

2025 – 26 CLARKSTOWN HIGH SCHOOL SOUTH DISCIPLINARY GUIDELINES (ADMINISTRATIVE)

It is important to note that these are guidelines, which are meant to set parameters. Each situation and each student is addressed individually with consideration given to circumstances and past disciplinary history. Administrators have the right to deviate from prescribed consequences if, in their judgment, the individual situation so warrants.

Activity	1st Offense	2nd Offense	3rd Offense	4th Offense
Abuse of Staff (Verbal & Physical)	ASD up to OSS (depending upon circumstances)	OSS	Principal Hearing and possible OSS and Superintendent's Hearing	See Previous
Academic Dishonesty	Zero For Assignment Teacher Calls Home Completion of Academic Dishonesty Packet	Zero For Assignment 1 Day ASD AP Calls Home Counseling	Zero For Assignment 1 Day ISS Parent Conference & Counseling	Zero For Assignment OSS Conference with AP, Parent, Counselor
Arson	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.
Behavior: Inappropriate and/or Dangerous	Lunch Detention up to OSS (depending upon circumstances)			
Use of Banned Cell Phones and Electronic Devices	Warning from a staff member Teacher or Administrator Contacts Parents	Office confiscates phone for the entire day and calls parent Staff submits referral	Student surrenders phone until the end of the day, administrator contacts parents and ASD	Student surrenders phone for an extended period of time daily, additional disciplinary consequences and parent contacted
Class Lateness	Teacher Detention Teacher Calls Home	Teacher Calls Home Referral to AP – (ISD)	1 Day ASD	Up to 1 Day ISS Conf with AP, Parent(s), Counselor/Loss of Privileges
Cutting Class (unexcused absence) Note: cutting class the day of an assessment or due date may have more severe consequences	Teacher Detention Teacher Calls Home Referral filed for future reference	Referral to the AP Teacher Calls Home Detention(s) assigned	AP Calls Home 1 Day ISS Possible Loss of Privileges (such as parking)	Conf. with AP, Parent(s), Counselor, Teacher Loss of Privileges Additional detentions
Driving Another Student without Dismissal Privileges Off Campus	2 ASD	2 Week Suspension of Parking Privileges. AP will call home.	1 Month suspension of parking Privileges. AP will call home.	Suspension of Parking Privileges for the Remainder of the Year. AP will call home
Drug, Alcohol Possession or Paraphernalia Possession	5 Days OSS Possible Superintendent's Hearing Police Contacted	5 Days OSS Police Contacted Superintendent's Hearing	5 Days OSS Police Contacted Superintendent's Hearing	5 Days OSS Police Contacted Superintendent's Hearing

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Explosives	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.	5 Days OSS Possible Superintendent's Hearing. Possible police notification.
Failure to Serve ASD	2 Additional Days of ASD	ISS, ASD Make-up AP Calls Home	All Previous and Loss of Privileges	Previous or Possible OSS
Fighting/Physical Altercation	Up to 5 days OSS with possible police notification and/or Supt. Hearing	5 Days OSS Superintendent's Hearing Possible Police Notification	5 Days OSS Superintendent's Hearing Possible Police Notification	5 Days OSS Superintendent's Hearing Possible Police Notification
Forgery	1 Day ASD AP Calls Home	2 Days ASD Parent Conference	1 Day ISS Counseling AP Calls Home	OSS
Gambling	1 – 3 Days Lunch or ISD detention AP Calls Home	5 Days Lunch or ISD detention Parent Conference	1 Day ISS Counseling AP Calls Home	OSS
Harassment, Intimidation, Menacing, or Bullying Behavior	ASD to OSS (depending on severity); Possible Sup. Hearing, Police Involvement, SAC involvement and/or Possible Loss of Privileges			
Inappropriate Use of Language and/or Gestures	Verbal Warning to ISS depending on circumstances	1 – 3 Lunch Detentions to ISS depending on circumstances AP Calls Home	1-3 Days ASD to ISS depending on circumstances	1 or more days ISS Conf with AP, Parent(s) Loss of Privileges
Inappropriate Dress	Student will be required to change clothing. Verbal Warning	Student will change clothing 1 Lunch or ISD detention to 1 Day ASD AP Calls Home	Student will change clothing 2 Lunch or ISD detentions to 2 Days ASD AP Calls Home	Student will change clothing 3 Lunch or ISD detentions to 3 Days ASD, Guidance Referral Parent Conference
Insubordination and/or Class Disruption	Teacher Assigned Detention Teacher Calls Home	1-2 Days ASD or removal from class for 1-2 days, (ISD) AP Calls Home	3-4 Days ASD or removal from class for 3-4 days, (ISD) AP Calls Home	1 Day ISS Conference with AP, Parent, Guidance Counselor
Activity	1st Offense	2nd Offense	3rd Offense	4th Offense
Leaving the Building/	2 ASD, Student is subject to	2 Week suspension of	1 Month suspension of	Suspension of parking for the

