



CITY OF URBAN DALE
invites applications for the position of:
Horticulture Technician

SALARY: \$28.97 - \$30.10 Hourly
\$2,317.96 - \$2,408.38 Biweekly
\$60,267.00 - \$62,618.00 Annually

OPENING DATE: 01/10/22

CLOSING DATE: 01/23/22 11:59 PM

SUMMARY DESCRIPTION:

Under the general direction of the Parks Supervisor or Assistant Director of Parks and Recreation, performs a variety of maintenance for annual and perennial beds and recommends design and ordering of plant materials, hardscape projects, and may include other activities related to Parks Operations. Performs manual labor for extended time periods and work may involve heavy lifting or other strenuous tasks, and work performed may be in adverse weather conditions.

If you know that roses are red, and violets are blue then we might have a job for you. The City of Urbandale is looking for a Horticulture Technician that would maintain the City's landscapes, flower beds, and parks. This is a full-time position that would require someone with general knowledge and experience with annuals, perennials, woody ornamentals, and trees. This position will be involved in designing, planting, and maintaining of all the City's horticulture needs.

ROUTINE JOB DUTIES/RESPONSIBILITIES:

- Designs, develops, and maintains annual and perennial beds throughout the City, including planting, mulching, watering, fertilizing, weed control, trimming, and perennial cutbacks and pruning.
- Performs tasks to make sure areas are kept clean and an aesthetically pleasing manner around municipal buildings, Cityscapes, parks, sidewalks, and trails, playgrounds, and other spaces within the City infrastructure.
- Operates various vehicles, construction equipment, maintenance equipment, turf care equipment, assorted hand tools and power tools.
- Performs manual labor or operates equipment to repair and construct hardscapes planting, and removal of trees and shrubs and limb removal, digs and spreads landscape materials; loads dirt and construction materials.
- Detects and identifies pest infestations and applies herbicides, fungicides and pesticides.
- Performs and documents daily equipment inspections in accordance with departmental policy.
- Keeps daily work performance records and completed assignments and may act as lead person for small work crews, particularly in summer months.
- Maintains trucks, tools, and equipment, including washing, cleaning, and performing minor mechanical repairs.
- Attends safety meetings and seminars as required and promotes safety. Follows all City and departmental safety policies and procedures and obeys all traffic laws.
- Perform various types of snow removal equipment including but not limited to shovels, snow blowers, and plows for City owned parking lots/sidewalks, park trails, etc. as directed.
- Supports the City's mission, goals, and objectives and demonstrates same by performing assigned work with a high degree of accuracy and efficiency.
- Performs related work as required.

TYPICAL QUALIFICATIONS:

Any combination of education and experience providing the required skill and knowledge is qualifying:

- High school diploma or equivalent and completion of an Associate's degree in horticulture or related field.
- A minimum of six months experience performing horticulture duties with 1-2 years of experience preferred. Additional years of experience beyond the minimum may be interchanged for the Associate's degree at the rate of one year of additional experience for each year of the required education.
- Possession of a valid Iowa Driver's License or ability to obtain a valid Iowa Driver's License; Possession of a valid Commercial Driver's License (Class B with Airbrakes and Tanker Endorsements within six month of employment.
- Pesticide Certification (Ornamental and Turf category) within six months of employment.

SUPPLEMENTAL INFORMATION:

This position is under our Civil Service testing process. For this position it will consist of a phone interview and an oral board interview. Those meeting minimum qualifications will be invited to participate in the phone interview phase following the closing of the job posting. Candidates will be notified via email to Self-Schedule their interview time slots. Be sure to apply with a valid email you check regularly and sign up for text message option for more communication options. Oral Board Interviews will be held approximately the end of January. Those passing the interview phase with a score of 80% or higher will be placed on the certified list of candidates eligible for hire. The current opening will be hired from this list as well as the certified list will be good for one year.

The City of Urbandale is subject to OSHA's COVID-19 Emergency Temporary Standards. Therefore beginning January 5, 2022 all new employees are required to comply with the City's COVID-19 Vaccination, Testing and Face Covering policy. Employees that have not submitted proof of vaccination status, or who do not have an approved exemption on file, are required to wear face coverings while at work and submit weekly COVID-19 test results. More information about the City's COVID-19 policies and procedures can be found on the [Employee Intranet](#).

Post-offer/pre-employment background /motor vehicle report check and drug test is required. The City of Urbandale is an Equal Opportunity Employer. Persons with disabilities must submit requests for ADA accommodations to the Human Resources Department, in writing, prior to the application deadline.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.urbandale.org>

3600 86th St.
Urbandale, IA 50322
515-331-6786

Position #22-Hort Tech-01
HORTICULTURE TECHNICIAN
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