# **Wilson Creek Elementary School**



# Universal Remote Learning Family Handbook

## 2020 – 2021

6115 Wilson Road, Johns Creek, GA 30097 P: (470) 254-3811 F: (470) 254-3819 https://www.fultonschools.org/wilsoncreekes



### URL FAMILY HANDBOOK Table of Contents

Universal Remote Master Schedule	Page 3
Assessment	Page 4
Attendance	Page 4
Clubs	Page 4
Code of Conduct	Page 5
Delivery of Instruction	Page 5
Food Stops	Page 6
Grading	Page 6
Lesson Plans & Assignments	Page 6
Office Hours & Help Sessions	Page 6
Parent Conferences	Page 7
Section 504	Page 7
Specials	Page 7
Special Academic Programs	Page 7
SST & RTI	Page 7
Student Engagement Expectations	Page 7
Student Success Skills	Page 7
Student & Family Support	Page 8
Supplies	Page 8
Universal Remote Learning & Tech Support	Page 8
Visitors	Page 8



### Wilson Creek Elementary Universal Remote Learning Family Handbook

Time         K         1         2         3         4         5           2:0:756         Teacher Office Hour (by appointment only)         Morning News (M) 7:50 - 8:00         8:00 - 8:20           10:858         Morning News (M) 7:50 - 8:00         8:00 - 8:20         Morning News (M) 7:50 - 8:00         8:20 - 9:35           10:858         8:20 - 9:20         8:20 - 9:35         Block 1         Morning News (M) 7:50 - 8:00         8:20 - 9:35         Block 1         Math/C/SS OR         Reading/Writing         8:20 - 9:35         Block 1         Math/C/SS OR         Reading/Writing         Reading/Writing         8:20 - 9:35         Block 1         Math/C/SS OR         Reading/Writing         Reading/Writing         8:20 - 9:35         Block 1         Math/C/SS OR         Reading/Writing         Reading/Writing         Reading/Writing         Reading/Writing         8:20 - 9:35         Block 1         Math/C/SS OR         Reading/Writing         Math/C/SS OR         Reading/Writing         Math/C/SS OR         Reading/Writing         P:50 - 10:20         9:50 - 10:20         9:50 - 10:20         Specials         9:50 - 11:05         Block 1         Math/S/C/SS OR         Reading/Writing         Math/S/C/SS OR         Reading/Writing         I:0:20 - 11:05         Block 2         Math/S/C/SS OR         Reading/Writing         P:50 - 11:05         Block 2	UNIVERSAL REMOTE LEARNING SCHEDULES							
Description         Morning News (M) 7:50 - 8:00           Reading Morning News (M) 7:50 - 8:00         8:00 - 8:20           Morning Meeting         8:20 - 9:20           Reading/Writing         8:20 - 9:20           Reading/Writing         8:20 - 9:35           Reading/Writing         8:20 - 9:35           Reading/Writing         8:20 - 9:35           Reading/Writing         8:20 - 9:35           Reading/Writing         9:05 - 9:35           Reading         9:05 - 9:35           Reading         9:35 - 9:50           State         9:35 - 9:50           State         9:35 - 10:20           P:35 - 10:20         P:35 - 11:05           Reading         P:50 - 10:20           P:35 - 10:20         P:50 - 10:20           P:35 - 11:05         Biok 2           Reading         P:50 - 10:20           P:35 - 11:05         Biok 2           Reading         P:50 - 10:20           P:35 - 11:05         Biok 2 <th>Time</th> <th>K</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th>	Time	K	1	2	3	4	5	
Normag (Norm)	7:10 - 7:50	Teacher Office Hour (by appointment only)						
8:00 - 8:20 Morning Meeting           8:00 - 8:20 Morning Meeting           28:43:00	7:50-7:55 7:55-8:00			Morning News	(M) 7:50 - 8:00			
Bit Base           Morning Meeting           Morning Meeting           State	8:00-8:05			0.00	0.00			
Bases         Bases <th< td=""><th></th><td></td><td></td><td></td><td></td><td></td><td></td></th<>								
EX.840 bit bit bit bit bit bit bit bit bit bit	8:15-8:20			Morning	Meeting			
Example Based		-						
Lassist         B:20 - 9:20         B:20 - 9:20         B:20 - 9:20         Math         Specials         B:20 - 9:35         B:20 -		t			8:20 - 8:50			
Extestor         8:20 - 9:20         8:20 - 9:20         Math         8:20 - 9:35         Block 1           Estation         Reading/Writing         Reading/Writing         Biology         Bi		[		8:20 - 9:05	Specials			
Example Sector         Reading/Writing         Reading/Writing         Reading/Writing         Block 1 Math/SC/SS OR Reading/Writing         Block 1 Math/SC/SS OR Reading/Writing           9:05 - 9:35 Distant         9:05 - 9:35 Distant         9:05 - 9:35 Specials         8:50 - 9:35 Reading         Math/SC/SS OR Reading/Writing           9:05 - 9:35 Distant         9:05 - 9:35 Specials         9:05 - 9:35 Specials         9:35 - 9:50 Snack Break         Math/SC/SS OR Reading/Writing           0:05:00:00 Distant         9:35 - 10:20 Math         9:35 - 10:20 Math         9:50 - 10:20 Specials         9:50 - 10:20 Specials         9:50 - 10:20 Specials         9:50 - 10:20 Specials           0:05:00:00 Distant         0:20 - 10:35 SC/SS         SC/SS         SC/SS         9:50 - 11:05 Math SC/SS         10:20 - 11:05 Math SC/SS         10:20 - 11:05 Math SC/SS         Block 2 Math/SC/SS OR Reading/Writing           10:05:01:03 Distant         11:05 - 11:35 SC/SS		8:20 - 9:20	8:20 - 9:20	Math	· · ·	8:20 - 9:35	8:20 - 9:35	
