



University Elementary
Monday Minute - April 17, 2020

1. 2020-2021 Online Registration/Transfer Requests (Plus, Kindergarten is key!)
2. Transfer Requests
3. 6th Grade Promotion
4. Yearbooks
5. Library Book, iPad, and other Returns to School
6. Personal Items and Medication
7. Summer School
8. 5th Grade Bradford Woods and 6th Grade BizTown Refunds
9. 2020 Census and Public Education
10. Teacher Appreciation Week
11. PTO Elections in May

1. Online registration for returning and new students for the 2020-20201 school year is open. This may not be a glamorous activity, but it is very important that you complete this process each year so that we can plan for the future. This year is especially interesting as we have had many families move closer to family or even go back to their home country on the other side of the world! It's never too early to do this. [You may register online using this link.](#) Be sure to let your family and friends know that it is especially important for kindergarten families to register. Currently, I believe we have about 15 families registered for kindergarten and we are normally around 50+ (of course, there is nothing normal about what is happening right now). Included in this email is a separate file with specific directions for registration.
2. Usually in the Spring, our office staff begins to make contact with families that are on transfers to University School. This is something that we will start working on next week. If you are on a transfer to University School, this is something that you must do each year. Attached to this email is a separate file with specific directions about how to access and submit transfer requests. Please make sure



you submit your request to your home school for approval before sending it to University. This is out covered in the file - inner district and out of district.

3. I am working with our 6th grade teachers on a plan for 6th grade promotion. At this point, we are not going to be able to hold this in person, which we are terribly sorry and saddened by. We are however working on a virtual promotion ceremony. Please be on the lookout for additional details.
 - a. I will also make a quick plug for the 6th Grade IB Exhibition. Be sure to talk with your child about this as their teachers are working with them right now to develop a virtual exhibition and there are a lot of moving parts to this!
4. Yearbooks were delivered to school today, according to our Lead Custodian! Now, the question becomes, how do we get these to all of you? This will be part of a larger plan which includes collecting materials and getting personal items back to you. When we are able to physically be at the school to distribute them, we will make this happen. Stay tuned as we continue to navigate these daily changes.
5. We are aware that you have many items at home that belong to the school, including iPads, chargers, library books, etc. We are working on a plan (as alluded to in #3) to make sure you have the opportunity to return materials to school. Stay tuned for additional details.
6. If you're returning school materials, you most likely want your personal materials as well as any medications that may be in the nurse's office. This too is part of the plan that we are working on to make sure you get items back. Stay tuned for additional details.
7. Summer School is currently scheduled for July 6-23rd. Teachers were in communication with families prior to Spring Break, when it was originally scheduled for earlier in the summer. Teachers will be reaching out to these families to see if they are still available. Also, many families have asked about virtual summer school. This will be available and additional information will be available soon.
8. 5th Grade Bradford Wood and 6th Grade BizTown..... both of these groups have paid for these trips and we are working as a corporation to process refunds. Please know that this is in the works and we will get this accomplished as soon as possible. Sorry for any inconvenience this may cause.
9. The 2020 Census is so important! The last data I saw was that Monroe County only had a 38% response rate. Please, take the time to log on and complete the Census process for your family! It only takes about 10-15 minutes. [Visit the following link on our MCCSC site](#) to learn more about the Census and how it impacts public education as well as to access the link to COMPLETE the census.



10. Teacher Appreciation Week is coming up soon! The PTO will be sending out an email with ideas to help our families with some ideas to show their support for our teachers, especially in this odd time that we are facing. Stay tuned.
11. At our May PTO Meeting, we will be electing officers. This was a brief topic of discussion at our April PTO Meeting where it was shared that we will need a new PTO President for next year as Hopi S. is ready to take a break and put some of her time and energy towards some of her other passions. This is just one office that we will be voting on. If you are interested or know someone that is interested in being President, Vice President, Secretary, etc., get the word out and join us at our May PTO Meeting! Look for an invite in the next couple weeks.



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