

EMPLOYMENT OPPORTUNITY



CODE ENFORCEMENT OFFICIAL

Full-Time (40 hours/week)

DUTIES:

Performs specialized technical and professional inspection work related to enforcement of adopted housing regulations and City Code. Work consists of inspections of businesses and residential properties to assure compliance with applicable regulations; communication of inspection results and required corrective actions to property owners; and coordination of abatement activities. Work will also require responses to citizen's concerns and inquiries.

SALARY: Starting wage \$20.26/hour with excellent benefits

QUALIFICATIONS:

Graduation from high school; two years of related college coursework; or any equivalent combination of experience and training that would provide the appropriate knowledge, skills, and abilities.

Possession of a current State of Iowa Driver's license upon appointment in this classification and continued maintenance of the license throughout employment and be insurable through the City's carrier.

Knowledge of and/or ability to interpret state, federal, and local laws, rules, and regulations and their application to housing and nuisance inspection practices.

Ability to read, interpret, and explain technical information and regulatory material relating to code enforcement and housing inspections.

Ability to communicate effectively with the public - orally and in writing.

Ability to engage in cordial, cooperative, and professional interactions with coworkers and the public at all times.

Ability to manage time and organize multiple projects and tasks simultaneously.

Ability to maintain regular and punctual attendance at work.

Sufficient physical ability to stand, walk, stoop, climb stairs, and navigate a variety of terrain on a regular basis.

Must reside in Iowa – Physical and drug screen required following job offer

TO APPLY:

Submit completed application to Human Resources, 215 Sycamore St. or to
human_resources@muscatineiowa.gov

The deadline for applying is Friday, July 15, 2022 at 5:00 p.m.

Muscatine is an EEO/AA Employer.