



CITY OF ANKENY IOWA
invites applications for the position of:

Cook - Pinnacle Club at Otter Creek Golf Course

SALARY: See Position Description

OPENING DATE: 01/03/23

CLOSING DATE: Continuous

FUNCTION:

The Pinnacle Club at Otter Creek Golf Course is seeking a qualified Banquet Cook.

Hours range between 30 - 40 hours per week depending on event scheduling. Candidates must be able to work flexible hours including nights and weekends.

Position pays **\$18.00/hour** (*subject to approval*)

Under general direction of the Food and Beverage Manager, the banquet cook is a member of the Food and Beverage Team and works closely with the Food and Beverage Manager and other banquet team members to prepare meals for large parties. This individual will be responsible for storing and serving food with consistent quality and Food Safety procedures. Excellent communication and organizational skills are required.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

- Coordinate all food orders for buffet service or appetizer stations.
- Assist in directing and correcting the presentation and portioning of food for all banquet functions.
- Adhere to policies and procedures regarding sanitation and sanitary food handling.
- Maintains the work area, including all counter tops, utensils, equipment, and refrigeration in a clean and sanitary condition in accordance with state, county, and company health regulations and safety regulations.
- Have thorough knowledge of menus and the preparation required, according to Pinnacle Club standards.
- Maintain cleanliness and organization of all storage areas
- Proficiency in the following cooking techniques: charbroiling, deep-frying, sauté, roasting and par-cooking.
- Recognize quality standards in fresh vegetables, dairy, and meat products.
- Maintain clean and sanitary environment with knowledge of proper food handling, storage, and sanitation.
- Breakdown buffets, storing food and equipment properly at the end of each meal period.
- Know the location and operation of all fire extinguishing equipment.
- Have at least 2 years experience in food preparation or two year degree in culinary arts.
- Assists in the training of Tin Cup Bar & Grille cooks, making sure menu items are made consistently to Tin Cup standards.

- Will assist cooking in the Tin Cup Bar & Grille when needed.

ENTRY REQUIREMENTS AND SKILLS:

- Must be at least 18 years of age and be able to work flexible hours including nights and weekends.
- Pre employment drug screening required.

The City of Ankeny is an equal opportunity employer and is committed to fair and equal treatment of all employees without regard to race, color, age, religion, sex, sexual orientation, gender identity, ancestry, national origin, or handicap that does not interfere with job performance with reasonable accommodation. The City of Ankeny is committed to providing access, equal opportunity and reasonable accommodations for individuals with disabilities who wish to apply for or serve as employees. To request a reasonable accommodation, contact the Human Resources Department at 515-965-6400 or email dgean@ankenyiowa.gov.

WORKING CONDITIONS:

With a population of more than 70,000, Ankeny is one of the fastest-growing cities in the Midwest. Incorporated in 1903, the city is located just north of Des Moines, Iowa's capital city. Ankeny was named one of the Top 100 Places to Live by Money magazine, Bloomberg Businessweek's Best Places to Raise Kids, and Family Circle's Top 10 Best Towns for Families. Ankeny also has been designated a Playful City USA community by KaBOOM!. Ankeny offers an enviable quality of life with pedestrian friendly neighborhoods, numerous recreational and cultural amenities, a thriving business community and access to higher learning. The vibrant community and its leaders are active and engaged. More information can be found at www.ankenyiowa.gov. The City of Ankeny is an Equal Opportunity Employer.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.ankenyiowa.gov>

Position #00482
COOK - PINNACLE CLUB AT OTTER CREEK GOLF COURSE
AD

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