Campus Without Permission or Being in an Unauthorized Area of Building	search and AP calls home	parking privileges and 2 ASD. Student is subject to search and AP calls home	parking privileges and 1 Day ISS Student is subject to search and AP calls home	remainder of the year and OSS Possible loss of additional privileges. Student subject to search and AP calls home
Lying to School Personnel	Teacher Detention or 1 day of ASD; Referral filed	2 Days of ASD	3 Days of ASD/ISS; Possible suspension of privileges.	ISS or OSS depending on circumstances
Technology – Inappropriate Use of Network Privileges, Videotaping, Audio Recording or other Abuse of Technology	ASD to OSS (depending on severity) Possible Superintendent's Hear; Labor/Cost Network Privileges may be removed; Possible Police Involvement	ASD to OSS (depending on severity) Possible Superintendent's Hear; Labor/Cost Network Privileges may be removed; Possible Police Involvement	1 – 5 Days OSS (depending on severity) Possible Superintendent's Hear; Labor/Cost Network Privileges may be removed; Possible Police Involvement	5 Days OSS (depending on severity) Possible Superintendent's Hear; Labor/Cost Network Privileges may be removed; Possible Police Involvement
Theft	ISS or OSS (depending on the severity); Restitution of stolen items; Counseling; Possible Police Involvement	3-5 OSS; Restitution of stolen items; Counseling; Possible Police Involvement		
Tobacco or Nicotine Products including vapes and vaping paraphernalia or other smoking products (possession, smoking anywhere on campus or at a school event or function)	1 Day OSS – Letter Home Required reading and written material due upon return. Confiscation of all paraphernalia.	2 Days OSS Letter Home- required meeting with parents and SAC Team Confiscation of all paraphernalia.	2 Day OSS, 1 Day ISS Meeting with trained facilitator, review of materials. Referral to youth smoking cessation program. Confiscation of all paraphernalia.	3 Day OSS Continued loss of privileges Principal's Hearing Confiscation of all paraphernalia.
Vandalism (depending on severity)	Asked to Correct the Situation Charged for Labor/cost 2ASD; Parent Contact	Asked to Correct the Situation Charged for Labor/cost 3ASD; Parent Meeting	Asked to Correct the Situation Charged for Labor/cost 1-3 Days ISS Parent Meeting	Asked to Correct the Situation Charged for Labor/cost 3-5 Days OSS Principal's Hearing
Vehicle Violations Parking Violation/ Unsafe Driving	Up to 1 Week Suspension of Parking Privileges	Up to 2 Weeks Suspension of Parking Privileges Letter sent home	Up to 1 Month Suspension of Parking Privileges AND car will be towed at owners expense	Loss of Privileges
Weapons Possession	OSS up to 5 days Parent Conference, Police Contacted, Possible Supt. Hearing	See previous	See Previous	See Previous