Pick UP / Drop OFF
Parking Procedures for Parents

• The Front Circle Drive is CLOSED TO CARS from 7:00 – 7:40 AM and from 2:00 to 2:50 PM.

• Vehicles should enter the WEST parking lot circle to pick up or drop off car-riders before and after school.

• Children should remain in their vehicle until 7:20 AM. There is no supervision prior to that time.

• At dismissal - cars entering the west circle should pull all the way up to student pick up (north sidewalk). Older siblings will report to the youngest sibling’s grade level for pickup so all of your children will be with your youngest child’s teacher – one pickup point. Please remain in your car at all times if you are in the car-rider line. Parents are welcome to park in parking spaces and walk to the pick up point for their child.

• Please avoid making a LEFT hand turn out of the car-rider area.

• The middle parking lot (gym) is reserved for staff and is closed at dismissal.

• Kindergarten families are asked to display a yellow “car rider” sign on your dash with the name of your child. This helps us become familiar with new students and their families. For all car-riders - Any adult attempting to pick up a child should expect to be asked to pull out of the line and show IDENTIFICATION if a staff member is unfamiliar with that person and/or the student seems confused. The staff member will radio the school office. If an adult is not on the student’s eschool contact list, the child will not be released to that adult.

• When arriving for pick up, please make one lane and pull as closely as possible to the car in front of you to prevent congestion on New Haven Road.

• If you need to make a change in your child’s transportation plan please call the school office BEFORE 2:30 PM. We will not be able to accept messages for changes in transportation after 2:30.