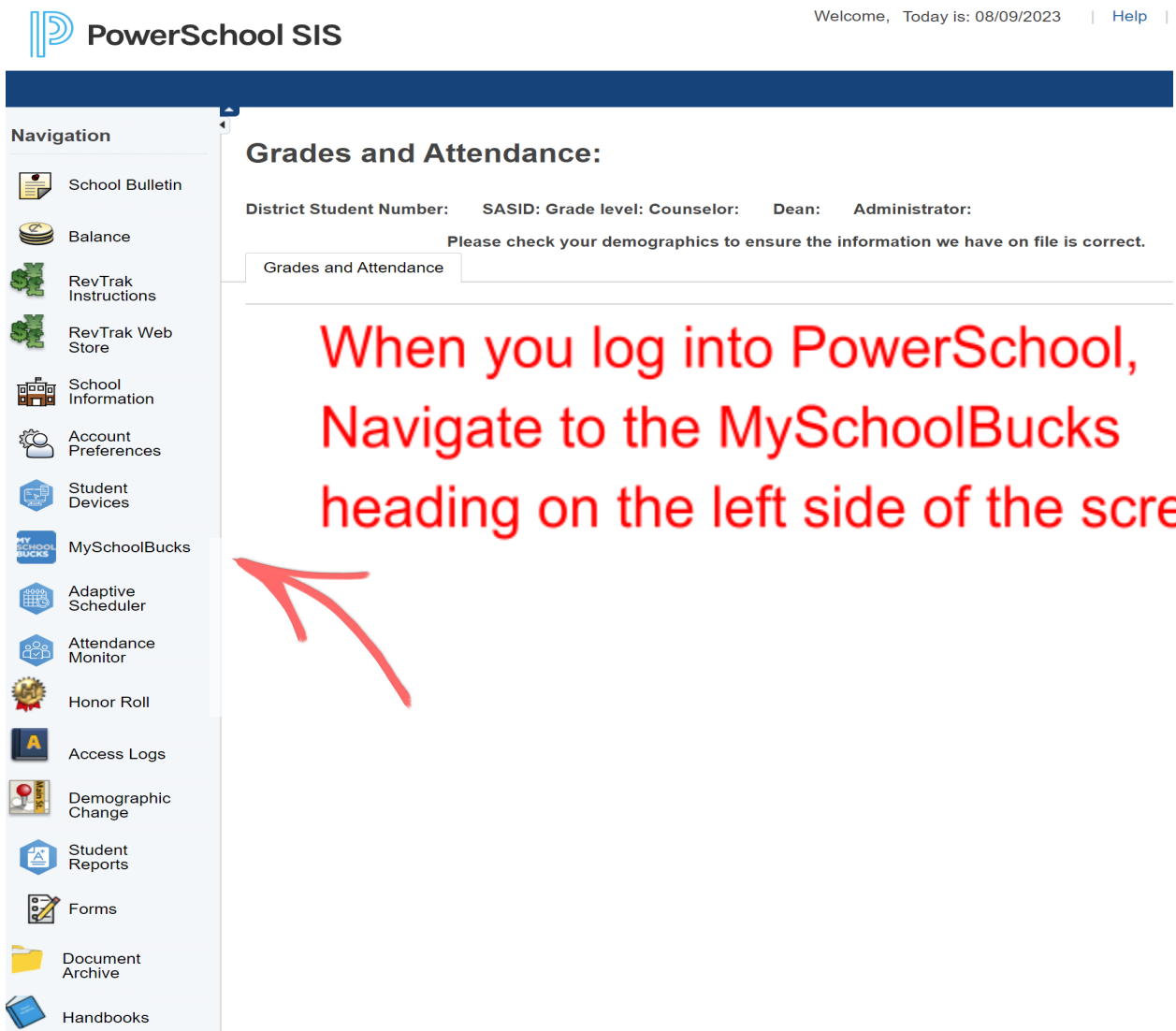
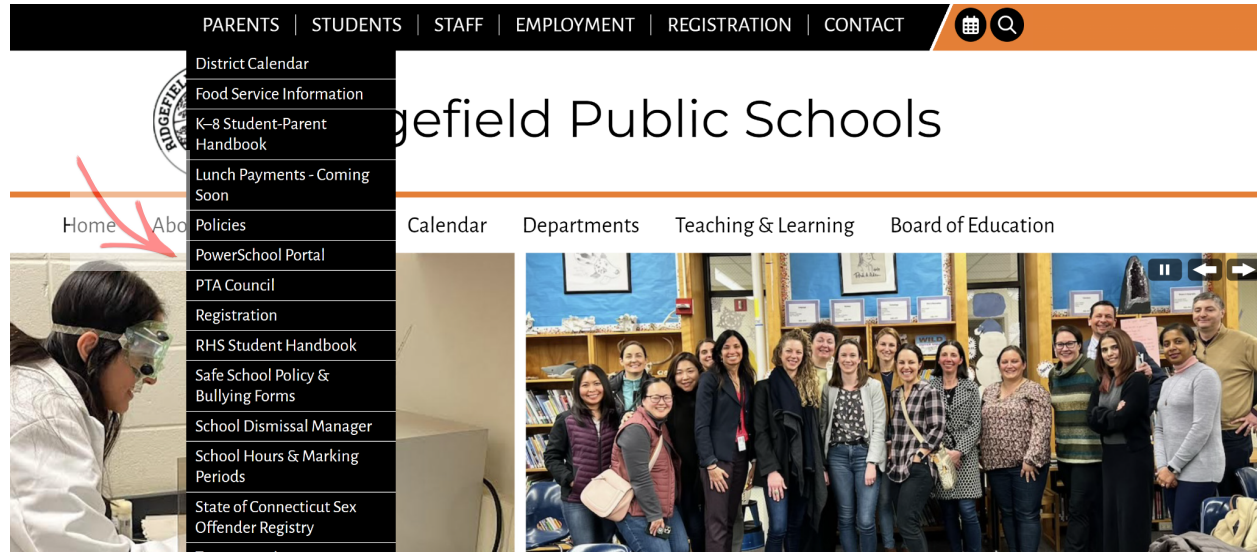



