



## **2020-2021 School Reopening Safety Plan**

Due to the near certainty of recurrent outbreaks, schools must be prepared for periodic closures and the possibility of school sites having to isolate for two weeks should someone in the facility test positive for COVID-19. Also, in preparation for moving backward into phasing should the Governor make this request, the following action steps will be followed by The Seaside School, Inc.

This plan has been adapted from the “Walton County School District Reopening Safety Plan” to best suit the needs of Seaside School, Inc. The development of a safety plan is recommended regarding the day to day expectations of schools under the Covid-19 CDC guidelines. During each phase, Seaside School, Inc, a member of the Walton County School District, will follow guidelines set forth by the Center of Disease Control (CDC), the Florida Governor’s Reopening Plan, and the Florida Department of Education and work in collaboration with the local Department of Health, and local Emergency Management.

The Seaside Board of Directors has mandated that face coverings be worn by students and employees while in the buildings and when physical distancing is not possible during Phases 1 through 3. The use of face coverings will be reassessed monthly at the regularly scheduled board meetings. Washable face masks and/or other face coverings will be provided to each student and employee as needed. Seaside School, Inc staff members will consistently enforce the face covering policy. Students who do not comply will first be given a fresh mask to wear. If they are not able to comply after they have been given the new mask, they will be sent home.

Each phase outlines necessary mitigation strategies to protect public health. Until a vaccine is widely available and/or medications are broadly accessible to manage COVID-19 symptoms, individuals need to follow good personal hygiene practices, stay at home when sick, and practice some amount of physical distancing to lower the risk of disease spread. These precautions are needed regardless of the phase a community is in.

### **If a staff member, child or visitor becomes sick the following protocol will be followed:**

- Identify an isolation room or area to separate anyone who exhibits COVID like symptoms
- Close off areas used by a sick person and do not use before cleaning and disinfection; ensure safe and correct application of disinfectants and keep disinfectant products away from students
- Advise sick staff members and students not to return until they have met CDC criteria to discontinue home isolation or have a doctor’s note clearing them to return
- Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and self-monitor for symptoms and to follow CDC guidance if symptoms develop (14 days isolation) or visit his or her primary care provider.
- Cleaning protocols as outlined in Phase 1 will be followed.

**As of 07/27/2020 Seaside School, Inc anticipates that it will reopen both campuses, Seaside Neighborhood School and Seacoast Collegiate High School, in Phase 2 of this plan.**

## **Phase 1 - Mitigation Strategies (Substantial Spread)**

Schools may adopt a distance/remote, hybrid instructional model, or may reopen during this phase, as determined by Seaside School, Inc., Walton County School District, and Florida Department of Education. If schools are able to reopen the following protocol will be followed:

### **GENERAL**

1. Practice and teach good hygiene and implement personal protective measures (e.g., handwashing, cough etiquette, and how to properly wear face covering)
2. Signage posted in accessible areas giving examples of good hygiene and social distancing practices
3. Social distancing protocol will be followed at all times.
4. People who feel sick should stay home.
5. All employees and students will use school approved face coverings when around others, particularly when physical distancing is not possible. This may include both inside and outside.
6. Communal use spaces will be cleaned/disinfected in between uses.
7. Students will bring their lunches each day. There will be no 3rd party vendors delivering food.
8. Students' belongings will be separated. The use of lockers or communal storage space will be limited.
9. Students and schools will work together to ensure that there are adequate supplies to minimize the sharing of high touch materials. The use of supplies and equipment will be limited to one group of students at a time and disinfected between uses. There will be routine cleaning of surfaces and objects that are frequently touched and items that cannot be easily cleaned will be avoided. Sharing of textbooks and supplies will be avoided.
10. Desks will be turned in the same direction. Desks and students must maintain a distance of 6 feet.
11. Field trips will be eliminated.