E85.00 (0000000000000000000000000000000000		Peading/Writing	Peading/Writing			Block 1	Block 1	
Distant         Distant         Bis State         Bi		Keduling/ writing	Keduing/ writing					
Sister         Sister<		ļ						
Dist Sale         9:20 - 9:35         Specials         Reading           0.5.8325         Specials         9:05 - 9:35         Specials         9:35 - 9:50           0.6.836         9:35 - 10:20         9:35 - 10:20         9:50 - 10:20         Specials         9:50 - 10:20           0.665:000         Math         Math         9:50 - 10:20         9:50 - 10:20         Specials         9:50 - 10:20           0.665:000         Math         Math         9:50 - 10:20         Specials         9:50 - 10:20           0.63:000         I0:20 - 10:35         SC/SS         SC/SS         Specials         9:50 - 10:20           0.63:000         I0:20 - 10:35         SC/SS         SC/SS         Specials         9:50 - 10:20           0.63:000         I0:20 - 10:35         SC/SS         Sc/SS         I0:20 - 11:35         Block 2           0.63:000         Break         I0:35 - 11:05         Math         I0:20 - 11:35         Block 2           0.63:000         Small Group         I1:05 - 11:35         Sc/SS         Sc/SS         Sc/SS         Specials           11:35 - 12:35         I1:05 - 11:35         Sc/SS         Sc/SS         Sc/SS         Specials           11:35 - 12:35         Sc/SS         Sc/SS         Sc/SS<		ł			8:50 - 9:35	Reading/Writing	Reading/Writing	
0.53.830 058.940 059.950 050.9500 050.9500 050.9500 050.9500 050.9500 050.9500 050.95000 050.95		t		9:05 - 9:35	Reading			
2.53.36 1993/35 1993/36		9:20	- 9:35	Specials				
58:540         9:35 - 10:20         9:35 - 10:20         9:35 - 10:20         9:35 - 10:20         Snack Break           056:000         00:000         Math         9:35 - 10:20         9:50 - 10:20         9:50 - 10:20         9:50 - 10:20         9:50 - 10:20         9:50 - 11:05           00:000         10:00 - 10:35         SC/SS         SC/SS         9:50 - 10:20         9:50 - 10:20         9:50 - 11:05           10:35 - 11:05         10:20 - 10:35         SC/SS         SC/SS         Math         10:20 - 11:05         Block 2           10:35 - 10:20         10:35 - 11:05         Break         10:35 - 11:05         Math         10:20 - 11:35         Block 2           10:35 - 10:20         10:35 - 11:05         Math         10:20 - 11:35         Block 2           10:35 - 11:35         Small Group         11:05 - 11:35         SC/SS         Math/SC/SS OR           11:35 - 12:35         I1:35 - 12:35         SC/SS         SC/SS         Sc/SS         Sc/SS         Specials           11:45 - 11:46         11:45 - 12:35         Sc/SS         Sc/SS         Sc/SS         Specials         Specials           11:45 - 12:35         11:35 - 12:35         Sc/SS         Sc/SS         Specials         Specials         Specials         Specials         <		Snack	Break	1 - C				
babes         Snack Break           563:53         9:35 - 10:20         Math         9:35 - 10:20         Math         9:50 - 10:20         Specials         9:50 - 10:20         Specials         9:50 - 10:20         Specials         9:50 - 11:05         Block 2         Math/SC/SS OR         Block 2         Math/SC/SS OR         Block 2         Math/SC/SS OR         Block 2         Math/SC/SS OR         Reading         9:50 - 11:05         Block 2         Math/SC/SS OR         Block 2         Math/SC/SS OR         Reading/Writing         P:50 - 11:05         Block 2         Math/SC/SS OR         Reading/Writing         P:50 - 11:35         Sc/SS					0.3	5 - 9:50		
540-585         9:35 - 10:20         9:35 - 10:20         9:35 - 10:20         9:50 - 11:35         9:50 - 11:35         9:50 - 11:35		1						
95:5:00         9:35 - 10:20         9:35 - 10:20         9:35 - 10:20         9:50 - 10:20         9:50 - 10:20         9:50 - 10:20         9:50 - 11:05         Block 2           1005:00:00         10:20 - 10:35         SC/SS         SC/SS         10:20 - 11:05         Block 2         Math         9:50 - 10:20         Specials         9:50 - 11:05         Block 2           1035:00:00         10:35 - 11:05         SC/SS         SC/SS         SC/SS         Block 2         Math/SC/SS 0R         Reading         10:20 - 11:35         Block 2         Math/SC/SS 0R         Reading/Writing           10:30 10:6         11:05 - 11:35         Small Group         Small Group         11:05 - 11:35         SC/SS         SC/SS         SC/SS         SC/SS         Specials         11:05 - 11:35         Block 2         Math/SC/SS 0R         Reading/Writing         11:05 - 11:35         Block 2         Math/SC/SS 0R         Reading/Writing         11:05 - 11:35         Sc/SS         Sc/SS         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Specials         Specials <th></th> <td>4</td> <td></td> <td></td> <td>Sna</td> <td>ск вгеак</td> <td></td>		4			Sna	ск вгеак		
Income State         Math		9:35 - 10:20	9:35 - 10:20					
