



## STUDENT PHONE POLICY & GUIDELINES

To support student focus and reduce distractions, **cell phones and other personal internet-enabled devices may not be used during the school day.** Governor Kathy Hochul’s “*More Learning, Less Scrolling: Creating Distraction-Free Schools*” initiative requires public schools to adopt “bell-to-bell” smartphone restrictions during instructional hours. To meet this requirement, each student will be issued a personal Yondr Pouch. The pouch remains school property, but students are responsible for bringing it to school each day and ensuring it stays in good working condition.

### DAILY PROCESS

#### ARRIVAL & RE-ENTRY

1. **Turn off your phone.**
2. **Unlock your Yondr Pouch** at the designated stations in the courtyard.
3. **Place your phone inside the pouch** and securely close it.
4. **Scan into the building** using your Student ID.
5. **Show school staff** that your pouch is properly secured with your device inside.
6. **Store the pouch** safely in your backpack or locker for the school day.

#### DURING THE DAY

- Students must keep their pouch secured throughout the day.
- Devices are not to be removed or used inside the building.
- Students are responsible for bringing their pouch to school each day and ensuring it remains in good working condition.

#### DISMISSAL, LEAVING FOR LUNCH/FREE PERIOD, AND SPECIAL SITUATIONS

- **End of Day / Lunch Dismissal:** Students may unlock their Yondr Pouch only after exiting the building, at designated courtyard stations. Once the phone is removed, it must remain stored in a backpack until the student has fully left campus.
- **Extra Help & 10th Period Review:** Devices must remain secured in the pouch.
- **After-School Activities & Sports:** It is encouraged to keep personal devices in lockers or bags while participating in the activity.
- **Late Arrival / Early Dismissal:** Students must follow the same pouching and unpouching process described above.

#### VIOLATIONS & CONSEQUENCES

- **Damaged or Lost Pouch:** Students will be charged a \$40 replacement fee. Until the pouch is replaced, the student must hand over their phone each day upon arrival.
- **Forgotten Pouch:** Students without their pouch will enter through an alternate line and must hand over their phone for the day. Devices will be returned at dismissal. Repeatedly forgetting a pouch will be considered a loss, and a replacement will be required, and disciplinary consequences will apply as outlined.
- **Unpouched Devices / Fake Devices:** If a student is caught with an unpouched phone or a fake device in their pouch, the device will be confiscated, and disciplinary consequences will apply as outlined.

#### PROGRESSIVE CONSEQUENCES FOR VIOLATIONS OF POLICY & GUIDELINES

- **First Offense:** Device confiscated for the day + lunch detention(s).
- **Second Offense:** Device confiscated (returned only to a parent/guardian) + after-school detention(s).
- **Third Offense:** Daily phone confiscation + Saturday Detention + loss of open campus privileges.
- **Fourth Offense:** Daily phone confiscation + In-School Suspension (ISS) + loss of open campus privileges.

#### Examples of Damage:

- \* Deep scratches on the globe and on the green ring around it
- \* Intentional pen marks on outside of the pouch
- \*Bent pins
- \*Pin and button not fully recessing due to pin damage

