



COVID 19 Campus Safety Plan 2020-2021 Parent Letter

- Reference <https://www.hayscisid.net/theplan>
- Direct link for day in the life video: <https://www.hayscisid.net/dayinthelife>.

Greetings and Welcome to the 2020-21 School Year!

We are excited for the new school year to get underway. I realize this may not be what you imagined going back to school would look like but I want to assure you that we are ready to have a fantastic year. Our teachers have been working hard preparing for lessons for students to access online in the Schoology platform. Our focus for the first three weeks of virtual learning is to build relationships with our students and ensure they can successfully access their courses as we ease into our curriculum. I understand that many of you have concerns about the upcoming school year but together we will work through them to continue the education of our Wolverine Community.

At Simon Middle School we are committed to providing a safe and positive learning environment for all students, staff and parents. These safety measures in response to COVID-19 are based on the most current information available from local health officials and regulatory authorities. Changes and adjustments to these protocols may be necessary to continue to comply with federal, state, county, and city guidelines. These standards and protocols will be updated as we learn new information and improved ways to combat the COVID-19 global pandemic.

Please take the time to read through this document carefully and let us know if you have any questions.

First three week plan (September 8 - 25)

All Students will be virtual the first 3 weeks of school and will follow the daily schedule below. Teachers will share a detailed schedule that includes the asynchronous and synchronous time for instruction.. Students who are being monitored at Simon Middle School for virtual learning will follow this plan as they are monitored by SMS staff members. All students will have dedicated brain breaks throughout the day. Students coming to Simon Middle School to be monitored during virtual learning must wear a mask and be in Simon Middle School dress code. Breakfast and lunch will be provided. We have a limited number of computers as we have distributed all of our chromebooks to students. Therefore, we ask any student who has a device that plans to come to Simon Middle School to be monitored during virtual learning to bring their own device.



Student Schedule Monday - Thursday

Secondary

Classes within this environment will follow the schedule of classes at the student's home campus. Hays CISD will structure the students' learning schedule to require students to participate in synchronous and asynchronous learning. Teachers are required to provide open office hours for 30 minutes daily, to be determined by each campus.

Hays CISD Virtual/Remote Learning 6 - 12 Monday - Thursday Schedule			
Mon. & Wed.	Tues. & Thurs	Time	Instructional Delivery Method
*Extracurricular Practice	*Extracurricular Practice	6:15 - 8:15	In-person and/or virtual
Transition Time & Breakfast		8:15 - 9:00	On your own
Intervention & Enrichment Session 1	Intervention & Enrichment Session 1	9:00 - 9:55	Synchronous and Asynchronous
Period 1	Period 2	10:00 - 11:00	Synchronous and Asynchronous
Period 3 SEL Check In (Attendance)	Advisory SEL Check In (Attendance)	11:10 - 12:15	Synchronous and Asynchronous
Lunch	Lunch	12:20 - 12:55	On your own
Period 5	Period 4	1:00 - 2:00	Synchronous and Asynchronous
Period 7	Period 6	2:10 - 3:10	Synchronous and Asynchronous
Intervention & Enrichment Session 2	Intervention & Enrichment Session 2	3:15 - 4:15	Synchronous and Asynchronous
*Extracurricular Practice	*Extracurricular Practice	4:30 - TBD	In-person and/or virtual

Student Schedule Friday

Hays CISD Virtual/Remote Learning 6 - 12 Friday Schedule			
Period	Time	Minutes	Instructional Delivery Method
*Extracurricular Practice	6:15 - 8:15	120	In-person and/or virtual
Transition Time & Breakfast	8:15 - 9:00	45	On your own
Intervention & Enrichment	9:00 - 9:55	55	Synchronous and Asynchronous
Period 1	10:00 - 10:35	35	Synchronous and Asynchronous
Period 2	10:45 - 11:20	35	Synchronous and Asynchronous
Period 3 SEL Check In (Attendance)	11:30 - 12:10	40	Synchronous and Asynchronous
Lunch	12:20 - 12:55	35	On your own
Period 4	1:00 - 1:35	35	Synchronous and Asynchronous
Period 5	1:45 - 2:20	35	Synchronous and Asynchronous
Period 6	2:30 - 3:05	35	Synchronous and Asynchronous
Period 7	3:15 - 3:50	35	Synchronous and Asynchronous

*Extracurricular schedules will be provided by sponsors

TIME MANAGEMENT

While in a remote learning environment, time management is critical to success. Students and teachers must remain in communication regarding daily schedules and assignments. As with any traditional course, there is a risk of receiving a lower grade if a student falls behind. If students are struggling with time management, then the parent or student should contact the teacher for additional assistance. Parents/guardians, will partner with the school and serve as a resource of support will be needed to assist their child with logging into Schoology, monitoring their participation and progress in the learning, and ensuring completion of asynchronous activities.

Please note: After the first 3 weeks of virtual learning the bell schedule will change to a traditional bell schedule which will be shared with you at a later date.



