

Creating a Parent Portal Account

1: Visit <https://rock-hill.powerschool.com/public>

<https://rock-hill.powerschool.com/public/home.html>

If you previously have had a Parent Portal Account for your student(s), you can enter your username and password.

The screenshot shows the 'Student and Parent Sign In' page of the PowerSchool SIS portal. It features a blue header with the PowerSchool SIS logo. Below the header, there are two tabs: 'Sign In' (selected) and 'Create Account'. The 'Sign In' section contains input fields for 'Username' and 'Password', a 'Forgot Username or Password?' link, and a 'Sign In' button.

2: If you have never had a Parent Portal account, please click on Create Account

The screenshot shows the 'Student and Parent Sign In' page with the 'Create Account' tab selected. Below the tabs, there is a 'Create an Account' section with a description: 'Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)' and a 'Create Account' button.

3: Create your Parent Account

Be sure to provide all information, if you have previously created an account with the same email address it will not allow you to create a new one.

The screenshot shows the 'Create Parent Account' page. It has a blue header with the PowerSchool SIS logo. Below the header, there is a 'Create Parent Account' section with a 'Parent Account Details' sub-section. This section contains input fields for 'First Name', 'Last Name', 'Email', 'Re-enter Email', 'Desired Username', 'Password', and 'Re-enter Password'. A note at the bottom right states: 'Password must: •Be at least 8 characters long'.

4: Link your student(s) to your account.

You will need the following information, their 6 digit access code (student's lunch #) and their access password (student's birthday).

i.e. Jan 5, 2003 = 1052003 (or 152003)

Oct 17 2003 = 10172003

The screenshot shows the 'Link Students to Account' page. It has a blue header with the PowerSchool SIS logo. Below the header, there is a 'Link Students to Account' section with a sub-section titled 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. This section contains two numbered steps. Step 1 has input fields for 'Student Name', 'Access ID', 'Access Password', and a dropdown menu for 'Relationship'. Step 2 has input fields for 'Student Name', 'Access ID', and 'Access Password'.

- This is the same information used for the online registration tool.
- You can link multiple students in this step
- When entering the password (birthday), sometimes the 5th is entered as 05 and sometimes as 5. You may have to try both.

5: A confirmation link will be sent to your email, it takes about 5 minutes to receive. Once you receive it, you can click on the activation link and it will take you back to the login page.

<https://rock-hill.powerschool.com/public/home.html>

6: Tool Bar on left side will provide options to view: Grades & Attendance, My Schedule, **Forms, etc.**

Navigation

- Grades and Attendance
- Grade History
- Locker Information
- Course Based Report Card
- Attendance History
- Email Notification
- Document Library
- Teacher Comments
- Forms**
- School Bulletin
- Class Registration
- IGP Success Viewer
- Curriculum Browser
- Balance**
- My Schedule**
- School Information

Grades and Attendance

Exp	M	T	W	Th	Last W
1(A-B)					
2(A-B)					
3(A-B)					

Legend

Attendance Codes: Blank=Pre
ETRD=Excused Tardy I SC-BTF