Here's how you can fund your student's lunch account:

Navigate to the [RPS Website](#), click the PARENTS heading, and log into the PowerSchool Portal:



FOR FIRST TIME USERS:

You will see the following screen upon the first time entering the MySchoolBucks screen-



Meal Account Payments

Go To MSB

Make meal account payments right from PowerSchool.

Get Started


Meal Account

Student	Balance

Add Funds

Please click on the “Get Started” button at the top of the page in the dark blue box. You should see the following window pop up-

English v



Have an existing MySchoolBucks account? Select Link Existing Account to maintain your account history.

Otherwise, select Create New Account to get started with MySchoolBucks.

Link Existing Account

Create New Account

Please click on the **BLUE** “Create New Account” Button. You should then see your MSB page populate with your student information. If this process does not work, please email helpdesk@ridgefieldps.net.

After clicking on the MySchoolBucks heading at the left, you will see your enrolled students populated on the screen.

MY SCHOOL BUCKS | Meal Account Payments Go To MSB

Meal Account

Student	Balance		
Student #1	\$0.00	Sign up for Autopay	View Meal History
Student #2	\$75.00	Sign up for Autopay	View Meal History
Student #3	\$0.00	Sign up for Autopay	View Meal History
Sign up for Autopay		View Meal History	

Add Funds

Follow the system prompts to add funds to your student(s) account(s) by clicking the Add Funds blue button at the bottom left. You will be directed to the screen shown below where you can choose your funding source option.

Save time. Eliminate the hassle of manually adding funds over and over again. Set up AutoPay today.

Set Up AutoPay

STUDENT	BALANCE	SELECT AMOUNT	AMOUNT
Student #1	\$75.00	\$0 \$10 \$20 \$35 Other	\$0.00

Choose a payment method: ?

e-Check

Credit Card

Bank Routing #

☒ Checking Account #

☒ Confirm Checking Account #

Name on Account

Address Line 1

Address Line 2 (Optional)

City

Select State/Province

ZIP Code

☐ Make this my primary billing account

Subtotal

\$0.00

Program Fee

\$0.00

Total

\$0.00