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September 11, 2020

Greetings Warrior Parents and Students,

I am excited to welcome students back to our campus on September 21, 2020. As a school family, we will continue to collaborate and provide you with additional information about the processes and procedures that have been altered to help us all maintain a healthy and safe learning environment.

The School District of Palm Beach County has created a COVID-19 Guiding Document which contains helpful information for parents, guardians, students, and staff.

Please view this electronic document [here](#).

Any information in the Covid-19 Guiding Document that is underlined is a hyperlink, meaning, if you click it you will be directed to another page, a document, or a video with much more information on that particular topic.

Page numbers listed on the entire index are also hyperlinked to assist you in locating specific information within the Guide quickly. I encourage you to review the entire Guiding Document, paying special attention to the subjects listed below:

Technology Brought to Campus Daily: [Page 11](#)

Visitor Protocols: [Page 12](#)

Face Covering Requirements on Buses and in School: [Page 13](#)

Classroom Spacing and Configuration: [Page 14](#)

Link to Cleaning Guidelines for COVID-19: [Page 17](#)

Clinic Processes: [Page 22](#)

COVID Protocols for Students when Testing Positive: [Page 22](#)

Lunch and Cafeteria: [Page 25](#)

Transportation (Buses): [Page 30](#)

The District has also created a comprehensive FAQ page that will answer many of your questions. palmbeachschools.org/ReopeningSchoolsFAQ

Please be aware that my staff and I are here to answer all of your questions as it pertains to our school plans. Your child's teacher should always be your first point of contact. Additionally, I'd like to make you aware that many other sources of information are available to assist you.

The Communications helpline will remain open through late September to answer your questions. Operators are available in English, Spanish, and Haitian-Creole. The number is: (561) 969-5840.

Partnered with



The IT Helpline is also available for technical questions regarding your child's District issued computer. That number is: (561) 242-4100.

Upon returning to school on September 21, students will immediately notice that our campus has undergone many modifications to keep our children and staff as safe as possible. The following short videos (click on the titles to view), were created to help staff prepare for the arrival of your student. They will give you an overview of some of the processes in place.

[Hallway Traffic and Signage](#)

[Isolation Areas](#)

[Desk Spacing and Safety](#)

[Overflow Spaces](#)

[Visitor Protocols](#)

Parents, thank you for making your choice of instruction (distance or in-person) known by filling out the 'Make Your Choice' survey located in your student's portal. You may return to the portal and change your choice, however, please remember that fulfilling your new preference may take up to one week.

I also want to encourage you to verify that the contact information we have for you is accurate. This short video explains the verification process. [Verify your Contact Information Video](#)

Your children have not been on a campus setting for about six months. They will be excited to see their friends. It's important, however, to remind them that social distancing guidelines that we now have in place were created for their protection. It's paramount they understand that new procedures must be followed. Since your child last attended classes, the District approved a [COVID-19 Student Policy](#). Please also be aware of the District's [Student Code of Conduct](#).

Next week, a JHS *Welcome to Warrior Country* video orientation will cover specific information as it pertains to our school and the return to on-campus instruction. The video will include pertinent information such as lunch procedures, pick up and drop off processes, and more. The video will be sent to you via ParentLink on September 15th and will also be posted on our JHS Welcome Warriors web page.

Additionally, students will be provided with a series of informational videos that outline our Warrior 5 expectations and back-to-brick campus procedures. These will be shared with students in their 1st period/homeroom classes via school announcements and will be posted on the JHS Welcome Warriors web page at www.jupiterhighschool.org.

As always, we appreciate your support of JHS and look forward to welcoming our students back to campus on September 21st!

Sincerely,

Dr. Iannitti

Principal

Jupiter Community High School

THE WARRIOR 5: SY 2021



Striving Towards Academic Excellence Through School-Wide Procedures

COVID PROTOCOLS

FACE COVERINGS

- All students must wear face coverings at all times. Facial coverings should cover your nose and comply with CDC recommendations.
- All face coverings must: be made with at least 3 layers of breathable material;
- Neck gaiters, fishing buffs, open chin triangle bandanas, and mesh material, valves, or holes of any kind are not acceptable face coverings
- Facial coverings are in addition to, and not a substitute for, the required social distancing
- Facial coverings may be removed ONLY after seated when eating or drinking at designated lunch or breakfast time

SOCIAL DISTANCING

- Abide by social distancing guidelines, keeping a minimum of 6 feet apart when possible.
- Avoid congregating or stopping when moving throughout the campus and hallways
- Students must not share any school supplies, such as pens, pencils, devices, textbooks, etc.

