

MINUTES

The City of Wilmington, Records Commission Meeting

October 15, 2024

The City of Wilmington Records Commission met on Tuesday, October 15, 2024, at 3:00 PM in the Moyer Community Room.

CALL TO ORDER/ROLL CALL

Jim Brady called the meeting to order at 3:00 PM.

Jim Brady	Chairperson	Present
Mary Kay Vance	Chief Fiscal Officer	Absent
Justin Dickman	Chief Legal Officer	Present
Susan Henry	Citizen	Present

Present: Maria Burrell, Michael Cluxton, Becky Bowman, Taylor Lewis, Ronald Fithen, and Paul Fear

REVIEW MINUTES

There were no minutes available to review.

I. INTRODUCTIONS

The members of the commission introduced themselves.

II. DISCUSS APPOINTMENT OF SECRETARY

Jim Brady gave a brief synopsis of the recent history of the structure of the records commission and recommended Becky Bowman for the position of secretary. Justin Dickman made a motion to appoint Becky Bowman as the secretary, and Susan Henry seconded. The members unanimously agreed. The motion passed.

III. CONCLUSION

Jim Brady called for the next meeting to occur on November 7, 2024, at 2:00 PM. The secretary will send a public notice.

ADJOURNMENT

Jim Brady made a motion to adjourn the meeting at 3:23, and Justin Dickman seconded.

I certify this is a true and accurate copy of the proceedings of the Records Commission meeting held on October 15, 2024.

Clerk