

- Open Meeting with the Pledge of Allegiance to the Flag
- Attendance Roll Call: Bill Winters X Jason Crawford X Randall Chess X
- Guests: Ruth Perrine, Merle Spaid, Tax Collector Sarah Medvec
- Public Comment on Agenda Items None
- Approval of Minutes of August 8 2023. Motion by Crawford, 2nd by Chess, approved by unanimous vote.
- Approval to pay bills (bills list provided) Motion by Chess 2nd by Crawford, approved by unanimous vote.

New Business:

Banking- Crawford moved to ratify the authorization for the Treasurer to open the following accounts in an attempt to gain better interest rates; Erie Bank, CD, \$400000 @ 5.4% for 1 yr. term; NW Bank open new Money Market account w/ 2.25% (100,000) & new CD (\$100,000) @ 4.41 for 6 mos.; Chess seconded. RCV: Winters Yes, Chess Yes, Crawford Yes.

Website- Crawford moved to proceed with new website through ProudCity for initial cost of \$4,000 + \$1,800/yr thereafter, seconded by Chess; Discussion: our current website is outdated and does not comply with security requirements; We feel it will enable the residents to find what they're looking for more effectively. RCV: Winters Yes, Chess Yes, Crawford Yes.

CDL Licenses- Class A licenses are required in order for our employees to be able to haul the trailer & excavator to work sites. PA Pride offers these classes online for \$150 ea + either \$650 using our truck or \$1050 using theirs. Chess moved to authorize enrollment in the class for two employees with the Township paying the fees up-front and putting an Agreement in place for repayment of the fees by the two employees by withholding a TBD amount from their paychecks until paid in full and within a certain TBD time frame, seconded by Crawford. RCV: Winters Yes, Chess Yes, Crawford Yes.

Asphalt- Fisher Road East LVR Grant project is complete except for asphaltting the 100' x 18' section over the pipe. Three quotes were requested and received from: Hawbaker \$ 19,550; Protech \$20,947.25; Lindy had scheduling conflicts and didn't quote. Chess moved to accept Hawbaker's quote, seconded by Crawford. RCV: Winters Yes, Chess Yes, Crawford Yes.

Minimum Municipal Obligation- the MMO for the pension plan is \$30,000, so moved by Chess and seconded by Crawford. RCV: Winters Yes, Chess Yes, Crawford Yes.

Uniforms- We are currently in a contract with a company that supplies uniforms, rugs, rags, etc. There are sometimes issues with deliveries and the employees have stated they would rather have an allowance each year and buy & wash their own clothes. Discussion: Spaid commented that he felt it was an unnecessary expenditure. Winters commented that he wants the employees to decent, respectable clothes as they are representing the Township. Crawford moved to have the employees buy their own pants and wash at home but continue with the rugs, rags from the company, seconded by Chess. RCV: Winters Yes Chess Yes, Crawford Yes.

First Aid- American First Aid comes and restocks our cabinet 1 or 2 year; Cost is average \$70/time. Chess moved to discontinue the service and buy our own supplies, seconded by Crawford. RCV: Winters Yes, Chess Yes, Crawford Yes.

Department Reports

1. Road Foreman- Jason Crawford- Still have to mow some twp & finish state roads for agility; Fisher Rd. LVR & Stoltz D & G Projects w/ Wilkinson Exc. are complete; Grant application for Woodcock Village Drainage was approved; pulled some ditches; serviced equipment.
2. Tax Collector- Sarah Medvec- R.E. YTD=\$258,348.62; PC YTD=\$2318.30. (report on file)
3. Zoning/Code- Renee Hayes- Three zoning permits were issued = \$ 12,000; Violation letters were sent to: Douglas.

Public Comment Period- Ruth Perrine suggested we put meeting dates/times on our sign out front.

- Next Meeting: *Tuesday October 10, 2023 @ 5:00 p.m.*
- Adjourn 6:12 (p.m.)

Renee D. Hayes, Secretary