Sinth Sints         9:50 - 10:35         Writing         Specials         9:50 - 11:05           Sints Jaba         10:20 - 10:35         10:20 - 10:35         Reading         9:50 - 11:05         Block 2           Juits Jaba         SC/SS         SC/SS         10:20 - 11:05         Block 2         Math/SC/SS OR           Dest Jaba         Dest Jaba         11:05 - 11:05         SC/SS         10:35 - 11:05         Math         10:20 - 11:35         Block 2           Dest Jaba         Small Group         Small Group         Small Group         Small Group         Sc/SS         11:05 - 11:35         SC/SS         Math/SC/SS OR         Reading/Writing         11:05 - 11:35         Block 2           J1:51100         Small Group         Small Group         Sc/SS         11:05 - 11:35         SC/SS         Math/SC/SS OR         Reading/Writing         11:05 - 11:35         Specials		Math	Math		9:50 - 10:20	9:50 - 10:20		
Interstand Inst				0.50 10.25	Writing	Specials		
1028 1035 1025 1030 1025 1030 1025 1035       10:20 - 10:35 SC/SS       10:20 - 10:35 SC/SS       10:20 - 11:05 SC/SS       Block 2 Math/SC/SS OR Reading/Writing         10:35 - 11:05 1055 1065 1055 1065       10:35 - 11:05 Break       10:35 - 11:05 Min       10:20 - 11:05 Math       10:20 - 11:35 Block 2 Math/SC/SS OR Reading/Writing       Block 2 Math/SC/SS OR Reading/Writing         11:05 11:05 11:05 11:06 11:05 11:07       11:05 - 11:35 Small Group (schedule will be provided)       11:05 - 11:35 SC/SS       11:05 - 12:0 Small Group Instruction (schedule will be provided)       11:05 - 11:35 Small Group Instruction (schedule will be provided)       11:20 - 2:05 Small Group Instruction (schedule will be pr		ł			, in the second	opeciais	0.50 11.05	
10:25:0:89         10:20 - 10:35         10:20 - 10:35         10:20 - 10:35         Math/SC/SS OR           10:35:0:40         10:35 - 11:05         Break         10:35 - 11:05         Math/SC/SS OR           10:45:0:60         Break         10:35 - 11:05         Math/SC/SS OR         Math/SC/SS OR           10:55:0:10         10:35 - 11:05         Block 2         Math/SC/SS OR           10:55:0:10         10:35 - 11:05         Writing         10:20 - 11:35         Block 2           11:05:1:10         Small Group         Small Group         11:05 - 11:35         SC/SS         11:05 - 11:35           11:01:13         Small Group         (schedule will be provided)         11:05 - 11:35         SC/SS         11:05 - 11:35         Specials           11:01:14         11:135 - 12:35         Lunch/Recess         11:35 - 12:35         Specials         11:35 - 12:35           11:05:11:20         12:35 - 1:20         Small Group         Small Group         12:35 - 1:20           11:01:15         11:05 - 1:50         Small Group         12:35 - 1:20         Small Group           11:31:10         11:05 - 1:50         Small Group         Small Group         12:35 - 1:20           11:31:10         11:05 - 1:50         Small Group         Small Group Instruction (schedule will be				Reading				
1033-10.35         SC/SS         SC/SS         SC/SS         Math/SC/SS OR         Math/SC/SS OR           1033-10.36         10:35 - 11:05         10:35 - 11:05         10:20 - 11:05         Math/SC/SS OR         Reading/Writing           1053-1050         10:35 - 11:05         Writing         10:20 - 11:05         Block 2         Math/SC/SS OR         Reading/Writing           11:05-11:35         11:05 - 11:35         Small Group         Small Group         11:05 - 11:35         SC/SS         SC/SS         SC/SS         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Sc/SS		10:20 - 10:35	10:20 - 10:35				Block 2	
Internation         Corpet         Corpet         International stress         Reading/Writing           Index1066         I0:35 - 11:05         Break         I0:35 - 11:05         Math         I0:20 - 11:35         Block 2           Index1066         I1:05 - 11:35         Small Group         I1:05 - 11:35         Math         I0:20 - 11:35         Block 2         Math/SC/SS OR           Index1166         I1:05 - 11:35         Small Group         I1:05 - 11:35         SC/SS         I1:05 - 11:35         Sc/SS         I1:05 - 11:35         Specials           I1:01:18         I1:05 - 11:35         SC/SS         I1:05 - 11:35         Sc/SS         I1:05 - 11:35         Specials           I1:01:18         I1:35 - 12:35         Lunch/Recess         I1:35 - 12:35         Lunch/Recess         I1:35 - 12:35           I1:01:18         I1:05 - 11:50         Specials         Small Group         Small Group         I1:35 - 12:35           I1:01:18         I1:05 - 11:50         Specials         Small Group         Small Group         I1:35 - 12:0           I1:01:18         I1:05 - 1:50         Specials         Small Group         Small Group Instruction (schedule will be provided)           I2:01:18         I:00 - 1:50         Specials         Small Group Instruction (schedule will be provided)		SC/SS	SC/SS				Math/SC/SS OR	
Descrives         10:35 - 11:05         Break         10:35 - 11:05         Math         10:20 - 11:35         Block 2           D55:1130         11:05 - 11:35         11:05 - 11:35         Small Group         Math/SC/SS OR         Math/SC/SS OR           11:05:113         Small Group         (schedule will be provided)         Small Group         11:05 - 11:35         SC/SS         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Specials         11:05 - 11:35         Sc/SS         11:05 - 11:35         Specials         11:05 - 11		30/33	30/33		10:20 - 11:05			