Campus Safety Plan Beginning September 28, 2020

ARRIVAL PROCEDURES CAR RIDERS

- Entry in front of the building will be for car drop off, Special Education buses, and daycare. Athletics 1st period will enter through the East entry. Students with instruments will enter by the choir room entrance. All other students will enter by main entrance. Please be on the lookout for signage to assist in directing students to the appropriate entrances.

ARRIVAL PROCEDURES BUS RIDERS *(Due to physical distancing, we encourage you to drive your student to SMS rather than have your student ride the bus until further notice)*

- Entry in the back of SMS will be for students who ride the bus. Athletics 1st period will enter through the East Entry. Students with instruments will enter by the fine arts entrance. All other students will use the entrance leading into the cafeteria.

BREAKFAST

- Students wanting to eat breakfast will go through the cafe line, get a bagged breakfast, and go to their first period class for Advisory and Announcements. Students will eat their breakfast in their first period classroom.

FACE COVERINGS

- All staff and students will be required to wear masks while at school.
- Mask breaks will be allowed when students and staff can be 6ft apart. Teachers will also include mask breaks in their daily schedule.

WATER BOTTLES

- Water fountains will not be available for use.
- Students will need to bring a refillable water bottle with their name clear written on it.

DISMISSAL PROCEDURES

- Car riders will be released with the bell at 3:51. Students with instruments will exit by fine arts, and all other students will exit by the cafeteria.
- Students riding the bus will be dismissed as their bus arrives. Students with instruments will exit by fine arts, and all other students will exit by the cafeteria.

LUNCH IN THE CAFETERIA

- Students will maintain 6' of physical distance in the cafeteria during lunch.
- Posted signage and staff will reinforce social distancing and traffic patterns in the cafeteria.
- Microwaves will not be available for students.
- **Parents are not allowed to drop off food for their students.**
- **Students cannot have food delivered to the school for lunch.**

VISITORS

- Access to campus will be limited to students and staff members only.
- There will not be any field trips.
- Pep rallies, assemblies, and other special events such as Meet the Teacher Night and Open House, will also be virtual.



PICKING UP YOUR CHILD EARLY

- **Parents who will be picking up a child for early dismissal** due to illness or a medical appointment will be expected to call the front office (512-268-4146) when they arrive at the school and remain in their vehicle in front of the main office parking lot. Each spot is assigned a number, so please make sure to indicate your spot number on the sign when calling the front office. A staff member will bring the child to the vehicle, check your identification, and assist you in signing out the student.
- **Dismissal within 60 minutes of the regular end of the school day will not be permitted**, and only parents, guardians, or other individuals identified on the student's contact list, with appropriate identification, will be allowed to leave with the student.

Parent and Student Commitments to Safety

Parents and Students:

If I plan for my child(ren) to attend in person learning or monitored virtual support at Simon Middle School when school resumes on September 8, 2020, they will commit to following the safety guidelines outlined below to protect themselves, their peers, and their teachers. In addition to these commitments, the district is asking for student attendees to complete the Student Requirement - Return to District Property. A signed copy will be needed for each student. [Student Requirements - Return to District Property](#)

Student Commitments:

Preparing for the Day and Arriving to School Safely

- ✔ **Before I come to school each day**, I or my parent/guardian will check my temperature and assess my symptoms; If I have a fever of 100 or higher, or a cough, shortness of breath, or loss of taste or smell, or if I have been in direct contact with someone who has COVID-19, I will stay home and contact my medical provider.
- ✔ **When transportation is available (September 28)**, I will practice social distancing and wear my face covering.
- ✔ **I will use hand sanitizer as I board the bus**, and on the bus, I will wear my face covering. My bus will be cleaned daily.
- ✔ **If I ride in a car to school**, my parent or guardian will drop me off in the car rider area; parents will not be able to walk me to my classroom or to the cafeteria.
- ✔ **When I arrive at school**, I will wear my clean face covering each day.
- ✔ **I will bring a water bottle labeled with my name and grade level to school**, as water fountains will be closed for regular use; water fountains may only be used to refill water bottles throughout the day
- ✔ **When I am moving about the classroom**, I will wear my face covering and practice spatial distancing.
- ✔ **When I am in the classroom**, I will wear my face covering at all times. I understand that if I need a mask break I must maintain 6 feet or more from other students/staff. I will wear my face covering when working in small groups with the teacher or my peers. I will use my own headphones for computer stations, and I will use hand sanitizer before and after I



complete my computer tasks. Desks and tables will be spaced out a minimum of three -feet apart and will face in one direction.



I will wash my hands frequently or use hand sanitizer throughout the day.



When I am changing classes or going to a special area class, I will wear my mask and practice social distancing. I will follow one-directional signs in hallways and on stairways.



When I am in music, art, STEAM, P.E. and technology/elective classes, I will practice social distancing and wear my face covering at all times including while singing.



In the cafeteria, I will wear my face covering when waiting in line for food, and I will practice social distancing. Before picking up my food, I will use hand sanitizer. Tables will face in one direction, and will be spaced at least six-feet apart. I may remove my mask while eating but will put my mask back on as soon as I finish eating.

Stronger Together,

Michael Watson, Ed.D