

POSITION ANNOUNCEMENT

City: Mora, Minnesota

Position: City Administrator/Public Utilities General Manager

Salary: \$91,936 to \$122,616

Application Deadline: 12/29/2021

Job Summary: Plans and directs the administration of all City functions as delegated by the City Council and Public Utilities Commission to ensure efficient municipal services and development in line with Council and Public Utility Commission objectives. Operates with considerable discretion in normal administrative functions and in implementing policies of the Council and Public Utility Commission. Responsible for effective recommendation in areas of policies, staffing, expenditures, etc. where Council and Public Utility Commission action is required. Serves as the General Manager of the Mora Municipal Utilities.

View the full position profile at <https://www.ddahumanresources.com/active-searches>.

Minimum Qualifications: Bachelor's degree in Public Administration, or related field, and three to five years of public sector administration experience, or a master's degree in Public Administration, or related field, and two years of public sector administration experience as an Administrator or Assistant Administrator, or an equivalent combination of education and experience sufficient to perform the essential functions of the position. Supervisory experience is required.

Apply: Visit <https://daviddrown.hiringplatform.com/81253-mora-city-administrator-public-utilities-general-manager/257783-application-form/en>, and complete the process by December 29, 2021. Finalists will be selected on January 18, 2022, and final interviews are scheduled for February 16, 2022.

Please direct questions to Liza Donabauer at liza@daviddrown.com or 612-920-3320 x111.