



MASSAPEQUA PUBLIC SCHOOLS

4925 MERRICK ROAD
MASSAPEQUA, NY 11758
(516) 308-5000 FAX (516) 308-5009
www.msd.k12.ny.us

May 11, 2020

Dear Parents / Guardians:

During these challenging times, we hope that all members of the Massapequa educational community are well, healthy and safe. With schools officially closed for the remainder of the academic year, I would like to share an update to the District's Distance Learning plan. This enhancement expands and clarifies the mutual expectations for both educators and their students with the goal of facilitating a more interactive approach, as well as to provide essential support for our students.

Beginning on **Monday, May 18th**, in addition to the varied activities that students have become accustomed to, teachers will engage in live, synchronous sessions with their students via Google Meet as per the schedules below. These live sessions are designed to complement and strengthen our current Distance Learning plan. Please note that these live, interactive sessions may be conducted with either video or audio, at the teacher's discretion. While nothing can ultimately replace the normal face-to-face interactive classroom experience, our goal is to maintain the instructional process, minimize regression and help students as they prepare for next year.

As stated in previous communications, we encourage you to please visit our technology resources webpage, located at <https://www.msd.k12.ny.us/tech>, for descriptions, log-in information, links to tutorials, and parent/student support. In addition, please visit <https://www.msd.k12.ny.us/tech> > [Google Meet](#) for directions on how to join a Google Meet once your child's classroom teacher shares the class *Meeting/Nickname* Code.

During times when teachers are facilitating live sessions, it is expected that students continue to abide by the District Code of Conduct and Appropriate Use Policy as they relate to the use of devices, and on-line etiquette and interactions, particularly when engaged with their teachers and classmates.



Google Meet Guidelines and Expectations

In order to ensure that "live meets" are productive and meaningful, please be sure to review the expectations below with your child and encourage them to do their very best to adhere to them.

- Please be sure to provide your child with a quiet, yet supervised, space in a distraction-free location, if available. Use headphones or earbuds if possible to reduce distractions.
- Please arrive online at the scheduled time.
- Maintain respect in speaking, writing, and appearance. Dress as if you were attending school.
- Enter the "live meet" on mute. Select and click on the microphone to mute. Your mic is off when it is red. Students should mute their microphone when not speaking during a live meeting.
- The chat function is only to be used to share a comment with the teacher, to add a discussion topic to the lesson or as directed by your teacher
- Refrain from eating during the "live meet"

- “*Live meets*” are for teacher and student interaction. We ask that parents not interrupt during the session. All parent questions and/or communication should be sent to the teacher via email or phone conversation.
- The privacy and confidentiality of all participants is important. Taking photos, screenshots, and/or video is prohibited during the live sessions.
- Please remind your child that behavioral expectations are the same for remote instruction as they are when school is in session.
- Should student misconduct occur while a live video or audio is underway, the session may be ended at the professional discretion of the teacher.
- Personal items in the background of the camera should be kept to a minimum.

Schedules have been established in order to reduce the possibility of time conflicts between teachers. These live sessions should be viewed as opportunities for student participation. We recognize that not all students at the K-5 level will be available at all designated slots per week, nor will all have an available device, which is an issue you have been dealing with during this closure. In preparation for the possibility of a school closure in the future, the Board of Education has authorized the expansion of our elementary 1:1 Chromebook in-school program to Grades K-2 for the 2020-21 school year. This expansion will allow all students in Grades K-5 to have access to 1:1 devices in their classrooms and at home should the need for Distance Learning be required after the start of the new school year.

Our faculty is working hard to provide the best learning experience for our students during these trying times. They have taken advantage of multiple opportunities to learn new platforms that engage students through live video, audio, and pre-recorded assignments. We are equally proud of our students who have risen to the challenge, adapted to a new style of learning and worked hard to meet the learning expectations placed before them.

This is a stressful time for everyone so please take care of yourselves and each other; nothing is more important! We are here for you - our district and building level administrative teams, along with our teachers, psychologists, social workers, and guidance counselors who are happy to answer any questions or concerns. Thank you for your continued support.

