

WFPS Summer School Student Expectations

Schedule:

Session 1: June 3rd – June 14: 8 am to 2 pm

Session 2: June 17 – June 28: 8 am to 2 pm

Lunch:

Upstairs classes: 11:00 – 11:25

Downstairs classes and PE: 11:30 – 11:55

Other Breaks: Determined by your teacher.

ATTENDANCE:

- Summer school covers a large amount of material in a short amount of time. Regular attendance is required to meet state and WFPS requirements. Students are expected to attend all class meetings and to participate in all activities required by the curriculum/teacher. No flexing out of class unless student has completed all required activities for the course they are enrolled in. The teacher will then communicate with the administration before student is released.
- Students are permitted to miss a maximum of 7 hours of class and are required to complete the make-up as directed by the teacher.
- BE ON TIME! All tardies exceeding 5 minutes will be rounded up to the next half hour. Tardy time will count towards the 7 total hours of missed time.
- If a student exceeds the 7-hour absence maximum, the student will be dropped from the course and will receive a withdrawal/failing grade. This applies to students taking NDCDE courses as well.
- Absences can be reported directly to the administrative assistant by parent email or phone call. Administration will follow up with students and guardians.

Family Vacations/Holidays:

- Summer is the time many of our families take vacations. Please plan accordingly when deciding to take vacations or the decision to take summer school. Anytime missed regardless of the reason will count towards the 7-hour maximum time allowed to be gone. The policy applies to any Holidays that your family recognizes as well.

NDCDE Summer School

Attendance Policy and Expectations:

- The online provider for summer school is North Dakota Center for Distance Education (NDCDE).
- Students will have from June 3rd to June 28th (4 weeks) to complete the NDCDE course/s they have registered for. All courses will be set to expire on June 28th.

- Students taking an online course must attend summer school in person at West Fargo High School and are expected to abide by our summer school attendance policy. Students can miss a max of 7 hours of summer school per course.
- Students taking NDCDE courses will be expected to be on-site starting June 3rd through the completion of their course or June 28th.
- Students can take a max of two NDCDE courses during summer school. Students taking two NDCDE courses will be signed up simultaneously and will work on both courses simultaneously.
- Failure to follow our attendance policy will result in students being dropped from the course and a WF (Withdraw/Fail) will appear on the transcript.
- Failure to complete the course or requesting to drop a course you have been enrolled in will result in a WF (Withdraw/Fail) on the transcript.
- Students can work on their online courses at home outside of daily summer school hours but are still required to be in daily attendance and follow all WFPS summer school policies until their course is completed.
- NDCDE exams will need to be taken onsite at WFHS and proctored by a WFPS employee.
- All academic support will be provided by the NDCDE online instructor.
- **If you are unable to meet these expectations, families can register and pay for NDCDE courses on their own.**
 - **Families that choose to do this will abide by NDCDE expectations (20 weeks per course). Students that complete a course will need to show a certificate of completion to their counselor to earn credit on their transcript.**

CLOSED CAMPUS

- Once students arrive, students will not be allowed to leave the building **without permission from an administrator.**
- If a student leaves the building without permission, he/she will be asked to leave for the day and that time will count towards the maximum allowable absence time.

WFPS ACADEMIC INTEGRITY POLICY

- The students and staff at West Fargo Public Schools value academic honesty and integrity. Academic dishonesty (cheating) is unacceptable because it threatens the ability of a student to learn the material, violates our core expectations in a variety of ways, including disrespecting other students and the teacher, as well as violating the expectation of conducting oneself with honesty and integrity.
- Furthermore, a key part of a teacher's job is to assess what a student knows, understands and is able to do. Cheating produces results on assessments that do not allow a teacher to accurately assess a student's knowledge and skill, and thus makes it even harder for teachers to help their students succeed. The full policy is located in the student handbook.

- Cheating will result in a phone call home, possible loss of credit for assignment, possible removal from class and loss of credit for class.

STUDENT BEHAVIOR

- Summer school differs from the regular school year in that participation of students is entirely voluntary. Any student who, through tardiness, absenteeism, poor work habits or classroom disturbance, or any behavior that distracts from the summer school experience instead of adding to it, will be dropped from the course, and be sent home.

PARKING at West Fargo High School

All students who drive are to park in the North parking lot only.

DRESS

A safe and disciplined learning environment is essential to a quality educational program. District-wide standards on student attire are intended to help students concentrate on schoolwork, reduce discipline problems, and improve school order and safety. The district recognizes that students have a right to express themselves through dress and personal appearance; however, students shall not wear apparel that is deemed disruptive or potentially disruptive to the classroom environment or to the maintenance for a safe and orderly school. Any student deemed in violation of the dress code shall be required to change into appropriate clothing or make arrangements to have appropriate clothing brought to school immediately.

UNACCEPTABLE ITEMS

The following items are not acceptable in school buildings, on school grounds, or at school activities:

Any advertisements, symbols, words, slogans, patches, or pictures that:

- Refer to drugs, tobacco, alcohol, or weapons, are of a sexual nature, are obscene, profane, vulgar, lewd, or legally libelous, threaten the safety or welfare of any person, promote any activity prohibited by the student code of conduct, is intended to identify the student as a member of a gang which advocates illegal or disruptive behavior, Otherwise disrupt the teaching-learning process.

The administration has the authority to make reasonable exceptions based on designated school events, medical, disability, religious or cultural purposes.

FOOD AND DRINK

- Water in a container that has a spill proof cap is allowed in classrooms. Food and other drink items are restricted to the commons. Help custodians maintain a clean campus. Be respectful. Be responsible.

ELECTRONIC DEVICES

- West Fargo Public Schools holds high expectations for student behavior, academic integrity, and responsible use of existing and emerging technology, such as cellular phones, smartphones, iPads, laptops, and other personal electronic devices capable of transmitting data or images.
- Students who possess and/or use such devices at school or school-sponsored events shall demonstrate the greatest respect for the educational environment. Standards for responsible use at school, on buses, or at school activities:

- Students shall not use any electronic device that in any way disrupts or detracts from the educational environment.
- Use of electronic devices for educational purposes will be optional and at the discretion of the teacher.
- Electronic devices should not be visible unless designated by the teacher for classroom use.
- It is the student's responsibility to secure his/her electronic devices to show care for their technology devices and personal information. **The school is not responsible for lost or stolen items or individual service plan charges related to the use of electronic devices.**
- Students are expected to respect the network and adhere to the Acceptable Use Policy (AUP) when using personal electronic devices.
- Photographing or recording of another person should be used for educational purposes as defined by the teacher. Any use of an electronic device for other than educational purposes will result in a consequence.
- Messages and photos on an electronic device are subject to viewing by administration given reasonable suspicion of a crime or school infraction.
- The USE of cellular phones or other personal electronic devices is prohibited in locker rooms and restrooms.

CELL PHONES

- Cell phones are out of use and out of sight during instruction time. Students may be on their phone during the morning break and lunch.

CHEMICAL VIOLATION

- Tobacco-Alcohol-Drugs-Narcotics are strictly prohibited in the school or on school grounds, in the parking lot, or at any school sponsored activity. A violation will result in expulsion from summer school and the proper authorities will be notified.

WEAPONS

- Possession of a weapon on school property is strictly prohibited. A violation will result in the student being dropped from summer school and the proper authorities will be notified.

SCHOOL LOCKERS

- Lockers will not be available during the summer school session.

MEALS

- Free breakfast and lunch will be available at WFHS

Please note:

Teachers will communicate with Administration and Parents when a student has completed all necessary components before they leave for the remainder of the session. Changes will be made to this document as needed.