Mr. Christopher Winters Headmaster (203) 625-8002



Mrs. Diane Chiappetta Fox Director of Student Activities (203) 625-8047 diane\_fox@greenwich.k12.ct.us

## GREENWICH HIGH SCHOOL

"Setting the Standard for Excellence in Public Education"

February 22, 2016

Dear Parents of Graduating Seniors:

Graduation day will be here before we know it. The date for Graduation will be announced in the beginning of April.

The fee for Graduation 2016 will be \$40.00. This includes a newly designed red, gender-neutral cap and gown, and two graduation announcements for mailing to family and friends. As the supply allows, additional announcements will be available for purchase in Student Activities at a cost of \$2.00 per announcement.

To help in keeping the cost down parents will be able to access their graduate's pictures online and order what they choose directly from the photographer. In addition, a DVD of the entire graduation ceremony will be available for purchase. More information on this will follow in future mailings.

For your convenience, you may pay your graduation fee online through My School Bucks. <u>Click here</u> for the website or you can copy and paste the following link in your browser: <a href="https://www.myschoolbucks.com/ver2/stores/catalog/getlistproducts?clientKey=ZZI62MH60U0400T&request-Action=ViewAll">https://www.myschoolbucks.com/ver2/stores/catalog/getlistproducts?clientKey=ZZI62MH60U0400T&request-Action=ViewAll</a>. Please provide the required information and add the item to your cart. Please follow the prompts to complete the purchase.

**PLEASE PLACE YOUR ORDER NO LATER THAN FRIDAY, MARCH 18, 2016.** Any orders not submitted by the deadline, will increase the cost to \$60. *If you would prefer to pay by check, please complete the order form below and submit it to student activities by 3/18/16.* Any returned check will be subject to a \$25 processing fee.

Sincerely,

Diane C. Fox
Director of Student Activities

| PLEASE PF      | RINT FIRMLY            | HEIGHT w/shoes  |
|----------------|------------------------|---|
| AST NAME       | CHECK ONE  MALE FEMALE | FEET INCHES   |
| FIRST NAME     | MIDDLE INITIAL         | 200000000000000000000000000000000000000               |
|                |                        | IMPORTANT:<br>FOR THE BEST FIT,<br>PLEASE BE ACCURATE |
| NAME OF SCHOOL |                        |   |
|                |                        | HOME ROOM NO.   |
| CITY           | STATE                  |   |