Defenses         Break         10:35 - 11:05         Math         10:20 - 11:35           D85-1120         11:05 - 11:35         Writing         Block 2           11:05 - 11:35         Small Group         (schedule will be provided)         11:05 - 11:35         Sc/SS         Sc/SS         Reading/Writing           11:05 - 11:35         11:05 - 11:35         Sc/SS         11:05 - 11:35         Sc/SS		10:35	- 11:05			10:00 11:05		
1035-1035         Writing         DBCK 2           110051100         11:05 - 11:35         Math/SC/SS OR           11001106         11:05 - 11:35         Small Group           11361120         (schedule will be provided)         ischedule will be provided)         11:05 - 11:35           11201128         provided)         11:05 - 11:35         SC/SS         11:05 - 11:35           11201128         provided)         11:05 - 12:35         SC/SS         SC/SS         11:05 - 11:35           11361120         11:35 - 12:35         Lunch/Recess         11:35 - 12:35         Lunch/Recess         11:35 - 12:35           12:00-12:05         12:35 - 1:20         Small Group         I2:35 - 1:20         Small Group           12:35 - 12:30         12:35 - 1:05         Small Group         Small Group         12:35 - 1:20           12:35 - 1:20         Small Group         (schedule will be provided)         Small Group Instruction (schedule will be provided)           12:31:30         1:05 - 1:50         Small Group Instruction (schedule will be provided)         1:20 - 2:05           12:31:30         1:30:135         Small Group Instruction (schedule will be provided)         1:20 - 2:05           12:31:30         13:316         Iso 145         I:20 - 2:05         Small Group Instruction (schedule will be p		Break		10:35 - 11:05	; Math			
1005-11:00         11:05 - 11:35         Math/SC/SS OR           11:00-11:35         Small Group         11:05 - 11:35         Math/SC/SS OR           11:00-11:35         Small Group         (schedule will be provided)         11:05 - 11:35         SC/SS         11:05 - 11:35           11:01-11:36         i1:05 - 11:35         SC/SS         SC/SS         SC/SS         Specials           11:01-11:31         11:05 - 11:35         SC/SS         SC/SS         Sc/SS         Specials           11:01-11:31         11:05 - 11:35         SC/SS         SC/SS         Sc/SS         Specials           11:01-11:31         11:05 - 11:35         SC/SS         Sc/SS         Specials         Specials           11:01-11:31         11:35 - 12:35         Lunch/Recess         Lunch/Recess         Specials           11:30-12:35         12:35 - 1:20         Small Group         Small Group         Small Group           10:30-135         12:35 - 1:20         Small Group         Small Group Instruction (schedule will be provided)           10:30-135         1:05 - 1:50         Small Group         Small Group Instruction (schedule will be provided)           10:31:35         1:20 - 1:50         Specials         Specials         1:20 - 2:05           13:340         14:01:45		bit	un	Writing		Block 2		
1108-11:10       11:05		11.05 11.25	11.05 11.25			Math/SC/SS OR		
11:10:11:15       Small Group       Small Group       Small Group       11:05 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:35       11:105 - 11:20       11:10 - 11:35       11:10 - 11:35		T				Reading/Writing		
1120-1125         (schedule will be provided)         (schedule will be provided)         SC/SS         SC/SS         Specials           1130-1135         1130-1135         1130-1135         1131-1		Small Group	Small Group	11.05 11.25	11.05 11.25		11.05 11.25	
11:3:1:30 11:3:1:30 11:3:1:30 11:3:1:3:1:40         provided)         3:0/33		(schedule will be	(schedule will be					
11:30:11:35       11:35:11:40         11:30:11:35       11:35:11:40         11:40:11:45       11:50:11:55         11:50:11:55       11:35:12:35         11:50:12:50       11:35:12:35         12:00:12:26       11:35:12:35         12:00:12:25       11:35:12:35         12:00:12:35       12:35:12:00         12:00:12:35       12:35:12:00         12:00:12:35       12:35:12:00         12:00:12:35       Specials         12:00:12:35       12:35:12:00         12:00:12:35       Specials         12:00:12:35       Specials         11:00:105       1:05:1:50         11:20:12:35       Small Group         12:35:1:00       1:05:1:50         11:20:12:5       Small Group         12:35:1:00       1:20:1:50         12:35:1:01       1:20:-1:50         12:35:1:30       (schedule will be provided)         1:30:1:45       1:20:-1:50         1:35:1:40       1:20:-1:50         1:35:1:40       Specials         1:45:1:50       1:20:-2:05         1:45:1:50       1:50:1:55		provided)	provided)	SC/SS	SC/SS		Specials	
$\begin{array}{c c c c c c c c c c c c c c c c c c c $			p					
$\begin{array}{c c c c c c c c c c c c c c c c c c c $								
