

WILMINGTON PARKS AND RECREATION MEETING

Meeting Date and Time: May 14, 2024, at 4:00pm

Meeting Type: Special scheduled meeting

Purpose:

1. Xidas Park Appropriation
2. Rombach Entrance
3. WPR Legal Counsel Update
4. Employee Hiring Update

Meeting Location: Wilmington Parks & Recreation Office

Presiding Officer: T. Short

I. CALL TO ORDER

- a. T. Short called the meeting to order at 4:00

II. ROLL CALL

- a. **Board Members Present:** J. Earley, K. Collins, T. Short
- b. **Also Present:** I. Ortman, L. Loggains

III. BUSINESS:

- a. Xidas Park Appropriation- Motion by K. Collins to appropriate \$10,000 in Xidas Park Stewardship Fund for immediate expenditure. Second by T. Short.
Roll Call: Earley- Yes, Collins- Yes, Short-Yes. Motion approved. K Collins provided I Ortman with the Xidas Park Project Expense Line item of 540.430.5511.
- b. Rombach Entrance- Motion by K. Collins that if Clinton County Foundation (CCF) does not approve the previously discussed \$7,000 for the Rombach Entrance project, the costs will be paid out of the Recreation Fund to complete the project. Second by T. Short. Discussion was had clarifying the possibility that CCF would not fund. K. Collins reported that they would be voting on it next week at the CCF board meeting.
Roll Call: Earley- Yes, Collins- Yes, Short- Yes. Motion approved.
- c. WPR Legal Counsel Update: T. Short updated that she had talked with legal counsel for Westerville concerning MOU and I Ortman employment. J. Dickman had previously discussed WPR seeking own counsel for MOU. Metz, Bailey, Mclaughlin Law Firm provided a letter with the following costs: \$225-\$375/ hour depending on subject matter and required attorney expertise. Paralegal from \$125-150/hour. All subject to adjustment based on inquiry as needed. Retainer of \$2,500. J. Earley reported and clarified that the mayor indicated that the Park Board did not have the authority to hire counsel for the Board. Discussion was had and verified that WPR counsel was being sought for MOU and Ortman employment and not for Board Counsel.
- d. Employee Hiring Update: I Ortman reported that two of the four seasonals have been hired as of Friday, May 10th. They had a four-hour training with Ivy. Brad and Chad working on schedules now that seasonals are hired. Third seasonal hire will take place this Thursday. I Ortman to provide training. K. Collins reported that it has been brought to the board's attention that the intent of the board had not been formalized in minutes

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on the hiring of the Park Director. K. Collins made a motion to hire Ivy Ortman as Park Director as was intended on this day, May 14, 2024. Second by J. Earley. Discussion was had to clarify specific intent of board at the time. L. Loggains provided HR perspective and payroll action form for hiring.

Roll Call: Earley- Yes, Collins- Yes, Short- Yes. Motion approved.

IV. ADJOURNMENT

- a. T. Short made motion to adjourn Special Park Board meeting at 4:26pm. Second by J. Earley.
Roll Call: Earley-Yes/Collins-Yes/ Short- Yes. Motion approved.

V. MEETING ADJOURNED