

**EMS Administrator / Assistant Fire Chief
City of Grinnell, Iowa**

The City of Grinnell, Iowa (population 9,564) is seeking candidates for the position of EMS Administrator / Assistant Fire Chief. The Grinnell City Council approved the creation of a municipal EMS system, this is a new position. Grinnell is the largest community in Poweshiek County, located adjacent to Interstate 80, approximately forty minutes east of Des Moines and sixty minutes west of Iowa City. Grinnell is a full-service community with ample dining, retail, recreation, sporting, employment, cultural, and entertainment options. Grinnell is also home to Grinnell College, nationally recognized as a leading undergraduate institution. This is an exceptional opportunity for the right person. Additional information about the City of Grinnell and the Grinnell Fire Department is available at <https://www.grinnelliowa.gov>. Copies of the City of Grinnell Municipal Emergency Medical Services proposal and Job Description of this position may also be found here.

Education Requirements and Experience:

High School diploma or GED and three years as an EMT-Paramedic required or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job. Experience managing an EMS department or related public safety function is preferred. An Associates or bachelor's degree in related field and Fire Fighter I/II level training with related administrative experience is a plus but not required.

Salary and Benefits:

The position is an FLSA exempt position
Salary: Negotiable DOQ; current range is \$69,738 - \$90,658
Generous benefit package including paid vacation, sick leave, personal leave, holidays, Municipal Fire and Police Retirement System of Iowa contributions, and group health and life insurance.

Certification:

Candidates must have a valid driver's license and if coming from another state obtain Iowa EMT-Paramedic within two years. State of Iowa Firefighter I and Firefighter II certification within three years. The successful candidate must pass a physical examination and drug screen.

Residency:

Must live within 15 miles of the Grinnell Public Safety Building within one year of hire.

To apply, send cover letter and resume via email by October 14, 2022, to:

Russell L. Behrens
Grinnell City Manager
rbehrens@grinnelliowa.gov
(641) 990-6372 cell

It is the policy of the City of Grinnell to provide equal employment opportunities to all qualified persons, and to recruit, hire, train, promote, and compensate persons in all jobs without regard to race, color, religion, sex, national origin, disability, or sexual orientation.