### **SCREENING**

1. Parents will complete a daily affirmation that they will not send their student to school with fever or other identified symptoms
2. Non-essential visitors and volunteers will not be allowed on campus.
3. All workers and students should be screened for signs/symptoms of COVID-19 prior to entry. Screening includes a non-contact temperature check and verbal questions. Anyone who presents with a temperature of 100.1 or higher will not be allowed to enter the facility

- o Students or employees not passing the screener due to testing positive for COVID-19 or in close contact (close contact means that you have been within 6 feet of a person for at least 10 minutes) of a COVID-19 confirmed case will be required to self-isolate for 14 days unless a doctor's note clearing them is provided
  - o Responses to screening questions for each person will be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see district provided Monitoring Form) (as practicable)
4. Any person with symptom(s) will not be allowed to enter the facility and cannot return until the all of the following conditions are met:
    - o no fever for 72 hours
    - o no fever reducing medications for 72 hours
    - o symptom-free for 72 hours
  5. Monitor student and employee absenteeism closely, as absenteeism may be an early warning system of larger health concerns; report large increases of absenteeism to the local Department of Health
  6. Vulnerable individuals should stay home during Phase 1
  7. Establish a protocol for visitors: calling front office before entering, verbally screen visitors before entering secure lobby, requesting use of face covering

## **GATHERINGS**

1. Gathering sizes and limitations are determined by Walton County School District in collaboration with Florida Department of Health and Walton Emergency Management in accordance with CDC Guidelines
2. There will be no gathering of more than 10 people at a time inside or outside.
3. Inside and outside, there must always be a minimum distance of 6 feet between each individual; If this is not possible indoors, then the maximum number of individuals in the room must be decreased until proper social distancing can occur.
4. Cancel mass gatherings and reschedule them as virtual gatherings

## **CLEANING PROTOCOLS**

1. A daily cleaning schedule should be created and implemented for all facilities and buses to mitigate any communicable diseases This will include prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture in meeting rooms, bathrooms, etc.)

2. A weekly, deep cleaning protocol may be in place prior to students/staff returning. Additional cleaning may be scheduled during weekends or school holidays/breaks.
3. Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before eating or participating in activities, as feasible
4. Hand sanitizer (with at least 60% alcohol) will be available to individuals as they transfer from place to place including the bus.
5. Water systems and features will be inspected weekly for safety. Water fountains will be turned off.
6. The WCSD Facilities Department will provide ongoing training to plant managers and custodians in disinfection protocol for cleaning door knobs, counters and other surfaces throughout the day.
7. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff.

## **TRANSPORTATION**

*Per WCSD transportation policy staff and students will follow these procedures:*

1. Hand sanitizer provided to students and bus drivers.
2. Face masks will be provided for bus drivers; allow students to wear school approved face mask/coverings.
3. Face covering are highly recommended to be worn by students and the bus driver because social distancing is very difficult to achieve on the bus.
4. Clean and disinfect frequently touched surfaces on the bus at least daily.
5. Establish protocols for bus stops, loading/unloading students to minimize congregations of student from different households.
6. Pick up and drop-off times or locations will be staggered to limit direct contact with others as much as possible.

## **Phase 2 - Mitigation Strategies (Minimal to Moderate Spread)**

Schools should remain open with enhanced social distancing and cleaning measures however, a distance/remote or hybrid instructional model may also be adopted during this phase, as determined by Seaside School, Inc., Walton County School District and Florida Department of Education. Schools will abide by the following protocol:

### **GENERAL**

1. Practice and teach good hygiene and implement personal protective measures (e.g., handwashing, cough etiquette, and how to properly wear face covering)
2. Signage posted in accessible areas giving examples of good hygiene and social distancing practices
3. Social distancing protocol will be followed when possible.
4. People who feel sick should stay home.
5. All employees and students will use school approved face coverings when inside around others per the regularly reviewed school policy.
6. Close communal use spaces that are not classrooms will be cleaned/disinfected in between uses.
7. Students will bring their lunches each day. There will be no 3rd party vendors delivering food.
8. Students' belongings will be separated. The use of lockers or communal storage space will be limited.
9. Students and schools will work together to ensure that there are adequate supplies to minimize the sharing of high touch materials. The use of supplies and equipment will be limited to one group of students at a time and disinfected between uses. There will be routine cleaning of surfaces and objects that are frequently touched and items that cannot be easily cleaned will be avoided. Sharing of textbooks and supplies will be avoided.
10. Desks will be arranged to provide a maximum amount of space between students. Per number of people and space limitations people may be within 6 feet of each other.
11. Field trips will be eliminated.

