



MARANA UNIFIED SCHOOL DISTRICT

COVID-19 MITIGATION PLAN

The Marana Unified School District is committed to the health and safety of each student and staff member in MUSD. As a community, if we participate in best health practices in school, at home and in our daily lives, we can reduce the spread of the disease.

This plan is based on guidelines and recommendations from local and state health departments. These requirements are subject to change as additional information about the spread and prevention of COVID-19 becomes available.

Risk Reduction Strategies and Minimizing Exposure

Face Coverings

- All staff, students, vendors, visitors, and volunteers, shall wear a face covering.
- Students in grades K-12 shall be required to wear face coverings in all indoor settings, except while eating or drinking. Face coverings must be worn on school buses or in other school vehicles. Students shall not be required to wear face coverings when students can socially distance outside in playground settings.
- Students shall be allowed breaks to remove their face covering in a safe environment.
- Students in preschool are not required to wear face coverings.
- Face coverings will be made available to staff, students, vendors, and visitors if they do not have one available for use.
- Cloth face coverings shall not be placed on:
 - Anyone who has trouble breathing or is unconscious
 - Anyone who is incapacitated or otherwise unable to remove the face covering without assistance; and/or
 - Anyone who cannot tolerate a cloth face covering because of developmental, medical or behavioral needs
- Face shields may be an acceptable alternative to face coverings only when approved for medical reasons.

Physical Distancing

- Students and staff shall be provided with frequent reminders to maintain physical distancing when feasible.
- Only essential personnel will be permitted on the campus.
- No visitors, including parents/guardians, will be allowed to enter the campus beyond the main office of any school, except those with an appointment.
- Students arriving and leaving campus will be monitored to discourage congregating and ensure students report directly to their designated area, as well as leave promptly upon completion of the school day or scheduled after school activities.

- Students will have assigned seating when feasible.
- Physical Distancing in classrooms will take place to the extent possible.
- The use of student cohorts will be encouraged to the extent possible
- Specific entrance and exit points may be designated when feasible to reduce face-to-face meetings, and will have appropriate signage indicating traffic flow.




Hand Hygiene


- Staff and students will receive education to reinforce handwashing with soap and water for at least 20 seconds.
- Staff and students will be encouraged to use hand sanitizer with at least 60% alcohol when hand washing is unavailable. Handwashing is preferred over the use of sanitizer.
- Adequate supplies will be provided to support healthy hygiene behaviors (e.g. paper towels, tissues, soap, and hand sanitizer with at least 60% alcohol) for safe use by staff and age appropriate children.
- Hand sanitizer with at least 60% alcohol will be available at entrances, exits, classrooms, cafeteria and throughout school campuses.
- Supervised use of hand sanitizer by students age 6 and younger.
- Children with skin reactions to hand sanitizer should use soap and water.
- Handwashing will be reinforced during key times such as, before and after eating, before and after recess, after using the toilet, after blowing nose, coughing, or sneezing, and when deemed necessary.
- Hand washing or sanitizing will be required when entering each classroom or designated learning area.

General Cleaning and Disinfection

- Cleaning of school buildings and district offices will be performed daily followed by disinfection where appropriate. Additionally, Day Porters will perform the following duties:
 - Clean and disinfect Restrooms
 - Disinfect Cafeteria and Library after use – primarily disinfect tables and high touch points.
 - Disinfect playground equipment after scheduled recesses
 - Disinfect high touch points throughout campus, i.e. outside the classroom, external door handles, rails, etc.
- Disinfection will be performed with the use of a disinfectant that is safe, low odor, and not a respiratory irritant.
- Disinfectant and paper towels will be available in every classroom and learning space.
- Shared equipment such as swings, play masters and balls will be disinfected daily.

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- Where possible, high-touch surfaces will be reduced. For example, doors will be left open during passing periods so students won't have to touch the door handle.
 - Frequently touched surfaces and/or shared objects in classrooms and common areas will be wiped down at least every 3 hours and if possible, more frequently, using approved products.
 - Bathrooms will receive frequent cleaning and disinfection.
 - Shared technology/equipment will be disinfected frequently. Students in grades K-12 will use their District-provided Chromebook.
 - Sharing of school supplies will be minimized.
 - Handwashing or hand sanitizing will be promoted before and after touching any shared equipment.
 - Safe and correct use and storage of cleaning and disinfection products, including storing and using products away from children, and allowing adequate ventilation when products are used.
 - Water bottle filling stations are available on school campuses. Drinking from water fountains will be restricted, but may be used to refill water bottles or individual cups.
 - Staff who are responsible for cleaning and disinfecting will be trained how to use disinfectants safely and effectively.
 - In the event of a positive COVID-19 case in a school building, the affected area will be thoroughly cleaned and disinfected.