1150-1155       11:35 - 12:35       11:35 - 12:35         12:00-12:05       11:35 - 12:35       11:35 - 12:35         12:05-12:10       11:125 - 12:35       11:35 - 12:35         12:05-12:00       12:05-12:00       12:05-12:00         12:05-12:00       12:35 - 12:00       12:35 - 12:00         12:05-12:00       12:35 - 11:05       12:35 - 11:00         12:05-12:00       12:35 - 11:05       12:35 - 11:20         12:05-12:00       Specials       12:35 - 11:20         12:05-12:00       Specials       12:35 - 11:20         12:05-12:00       Small Group (schedule will be provided)       12:35 - 11:20         12:01-12:50       Small Group       12:35 - 11:20         11:05 - 11:50       11:20 - 11:50       Small Group Instruction (schedule will be provided)         12:01-12:50       Small Group       1:20 - 1:50         12:01-13:50       Specials       1:20 - 1:50         12:01-14:5       Specials       1:20 - 2:05         12:01-1550       Small Group Instruction (schedule will be provided)         12:01-155       Small Group Instruction (schedule will be provided)								
1155-12:00         11:35 - 12:35         11:35 - 12:35           12:06-12:10         Lunch/Recess         Lunch/Recess           12:10-12:15         Lunch/Recess         Lunch/Recess           12:30-12:25         Lunch/Recess         Lunch/Recess           12:30-12:25         12:35-12:0         Lunch/Recess           12:30-12:25         12:35-12:0         Lunch/Recess           12:30-12:35         12:35-12:0         Small Group           12:35-12:40         Small Group         12:35 - 1:20           12:35-12:50         Specials         12:35 - 1:20           10:0-1:05         Small Group         (schedule will be provided)           10:0-1:05         1:05 - 1:50         Small Group           12:35-1:20         Small Group         Small Group Instruction (schedule will be provided)           12:41:20         1:20 - 1:50         Specials         1:20 - 1:50           12:35-130         (schedule will be provided)         1:20 - 2:05         Small Group Instruction (schedule will be provided)           12:31:36         1:20 - 2:05         Small Group Instruction (schedule will be provided)         1:20 - 2:05								
12:03:12:00       Lunch/Recess       Lunch/Recess         12:03:12:00       12:03:12:00       12:03:12:00         12:03:12:00       12:03:12:00       12:03:12:00         12:03:12:00       12:03:12:00       12:03:12:00         12:03:12:00       12:03:12:00       12:03:12:00         12:04:12:05       Specials       12:03:12:00         12:03:12:00       12:03:12:00       Small Group (schedule will be provided)       12:03:12:00         1:03:100       1:05:-11:50       1:05:-11:50       Small Group         1:03:135       1:05:-11:50       1:20:-11:50       1:20:-11:50         1:03:135       (schedule will be provided)       1:20:-21:05       1:20:-21:05         1:04:145       provided)       1:20:-21:05       Small Group Instruction (schedule will be provided)	11:55-12:00	11.25	12:35		11.2	5 . 12:35		
12:10-12:15       12:10-12:15         12:10-12:15       12:10-12:15         12:20-12:25       12:35 - 1:20         12:20-12:25       12:35 - 1:20         12:20-12:25       Specials         1:00-1:05       1:05 - 1:50         1:00-1:05       1:05 - 1:50         1:00-1:25       Small Group (schedule will be provided)         1:01-1:15       1:05 - 1:50         1:20-1:25       Small Group (schedule will be provided)         1:20-2:05       Small Group Instruction (schedule will be provided)         1:20-2:05       Small Group Instruction (schedule will be provided)         1:20-1:50       Specials         1:20-2:05       Small Group Instruction (schedule will be provided)								
12:15-12:20         12:20-12:25         12:20-12:25         12:23-12:30         12:23-12:30         12:23-12:35         12:23-12:36         12:23-12:35         12:24-12:35         12:24-12:35         12:25-12:00         12:25-1:00         1:00-1:05         1:00-1:05         1:00-1:05         1:00-1:10         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:1:10         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15         1:1:10-1:15 </td <th></th> <td colspan="2">Lunch/Recess</td> <td></td> <td>Lunc</td> <td>h/Recess</td> <td></td>		Lunch/Recess			Lunc	h/Recess		
12:25-12:30         12:30-12:35         12:34-12:40         12:40-12:45         12:40-12:45         12:45-12:50         12:55-1:00         1:00-1:05         1:00-1:05         1:00-1:05         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:10-1:15         1:1:120         1:1:120         1:1:15-1:120         Small Group         1:20-1:150         1:20-1:150         1:30-1:35         (schedule will be provided)         1:20-1:50         1:40-1:45         1:40-1:45         1:40-1:45         1:40-1:45         1:40-1:45         1:40-1:45         1:40-1:45         1:40-1:45	12:15-12:20							
12:30-12:35         12:35-12:40         12:45-12:50         12:45-12:50         12:55-100         12:55-100         10:0-105         1:05-110         1:10-115         1:10-125         1:25-120         Small Group         (schedule will be provided)         1:10-135         1:05-1:50         Small Group         1:20-1:50         1:30-135         1:40-145         1:40-145         1:40-15         1:25-130         1:30-135         1:40-145         1:40-155								
12:35-12:40         12:40-12:45         12:40-12:45         12:35-12:50         12:35-12:50         12:55-1:00         12:55-1:00         12:00-105         1:00-105         1:00-105         1:10-115         1:20-1:50         1:20-1:50         1:20-1:50         1:20-2:05         Small Group Instruction (schedule will be provided)         1:20-2:05         Small Group Instruction (schedule will be provided)								
