



JOB ANNOUNCEMENT

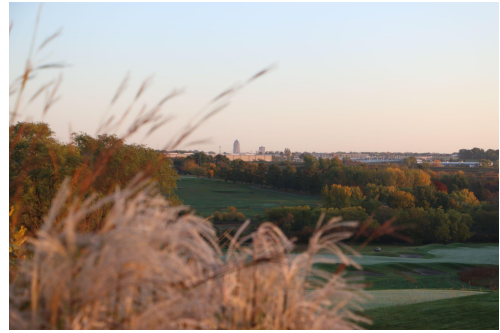
MECHANIC

- How to Apply:** To apply online and view the full job description, click [here](#). Applicants must apply online at the above link.
- Deadline to Apply:** January 23, 2022
- Tentative Start Date:** February/March 2022
- Employment Status:** Full-time, FLSA Non-Exempt
- Job Function:** Under the general direction of the Assistant Public Works Director, the Mechanic performs preventive maintenance and inspections to ensure that all vehicles and equipment maintained by the City operates safely and efficiently. Additionally, the Mechanic performs proper diagnostic procedures in order to determine both the problem and the repairs required; completes vehicle repair orders, inspection reports, etc. on a regular basis to ensure that the fleet management system is current and accurate; and purchases and maintains adequate parts and supplies.
- Qualifications:** High School Diploma or equivalent. Two-year degree in auto/fleet repair, preferred. Three to five (3-5) years of experience. Must have a valid Iowa Driver License. See full job description for additional information.

Equal Opportunity Employer

About Norwalk

The City of Norwalk is a southwestern suburb of the Greater Des Moines Metropolitan Area! Norwalk has an ever growing economy, offering metro living with a retro feel! Residents typically know their neighbors and enjoy a great quality of life with low crime, and phenomenal schools. The City manages 245 acres of parkland and offers a variety of activities such as fishing, basketball, baseball, softball, soccer, disc golf, skateboarding, playground equipment and Iowa's first challenge course.



The City of Norwalk shares borders with neighboring cities of Des Moines and West Des Moines, while serving as the closest suburban community to the Des Moines International Airport and Valley Junction. Norwalk features beautiful new residential neighborhoods, world-class schools, and some of the best golf courses in Iowa. Ranked “Safest City in Iowa” two years in a row, Norwalk’s median household income is the third highest in central Iowa, and it has one of the lowest unemployment rates in the nation as well as being one of the fastest-growing cities in Iowa. In the most recent census, Norwalk’s population has grown to over 12,000.

In addition to the Des Moines Metro’s key industries, Norwalk is primed for retail development. There are currently more than eight active commercial and retail developments underway in the City. Some of the metro companies that recently chose to expand their business in Norwalk are: Luana Savings Bank, Mahalo’s Coffee & Donuts, Windsor Windows, Mercy Clinics, UnityPoint, Jimmy John’s, Michael Foods, Arby’s, Jones Family Dental, Johnson Orthodontics, RC Dermatology, Athletico, Northern Lights Pizza and 1908 Draught House.

Our mission statement is simple - To preserve and improve why people want to live and work in Norwalk. To learn more about the history of Norwalk, please visit:

https://www.norwalk.iowa.gov/community/about_norwalk



About the Public Works Department

The City of Norwalk Public Works Department strives to ensure a high quality of life for its citizens, visitors and businesses by providing services essential for healthy living and working environments, as well as safe travel on local roadways. To accomplish this, our dedicated Public Works team is responsible for rebuilding, improving and protecting our City's transportation, water supply, sanitary and storm sewer systems, public buildings, fleet and equipment along with other structures essential for our citizens and community.

Our dedicated team continuously works hard to keep up with the demands of growth. As the population in Norwalk increases that equates to more streets, sewers, water mains, sanitary sewer, buildings and fleet to maintain. The Public Works team consists of our Director Wayne Schwartz, Assistant Director Joe Ballard, Office Coordinator, 12 Public Workers and 1 Mechanic who all deserve to be noticed for their

part in helping ensure that Norwalk is a safe community and a sustainable environment to raise healthy families.

About the Position

Under the general direction of the Assistant Public Works Director, the Mechanic performs preventive maintenance and inspections to ensure that all vehicles and equipment maintained by the City operates safely and efficiently. The Mechanic also performs proper diagnostic procedures in order to determine both the problem and the repairs required. Completes vehicle repair orders, inspection reports, etc. on a regular basis to ensure that the fleet management system is current and accurate. Purchases and maintains adequate parts and supplies. Work hours are generally Monday through Friday 7:00am to 3:30pm. For a full job description, including duties and responsibilities, qualifications and other requirements, click [here](#).



The City of Norwalk offers a comprehensive benefits package. The benefits package, great working environment, regular hours and newer facilities all make this position highly desirable.

- Wellmark BlueCross BlueShield Health Insurance - City pays 95% of monthly premium (even for family coverage!)
- Ameritas Dental Insurance - City pays 100% of employee's coverage
- Ameritas Vision Insurance
- Short Term and Long Term Disability - at no cost to employee
- \$40,000 Life and ADD policy at no cost to employee
- Optional Voluntary Life Insurance for employee, spouse and dependents
- Nine paid holidays
- Vacation, Sick Leave and Personal Time
- Iowa Public Employees Retirement System (IPERS) covered position
- Deferred compensation match per Employee Handbook

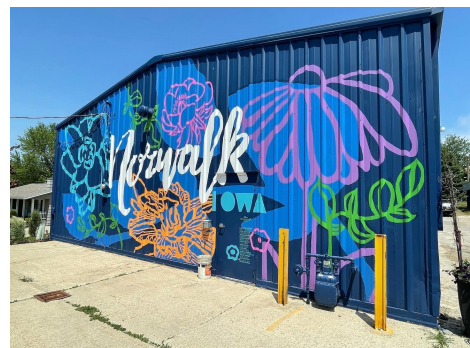
The salary range for Mechanic is \$42,972.80 - \$60,507.20 annually.

Minimum Requirements

- High School Diploma, or equivalent
- Three to five (3-5) years of experience
- Ability to perform air brake inspection
- Valid Iowa Driver's License

Preferred Qualifications

- Two-year degree in auto/fleet repair, preferred
- Iowa Class A CDL with air brake endorsement or ability to obtain within 6 months of hire



[Apply Here](#)