



Mar-Mac Unified Law Enforcement District

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Marquette, IA 52158
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ORI IA 0220400 • marmacpolice@alpinecom.net
Serving the Communities of Marquette and McGregor



January 5, 2022

Subject: Financial Audit Request for proposals

To Whom It May Concern:

The Mar Mac Unified Law Enforcement District is a 28E agreement serving the communities of McGregor & Marquette Iowa and will receive proposals to perform the annual audit requirements of Section 11.6 of the Code of Iowa for three years ending June 30, 2022, June 30, 2023, and June 30, 2024. Sealed proposals (7 copies) will be accepted until 4:00 p.m., February 28, 2022, at the office of the City Hall in Marquette, Iowa. If mailed, the proposals should be sent to: Mar Mac Unified Law Enforcement, PO Box 69, Marquette, IA 52158. Those submitting sealed proposals should indicate on the outside of the envelope in the lower left-hand corner that it is a sealed proposal for the Annual Audit RFP. It is anticipated that the contract for services will be awarded on March 9, 2022. The District reserves the right to reject any and all proposals received. Only proposals received at the location described and in the time frame given will be considered.

Enclosed please find a copy of our 2021-2022 budget. The district has 2 full-time employees and looking to hire 1 more full-time employee. Briefly describe your understanding of the scope of services to be provided. Include the approximate dates you would perform fieldwork, office review, report preparation, and the latest delivery date of the final report. Provide the following information: estimated total hours, estimated out-of-pocket expenses, and all-inclusive maximum fee and out-of-pocket expenses which will not to be exceeded. Further information may be obtained from Bonnie Basemann at (563) 873-3735, or Lynette Sander, District Secretary, at (563) 873-3795.

Sincerely,

Bonnie Basemann, Treasurer
Mar Mac Unified Law Enforcement District
marqcity@alpinecom.net

Police Budget

FY July 2021-June 22

Revenues	Budget	November	December	YTD Revenue	Remaining Budget	% Remaining Budget
INCOME FROM CITIES	\$ 273,874.00			\$ 136,937.00	\$ 136,937.00	50.0%
INTEREST	\$ -	27.22	38.97	\$ 199.81	\$ (199.81)	
OTHER INCOME	\$ -	261.43	188.00	\$ 11,623.45	\$ (11,623.45)	
Donations	\$ -		2000.00	\$ 2,000.00	\$ (2,000.00)	
sTEP	\$ -			\$ -	\$ -	
Training Reimbursement	\$ -		6864.00	\$ 11,844.10	\$ (11,844.10)	
Total Revenue	\$ 273,874.00	\$ 288.65	\$ 9,090.97	\$ 162,604.36	\$ 123,113.74	45.0%

Expenses	Budget	November	December	YTD Expense	Remaining Budget	% Remaining Budget
Chief Salary	\$ 61,200.00	7,631.54	4,934.68	\$ 31,480.20	\$ 29,719.80	48.6%
FT Officer Wages	\$ 89,500.00	10,832.95	3,204.00	\$ 40,075.27	\$ 49,424.73	55.2%
PT Officers	\$ 5,000.00	2,035.00	814.00	\$ 5,605.50	\$ (605.50)	-12.1%
Health Insurance	\$ 21,500.00	\$ 2,403.77	\$ 2,442.39	\$ 13,421.15	\$ 8,078.85	37.6%
Office Expense	\$ 500.00	\$ 168.10	\$ 145.96	\$ 624.61	\$ (124.61)	-24.9%
Telephone	\$ 5,500.00	\$ 503.11	\$ 504.80	\$ 2,748.87	\$ 2,751.13	50.0%
Gas	\$ 14,500.00	\$ 794.08	\$ 576.17	\$ 5,850.31	\$ 8,649.69	59.7%
Vehicle Maintenance	\$ 3,500.00		\$ 631.51	\$ 1,007.00	\$ 2,493.00	71.2%
Uniform/Equip Supplies	\$ 7,000.00	\$ 159.64	\$ 1,519.59	\$ 5,103.72	\$ 1,896.28	27.1%
SS Tax/Medicare	\$ 11,950.00	\$ 1,531.47	\$ 648.16	\$ 5,703.13	\$ 6,246.87	52.3%
IPERS - Police	\$ 14,500.00	\$ 1,668.87	\$ 834.18	\$ 6,944.00	\$ 7,556.00	52.1%
Audit Fees	\$ 4,500.00			\$ -	\$ 4,500.00	100.0%
Legal/Professional	\$ 500.00			\$ 360.00	\$ 140.00	28.0%
Publishing	\$ 1,000.00	\$ 49.90	\$ 81.84	\$ 262.49	\$ 737.51	73.8%
Misc. Expense	\$ 200.00		\$ 31.46	\$ 31.46	\$ 168.54	84.3%
Training	\$ 4,000.00	\$ 90.00		\$ 9,566.04	\$ (5,566.04)	-139.2%
Vehicle /Equipment Repairs	\$ 2,500.00	\$ 55.00		\$ 3,445.84	\$ (945.84)	-37.8%
Property/WC Insurance	\$ 16,324.00	\$ 17,454.00		\$ 17,454.00	\$ (1,130.00)	-6.9%
Computer Upgrades	\$ 4,000.00			\$ -	\$ 4,000.00	100.0%
Drug Enforcement/Dare	\$ 200.00	\$ 5.28		\$ 195.17	\$ 4.83	2.4%
New Vehicle Reserves	\$ 5,000.00			\$ -	\$ 5,000.00	100.0%
Office Maintenance	\$ 1,000.00			\$ -	\$ 1,000.00	100.0%
TOTALS	\$ 273,874.00	\$ 45,382.71	\$ 16,368.74	\$ 149,878.76	\$ 123,995.24	45.3%