12:40-12:46       12:35 - 1:05       12:35 - 1:20         12:55-12:50       Specials       Small Group         12:55-1:00       (schedule will be provided)       12:35 - 1:20         1:00-1:05       1:05 - 1:50       Small Group         1:01-1:5       1:05 - 1:50       1:00 - 1:50         1:02-1:25       Small Group       1:20 - 1:50         1:20-1:25       Small Group       1:20 - 1:50         1:20-1:25       Small Group       1:20 - 1:50         1:20-1:25       Small Group       1:20 - 2:05         1:40-1:45       1:20 - 2:05       Small Group Instruction (schedule will be provided)         1:40-1:55       5       5								
125012355         Specials         Small Group (schedule will be provided)         12:35 - 1:20           1205110         1:05 - 1:50         Small Group         Small Group Instruction (schedule will be provided)           1:05-125         Small Group         1:20 - 1:50         Small Group           1:25-130         (schedule will be provided)         1:20 - 1:50         Small Group           1:25-130         (schedule will be provided)         1:20 - 1:50         1:20 - 2:05           1:30-135         (schedule will be provided)         Specials         1:20 - 2:05           1:46-150         Small Group Instruction (schedule will be provided)         Small Group Instruction (schedule will be provided)	12:40-12:45	10.25 1.05	12-25 1-20					
1255-1:00         Specials         Small Group         Small Group           1:06-1:05         (schedule will be provided)         Small Group Instruction (schedule will be provided)           1:10-1:15         1:05 - 1:50         provided)         Small Group Instruction (schedule will be provided)           1:26-1:25         Small Group         1:20 - 1:50         1:20 - 2:05           1:36-1:35         (schedule will be provided)         Specials         1:20 - 2:05           1:46-1:50         Small Group Instruction (schedule will be provided)         Small Group Instruction (schedule will be provided)		-						
1:00-1:05         (schedule will be provided)         Small Group Instruction (schedule will be provided)           1:05-1:10         1:05 - 1:50         1:05 - 1:50           1:20-1:25         Small Group         1:20 - 1:50           1:20-1:25         Small Group         1:20 - 1:50           1:30-1:35         (schedule will be provided)         1:20 - 1:50           1:30-1:45         provided)         Specials           1:40-1:45         1:20 - 2:05           1:46-1:50         Small Group Instruction (schedule will be provided)		Specials	Small Group					
1:05-1:10         provided)           1:10-1:15         1:05 - 1:50           1:12-1:25         Small Group           1:25-1:30         (schedule will be provided)           1:35-1:40         provided)           1:40-1:45         Specials           1:40-1:45         Small Group           1:35-1:40         provided)           1:45-1:50         Specials           1:50-1:55         Small Group Instruction (schedule will be provided)		t	(schedule will be	Small (	Group Instruction	(schedule will be p	provided)	
1:10-1:15     1:05 - 1:50       1:15-1:20     Small Group       1:20-1:25     Small Group       1:30-1:35     (schedule will be provided)       1:30-1:40     provided)       1:40-1:45     Specials       1:40-1:55     Small Group Instruction (schedule will be provided)					-	•	-	
1120-125         Small Group           125-130         (schedule will be           125-130         (schedule will be           135-140         provided)           146-150         Specials           150-135         Small Group		1:05 - 1:50	providedy					
1:25-1:30         Onter Croup           1:30-1:35         (schedule will be provided)         1:20 - 1:50           1:30-1:35         provided)         Specials         1:20 - 2:05           1:45-1:50         Small Group Instruction (schedule will be provided)	1:10-1:15	4 1						
1:30-1:35         (schedule will be provided)         1:20 - 1:50           1:35-140         provided)         Specials         1:20 - 2:05           1:46-150         Small Group Instruction (schedule will be provided)         Small Group Instruction (schedule will be provided)	1:10-1:15 1:15-1:20	Cost and Comments						
1:40-1:45         Drovided)         Specials         Small Group Instruction (schedule will be provided)           1:45-1:50         Small Group Instruction (schedule will be provided)	1:10-1:15 1:15-1:20 1:20-1:25							
1:40-145     Small Group Instruction (schedule will be provided)       1:50-155     Small Group Instruction (schedule will be provided)	1:10-1:15 1:15-1:20 1:20-1:25 1:25-1:30 1:30-1:35		1:20 - 1:50					
1:50-1:55	1:10-1:15 1:15-1:20 1:20-1:25 1:25-1:30 1:30-1:35 1:35-1:40	(schedule will be			1:2	0 - 2:05		
	1:10-1:15 1:15-1:20 1:20-1:25 1:25-1:30 1:30-1:35 1:35-1:40 1:40-1:45	(schedule will be		Small (			provided)	
	1:10-1:15 1:15-1:20 1:20-1:25 1:25-1:30 1:30-1:35 1:35-1:40 1:40-1:45 1:45-1:50	(schedule will be		Small (			provided)	
2:00-2:05	1:10-1:15 1:15-1:20 1:20-1:25 1:25-1:30 1:30-1:35 1:35-1:40 1:40-1:45 1:45-1:50 1:55-1:50 1:55-2:00	(schedule will be		Small (			provided)	



