



MANHASSET PUBLIC SCHOOLS

MUNSEY PARK ELEMENTARY SCHOOL

August, 2023

Dear Munsey Park Families,

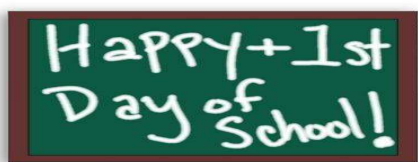
I hope this letter finds you and your family well. Our faculty and I are eager to welcome our students back for the 2023-2024 school year!



**It's time to
clean up our
toys and get
ready for
school!**

First Day: The first day of school is Tuesday, September 5, a half day of school for grades 1-6. Student pick up will begin at 11:45am, buses will depart at approximately 11:55am.

Kindergarten: We look forward to seeing our kindergartners at our playdate in the school yard at 1pm on August 28. Our kindergartners and their parents are invited to in-person orientation at a pre-scheduled time on Tuesday, September 5. You should receive the mailed letter by Monday, August 28. This would include the teacher's name and orientation time for September 5. Our Kindergarten students will begin full day on Wednesday, September 6.



**Tuesday, September 5 will be a
half day of school for grades 1-6**

**Wednesday, September 6 is a full
day for all K-6**



Bus Transportation: You will receive your child's bus pass in the mail a few days before school begins.

Drop off begins at 8:40am: Doors open at 8:40am each morning, please refer to additional details below.

- Students can be dropped off at our entrances between 8:40-9:00am. Entrances include: Auditorium (Door 7), Courtyard (Door 4), and the entrance by the Auditorium bus circle (Door 10). After 9:00am, children must use the main office vestibule entrance.
- The Northern Blvd entrance (Door 14) will not be used this year for arrival. Children coming in from Northern Blvd will use Door 10, which is the same door bus students will enter.
- Students that arrive between 8:40-8:50am will be assigned to locations by grade level and then released to class for the start of the day.
- **Manhasset Afterschool Xperience (MAX):** Early morning MAX begins at 7am. You may contact MAX directly: Roni Jacobson: 516-343-8840, or Megan Gately: 516-476-9865 for more information.

Student dismissal: Thank you for your partnership as we ensure a safe and orderly dismissal each day. Please complete the appropriate attached bus/walker form and have your child bring to their teacher on the first day of school.

- Buses will depart Munsey Park at approximately 3:40pm.
- Parents/Guardians can pick up their child(ren) beginning at approximately 3:05pm (beginning with kindergarten, followed by each grade level at staggered intervals).
- Kindergarten-2nd: Parent Pick up takes place by the Auditorium lobby doors.
- 3rd and 4th Grade: Door 4 (court yard)
- 5th and 6th Grade: Door 5 (court yard)
- If your child participates in MAX, arrangements will be coordinated between your child's teacher and the MAX program.

School Lunch: Please make sure your child's "My School Bucks" account is funded for the upcoming year. A complete lunch costs \$3.00 at the elementary schools. Also, please note that a la carte purchases are extra. Please ensure your child's meal account is funded accordingly.

The application for free and reduced lunch is available on the Manhasset website <https://www.manhassettschools.org/Page/3908>. Please note an application must be filed each school year.

If you have any questions about your child's "My School Bucks" account and/or free and reduced lunch forms for the upcoming school year, please feel free to contact the Food Service Director, Margaret Gonzalez at 516-267-7780 or Food_director@manhassettschools.org Information is also available on the Manhasset UFSD website.

Teacher Assignments: Teacher assignments will be posted on the parent portal on August 25 at 10am: <https://parentportal.eschooldata.com/Manhasset>

If you have any questions regarding your parent portal account, please email: mpp@manhassettschools.org.

Open House: Our teachers will be planning an in-person open house. Please visit your child's teacher in their classroom, and our specialists in the library.

September 12: Grades K-1 (6pm: Grade 1, 6:30: Grade K)

September 19: Grades 2-4 (6pm: Grade 4, 6:30pm: Grade 3: 7pm: Grade 2).

September 20: Grades 5-6 (6pm: Grade 5, 6:30pm: Grade 6)



Supply List: Please see the attached supply list as a reference to prepare for the start of the school year.

Visitor Policy: Please be reminded that our school maintains a visitor policy aligned to the BOE policy linked below. Most importantly, please note that this also refers to dropping off items at school that your child may have forgotten at home. The time of item drop off remains: 9:30-11am. As per the policy, food and beverage drop off is not permitted, please remember to send this with your child prior to the start of the school day.

[Visitor Policy](#)

[Visitor Policy FAQ](#)

A special thank you to our SCA, led by SCA President Mrs. Teri Ann Quinlan as we work together to provide the best for each child! Our Assistant Principal, Dr. Nolan, and our entire faculty and staff look forward to welcoming our students back to school.

See you soon!!!

Chad Altman, Principal