

**Position Announcement**  
**County Administrator**  
**Green Lake County, WI (Population 19,091)**

Green Lake County, Wisconsin seeks a proven leader to succeed its current County Administrator who is retiring. Located in central Wisconsin, Green Lake County offers the best of both worlds; a small-town quality of life within thirty minutes of the Fox Cities and a sixty-minute drive of Madison. Green Lake County's many peaceful communities offer a variety of housing options, quality schools, growing businesses and job opportunities. Green Lake County boasts year-round recreational activities including boating and fishing on its many lakes, rivers and streams. Thousands of acres of parks and public land are available for hiking, biking, cross country skiing and hunting with trails for snowmobiling and ATV's. The county is home to two major wildlife preserves totaling over 19,000 acres. The County's total land area of 380 square miles is organized into ten towns, two villages and four cities. The County seat is the City of Green Lake (population 873). Learn more about Green Lake County by visiting its [website](#).

The County Administrator is the County's chief administrative officer and carries out the duties and responsibilities set forth in Section 59.18 of the Wisconsin Statutes. The Administrator is appointed by and reports to a nineteen-member Board of Supervisors. The County is fiscally sound with low debt. A \$31.6M total annual expense budget supports approximately 215 full and part-time employees.

Immediate priorities for the new County Administrator include recruiting and retaining quality employees and maintaining quality services in light of strict statutory levy limits. Ability to maintain positive and productive relationships with other units of government and among elected officials and staff is a priority.

Desire a strong finance background including a sound knowledge of governmental accounting, budget development and capital improvement planning. The successful candidate will have a true commitment to public service and possess exceptional strategic planning skills. A thorough knowledge of human resources is important. The successful candidate will be an approachable teambuilder, with vision, who possesses open and positive communication skills and has a collaborative leadership style.

Starting salary range \$ 100,000 to \$130,000 DOQ plus excellent benefits.

Requires a Bachelor's Degree in public administration or a related field, with a Master's degree preferred. Significant experience in the administration of a complex organization with a minimum of two years in upper-level management required. Private sector and military candidates who have led comparably-sized, complex organizations are encouraged to apply.

Email cover letter, résumé, five professional references and salary history as a single PDF to Dave Bretl, Public Administration Associates, LLC at [nhill.paa@gmail.com](mailto:nhill.paa@gmail.com). Include Green Lake County, WI Administrator Search in the subject line. Questions regarding the position should be directed to Mr. Bretl at (414) 350-3328. The deadline for applications is October 7, 2022.

Confidentiality must be requested but cannot be provided for those selected as final candidates.