



March 14, 2020

Dear Pleasanton Community:

In light of developments with COVID-19 and the [City of Pleasanton's decision](#) on Friday afternoon to close non-essential public facilities, including middle school gyms, PUSD will **initiate school dismissals on Monday 16, 2020, rather than on Tuesday, as previously announced.**

As you know, this is a very fluid situation with data being collected and digested hourly. We understand that this shift is unexpected and may cause some difficulties. However, it is in the best interest of our students and staff to be proactive and responsive. Thank you for your continued support, as we work together to structure an appropriate plan of action. We will proceed with the following, effective immediately:

School Offices

All our School and District offices will be open to receive calls and emails from the public. However, walk-in visits to the office are discouraged. Appointments will be scheduled for parents and community members, by District staff, for the purpose of conducting IEPs, 504s, and other meetings. Please feel free to call your child's school, if needed.

Educational Plan

- **Monday, March 16 - Friday, March 20:** School will be dismissed while teachers receive professional development related to remote instruction and design remote learning lessons. Students may engage in independent learning activities at home. By Monday, some independent learning resources will be posted to the PUSD Website (<https://www.pleasantonusd.net/>) that students can use as resources. Your student's school will notify you by Wednesday, March 18 if there are materials that will be necessary for you to have at home during the upcoming weeks, as well as when and how to obtain them.
- **Monday, March 23:** Remote learning begins and continues until Spring Break (Monday, April 6 through Friday, April 10). Your students' teacher(s) will be creating an instructional schedule and assignments for each school day. Information regarding your student's assignments, times when online lessons will be presented, class daily schedule, how and where to turn in assignments, and other "need to knows" will be shared prior to Monday, March 23. *During this time of remote learning, students are expected to take school seriously, just as if they were in session and grades will still be assigned.*
- **Following Spring Break:** We plan on continuing the remote learning plan on Tuesday, April 14, unless and until otherwise notified by the Alameda County Public Health Department.

Special Education and Section 504 Plans

As indicated in a previous letter, staff from our Special Education and Student Services Departments have been working together with the Teaching and Learning Division on strategies to serve students through remote learning options, if appropriate for the individual student. More details about learning options will be provided in a separate letter.

In addition, School or District staff must continue to schedule IEP and 504 meetings with parents during a school dismissal. Federal and State laws have provisions that allow teams to conduct IEP meetings using alternative means of participation (34 CFR section 300.328 and Section 300.322(c)). As such, the team may consider using alternatives such as video conferencing and teleconference calls to conduct IEP and 504 meetings. The district offers several options for phone or video conferencing. IEP and 504 case managers

will coordinate the details of meeting participation with all required participants. We want to continue to ensure parent participation in these meetings, so we will accommodate requests as best as possible.

Child Nutrition Services Continues Meal Service During School Dismissal

PUSD is committed to continuing to feed students during the school dismissal. Meals will be provided to all students who wish to participate during school dismissal at no cost. Meal pick up will be available at:

- Pleasanton Middle School: Breakfast: 7:30 am - 8:30 am // Lunch: 11:00 am - 12:00 pm
- Valley View Elementary: Breakfast: 7:30 am - 8:30 am // Lunch: 11:00 am - 12:00 pm
- Lydiksen Elementary: Breakfast: 7:30 am - 8:30 am // Lunch: 11:30 am - 12:30 pm
- Alisal Elementary: Breakfast: 7:30 am - 8:30 am // Lunch: 11:30 am - 12:30 pm

PUSD will be offering a "Grab and Go" bagged breakfast and lunch during the duration of the dismissal period. This meal will be available to pick-up, and seating will not be available. Starting on Monday, March 16th, families will be able to go to the District website to review the menu and pre-order their meals.

NOTE: For Monday 16, 2020, the District will **only have bagged lunches ready** for distribution at the above schools.

Technology Needs

If your student needs a Chromebook or WiFi hotspot to access remote learning materials, the District will provide your family with the needed devices. WiFi hotspots should only be requested if student/family does not have an internet connection at home. You will receive an email when the device is ready to be picked up at the District Office (4665 Bernal Avenue). We plan to begin distribution on Tuesday, March 17th. [To request a Chromebook or WiFi Hotspot, click here.](#)

Student Supervision Option

The District is working on a plan to provide options for student supervision during the school dismissal dates for families that have no childcare or supervision alternatives. The District plans to locate these supervising centers at our schools. We are currently working on the details and will provide this information to our families once they are developed.

Thank you for your patience in this constantly evolving issue.

Sincerely,



Dr. David Haglund
Superintendent of Schools