

Media Release Forms

Where can parents find these forms ONLINE?

1. Log in to the CCPS Portal.
2. Click the drop-down arrow next to your name (top right corner).
3. Select from: Media, Directory, Conduct, Laptop, and Soda.

Name Deviation Form

- FOCUS Portal
- Parents can update:
 - Students preferred name
- Requires Administrator approval
Approval is at the discretion of the School Administrator.

Emergency Information Form

- FOCUS Portal
- Parents can update:
 - Parent Contact Language
 - Students Lives With
 - Student Transportation
 - Contacts
- Requires school approval

Health Information Form

- FOCUS Portal
- Parents can update:
 - Health Information
 - Medical Conditions
 - Parental notifications and consent
- Submissions are auto-approved and reviewed by the school nurse.

Science (K-12) Safety Agreement Form

- FOCUS Portal
- Parent confirms that they have reviewed rules with student
- Parent signs electronically
- Auto-approved upon submission
- Alert icon displays once submitted
- Viewed by teacher