### **SCREENING**

1. Parents will complete a daily affirmation that they will not send their student to school with fever or other identified symptoms.
2. Non-essential visitors and volunteers will not be allowed on campus.

3. All workers and students should be screened for signs/symptoms of COVID-19 prior to entry, if feasible. Screening includes a non-contact temperature check and verbal questions. Anyone who presents with a temperature of 100.1 or higher will not be allowed to enter the facility.
  - a. Students or employees not passing the screener due to testing positive for COVID-19 or in close contact (close contact means that you have been within 6 feet of a person for at least 10 minutes) of a COVID-19 confirmed case will be required to self-isolate for 14 days unless a doctor's note clearing them is provided
  - b. Responses to screening questions for each person will be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see district provided Monitoring Form) (as practicable)
4. Any person with symptom(s) will not be allowed to enter the facility and cannot return until the all of the following conditions are met:
  - a. no fever for 72 hours
  - b. no fever reducing medications for 72 hours
  - c. symptom-free for 72 hours
5. Monitor student and employee absenteeism closely, as absenteeism may be an early warning system of larger health concerns; report large increases of absenteeism to the local Department of Health
6. Vulnerable individuals can resume work or school, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical
7. Establish a protocol for visitors: calling front office before entering, verbally screen visitors before entering secure lobby, requesting use of face covering

## **GATHERINGS**

1. Gathering sizes and limitations are determined by Walton County School District in collaboration with Florida Department of Health and Walton Emergency Management in accordance with CDC Guidelines
2. There will be no gathering of more than 20 people at a time inside. There will be no gathering of more than 50 people at a time outside.
3. Every effort will be made to create maximum distance between individuals inside and outside. Strategies such as line protocols, furniture arrangements, and classroom rules and routines will support this effort.
4. Cancel mass gatherings and reschedule them as virtual gatherings.

## **CLEANING PROTOCOLS**

1. A daily cleaning schedule should be created and implemented for all facilities and buses to mitigate any communicable diseases. This will include prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture in meeting rooms, bathrooms, etc.)
2. Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before eating or participating in activities, as feasible
3. Hand sanitizer (with at least 60% alcohol) will be available to individuals as they transfer from place to place including the bus.
4. Water systems and features will be inspected weekly for safety. Water fountains will be turned off.
5. The WCSD Facilities Department will provide ongoing training to plant managers and custodians in disinfection protocol for cleaning door knobs, counters and other surfaces throughout the day.
6. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff

## **TRANSPORTATION**

*Per WCSD transportation policy staff and students will follow these procedures:*

1. Hand sanitizer provided to students and bus drivers.
2. Face masks will be provided for bus drivers; allow students to wear school approved face mask/coverings.
3. Face covering are highly recommended to be worn by students and the bus driver because social distancing is very difficult to achieve on the bus.
4. Clean and disinfect frequently touched surfaces on the bus at least daily.
5. Establish protocols for bus stops, loading/unloading students to minimize congregations of students from different households.

### **Phase 3 and Beyond - Mitigation Strategies and Beyond (Low/No Spread)**

Schools should remain open with social distancing measures however, a distance/remote or hybrid instructional model may also be adopted during this phase, as determined by The Seaside School, Inc., Walton County School District and Florida Department of Education

Maintain a maximum distance possible between desks, even if not able to achieve 6 feet, and avoid sharing of textbooks, and supplies.

