



Accepting applications for:

Application Specialist

Information Technology Services Division
Finance Department

Job posted until filled

Visit www.icgov.org/jobs to apply online

One permanent full time position available
Full salary range: \$58,822.40 – \$87,068.80
Hours: Monday – Friday, 8:00am – 5:00pm

Job summary:

Maintains and coordinates integral City applications designed to support internal and/or external users. Ensures availability, reliability and optimal performance. Plans, communicates and analyzes software status with management as well as end users. Provides technical assistance and training to system users and coordinates City-wide training. Coordinates internal customer issues, application errors, application upgrades, enhancement requests and new module implementation.

Minimum qualifications:

Associate degree or equivalent in computer science from an educational institution accredited by a DOE recognized accreditation body required. Three years of programming or related experience required. Candidate will be required to obtain Laserfiche Gold Certification during first six months of employment. Must pass criminal background check.

Preferred qualifications:

Bachelor's degree from an educational institution accredited by a DOE recognized accreditation body preferred. Three years of experience in data processing, reporting and management preferred. A strong understanding of Laserfiche and its related modules is strongly preferred.

More information:

A full job description including a listing of essential duties and responsibilities and necessary knowledge, skills and abilities is available at www.icgov.org/jobs under Job Descriptions.

It is the policy of the City of Iowa City to afford equal employment opportunities for all employees and potential City employees.

Date posted: December 19, 2022

