

## **DRAFT MINUTES**

### **City of Wilmington, City Revitalization Grant Committee Meeting**

**September 4, 2024**

The Wilmington City Revitalization Grant Committee met on Wednesday, September 4, 2024, at 9:30 AM in the Moyer Community Room.

#### **CALL TO ORDER/ROLL CALL**

Drew DeMarsh called the meeting to order at 9:30 AM.

Donyel Riley, Deputy Auditor	City Auditor, or Designee	Present
Drew DeMarsh, CCRPC Executive Director	CCRPC Executive Director, or Designee	Present
Michael Cluxton, Chief of Staff	Mayor, or Designee	Present

Staff Present: Maria Burrell, Clerk of City Revitalization Grant Committee

#### **REVIEW MINUTES**

Burrell presented the minutes from the August 13, 2024, meeting.

DeMarsh moved to approve the minutes as presented, Cluxton seconded. The members unanimously agreed. The minutes were accepted.

#### **ELECT CHARIPERSON**

**Riley made a motion elect Drew DeMarsh as the committee's chairperson. Cluxton seconded the motion. The members unanimously agreed. The motion carried.**

#### **FINANCIAL DISCUSSION**

Riley declared that the current amount of available funding was \$14,200.00.

#### **REVIEW APPLICATION SUBMISSIONS**

**The Murphy Theatre** - Applicant Amanda Martin presented the application for the Murphy Theatre. The amount requested was \$30,000.00 with a timeframe of Q3. Martin stated that the request was for program costs for "The Isaacs".

**DeMarsh made a motion to approve the request for \$14,200.00. There was no second. The motion failed.**

**Riley made a motion to table the application. Cluxton seconded the motion. The motion carried. The application was tabled.**

**Clinton County Agricultural Society** – Applicant John Cooper presented the application for the Clinton County Agricultural Society. The amount requested was \$20,000.00 with a time frame of Q4. Cooper stated that the expo hall is in need of repair/renovation. DeMarsh asked if the applicant could provide quotes or a breakdown of the price of each item. Cooper explained that he did not have them on hand. Cluxton asked who the building is owned by. Cooper stated that it was not clear who was the owner and

who was responsible for building maintenance. Riley asked whether funding had been requested by the commissioners. Cooper replied that there had not been a request to the commissioners.

**DeMarsh made a motion to table the application until the items discussed could be addressed. Riley seconded. Motion carried.**

**Clinton County Visitors Bureau** - There was no applicant in attendance to present the application.

**DeMarsh made a motion to table the application to be reviewed at the next meeting. Cluxton seconded the motion. The motion carried. The application was tabled.**

Seeing no other applications to review, DeMarsh reintroduced the application from The Murphy Theatre.

**DeMarsh made a motion to approve The Murphy Theatre's application for artist fees only, totaling \$11,000.00. Riley seconded the motion. Roll call vote: DeMarsh – yes, Riley – yes, Cluxton – no. The application was approved for \$11,000.00.**

Maria Burrell presented updates to the application document. She stated that the committee had requested that applications for infrastructure/capital improvements be disallowed. The committee asked that different language be used.

**Riley made a motion to table the document changes. Cluxton seconded the motion. The motion carried. The application was tabled.**

**DeMarsh made a motion to adjourn the meeting. Cluxton seconded the motion. The meeting adjourned at 9:56 AM.**

I certify this is a true and accurate copy of the proceedings of the City Revitalization Grant Committee meeting held on September 4, 2024.

  
Clerk