Engineering Controls

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- All HVAC systems have received thorough cleaning and maintenance; all mechanical rooms have been deep cleaned.
 - HVAC filters across campuses throughout MUSD have been upgraded to number 11 filters for enhanced removal of microscopic pollutants.
 - Classroom HVAC systems have been designed to continuously bring outside air into classrooms and other workspaces across the district, meeting standards from the Mechanical Code and ASHRAE.
 - Plexiglass dividers have been installed in areas such as reception desks, SpEd classrooms, SLP work spaces, and where staff may work closely with individual or small groups of students. Staff may be permitted to wear face shields in conjunction with such barriers.

Transportation

- Face coverings will be required for all students riding the bus.
- Face coverings will be made available to students boarding the bus if they forget one.
- Hand sanitizer will be available for use by students boarding the bus.

- Buses will be disinfected after morning and afternoon runs at minimum, additionally if deemed necessary.
- Select windows will be open on busses when feasible to allow for additional ventilation.
- Physical Distancing of students riding the bus will take place to the extent possible.
- Parents will be encouraged to provide student transportation if feasible to decrease the number of students riding the bus.
- The district will take necessary precautions and mitigations efforts when transporting special needs students and medically fragile students.

Food and Nutrition

- Meals will be served in the cafeteria or via kiosks.
- Lunch times may be staggered, additional tables may be utilized, and outdoor seating will be encouraged to allow for Physical Distancing.
- Tables will be disinfected between uses.
- Self-serve salad bars are not available; these food items are individually packaged.

Ongoing Operational Considerations

Communication, Health Education Strategies and Training

- Information will be provided to all employees, students, and parents/guardians on the expected safety protocols, use of PPE, and COVID-19 transmission prevention strategies.
- Staff, parents and students will be encouraged to obtain information from reputable and reliable sources such as <https://www.cdc.gov/>, <https://azdhs.gov/>, or https://webcms.pima.gov/government/health_department/.
- Parents and staff will be required to **self-monitor** for symptoms **daily** related to COVID-19 and **self-report**.
 - People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.
 - Daily home screening form for students: <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/schools-childcare/Daily-Home-Screening-for-Students-Checklist-ACTIVE-rev5A.pdf>
- Communication and updates may take place via email, robo-calls, personal phone calls, and district webpage.
- Age-appropriate tools will be shared such as videos, posters, flyers, banners, social media posts, email graphics, newsletters and other resources to educate students about COVID-19 best practices and information.

- COVID-19 signage will be posted and visible throughout campus.
- Signage will be posted at the main entry points requiring that people who have been symptomatic with fever and/or cough **not** to enter.
- Staff, students and their families will be educated about the signs and symptoms of COVID-19, when they should stay home and when they can return to school.
- Staff, students, and families will be informed of the importance of collaborating with local health department in response to case investigation and contact tracing for positive COVID-19 cases.



Health Concerns

- Staff and students will be required to follow structured procedures to access services from the health office.
- A dedicated space has been established for symptomatic individuals that will not be used for other purposes.
- Illness related concerns will be addressed separately from injuries and non-illness related concerns.
- Staff and students will be encouraged to cough and sneeze into their elbows, or to cover with a tissue.
- Used tissues are thrown in the trash and hands are washed immediately with soap and water for at least 20 seconds or cleaned with hand sanitizer.
- Symptomatic individuals will be isolated to the designated area at the school and subsequently sent home.
- Symptomatic students will remain under visual supervision of a staff member who is at least six feet away.
- The supervising adult will wear appropriate PPE.
- Symptomatic individuals will be required to wear a cloth face covering or a surgical mask while waiting to leave the facility when age and health appropriate.



Monitoring and Evaluating suspected, presumptive and confirmed COVID-19 cases

- Staff and students are required to stay home when not feeling well.
- Flexible leave procedures have been adopted as provided by the Families First Coronavirus Response Act for Paid Sick Leave and Expanded FMLA. [Click here for more information.](#)
- CDC and ADHS guidelines will be followed with regard to necessary quarantine, isolation and return to work or school protocols. [Click here to read the ADHS Guidelines](#)
- Health Services and school staff responsible for attendance will work in collaboration to manage the tracking of student absences and ensure adherence to ADHS guidelines.
- Health Services will notify local public health officials of all confirmed COVID-19 cases among students and staff.

- An MUSD designee will coordinate with local public health officials to notify staff and families immediately of potential exposure to COVID-19, while maintaining confidentiality in accordance with FERPA and all other state and federal laws.

Potential School Closures

- In the event of an outbreak, Superintendent or Designee will consult with local public health officials regarding the closure of school areas or entire schools.
- Parents will be promptly notified via previous listed methods of communication in the event of a school closure.
- MUSD maintains the ability for students to continue remote learning in the event of school closure.