

NOTICE OF PUBLIC HEARING AND TO BIDDERS
CITY OF AMES, IOWA
ELECTRIC SERVICES DEPARTMENT PUBLIC IMPROVEMENT PROJECT

Notice is hereby given that the City Council of the City of Ames, Iowa, will meet at the Council Chambers in the City Hall, 515 Clark Avenue, Ames, Iowa, at 6:00 p.m. on July 26, 2022, at which time and place the City Council will hear objections to the proposed plans, specifications, and form of contract for said Boiler Tube Spray Coating and Related Services and Supply Contract, City of Ames Contract No. 2022-177.

Sealed bids will be received by the City Council for said project in accordance with the plans and specifications now on file in the office of the city clerk, and said bids **shall be filed in the office of said city clerk prior to 2:00 p.m. local time** according to the clock in the reception area of the office of the city clerk, **on the 13th day of July, 2022**, at which time bids will be publicly opened and read aloud in Room 135 located at City Hall, 515 Clark Avenue, Ames, Iowa. All bids received after the deadline for submission of bids as stated herein shall not be considered and shall be return to the late bidder unopened. Bidder assumes all risk associated with delivery of its bid to the office of the city clerk prior to the specified time deadline.

The city manager shall announce the results of the bidding, together with his recommendations thereon, to the City Council at its meeting to be held at 6:00 o'clock p.m. local time on July 26, 2022.

The plans and specifications are now on file in the office of the city clerk. Copies thereof may be obtained at the office of the City Procurement Specialist, Finance Department. One set of bidding documents for the above project is available without charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. A fee may apply to additional sets and to bidding documents requested by other than prospective bidders, subcontractor bidders, suppliers, and contractor plan room services as defined herein. The City of Ames Purchasing Division is the only authorized source of bidding documents and bid forms. Bidding documents and bid forms obtained from any other source may have an incomplete set of documents. Bidders using bidding documents and/or bid forms not obtained from the City of Ames Purchasing Division are advised to contact the City of Ames Purchasing Division to provide a contact name, mailing address and phone number to enable receipt of necessary addenda. **Reproduction of these documents without the express permission of the City of Ames is prohibited.**

The general nature of the work on which bid is requested is: Services contract for routine and emergency boiler tube spray coating services for the Ames Steam Electric Services Plant. First term of contract shall be from award date through June 30, 2023. The contract is renewable for up to three additional one-year terms.

Interested companies are required to visit the site prior to submitting a bid to fully satisfy themselves as to the nature and extent of work included. Pre-submission inspections may be scheduled 24 hours in advance by contacting Curtis Spence, Power Plant Manager at 515-239-5191. The site visit must be done by July 10, 2022. If you have been at the site in the past, an email must be sent to amanda.moore@cityofames.org for an exception to this requirement. It will be at the discretion of the City of Ames to exempt a vendor from this requirement.

Written questions will be accepted until 5:00 p.m. local time on June 28, 2022. Said questions may be e-mailed to amanda.moore@cityofames.org or mailed or delivered to the Purchasing Division at 515 Clark Avenue, Ames, IA 50010, or sent via fax to 515-239-5325.

All bids shall be submitted to said city clerk on or before the time set herein for the bid opening. Bids shall be made on the Bid Form furnished by the City of Ames, in a **sealed and plainly marked envelope** indicating it is a bid in response to this notice.

Each bidder shall accompany its bid with bid security as defined in *Code of Iowa* Section 26.8 and as specified in the Instructions to Bidders. **Said bid security shall be based on an amount equal to at least 5% of the total budgeted amount of \$435,000.**

The City of Ames reserves the right to defer acceptance of any bid for a period not to exceed sixty (60) days after receipt of bids, and no bid may be withdrawn during this period.

Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of its contract price. Said bond to be issued by a responsible surety approved by the City Council and shall guarantee the faithful performance of the contract and the terms and conditions therein contained and shall guarantee the prompt payment of all material and labor, and protect and save harmless the City from claims and damages of any kind caused by the operations of the contract and shall also guarantee the maintenance of the improvement in good repair for a period of one (1) year from and after the completion and acceptance by the City.

The City of Ames, Iowa has imposed a one-percent local option sales tax. Each bidder is responsible for determining how these taxes may affect the bid submitted for this project. Questions concerning application of the one-percent local option sales tax and the 1% tax for local schools should be addressed to the Iowa Department of Revenue, Hoover State Office Building, Des Moines, Iowa 50319.

Bidders are advised that most goods and services purchased for the Electric Services Department are subject to State of Iowa sales taxes. Freight and some services are exempt from these taxes.

As required by *Iowa Administrative Code 875, Chapter 156*, the bidder shall complete and submit the Bidder Status Form with its bid and certify its state or country of domicile by completing the address section of the Bid Form.

By virtue of statutory authority, preference will be given to products and provision grown and coal produced within the State of Iowa, and to Iowa labor, to the extent lawfully required under Iowa statutes.

The City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

This notice is given by order of the City Council of the City of Ames, Iowa

John A. Haila, Mayor
Diane R. Voss, City Clerk