



Johns Creek High School
Face-to-Face & Remote Learning

SPRING SEMESTER 2021 – Grading Frequently Asked Questions

FAQ #1 – How are “summative” and “formative” assignments graded?

- Unlike Fall semester, **all** assignment grades will now factor into the course grade point average (GPA). Specifically, grades earned on **both** formative and summative assignments will impact the overall grade in all courses.

FAQ #2 – What is the difference between “summative” assignments and “formative” assignments?

- Summative assignments are those that are designed to measure student learning after instruction. Summative assignments may include exams, tests, quizzes, extended response items, performance tasks, labs, portfolios, essays, reports, presentations, projects, etc.
- Formative assignments are those that are designed to monitor student learning during instruction. Formative assignments may include classwork, homework, quizzes, labs, personal communication, selected -or- constructed response items (e.g. ticket-out-the-door), etc.
- Teachers and their Professional Learning Communities (PLCs) ultimately determine which specific assignments will be entered into the “summative” and “formative” categories.

FAQ #3 – When can a student request to redo an assignment?

- Students may request to redo summative assignments if they scored a 79% or below on the initial attempt. Students may only request to redo each summative assignment once.
- Students have two weeks from when their initial assignment grade is posted in Infinite Campus to complete their redo/retake opportunity.
- To best position students for success, teachers may require students to complete any missing assignments, remediation activities, and/or attend extra-help sessions prior to redo opportunities.
- Students can earn a maximum grade of 79% on the redone assignment.
- If student is given a summative assignment at any point in the semester (even during the last two weeks of the semester) they must be provided with an opportunity to redo/retake it if requested.
- Summative redo/retake opportunities must be completed prior to the Final Exam.



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FAQ #4 – What happens if a student does not turn in an assignment by the original due date?

- Assignments that are not turned in (formative or summative) will have an initial grade of 1% entered as a placeholder.
- Missing summative assignments may be turned in late according to the recovery policy outlined above. Late submission of a summative assignment constitutes the student’s one recovery attempt on that assignment.
- Missing formative assignments may be turned in late by the end of the unit.
- If a student misses a formative or summative assignment, teachers may assign a different version or alternate assignment for the make-up opportunity.
- Students may earn a maximum of 79% on late formative or summative work submitted within these windows.

FAQ #5 – What about “Incompletes”?

- At the end of the semester, any remaining grades of 1% for missing formative and/or summative assignments will be changed to the grade of “Incomplete.”
- Students must complete at least 80% of summative assignments in the course in order to receive a numeric grade. If a student does not complete at least 80% of summative assignments, they will receive an “Incomplete” for the course on their Report Card at the end of the semester. If a student does not clear the “Incomplete” in the course by the end of summer school 2021, the course grade will be converted from “Incomplete” to “Withdrawal Failure” (WF).

FAQ #6 – What about Final Exams?

- Final exams will be administered at the end of Spring semester 2021.
- Final exams constitute a separate grading category from summative assignments. As such, the assignment completion/engagement threshold for summative assignments does not apply to final exams.
- Students will be exempted from the Final Exam in any course if:
 - they have completed 100% of all formative & summative assignments in the course; and
 - they have a passing grade of 70% or above in the course
- Students who meet the exemption criteria will be exempted – they will not have the option to take the Final Exam.
- Final exams may not be exempted in AP courses, EOC courses, and FVS/GAVS courses.



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FAQ #7 – How much are “summative” assignments, “formative” assignments, and Final Exams weighted?

- The weight assigned to summative assignments, formative assignments, and Final Exams varies by department and is listed in the chart below.

	Summative Assignments	Formative Assignments	Final Exam
Career Tech	75%	10%	15%
English Language Arts	80%	-	20%
Fine Arts	80%	10%	10%
Health & PE	80%	10%	10%
Mathematics	70%	10%	20%
Science	75%	15%	10%
Social Studies	80%	10%	10%
World Languages	80%	10%	10%

FAQ # 8 – What about Georgia Milestones / state-required End-of-Course testing?

- The State Board of Education approved the reduction in weight of EOCs from 20% of the course grade to 0.01% of the course grade.
- EOC exams will be administered in the following four courses: (1) Algebra 1, (2) American Literature, (3) Biology, and (4) U.S. History.
- The Final Exam grading category for the four courses above will be set to 0.01% by the district and the remaining Final Exam percentage will be folded back into the summative assignment grading category.

	Summative Assignments	Formative Assignments	Final Exam/EOC
Algebra 1	89.99%	10%	0.01%
American Literature	99.99%	-	0.01%
Biology	84.99%	15%	0.01%
U.S. History	89.99%	10%	0.01%

- End-of-Course exams may not be exempted.

FAQ #9 – Is there a minimum and maximum number of “summative” and/or “formative” assignments?

- All courses should have at least nine summative assignments. There is no maximum number of summative assignments.
- Teachers and their Professional Learning Communities (PLCs) ultimately determine the number of formative assignments.



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FAQ #10 – Will teachers drop assignments/grades at the end of the semester?

- Individual teachers may elect to drop the lowest grade for particular summative and/or formative assignments at their discretion. This is not a schoolwide policy.

FAQ #11 – When will grade reports be issued throughout the semester?

- First Semester Report Card issued on January 15, 2021
- Six Week Progress Report issued on February 26, 2021
- Twelve Week Progress Report issued on April 21, 2021
- Second Semester Report Card issued on June 4, 2021

FAQ #12 – What is the grading scale?

- Students will earn numerical final grades for the course if they complete at least 80% of the course's summative assignments based on the following grading scale:
 - A – 90 and above
 - B – 80–89
 - C – 70–79
 - F – 69 and below -or- an incomplete unresolved by the end of the Summer
 - I – Incomplete (less than 80% of summative assignments were completed)
 - NG – No Grade

FAQ #13 – How can I keep up to date with grades?

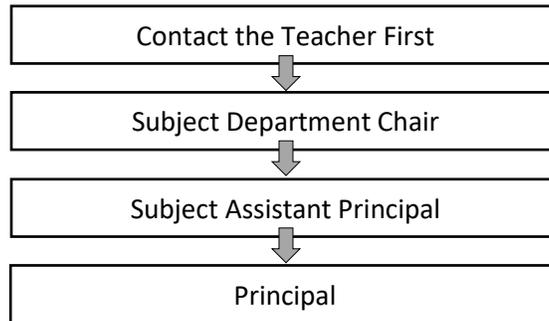
- Check the Infinite Campus portal to check grades [HERE](#). Any assignment with a grade of 1% is missing and has not been turned into the teacher.
- Check the Microsoft Team for each class to review posts regarding assignments, recovery, and to access the syllabus with course specific information from each teacher.
- All course information has been consolidated within Infinite Campus & Microsoft Teams. Please routinely check both platforms for the most up-to-date information. As students grow & mature through the process of self-advocating and taking on more individual responsibility, it is important for them to check this information prior to reaching out to their teacher(s).



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FAQ #14 – I have concerns regarding the grade in a particular course, who should I contact?

- For any questions/concerns/issues regarding a specific class, always contact the teacher first.



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