



City of Wilmington, Ohio  
**Civil Service Commission**  
69 N. South Street  
Wilmington, Ohio 45177

**CITY OF WILMINGTON**  
**CIVIL SERVICE COMMISSION**

**Monday, January 27, 2025**

**4:15 PM**

**Organizational Meeting**  
**AGENDA**

Call to Order

Approval of Agenda

Approval of December 1, 2024, Meeting Minutes

**AGENDA ITEM #1** – Elections: Chairperson and Vice-Chairperson

**AGENDA ITEM #2** – Approval of Job Description and Promotional Criteria: Executive  
Administrative Assistant

**AGENDA ITEM #3** – Approval of Job Description: Update to Certification Requirement  
for Mechanic, all departments

**AGENDA ITEM #4** – Eligibility Certification: Firefighter, Fire Department

**ADJOURNMENT**