#### **URL FAMILY HANDBOOK**

#### ASSESSMENT

- Teachers will administer a balance of assessments. iReady Diagnostic and formative assessments provide data for learning and are used to monitor learning. Summative assessments provide data of learning and serve to measure learning.
- Low-stakes formative assessments may include short quizzes consisting of selected-response items, personal communication, a constructed-response item (e.g. ticket-out-the-door), etc. Summative assessments may consist of tests, extended response items, performance tasks, portfolios, essays, reports, presentations, products/projects, etc.

#### ATTENDANCE

The law requires each school system to clearly define student attendance and requirements, particularly tardies, absences, truancy, and notification to parents whose student(s)' attendance is out of compliance. The law also addresses possible legal consequences facing parents whose children habitually miss school. The Fulton County School System is charged with enforcing this compulsory attendance law and school social workers must investigate, monitor, and followup with families experiencing student attendance problems. It is the responsibility of the student and/or parent/guardian to complete a Student Absence Note located on our school website www.fultonschools.org/wilsoncreekes under the Student & Families Resources Tab to the homeroom teacher within five (5) days of returning to school from an absence in order for the absence(s) to be recorded as excused. The excuse must state the reason for the absence and be signed by the student's parent or guardian. Excuses will be kept on file at the school at least until the beginning of the next school year. Students who have missed ten (10) days of school or more in a school year will be required to provide additional written verification such as doctors' statements.

- Student attendance will be recorded by teachers for all live sessions.
- Attendance will be used to monitor student engagement, not for grading purposes.
- **Grades K-1:** One of the following must be met each WEEK to mark a student's daily attendance in Infinite Campus for the week:
  - o Submission of weekly work packet or
  - o Direct contact with parent/guardian that is logged or
  - Participation in a live lesson
- **Grades 2-5**: One of the following must be met each DAY for <u>ELA or Math</u> to mark a student present for daily attendance in Infinite Campus:
  - Participation in a live lesson or
  - o Direct contact with parent/guardian/student that is logged or
  - Submission of an assignment
- The <u>Wilson Creek Absence Note</u> must be submitted within 5 days of a student's absence to be marked "excused." After the 5-day window without an excuse the absence remains "unexcused."
- After 10 days of absences (regardless of excused or unexcused), a doctor's note will be required.
- <u>PLANNED</u> family educational trips require principal's PRE-approval for the absences to be approved/excused. These absences are unexcused unless you have received PRE-approval.
- The WC Absence Note is available <u>HERE</u>.

#### **CLUBS**

• VIRTUAL school clubs are pending. More information to come.



#### **CODE OF CONDUCT/BEHAVIOR**

- You may download the FCS Student Code of Conduct & Discipline Handbook HERE
- Regarding the virtual learning environment, the use of (or participating in using) personal or school technology resources to distribute, display, or record inappropriate material is a serious, Tier III Violation of the *Fulton Schools Student Code of Conduct*. Inappropriate material does not serve an instructional or educational purpose. It includes, however is not limited to, the following:
  - o is profane, vulgar, lewd, obscene, offensive, indecent, or threatening
  - advocates illegal or dangerous acts
  - o causes disruption to the Fulton County School District, its employees, or students
  - o advocates violence
  - o contains knowingly false, recklessly false, or defamatory information
  - is otherwise harmful to minors as defined by the *Children's Internet Protection Act*
- Recording teacher lessons and posting to private social media without permission is strictly prohibited.
- Any report of inappropriate virtual conduct will be investigated by the Wilson Creek administration and offenders will be subject to disciplinary consequences in line with the *Fulton Schools Student Code of Conduct*.
- Students are expected to follow general classroom rules during virtual learning.
- Wilson Creek virtual learning expectations:

#### Wilson Creek Elementary School Virtual Learning Behavior Expectations

	Before Virtual Class	During Virtual Class Instruction	After Virtual Class Instruction
Respectful	출 Video always on 출 Mute microphone	<ul> <li>✿ Listen attentively</li> <li>✿ Use kind words</li> <li>✿ One speaker at a time</li> </ul>	<ul> <li>Give best effort on assignments</li> <li>⅔ Read &amp; follow directions</li> </ul>
Responsible	<ul> <li>✿ Be on time</li> <li>✿ Make sure device is charged or plugged in</li> <li>✿ Have all materials needed</li> </ul>	<ul> <li>Ask questions (use "raise hand" button or chat box)</li> <li>Be focused on speaker</li> </ul>	<ul> <li>Complete assignments</li> <li>Check over work on assignments</li> <li>Turn in assignments on time</li> </ul>
Ready to Learn	<ul> <li>Choose a distraction free space</li> <li>Be attentive</li> <li>Be prepared</li> </ul>	<ul> <li>Ask if you need help (use "raise hand" button or chat box)</li> <li>Follow directions</li> </ul>	<ul> <li>Have all materials needed</li> <li>Choose a distraction free space</li> <li>Ask questions to teacher if needed</li> </ul>

#### **DELIVERY OF INSTRUCTION**

- Daily instruction must be delivered synchronously (live, in real-time) through Microsoft Teams.
- Microsoft Teams is the consistent platform that will be used to deliver instruction, communicate and assign/collect student work.
- Other applications used will be accessible to students with a single log-in via Classlink.
- Teachers will balance synchronous and asynchronous activities. Asynchronous instruction may include teachergenerated videos, recordings from the district produced bank of lessons, or other appropriate virtual resources.



#### FOOD STOPS

The first day of school may be different this year, however FCS Nutrition will continue to serve nutritious and safe student meals while schools are virtual.

- The FCS FoodStop drive-thru model will be utilized to distribute weekly meals at 22 school sites throughout the district. The FCS FoodStop provides an opportunity for families to drive-up and pick up Grab & Go meal packages for students. To maximize social distancing, drivers are not to leave their vehicles; however, walk-ups are allowed.
- Wilson Creek students will pick-up meals from Ocee Elementary School (4375 Kimball Bridge Rd., Johns Creek, GA 30022) on Wednesdays from 11:00 a.m. 1:00 p.m., beginning on Wednesday August 19.

