



City: Cary

Job Title: Crossing Guard - Cary

**Now taking Applications for Crossing Guards for the 2022/2023 School Year**

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**DEFINITION:**

Maintain control of children and vehicular traffic at crossing sites to ensure that children cross safely at designated sites.

**Scope of Duties:**

- Directs actions of children at street intersections to ensure safe crossing.
- Record license numbers of vehicles disregarding traffic signals and report infractions to the police.
- Observe vehicles and pedestrians in the area of school crosswalks to report suspicious vehicles or activity.
- Notification of uncooperative or abusive child.
- Ability to provide regular and predictable work attendance (2 excused absences a year is the objective).
- Follows all safety regulations, policies and procedures.
- Reports all unsafe conditions to the field supervisor immediately, or whenever possible, but no later than the end of shift.
- Take personal responsibility to provide exceptional customer service in order to promote and maintain a positive image, constructive working environment, and foster pride and professionalism in the workplace and community.

**SUPERVISION**

- Reports to Andy Frain Services' Field Supervisor.
- Exercises no supervision.

**Scope of Qualifications and Requirements:**

- **Ability to work independently under minimal supervision.**
- **Knowledge of the geography of the community and the location of important buildings.**
- **Ability to observe situations analytically and objectively and to report and record them clearly and completely.**
- **Ability to react quickly and calmly to emergency situations.**
- **Good general intelligence and emotional stability.**
- **Ability to tactfully interact with the public, especially children.**
- **Minimum 18 years of age.**
- **Physically able to perform the duties of a crossing guard during any weather conditions.**
- **Ability to read English and interpret documents such as safety rules, instructions, and procedure manuals. Ability to write reports and correspondence in English. Ability to speak effectively to children, parents, and school officials.**
- **Must attend a mandatory School Crossing Guard class.**

**Tools and Equipment Needed:**

**Stop Paddle, Reflective Vest, Whistle with optional equipment such as cell phone, rain gear, reflective gloves, reflective cap, first aid equipment, proper warm safe winter gear, and traffic cones.**

**ATTENDANCE:**

**A high level of meeting attendance goals at crossings is required before school, during lunch periods (if applicable) and after school. This is the number one priority of being successful for this opportunity.**

This description portrays in general terms the type and level(s) of work performed and is not intended to be all-inclusive, nor the specific duties of any one incumbent. Andy Frain Services reserves the right to modify, supplement, delete or augment the duties and responsibilities specified in the position description, in the Company's sole and absolute discretion. Duties other than those expressly specified may be assigned from time to time.