Respectfully,

Lucille F. Iconis

Lucille F. Iconis
Superintendent

ELEMENTARY SCHEDULE

Live Sessions

Time	Monday	Tuesday	Wednesday	Thursday	Friday
9:00 am - 9:30 am	Grade K	Grade K	Teacher Planning Gr. Level Meetings Dept. Meetings Faculty Meetings	Grade K	Teacher Planning Gr. Level Meetings Dept. Meetings Faculty Meetings
9:30 am - 10:00 am	Grade 1	Grade 1		Grade 1	
10:00 am - 10:30 am	Grade 2	Grade 2		Grade 2	
10:30 am - 11:00 am	Grade 3	Grade 3		Grade 3	
11:00 am - 11:30 am	Grade 4	Grade 4		Grade 4	
11:30 am - 12:00 pm	Grade 5	Grade 5		Grade 5	
12:00 pm - 12:30 pm	Math Support Reading Support Magnet	Math Support Reading Support Magnet		Math Support Reading Support Magnet	
12:30 pm - 1:00 pm	Special Education Speech	Special Education Speech		Special Education Speech	

Week of 5/18/20, 6/1/20 & 6/15/20	Monday	Tuesday	Wednesday	Thursday	Friday
1:00 pm - 1:30 pm	Art - Grade K	Art - Grade 1	Teacher Planning	Art - Grade 2	Teacher Planning
1:30 pm - 2:00 pm	PE - Grade 3	PE - Grade 4	Gr. Level Meetings	PE - Grade 5	Gr. Level Meetings
2:00 pm - 2:30 pm	Library - Grade K	Library - Grade 1	Dept. Meetings	Library - Grade 2	Dept. Meetings
2:30 pm - 3:00 pm	General Music - Grade 3	General Music - Grade 4	Faculty Meetings	General Music - Grade 5	Faculty Meetings

Week of 5/25/20, 6/8/20 & 6/22/20	Monday	Tuesday	Wednesday	Thursday	Friday
1:00 pm - 1:30 pm	Art - Grade 3	Art - Grade 4	Teacher Planning	Art - Grade 5	Teacher Planning
1:30 pm - 2:00 pm	PE - Grade K	PE - Grade 1	Gr. Level Meetings	PE - Grade 2	Gr. Level Meetings
2:00 pm - 2:30 pm	Library - Grade 3	Library - Grade 4	Dept. Meetings	Library - Grade 5	Dept. Meetings
2:30 pm - 3:00 pm	General Music - Grade K	General Music - Grade 1	Faculty Meetings	General Music - Grade 2	Faculty Meetings

SECONDARY SCHEDULE

Live Sessions

	Monday Support Hours	Tuesday Live Instruction	Wednesday Live Instruction	Thursday Live Instruction	Friday Live Instruction
9:00 am - 10:00 am	Student Support Day as per Teacher- Designed Schedule	English / Lit Workshop Gr. 6 English/SS	Music	English / Lit Workshop Gr. 6 English/SS	Music
10:00 am - 11:00 am		Math / Math Support	Art	Math / Math Support	Art
11:00 am - 12:00 pm		Science / Science Support Gr. 6 Math/Science	11:00 – 11:30 PE - D1: Pds. 1-4 Health - D1: Pds. 5-9 11:30 – 12:00 PE - D1: Pds. 5-9 Health - D1: Pds. 1-4	Science / Science Support Gr. 6 Math/Science	11:00 – 11:30 PE - D2: Pds. 1-4 Health - D2: Pds. 5-9 11:30 - 12:00 PE - D2: Pds. 5-9 Health - D 2: Pds. 1-4
12:00 pm - 1:00 pm		Reading Support	World Language	Reading Support	World Language
1:00 pm - 2:00 pm		Social Studies	FACS / Tech / Business	Social Studies	FACS / Tech / Business
2:00 pm - 3:00 pm		MS101	Special Education / Speech	MS101	Special Education / Speech

**Teachers who have multiple preps may schedule their different classes as they see fit within the schedule.