INSTRUCTION DURING CLASS

- Teachers will be teaching students online (via distance learning) and in person
- Students must assist with keeping their desks or workstations clean and clutter-free
- Students must wear face masks in classrooms & follow their teacher's established seating chart
- Students are encouraged to bring their own hand sanitizer, tissues, and water to drink
- Our bell schedule has been modified to include two lunches; this bell schedule is for both brick & mortar and virtual learning.
- Classroom sessions will be recorded in order to ensure that students experiencing internet issues have an opportunity to view the recorded classes
- Students should bring their PBCSD computer devices and power cords to campus each day for instructional purposes. Students may also bring their personal devices with them if available.
- PBCSD is taking action to protect the health, safety, and welfare of students and personnel. Certain measures will be needed to reduce the risk of exposure and spread of COVID-19. All schools will begin student desks at six feet apart. As the need arises to place additional students in classrooms, schools will follow guidance as outlined by the CDC and the American Academy of Pediatrics.
- If a classroom has reached capacity, students may be directed to an overflow room.

FOLLOW PROCEDURES AS DIRECTED AT ARRIVAL

- Appropriate face coverings must be worn on campus and all school-sponsored transportation at all times
- Avoid congregating or gathering in large groups
- Grab & Go breakfast is available from the cafeteria and mobile carts and is for free to all students until June 18; students can remove their masks to eat only AFTER being seated
- At the 7:15 bell, students will begin moving into the building and to their classrooms; the final bell rings at 7:30 am
- Parent drop off ONLY in the front loop off Military Trail; students should exit vehicles w/masks on and ID's visible to school personnel (once distributed)
- Walkers may enter the school through the main entrance or via the Daniel's Way or Toney Penna entrances
- Parents will NOT be permitted to drop off forgotten items late

AT LUNCH

- Grab & Go lunch is free to students until Dec. 20th and will be available from locations in the courtyard and cafeteria
- Students should sit only in designated seats and areas, sit in one direction, and maintain social distancing
- Students will utilize individual barcodes rather than pin codes
- Students will wait in line in a socially distanced manner, while standing on the labeled floor stickers
- Students should remain at their lunch areas for the duration of the lunch period and should avoid roaming around
- Student lunch periods will be determined by the 5th period class. See attached bell schedule for additional info.

AT CLASS CHANGES

- Follow one-way flow of traffic in hallways and stairwells; signage will be posted throughout campus
- Avoid crowding into closed spaces (restrooms or atriums)
- Students will need to carry their belongings with them throughout the school day; no lockers for SY2021
- Students are encouraged to utilize hand sanitizing stations or their own personal sanitizer between classes.

AT DISMISSAL

- Students must wear their face-coverings at dismissal and on school-sponsored transportation
- Students should exit campus immediately via their determined route and avoid gathering on school property

STUDENT HEALTH SCREENING

- Students will self-screen and not come to school if experiencing any of the following--cough, fever, sore throat loss of taste or smell, and any other flu-like symptoms; students will not report to school if using fever reducing meds
- Students or parents will report a positive COVID test to school administrators w/n 24 hours; students who test positive must provide a contact tracing list to their school's administration
- Students exhibiting symptoms throughout the day will be sent to the clinic and isolated until a parent is able to pick them up.

