

POSITION ANNOUNCEMENT

CITY: BENSON, MINNESOTA

POSITION: CITY MANAGER

SALARY RANGE: \$105,000 TO \$130,000

APPLICATION DEADLINE: 07/31/2022

The City of Benson seeks to fill the position of City Manager as the City Manager has retired after 25 years of service to the City.

JOB SUMMARY: This position plans and directs the administration of City functions as delegated by the Benson Charter and the City Council to ensure efficient municipal services and development in line with Council objectives. The City Manager operates with considerable discretion in administrative functions and in implementing policies of the Council and is responsible for effective recommendations in areas of policies, staffing, budgeting, etc. where Council action is required.

View the full position profile at <https://www.ddahumanresources.com/active-searches>.

MINIMUM QUALIFICATIONS:

- Bachelor's degree in Public Administration or related field.
- Minimum of 5-7 years' experience in a responsible management position with broad municipal management experience.
- Experience and skill with budget development and management and strong understanding of financial controls.
- Knowledge of water and sewer utilities operations and familiarity with sewer and water capacity planning.
- Possess a valid Minnesota Driver's License and safe driving record.

PREFERRED QUALIFICATIONS:

- Master's degree in Public Administration or related field.
- Experience in the area of Municipal Electric Utilities.
- Experience in development and redevelopment with economic development corporations.
- Experience/understanding in the following areas:
 - Development of affordable, single household housing
 - Labor management, union negotiation skills, staff development, performance evaluations
 - Public financing techniques including successful grant writing experience
 - Retail development and downtown streetscape development
 - Land use planning in conjunction with the County and other governments
 - Successful team building and strategic planning processes
- Familiarity with annexation procedures, planning and zoning functions, liquor operation.

APPLY: Visit <https://daviddrown.hiringplatform.com/110548-benson-city-manager/376459-application-form/en> and complete the application process by July 31, 2022. Finalists will be selected on August 22, 2022, and final interviews will be held on September 12 and 13, 2022.

Please direct any questions to Liza Donabauer at liza@daviddrown.com or 612-920-3320 x111.