#### **GENERAL**

1. Practice and teach good hygiene and implement personal protective measures (e.g., handwashing, cough etiquette, and how to properly wear face covering)
2. Signage posted in accessible areas giving examples of good hygiene and social distancing practices
3. Social distancing protocol will be followed when possible.
4. People who feel sick should stay home.
5. All employees and students will use school approved face coverings when inside around others per the regularly reviewed school policy.
6. Close communal use spaces that are not classrooms will be cleaned/disinfected in between uses.
7. Students will bring their lunches each day but the school may offer lunch from 3rd party vendors.
8. Students' belongings may be separated. The use of lockers or communal storage space will be limited.
9. Students and schools will work together to ensure that there are adequate supplies to minimize the sharing of high touch materials. The use of supplies and equipment will be limited to one group of students at a time and disinfected between uses. There will be routine cleaning of surfaces and objects that are frequently touched and items that cannot be easily cleaned will be avoided. Sharing of textbooks and supplies will be avoided.
10. Desks will be arranged to provide a maximum amount of space between students. Per number of people and space limitations people may be within 6 feet of each other.
11. Field trips will be limited to areas of limited/low transmission.

#### **SCREENING**

1. Parents will complete a daily affirmation that they will not send their students to school with fever or other identified symptoms.
2. Non-essential visitors and volunteers will not be allowed on campus.
3. All workers and students should be screened for signs/symptoms of COVID-19 prior to entry, if feasible. Screening includes a non-contact temperature check and verbal questions. Anyone who presents with a temperature of 100.1 or higher will not be allowed to enter the facility.
  - Students or employees not passing the screener due to testing positive for COVID-19 or in close contact (close contact means that you have been within 6 feet of a person for at least 10 minutes) of a COVID-19 confirmed case will be required to self-isolate for 14 days unless a doctor's note clearing them is provided
  - Responses to screening questions for each person will be recorded and stored so that there is a record of everyone present in case a student develops COVID-19 (see district provided Monitoring Form) (as practicable)
4. Any person with symptom(s) will not be allowed to enter the facility and cannot return until the all of the following conditions are met:
  - no fever for 72 hours
  - no fever reducing medications for 72 hours
  - symptom-free for 72 hours
5. Monitor student and employee absenteeism closely, as absenteeism may be an early warning system of larger health concerns; report large increases of absenteeism to the local Department of Health
6. Vulnerable individuals can resume public interactions, but should practice physical distancing, minimizing exposure to social settings where distancing may not be practical
7. Establish a protocol for visitors: calling front office before entering, verbally screen visitors before entering secure lobby, requesting use of face covering

## **GATHERINGS**

1. Gathering sizes and limitations are determined by Walton County School District in collaboration with Florida Department of Health and Walton Emergency Management in accordance with CDC Guidelines
2. Gatherings of more than 50 people are permitted when physical distance is possible.
3. Limit mass gatherings and reschedule them as virtual gatherings.

## **CLEANING PROTOCOLS**

1. A daily cleaning schedule should be created and implemented for all facilities and buses to mitigate any communicable diseases. This will include prior to an individual or groups of individuals entering a facility, hard surfaces within that facility should be wiped down and sanitized (chairs, furniture in meeting rooms, bathrooms, etc.)
2. Individuals should wash their hands for a minimum of 20 seconds with warm water and soap before eating or participating in activities, as feasible
3. Hand sanitizer (with at least 60% alcohol) will be available to individuals as they transfer from place to place including the bus.
4. Water systems and features will be inspected weekly for safety. Water fountains will be turned off.
5. The WCSD Facilities Department will provide ongoing training to plant managers and custodians in disinfection protocol for cleaning door knobs, counters and other surfaces throughout the day.
6. Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible, as long as this does not pose a safety or health risk to students or staff

## **TRANSPORTATION**

*Per WCSD transportation policy staff and students will follow these procedures:*

6. Hand sanitizer provided to students and bus drivers.
7. Face masks will be provided for bus drivers; allow students to wear school approved face mask/coverings.
8. Face covering are highly recommended to be worn by students and the bus driver because social distancing is very difficult to achieve on the bus.
9. Clean and disinfect frequently touched surfaces on the bus at least daily.
10. Establish protocols for bus stops, loading/unloading students to minimize congregations of students from different households.

Acknowledge of Receipt

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Employee Name

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Date