THE WARRIOR 5: SY 2021



Striving Towards Academic Excellence Through School-Wide Procedures

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| <p style="text-align: center;">DRESS CODE</p> <p><i>JHS students are expected to adhere to the dress code at all times. Violations will result in clothing change & additional disciplinary consequences.</i></p> <p>All students must present a student ID upon request.</p> <p>PROHIBITED ITEMS ARE AS FOLLOWS:</p> <ul style="list-style-type: none"> ➤ Skirts, dresses, shorts and pants with tears bearing skin more than 4 inches above the knee ➤ Excessively frayed, baggy or low-riding pants ➤ Shirts or blouses that do not reach the waistline ➤ Shirts with straps fewer than (3) inches in width ➤ Tank tops, translucent or low cut tops, tube tops and off-the-shoulder shirts ➤ Bedroom slippers or pajamas ➤ Hats, bandanas, hoods (except for medical or religious reasons) ➤ Attire with language or images that are crude, vulgar, profane, lewd/obscene, promotes gang affiliation, illegal substances or could cause injury to others | <p style="text-align: center;">TARDIES and ATTENDANCE</p> <ul style="list-style-type: none"> ➤ Please do not send your child to school if he or she is sick, not feeling well, or has a fever ➤ Students are expected to attend assigned classes every day that school is in session during the scheduled time ➤ Students will adhere to SDPBC Student Code of Conduct ➤ Both virtual and in-person tardies will be recorded in SIS ➤ Excessive tardies will result in administrative conferences, parent contact, and loss of school privileges, including eligibility for parking passes and special events <hr/> <p style="text-align: center;">CELL PHONES/ HEADPHONES</p> <ul style="list-style-type: none"> ➤ Cell phones should not be seen or heard in class; if they cause a disruption, they may be confiscated ➤ Taking photos or videos without permission is not permitted. ➤ Only one (1) earbud should be worn at any time so staff instructions can be heard to ensure safety. ➤ Refusal to give your cell phone to a staff member or to remove headphones when requested may result in a disciplinary referral and/or loss of privileges. <p style="text-align: center;">JHS IS NOT RESPONSIBLE FOR LOST OR STOLEN ITEMS</p> |
| <p style="text-align: center;">ZERO TOLERANCE</p> <p><i>PBCSD defines zero tolerance to mean that certain kinds of misconduct will always lead to a disciplinary consequence. For certain misconduct, administrators have discretion as to discipline and penalties and for others the School Board has mandatory penalties using progressive discipline. F.S. § 1006.13</i></p> <p>MANDATORY PENALTIES:</p> <ul style="list-style-type: none"> ➤ Possession/use/storage of : tobacco products (2 days OSS minimum), alcohol products (5 days OSS minimum), drugs, paraphernalia or prescription meds (5 days OSS minimum <u>and</u> referral to LEO) ➤ Sale, Intent to Sell, or Distribution of Drugs, Imitation Drugs, or Prescription Meds (10 days OSS minimum <u>and</u> referral to LEO) ➤ Bringing/possessing a firearm or weapon to school or any school function, or onto school sponsored transportation. (Expulsion referral to LEO) ➤ Making a threat or false report, involving school or school personnel's property, school transportation, or a school-sponsored activity. (Expulsion <u>and</u> referral to LEO) | <p style="text-align: center;">VISITORS ON CAMPUS</p> <ul style="list-style-type: none"> ➤ There will be no visitors allowed on campus without a pre-arranged appointment approved by the principal ➤ Visitors will undergo a COVID health screening, including a temperature check, and will be required to comply with all COVID-related policies, including social distancing and wearing an approved face covering <hr/> <p style="text-align: center;">CHANGING "MAKE YOUR CHOICE" DECISION IN STUDENT PORTAL</p> <p>Distance Learning to Brick & Mortar</p> <ul style="list-style-type: none"> ➤ There is a one-week waiting period. Make your choice on the "Make Your Choice" Survey Tile in the student portal on Monday the week before you would like for your child to return to school. ➤ The list of returning students will be accessed each Tuesday morning for student coding in SIS ➤ All students choosing to return to Brick & Mortar from distance learning will begin live instruction on campus approximately one week after changing their selection in the student portal <p>Brick & Mortar to Distance Learning</p> <ul style="list-style-type: none"> ➤ You can make this change immediately on the "Make Your Choice" Survey tile in SIS ➤ We also recommend emailing teachers to let them know that your child is transitioning to distance learning. |
| <p style="text-align: center;">STUDENT CODE OF CONDUCT</p> <p>All students are required to follow the PBCSD Student Code of Conduct at all times. Any student choosing not to adhere to the district's policy regarding the wearing of face coverings or any other aspects of Policy 5.326 will have consequences as outlined in the Student Code of Conduct.</p> | <p style="text-align: center;">IMMUNIZATIONS</p> <ul style="list-style-type: none"> ➤ Students should not come to brick and mortar school until they have met the district requirements for physicals and required immunizations for school entry. ➤ These can be found at the PBCSD website under the "Registration" tab or at the following link: https://www.palmbeachschools.org/students_parents |

*Please Note: This is a fluid document; any changes made to this document based on policies and procedural updates will be provided to parents, students, and staff. 9/10/20