropriated without requiring additional approvals. There was further discussion about the responsibilities of the Board of Control and what should be presented. Haley concluded the discussion by ensuring there would be a follow-up for clarification from the law director.

Returning to the renewal Burrell presented, Haley asked if the agreement was binding for any term. Burrell confirmed that the agreement includes an automatic renewal once a year but can be terminated with a 60-day written notice. Haley motioned to approve, and Spicer seconded. All ayes.

4. Landfill – Cody Romohr

➤ Romohr presented a quote for a 330-gallon tote of hydraulic oil, explaining the rationale behind moving from 55-gallon drums to a bulk purchase. He noted that all the trash trucks and equipment at the landfill utilize hydraulic oil, and the current purchasing method results in the rapid depletion of their supplies. By switching to the larger tote, Romohr highlighted a cost saving of approximately \$1,000. The quote includes the hydraulic oil, the pump, and a bracket to hang the pump, which are one-time purchases. He clarified that future purchases would only involve the cost of the tote of hydraulic oil, which is priced at \$7,098. Romohr advocated bulk purchasing as a more efficient and cost-effective solution for the organization's needs. Crowe motioned to approve, and Haley seconded. All ayes.

5. Water – Adam Simpson

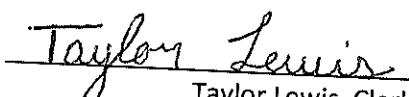
➤ Simpson presented the monthly invoice for the purchase of Aluminum Sulfate. Spicer motioned to approve, and Haley seconded. All ayes.

6. Utility Billing – Mike Crowe

➤ Crowe discussed a recent case handled by Utility Billing involving a leak issue that was reported on October 26, 2023. Crowe advised the customer service representative dispatched to investigate did not find the utility provider, Omnifiber, responsible for the leak; instead, it was determined to be on the customer's property. He said the customer had previously engaged multiple plumbers without success in locating the leak, which led to hiring a leak detection company. Crowe stated the customer indicated that the leak started concurrently with the commencement of Omnifiber's work near her property, and it was eventually repaired on December 12, 2023. Crow then highlighted that the leak persisted across three billing cycles. He advised that the customer had requested a credit for sewer charges. The proposed sewer credit is \$406.56, significantly higher than her average sewer bill of \$19.82 due to the leak. There was a discussion about where the water went and if there was proof the water went into the yard and not through the sewer system. Crowe suggested that more information from the customer be provided regarding the repairs made and the issues discovered. Crowe motioned to table the account review, and Haley seconded. All ayes.

Haley made a motion to adjourn at 11:34 AM.

I certify this is a true and accurate copy of the proceedings of the Board of Control meeting held on April 16, 2024, at 11:00 AM at 69 N. South Street, Wilmington, Ohio.


Taylor Lewis, Clerk