



City of Hidden Hills

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Dear Round Meadow Families:

The City of Hidden Hills in conjunction with the School District and the Sheriff's Department have developed a traffic flow pattern to maintain safety and reduce traffic congestion in and around Round Meadow School. As the area is heavily impacted during school drop-off and pick-up times please familiarize yourself with the information below to ensure the safety of students, parents, and residents.

One improvement this year is that there will be two carpool circles: the existing circle at the north office buildings, and a new circle constructed over the summer on the ball field near Mureau Road. These circles are for different grades. **Grade K-2 students are to be picked up at the old carpool circle at the office buildings. Grade 3-5 students and siblings are to be picked up on the new carpool circle on the ball field.** Teachers will be instructing students to use the grade appropriate circle. Diagrams have been attached. Please read the instructions below and on the diagrams carefully.

When arriving at school to **DROP OFF** you have two choices:

- 1) Parking Lot (north near the City gate):
 - Parking lot is for parking only - carpool circle does not enter lot.
 - Hidden Hills residents must park inside gate or in parking lot.
 - Hidden Hills residents exit the gate and turn left into middle aisle.
 - Vehicles entering from Mureau use right lane and enter first (southerly) aisle only.
 - Through traffic from the parking lot to the drop-off area is prohibited - you may only turn left or right to exit the parking lot.
- 2) Drop-off and Pick-up Circles:
 - All vehicles must enter from Mureau using left lane.
 - Be prepared to load/unload vehicle immediately.
 - No waiting or parking.
 - Hidden Hills residents may not turn right into traffic circles between 7:30 a.m. and 3:00 p.m.

FOR PICK UP:

Grades K-2 use office building circle (north)
Grades 3-5 and siblings use ball field (south)

In the afternoon, it is very important that you do not arrive at the school prior to dismissal times:

for the 2:07 p.m. release of grades 1-3 - please do not arrive until after 2:10 p.m.

for the 2:35 p.m. release of grades 4-5 - please do not arrive until after 2:40 p.m.

for the Wednesday 12:10 p.m. release of all grades, please do not arrive until after 12:15 p.m.

Vehicles arriving prior to the students' availability to load will be directed out of the carpool circle and will need to exit and safely return to the end of the pick-up line. Traffic studies at other schools in the District demonstrate that parents arriving later can actually clear the carpool circle sooner. School personnel will do everything possible to move all children out to the pick-up area immediately upon release.

GENERAL REMINDERS:

1. Form carpools if at all possible.
2. Continue to walk or ride bicycles to school (Hidden Hills residents).
3. Supervision is provided on both the kindergarten and large yard for students beginning at 7:30 a.m. –hopefully you can take advantage of this opportunity to drop-off children early.
4. Inform anyone driving on your behalf of the procedures.
5. A “No Passenger Unloading in Roadway” zone exists on all of Round Meadow in both directions from Mureau Road to John Colter Road. Drivers stopping in the street and letting children exit their vehicles are putting those children in danger and are subject to citation.
6. **Please be respectful of crossing guards and school volunteers.** They are doing their job to keep everyone safe.

There is no perfect answer to alleviate all of the traffic congestion in this area, but we are all doing everything we can to make the situation better. We are asking you to be a part of the team and to help us make this work. Thank you for your assistance and cooperation.

PLEASE REFER TO THE TRAFFIC FLOW DIAGRAMS ATTACHED