#### **GRADING**

- Grades will be given in math, reading, ELA, science, and social studies.
- Grades are weighted 100% for all summative assessments. Formative grades will be posted in Infinite Campus, however, will only serve as feedback toward standard mastery. Formative grades will not be calculated into the student's overall grade average.
- Report cards will be issued once per semester with grades being cumulative for the semester.
- A report of progress will be sent home in October and March.
- At the end of the semester, if a student has not completed at least 80% of their work, they will receive an "I" Incomplete for the semester. This "Incomplete" must be cleared prior to entering the next grade level.
- During URL, FCS has adopted a "no zero" policy. Any work not turned in will be recorded as an "I."
- Grades/Report Cards:
  - Students in Grades K-2 will follow the following grading scale:
    - S (100%-80%)- Satisfactory
    - N (79%-70%)- Needs Improvement
    - U (Below 70%)- Unsatisfactory
    - I Incomplete
  - Students in Grades 3-5 will follow the following grading scale:
    - A 90% and above
    - B 89%-80%
    - C 79%-70%
    - F 69% and Below
    - I Incomplete

#### **LESSON PLANS & ASSIGNMENTS**

- Teachers will send Friday emails to include weekly instructional focus and assignments.
- Teachers will communicate small groups as needed.
- Assignments will be submitted via TEAMs for Grades 3-5 and *SeeSaw* for Grades K-2.

#### **OFFICE HOURS/EXTRA-HELP SESSIONS**

- Teachers are available by appointment only during 7:10 a.m. 7:40 a.m., Monday through Friday.
- "Office Hours" are specifically designed for students who need extra help.
- "Office Hours" are not for parent conferences.



#### PARENT CONFERENCES

- Parent conferences will be held either through TEAMS or phone call only.
- Parents should email the teacher to set up a time that is convenient.

#### SECTION 504

• During URL, the 504 Coordinator and instructional staff will ensure implementation of accommodations and/or modifications per student's 504 plans to the degree possible.

#### **SPECIALS**

• Special area teachers will provide lessons to all Grades kindergarten through fifth via live instruction. Students will receive 1 day of art, 1 day of music, 1 day of STEM or Media, and 2 days of PE per week.

#### SPECIAL ACADEMIC PROGRAMS

- EIP, TAG, and Special Education teachers will have live instruction at their assigned times/days. They will send separate emails to the students/families that they serve.
- Special Education (SEC) instruction will be provided virtually to the extent possible. Teachers and service providers will ensure implementation of accommodations and modifications per student's IEP to the degree possible.
- Special Education students will receive services per their IEP and Remote Learning Contingency Plan.
- Special Education COVID Response Website HERE.
- ESL students that are new to the country will be remotely screened by our ESL teachers by appointment.
- ESL students will receive services during their Reading/ELA scheduled time as well as any needed additional support during small group instruction time.
- EIP students will receive services during their Reading and/or Math scheduled time as well as any needed additional support during small group instruction time.

#### <u>SST & RTI</u>

• During URL, the Student Support Team (SST) process and Response to Intervention (RTI) process will remain in place. Interventions and supports will be provided systematically to the degree possible.

#### **STUDENT ENGAGEMENT**

- Students are expected to complete all coursework assigned by the end of the term.
- Second through fifth grade students are expected to attend & participate in online synchronous sessions (live and in real-time) daily.
- If a student is unable to meaningfully participate in synchronous instruction due to the nature of their disability, they will be provided with asynchronous options.
- Missed work will be communicated through "incompletes" as noted in Infinite Campus.

#### STUDENT SUCCESS SKILLS

- ReStart Social Emotional Learning (SEL) lessons will be implemented for all students during the first six weeks of school (topics include understanding emotions, stress/fear management, support systems and resilience, etc.).
- *Student Success Skills* will be taught throughout the year using the ReThink curriculum.



#### STUDENT AND FAMILY SUPPORT

Your Wildcat Support Team is here to assist you during this critical and unprecedented time. Our group is composed of two school counselors, a school psychologist, and a school social worker. We are here for your family's needs, great or small. We care and we are in this together.

- Wanda Moran- School Counselor
  - o <u>moranw@fultonschools.org</u>
  - Office: 470-254-0856
  - Cell: 470-473-8564
- Courtney Whiteaker- School Counselor
  - o <u>whiteakerc@fultonschools.org</u>
  - Cell: 678-554-9942
- Jennifer Briskin- School Psychologist
  - o <u>briskinj@fultonschools.org</u>
  - o Office: 470-254-0857
- Jasmine Jones- School Social Worker
  - o jonesjc@fultonschools.org
  - Cell: 678-815-7508

#### **SUPPLIES**

- Students are expected to have supplies for virtual learning, such as pencils, crayons, notebook paper, scissors, etc.
- If you do not have supplies, please email, call, or text Mrs. Wanda Moran, our school counselor.

#### URL & TECH SUPPORT FOR STUDENTS/PARENTS

- URL & Technology Support Hotline, (470) 254-2300.
- Public remote learning website and parent support resources including Microsoft training modules available <u>HERE</u>.
- Running updates on student devices video HERE.
- For any questions/concerns/issues regarding a specific class, <u>always</u> contact the <u>teacher</u> first.
- For additional resources to get you started with URL, visit the "Remote Learning" tab on our school website.

#### VISITORS

All visitors must have an appointment to visit our school.

- To make an appointment to visit our school:
  - Visit website: <u>www.wilsoncreekelementary.com</u>
  - o Scroll down to the calendar icon
  - o Click on "Front Office/Registration Visitors
  - Select a date and time
- Upon arrival, all visitors will be required to show identification, wear a mask, and receive a temperature check.