

## Economic Development Coordinator

City of Bondurant  
Bondurant, Iowa



The City of Bondurant, Iowa is accepting resumes until 4:00 p.m. on June 29, 2022, for the position of Economic Development Coordinator. Starting salary between \$61,840 and \$65,000 DOQ. A growing community located in central Iowa; Bondurant has a population of approximately 8,000. This position will be appointed by the Planning & Community Development Director. The position is under general to direct supervision of the Planning & Community Development Director and performs a variety of responsible, professional, and technical economic development work. Serves as an economic development point of contact for existing and potential businesses and developers. Coordinates with other agencies and partners on economic development issues and creates and manages business retention and expansion program. Manages special projects, consultants, communications, and events as assigned. Responds to citizen inquiries for information or services. May work nights, evenings, or weekends. This full-time position is compensated on an hourly basis.

Bachelor's Degree in business, public administration, finance, economic development, real estate, planning, or related field experience required. (Three or more years of direct experience in the field may be substituted for education.) Valid driver's license required. Must be bondable. Economic Development Financial Professional (EDFP) or Certified Economic Developer (CEcD) credentials desirable or the ability to achieve credentialing within three years of employment.

Full position description and application is available at: <https://www.cityofbondurant.com/government/pages/employment-human-resources>. Resumes should be submitted to the contact listed below **by 4:00 p.m. on June 29, 2022: electronic submissions preferred. Please note in the transmittal of your resume if Veterans preference is requested.**

City of Bondurant – Maggie Murray, Planning & Community Development Director  
200 2<sup>nd</sup> Street NE, Box 37  
Bondurant, Iowa 50035  
(515) 967-2418  
[planning@cityofbondurant.com](mailto:planning@cityofbondurant.com)